



First-Generation Student Mentorship Program

Student Engagement Partner Role Description

Position Title: Student Engagement Partner

Department: Chancellor Cuthbertson Student Success Centre

Hours: approximately 5 hours between June and August, and
4-10 hours per semester (Fall and Winter)

Role Description

The Student Success Centre (SSC) is dedicated to supporting First-Generation students in their academic journey. We believe that every student deserves equal access to higher education and want to do our best to eliminate any barriers that may hinder their progress. To achieve this goal, we are looking for dedicated and motivated student volunteers to join our Mentorship Program as a **Student Engagement Partner**.

As a Student Engagement Partner, you will play a key role in the planning and delivery of our program. From selecting roundtable topics and co-facilitating discussions to developing promotional materials and supporting program initiatives, you will help shape the First-Generation student experience. In this role, you will also contribute to advancing equity, diversity, inclusion, and accessibility (EDIA) across campus.

You will also be part of a Mentorship Circle, serving as the main point of contact for any new initiatives, ideas, or events your group would like to bring to life.

Through this role, you will develop valuable skills in leadership, event management, effective communication, and time management, while also helping to build a strong and supportive community for First-Generation students.

We welcome applicants from all faculties. We will provide comprehensive training and support to ensure your success in this program.

Apply today and join us in creating a more inclusive higher education experience for First-Generation students!

Responsibilities

- Attend **mandatory training and planning sessions** prior to mentorship.
- Collaborate with First-Gen staff members and the Student Engagement Team to create programming for First-Generation students in Fall and Winter semesters.

- This includes workshops, student roundtables, study groups, social events, and new initiatives to support academic, wellbeing and personal development for the First-Generation community.
- Attend the **bi-monthly social gatherings** to support connections among mentors and mentees within your Mentorship Circle.
- Collaborate with Circle Facilitator and First-Gen staff members to plan and facilitate **bi-monthly social gatherings** for your Mentorship Circle to build community among mentors and mentees.
 - If your Mentorship Circle has ideas for workshops or non-social events, Student Engagement Partner are responsible for sharing it to the Student Engagement Team for additional support.

Qualifications

- Completion of at least one academic year.
- Enrolment in courses and good standing with respect to non-academic misconduct.
- Commitment of approximately 5 hours for training and planning between June and August, and 4–10 hours per semester (Fall and Winter) to support program delivery and community engagement.
- Prior experience as a first-generation student is considered an asset but is not required.
- Availability for the full academic year (Fall and Winter) is strongly encouraged to support continuity.
- Priority will be given to returning First-Generation Peer Mentors.

Benefits

- **EDI Experience:** Volunteers will participate in a meaningful program that positively impacts student experience and success.
- **Reference Letters:** Student Engagement Partner may request a reference letter upon successful completion of the program. To be eligible, students must complete all required training, volunteer for a minimum of one semester, and fulfill the required volunteer hours.
- **Professional Development:** Volunteers will be given the opportunity to improve their skills such as leadership, teamwork, communication, and time management through training, event planning and facilitation, program development, community engagement, and mentorship.
- **Community Building:** Volunteers will have the opportunity to connect with like-minded students who share a passion for making a difference and become part of a supportive community.

Application Process

If you are interested in this position, please select this role as part of your mentor application on the [First-Generation Mentorship](#) website.

Contact Us

To learn more about this program, please visit our website, [First-Generation Students Program](#).

If you have any questions or concerns, do not hesitate to contact the First Gen Team by email at firstgenprograms@ucalgary.ca.

Conduct Standing

This position requires students to be in good conduct standing for non-academic misconduct. Students who are not in good conduct standing have an active sanction of “Probation for Non-Academic Misconduct” that has been assigned through formal conduct proceedings per the Non-Academic Misconduct Policy. Students are informed in writing of the sanction by the Student Conduct Office. Note: Involvement in the Non-Academic Misconduct process does not automatically mean a student is not in good conduct standing; this applies only to those students who have been assigned the sanction of Probation for Non-Academic Misconduct. If you have been found responsible of a violation of the Non-Academic Misconduct Policy and you are unsure if you have received this sanction, please contact conduct@ucalgary.ca. Please note that in submitting your application, you are verifying that you are in good conduct standing and consent to this being verified by the Student Conduct Office. Note that details of non-academic misconduct cases are not shared through this process.