



## Social Insurance Number (SIN)

International students must have a Social Insurance Number (SIN) to receive employment income in Canada. Your SIN is confidential. Do not use it as identification or provide it for job applications, rental applications, etc. If you suspect someone is using your SIN to commit fraud, contact ISS immediately.

### What is a Social Insurance Number (SIN)?

- A SIN is a confidential nine-digit number that's required to receive income in Canada.
- Canadian law requires that you provide your SIN to your employer within three (3) working days after you start your employment.
- Your study permit will authorize you to work in Canada and must have a statement regarding your eligibility to work in Canada.

### How do I obtain a SIN number?

- You can apply for a SIN **online (recommended)**, **by mail**, or **in-person** at a Service Canada office.

### How do I apply online?

- To avoid waiting in line at a Service Canada Centre, you can **apply for your SIN online**. A completed online application with all the required documents will be processed **within 5 business days**. You will then be able to view your SIN in your **[My Service Canada Account \(MSCA\)](#)**.

### How do I apply in-person?

There are several **[Service Canada offices](#)** in Calgary. The three locations closest to the UCalgary campus are:

- **Calgary One Executive Place Service Canada Centre:** 1816 Crowchild Trail NW
- **Calgary Centre Service Canada Centre (Harry Hayes Building):** Suite 150, 220 4th Avenue SE
- **Calgary Royal Vista Service Canada Centre:** 15 Royal Vista Place NW

### What documentation do I need to provide?

Whether you are applying in-person, online, or by mail, there are some documents that you need to provide such as:

- **Passport**
- **Study Permit (with a statement of eligibility to work in Canada)**
- **Proof of address**
- **[Enrolment Verification Letter](#)** (showing you are enrolled full-time)
- For a full list of documents, visit the Government of Canada Social Insurance Number **[website](#)**.

### Can I view my Social Insurance Number Digitally?

Your Social Insurance Number (SIN) can be viewed digitally on the secure **[My Service Canada Account \(MSCA\)](#)**.

- Once your SIN application is processed, you will receive an email notifying you that you can register for My Service Canada Account to view your SIN in MSCA.
  - Whether you apply for your SIN online or by mail, you will continue to automatically receive your paper SIN confirmation letter by mail.
- To view your SIN online on the MSCA platform, go to **[My Service Canada Account \(MSCA\)](#)** to sign in or register for an account.

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