Ready to become an independent learner?

Use the worksheet as you cover the content of the Digital Skills for Learning Online course.

The worksheet is meant to be a starting point for you. A place to test and a source of inspiration so you can come up with your own format, template, or system to plan, monitor, and evaluate your learning in the future.

You will not know what works for you until you give it a try and go from there.

The first worksheet has guiding questions for you to consider when filling out yours. A blank worksheet is provided for you to use at the end.

Remember that what you put in is what you get, so roll-up your sleeves and start writing!

Worksheet 1

Looking at the course as a whole

My goals	What I need to learn (planning)
Why is it important for me to take this course?	How is the course organized? Ex. modules, weeks, topics, etc
How does success look like for me? Ex. Completing all the activities, reading all the content, taking the quizzes.	What is the estimated time it will take to complete the course?
How the learning I gain from this course relates to my career goals or future plans?	Will I need to complete activities and/or submit assignments? How many? What type of activities?
What do I most want to learn in this course?	Will I need to prepare for tests? How many? What is the passing grade?
What do I want to be able to do by the end of this course?	
How am I doing? (monitoring)	**Did I learn what I was supposed to? (evaluating)**
How will I stay on track?	What indicators will you use to evaluate your learning? Taking course quizzes, thinking aloud, using writing, taking notes from memory.
What will I do if something disrupts my schedule?	
If I have done something like this before, how could I do a better job this time?	

Worksheet 2

For each module of the course		
What I need to learn (planning)	**How am I doing? (monitoring)**	**Did I learn what I was supposed to? (evaluating)**
What are the Learning Objectives for this module? Do I already know something about this topic? How do I distinguish important information from the details? How can I integrate video watching and audio clips in my notes? What active learning strategies will support my learning? Will I study alone or with a study group? What charts or visuals will help me reorganize or process this material? What memory strategies can I use to remember key words and concepts?	What concepts do I understand well? What concepts are still confusing for me? Can I explain the material to someone else without referring to notes? Can I create and answer self-testing questions about these concepts? What other strategies could I use to learn this material? Am I using the supports available to me? How can I make this material more personally relevant to me?	Did I meet the Learning Objectives for this module? What in my quiz preparation worked well? What in my quiz preparation did not go well? What do I want to change? What key components did I miss? How will what I have learned help me in my next courses?

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Digital Skills for Learning Online
My Online Learning Journey

Worksheet 1

Looking at the course as a whole

My goals	What I need to learn (planning)
How am I doing? (monitoring)	**Did I learn what I was supposed to? (evaluating)**

Worksheet 2

For each module of the course

What I need to learn (planning)	How am I doing? (monitoring)	Did I learn what I was supposed to? (evaluating)

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Digital Skills for Learning Online
My Online Learning Journey