



Working in Canada as an International Student

In order to work in Canada as an international student,
you must be enrolled as a full-time student and have a valid study permit.

Requirements

- Be enrolled as a **full-time student** in an in-person program at the university of Calgary
- **Valid study permit** with stated work conditions
- A **Social Insurance Number (SIN)**. Visit ISS [“SIN” webpage](#) for more information on how to apply for a SIN.
- An updated copy of your **resume** or your **CV** (CV is used primarily for research and academic positions), and a **cover letter**. Refer to the job posting for instructions on how to submit a complete application.

Working opportunities

Working on-campus



- **There are no legal restrictions on the number of hours you can work on-campus**, as long as you remain a full-time student. (You can work multiple jobs on-campus)
- On-campus work means working for either the University of Calgary itself or for a vendor located on the physical campus (including main campus, downtown campus, Spyhill campus, Foothills Hospital, and McMahon Stadium).
- There are several on-campus work opportunities available. For a complete list of opportunities and how to apply, access the campus-wide job board in [Elevate](#). Log in as a student, then select the “job board” tab on the left.



Working off-campus

- You are allowed to work off-campus **24 hours per week during regular academic sessions**.
- Can work **full-time during scheduled breaks**, as long as you remain a full-time student before and after your break.
- You do not need a work permit provided that your study permit allows you to work under the conditions listed on your permit.



Co-op (cooperative education) or internship

- Co-op work permits allow international students to work **full-time** while still being enrolled full-time. You may only apply and use this work permit to work full-time during your co-op/practicum term(s) in a **work placement authorized by your [University of Calgary co-op/practicum office](#)**. or if your program has a required practicum/co-op that you must complete to obtain your degree.

Frequently Asked Questions

When should I apply for a job?

- Many on-campus opportunities are posted **a couple months prior to the semester start date**, but other opportunities may be available throughout the year. Prior to the start of the semester, you may find posters around campus advertising on-campus opportunities or see posts on social media.

What should I do if I don't have any previous work experience?

- If you don't have any previous Canadian work experience, you may consider finding **volunteer opportunities** to start building experience. To find information about volunteering opportunities at UCalgary, you can search the word “volunteer” on [ucalgary.ca](#).

Where can I get support for my job search?

- The **Centre for Career and Personal Development (CCPD)** on campus provides job search (resume/cover letter review and interview preparation) and career development (career planning and exploration) support tailored to your needs as an International Student. Book an appointment with a Career Development Specialist by going to [elevate.ucalgary.ca](#) or drop-in at CCPD located in MSC 188 during drop-in hours.

ISS Information



CCPD Information

