

2025 Group Study Programs Course Information Table

Complete the following table for all courses related to your Group Study Program proposal.
Refer to the instructions below the table for information on each heading.

Program Name:

Subject and Catalogue Number	Course Title	No. of Units (3 or 6)	Instructor(s) Name(s)	Teaching or Instructor of Record only?	UCalgary calendar anti or prerequisites?	Can pre reqs be waived?	Instructional Hours	Pre travel sessions?	Post travel sessions or assignments?

INSTRUCTIONS

- Subject and Catalogue Number:** This is the 4-letter course name with accompanying number as listed in the timetable (i.e. CTED 200).
 - Course Title:** The brief title of the course as found in the university calendar.
 - No of Units:** Typically, 3 or 6 (formerly half or full course equivalents).
 - Instructor(s) Name(s):** Indicate the name of the instructor for the course. If the course will be co-taught, list both names.
 - Note: If one or more instructors are **Sessional** under the TUCFA Agreement, please ensure the course is advertised for at least ten days on your departmental website to meet your departmental recruitment objectives **prior to submission of the proposal**
 - Teaching or Instructor of Record:** Please indicate whether the instructor is responsible entirely for delivering course content or if the instructor will be acting as an Instructor of Record. Additionally, indicate whether the course will have a Teaching Assistant.
 - UCalgary calendar anti or prerequisites (as listed in the calendar):** List applicable course(s) and Consent of Department as necessary.
 - Instructional Hours:** Indicate the minimum number of instructional hours required for the course offered. You can find these requirements on www.ucalgary.ca/calendar-scheduling/calendar/guidelines-submissions/courses
 - Pre-travel sessions:** Indicate with 'Yes,' 'No' or N/A. Provide information on what will be included in the pre session work in the proposal document. Include dates on the itinerary document.
 - Note: Please also list dates of any pre-departure lectures on itinerary document
 - Post-travel sessions:** Indicate with 'Yes,' 'No' or NA. If students will be required to complete course work or attend sessions after returning to Calgary, please provide information on what will be covered in the proposal document, including dates on the itinerary document. Indicate submission dates for course work on the course outline.
- Course Description:** In order to effectively assess the proposals, please attach course descriptions that include objectives and grading schemes. Please ensure that your department has approved its use in the GSP.
- Note: Please also provide a copy of this table to appropriate academic departmental administrators for timetabling purposes.