



First-Generation Student Mentorship Program

Mentor Role Description

Position Title:	Peer Mentor
Department:	Chancellor Cuthbertson Student Success Centre
Hours:	3-4 hours per month

Role Description

The Student Success Centre (SSC) is dedicated to supporting First-Generation students in their academic journey. We believe that every student deserves equal access to higher education and want to do our best to eliminate any barriers that may hinder their progress. To achieve this goal, we are looking for dedicated and motivated student volunteers to join our Mentorship Program as **Peer Mentors**.

As a Peer Mentor, you will have the opportunity to make a significant impact on the lives of your fellow students, while promoting equity, diversity, inclusion, and accessibility (EDIA) on campus. This position also offers a unique chance to develop valuable skills in communication, teamwork, community building, leadership, and time management.

We welcome applicants from all faculties. We will provide comprehensive training and support to ensure your success in this program.

Apply today and join us in creating a more inclusive higher education experience for First-Generation students!

Responsibilities

- Attend **one mandatory mentor training** prior to mentorship.
- Establish and maintain a trusting relationship with mentees:
 - Connect and communicate with your mentees at least **twice a month** through your preferred methods.
 - Attend at least **three First-Gen activities** or **events** each semester with your mentees.
 - Encourage and support mentees with their involvement on campus.
 - Provide suggestions, advice, and feedback to your mentees; not influence or control decisions.

- Maintain confidentiality of your mentees' information. Training on this topic will be provided.
- Attend **one mid-term mentor meeting** each semester to discuss mentoring experience, resources, and share feedback on programming.
 - If you are unavailable to attend the mid-term mentor meeting, please complete a mid-term check-in form to ensure the mentorship experience is positive, and the program is meeting your expectations.
- Connect with other mentors and mentees in your Mentorship Circle and participate in **bi-monthly gatherings**.

Qualifications

- Completed at least one academic year.
- Enrolled in courses and be in good conduct standing for non-academic misconduct.
- Commit to **3-4 hours per month** for mentoring.
- Prior experience as a First-Generation student is an asset, but not mandatory.
- Availability for the entire academic year, including Fall and Winter semesters, is strongly encouraged for consistency.

Benefits

- **EDIA Experience:** Volunteers will participate in a meaningful program that positively impacts student experience and success.
- **Reference Letters:** Peer mentors may request a reference letter upon successful completion of the program. To be eligible, students must complete all required training, volunteer for a minimum of one semester, and fulfill the required volunteer hours.
- **Professional Development:** Volunteers will be given the opportunity to improve their skills such as leadership, teamwork, communication, and time management through training, mentorship, event planning, and community-building activities.
- **Community Building:** Volunteers will have the opportunity to connect with like-minded students who share a passion for making a difference and become part of a supportive community.

Application Process

If you are interested in this position, please apply directly on the [First-Generation Mentorship](#) website.

Contact Us

To learn more about this program, please visit our website, [First-Generation Students Program](#).

If you have any questions or concerns, do not hesitate to contact the First-Generation Team by email at firstgenprograms@ucalgary.ca.

Conduct Standing

This position requires students to be in good conduct standing for non-academic misconduct. Students who are not in good conduct standing have an active sanction of “Probation for Non-Academic Misconduct” that has been assigned through formal conduct proceedings per the Non-Academic Misconduct Policy. Students are informed in writing of the sanction by the Student Conduct Office. Note: Involvement in the Non-Academic Misconduct process does not automatically mean a student is not in good conduct standing; this applies only to those students who have been assigned the sanction of Probation for Non-Academic Misconduct. If you have been found responsible of a violation of the Non-Academic Misconduct Policy and you are unsure if you have received this sanction, please contact conduct@ucalgary.ca. Please note that in submitting your application, you are verifying that you are in good conduct standing and consent to this being verified by the Student Conduct Office. Note that details of non-academic misconduct cases are not shared through this process.