

Registration and Program Guide For BComm Students

Haskayne School Of Business

February 24, 2026



I would like to acknowledge and pay tribute to the traditional territories of the peoples of Treaty 7, which include the Blackfoot Confederacy (comprised of the Siksika, the Piikani, and the Kainai First Nations), the Tsuut'ina First Nation, and the Stoney Nakoda (including Chiniki, Bearspaw, and Goodstoney First Nations). The city of Calgary is also home to the Métis Nation within Alberta (including Nose Hill Métis District 5 and Elbow Métis District 6).



Agenda

Topic

Program Guide, Recommended Options and Academic Requirements Report

Navigating Your Student Centre

Registration Dates and Your Enrolment Start Time

Registration Tools - Course Search and Schedule Builder

Validate Your Shopping Cart

Registration Terminology and Waitlist Do's and Don'ts

Registration - Important Considerations and Tools for Success

Degree Enhancements - Minors, Embedded Certificates, Combined Degrees and BComm Honours, New concentration

What If Report and Change of Program

Experiential Learning - Co-op Program and International Exchange

Student Success - Academic Development Specialist and Undergraduate Student Services



UNIVERSITY OF
CALGARY

Mmmm... So, how do I
start??



Program Guide - Recommended Course Sequence

Haskayne
School of Business

Bachelor of Commerce Degree – Direct Entry Recommended Course Sequence

YEAR 1	Select up to 30 units from the following courses:	YEAR 2	Select up to 30 units from the following courses:
	Junior Prerequisite Courses Junior Commerce Prerequisite Courses Junior Option Courses		Senior Core Courses Any Remaining Junior Courses Senior Option Courses
	Select up to 30 units from the following courses:		Select up to 30 units from the following courses:
YEAR 3	Senior Core Courses Senior Concentration Courses Senior Option Courses	YEAR 4	Senior Concentration Courses Final Year Senior Commerce Courses Senior Option Courses

The BComm degree is comprised of 120 units. For more information about program regulations and graduation requirements, please visit the University Calendar:

<https://calendar.ucalgary.ca/departments/HA/overview>



UNIVERSITY OF
CALGARY

Recommended Options

Haskayne

School of Business

Recommended Options for the Bachelor Of Commerce Program

BComm Concentration Area	Non-Commerce Option Area Recommended	
ACCT (Accounting) FNCE (Finance) PFPL (Personal Financial Planning)	DATA (Data Science) ECON (Economics)	MATH (Mathematics)
BANA (Business Analytics) BTMA (Business Technology Management) OPMA (Operations Management)	CPSC (Computer Science) DATA (Data Science)	MATH Mathematics STAT (Statistics)
ENTI (Entrepreneurship & Innovation)	CPSC (Computer Science)	DATA (Data Science)
IBST (International Business Strategy)	Any Language Course Any International Culture (EAST, LAST, SAST)	INTR (International Relations) POLI (Political Science)
MKTG (Marketing)	COMS (Communication and Media Studies) DATA (Data Science) INNO (Innovation)	PHIL (Philosophy) PSYC (Psychology) SOCI (Sociology) STAT (Statistics)
OBHR (Organizational Behaviour & Human Resources)	PHIL (Philosophy) PSYC (Psychology)	SOCI (Sociology)
REAL (Real Estate Studies)	ARCH (Architectural Studies) GEOG (Geography) or POLI (Political Science) courses with a focus on cities, urban development, social and/or economic geography.	SOCI (Sociology) SUST (Sustainability Studies) UBST (Urban Studies)
RMIN (Risk Management & Insurance) RMIF (Risk Management Insurance & Finance)	ACSC (Actuarial Science)	
SCMA (Supply Chain Management)	GEOG (Geography)	

[Click here to access a full list of Recommended Options sheet](#)



UNIVERSITY OF
CALGARY

Academic Requirements Report

The screenshot displays the University of Calgary Student Centre interface. On the left is a vertical navigation menu with icons and labels: Home (house icon), My Application (classroom icon), Personal Info (person icon), Exams and (A+ award icon), Program and Advising Info (two people icon, circled in red), and My Financials (dollar sign icon). The main content area is titled "My Current Program Information" and shows "Bachelor's Degree in the Haskayne School of Business" and "Year of Program: 2". Below this, a box contains "Bachelor of Commerce (Degree Stream)" and "General (Major)". A large black arrow points from this box to the "Academic Requirements" link in the "Important Forms and Documents" section. Other links in this section include Awards, Change of Program, Confirmation of Registration, GPA Calculator, Thesis Guidelines, What-If Advisement Report, and Letter of Permission. To the right, under "Academic Load:", there are buttons for Schedule Builder, Course Search, Apply for Graduate, and Convocation Status. At the bottom, the "Advising Help" section lists various faculties and schools, including Cumming School of Medicine, Faculty of Arts, Faculty of Graduate Studies, Faculty of Kinesiology, Faculty of Law, Faculty of Nursing, Faculty of Nursing, Qatar, Faculty of Science, Faculty of Social Work, Faculty of Veterinary Medicine, Haskayne School of Business, School of Arch Plan Landscape, Schulich School of Engineering, Student Success Center, and Werklund School of Education.

Home

My Application

Personal Info

Exams and

Program and Advising Info

My Financials

My Current Program Information

Bachelor's Degree in the Haskayne School of Business

Year of Program: 2

Bachelor of Commerce (Degree Stream)

General (Major)

Academic Requirements

Awards

Change of Program

Confirmation of Registration

GPA Calculator

Important Forms and Documents

Thesis Guidelines

What-If Advisement Report

Letter of Permission

Academic Load:

Schedule Builder

Course Search

Apply for Graduate

Convocation Status

Advising Help

Cumming School of Medicine

Enrolment Services

Faculty of Arts

Faculty of Graduate Studies

Faculty of Kinesiology

Faculty of Law

Faculty of Nursing

Faculty of Nursing, Qatar

Faculty of Science

Faculty of Social Work

Faculty of Veterinary Medicine

Haskayne School of Business

School of Arch Plan Landscape

Schulich School of Engineering

Student Success Center

Werklund School of Education

Checking your Academic Requirements report on your Student Centre during and after course registration ensures that the courses you selected are appropriate for your program.

Track your program progression

- **The Course Planning Worksheet** includes all core courses, concentration courses and options that are required for your degree completion. You have the freedom to choose commerce and non-commerce options that are of interest or that complement your program of study.
- Find the list of the BComm Recommended Options **here**.
- Keep in mind that options can fill up fast. So, you may need to register for a different class if your preferred option is currently full or not open for students in your program yet.

Read the course descriptions:

Review any Course Requirements & Restrictions

- Some courses are exclusively reserved for students who are admitted to a specific degree program or concentration. These courses have *restrictions* that indicate who can register and when. You may need to wait for the restriction to expire before you can enroll in the course.
- To check a course's restrictions, follow these steps:
 - Log in to your Student Centre (my.ucalgary.ca)
 - Go to your **Schedule Builder** and locate the course in which you're interested
 - View the "Results" panel to see the course's details
- You can find further details about a specific course by checking the course description in either the **University Calendar** or your Student Centre (my.ucalgary.ca).



Okay, I now know what
courses I need for my
degree. What do I do
next?



Navigating Your Student Centre

The screenshot shows the University of Calgary Student Centre dashboard. At the top, the header includes the University of Calgary logo, the user name 'Hernandez, Vanessa', and links for 'Home' and 'Sign out'. Below the header is a navigation bar with 'Dashboard', 'All about me', 'My work', 'Around campus', and 'Favourites'. The main content area features a 'Home' section with a banner for 'Need support with a matter impacting your academic life?' and a 'Read More' button. Below this are sections for 'To Do (0)', 'Holds (0)', and 'Appointments' (with an 'Enrolment Appointment' link and a 'Details' button). A 'Shopping Cart' section for 'Winter 2019' shows it is empty, with links for 'Course Search' and 'Schedule Builder'. A table of courses is visible below, with columns for 'Course (Units/Grading Basis)', 'Instructor', 'Location', 'Time', 'Day', and 'Deadlines'. At the bottom, there are 'Quick Links - Student' and 'Enrolment Messages' sections. Green arrows point to the 'Appointments' section, the 'Course Search' and 'Schedule Builder' buttons, and the 'Course' table.

UNIVERSITY OF CALGARY

Hernandez, Vanessa Home Sign out

Search

Dashboard All about me My work Around campus Favourites

Home

My Application

Personal Info

Exams and Grades

Program and Advising Info

My Financials

Annual Progress Report

Apply to

Need support with a matter impacting your academic life?

Learn about the Grad Student Support team, or book an appointment with a Specialist...

Read More

To Do (0)

Holds (0)

Appointments

Enrolment Appointment

Details

Winter 2019 Spring 2019 Summer 2019 Fall 2019 Winter 2020

Shopping Cart (Potential / Pending Courses) - Winter 2019

Your Shopping Cart is empty. Please use Schedule Builder or Course Search to add classes.

Course Search Schedule Builder

Course (Units/Grading Basis)	Instructor	Location	Time	Day	Deadlines

Edit Drop Swap

Enrolment Messages

D2L My Schedule (Calendar View) Download Calendar

Quick Links - Student

View my T4/T4A

Download T2202A

My Student Donation Receipt

D2L (Desire2Learn, Brightspace)

Office 365 Student Email

Academic Requirements

Student Success Centre

PS Enterprise Learning

Your **Student Centre** (my.ucalgary.ca) is your home base for all matters relating to your studies at UCalgary (application, course registration, grades, personal information, fees, etc.).

On the **Home** page, you can access:

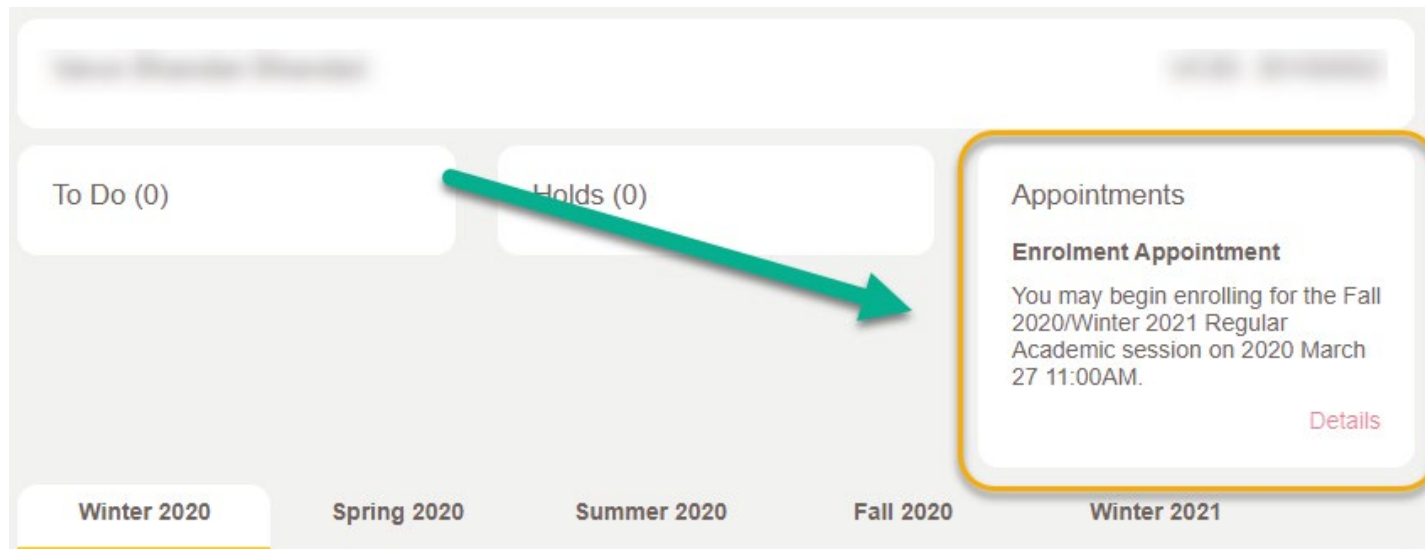
- Course Registration
- Enrollment Start Time
- Course Schedule
- Course Search
- Schedule Builder
- Quick Links

Fall/Winter 2026/2027 Registration Dates

- View Schedule & Add Courses to Shopping Cart – **March 3, 2026**
- Continuing Undergraduate Student Registration Dates: **March 25 & 26, 30
March to April 2nd, 2026**
- New Transfer Admits Registration Dates: **April 7, 2026**

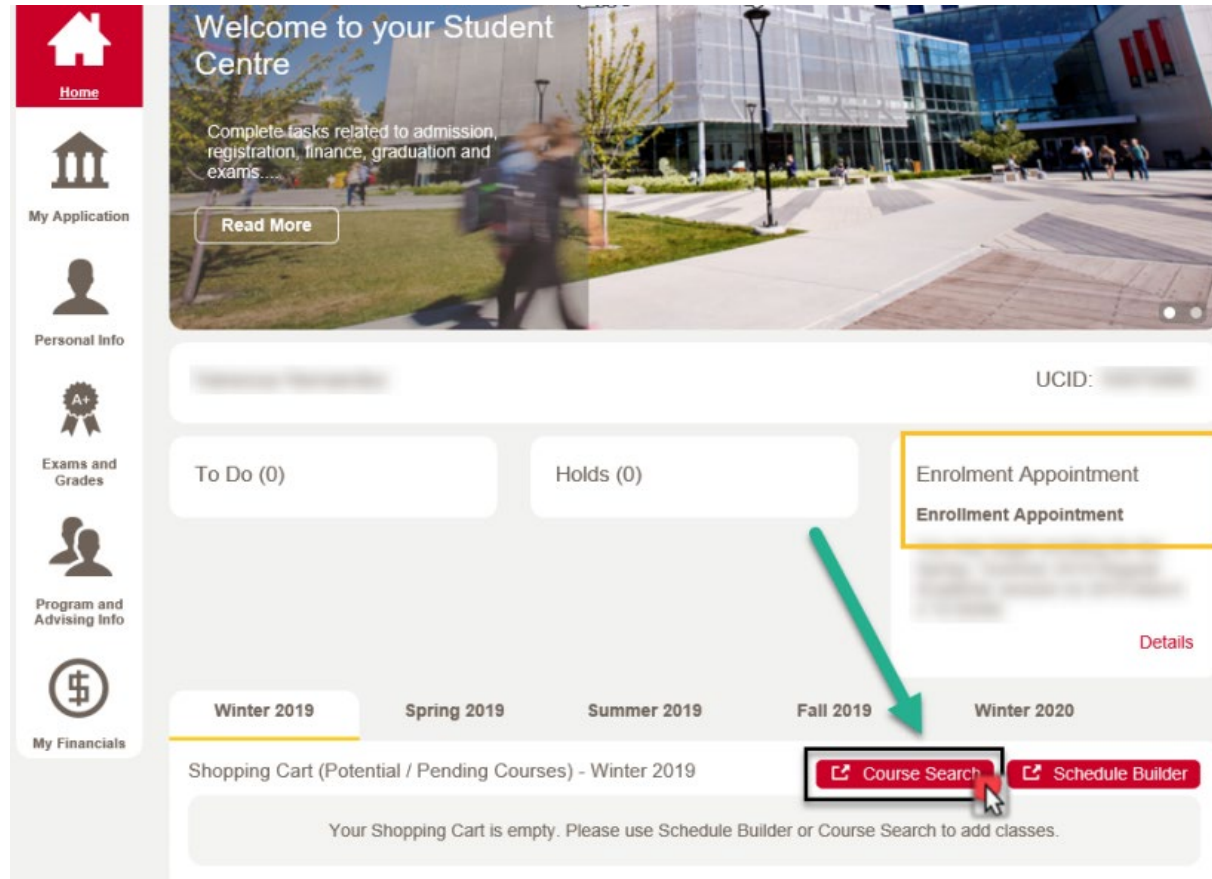
How is your enrolment start time determined? More information can be found [here](#).

Locating your Enrolment Start Time on your Student Centre:



Registration Tools - Course Search and Schedule Builder

- You can register using either:
 - Course Search or
 - Schedule Builder
- Use Schedule Builder to start.
- After registration, make changes to registration (edit, add, swap, drop) through your Home Tab in your Student Centre.
- More information about how to use your Student Centre, can be found [here](#).



Validate Your Shopping Cart

The screenshot displays the University of Calgary student portal interface. On the left is a vertical navigation menu with icons for Home, My Application, My Service Requests, Personal Info, Exams and Grades, Program and Advising Info, and My Financials. The main content area features a banner for an upcoming academic deadline (April 11) and a section for My Advising Notes. Below this is a 'To Do' list with a task to 'Submit Social Insurance Number'. A 'Your Enrolment Start Time' box indicates the start of the Fall 2025/Winter 2026 Regular Academic session on March 31, 2025. The 'Shopping Cart (Potential / Pending Courses) - Fall 2025' section is active, showing a table with one course: GEOG 330 (3/GRD) by Williams in a Web-Based Section. A green arrow points to the 'Validate' button in the table's footer. The footer also includes a 'Last Validated' timestamp and a link to 'Validate / Add / Submit / Edit'.

Course (Units/Grading Basis)	Instructor	Location	Time	Day	Messages
GEOG 330 (3/GRD)	Williams	Web-Based Section	TBA	TBA	✓

Last Validated: 3/28/2025

[Validate / Add / Submit / Edit](#)

- Before your Enrolment Start Time, you can use the "**Validate**" option to check for possible enrollment errors.
- These errors may include time conflicts, unfulfilled pre-requisites or co-requisites, missing departmental consent, anti-requisites, and other issues.



UNIVERSITY OF
CALGARY

Step 8: Register for Classes

The screenshot displays the my.ucalgary.ca student portal. On the left is a navigation sidebar with icons for Home, My Application, Personal Info, Exams and Grades, Program and Advising Info, and My Financials. The main content area features a banner for course registration with a 'Read More' button. Below this is a section for 'Enrolment Appointment' with a 'Details' link. A green arrow points to the 'Summer 2019' term selector, which is highlighted with a red circle and a '1'. Below the term selector is a table titled 'Shopping Cart (Potential / Pending Courses) - Summer 2019'. The table has columns for Course (Units/Grading Basis), Instructor, Location, Time, Day, and Messages. A green arrow points to the 'Messages' column header, which is also circled in red with a '2'. At the bottom of the table is a red button labeled 'Validate / Add / Submit / Edit'.

Course (Units/Grading Basis)	Instructor	Location	Time	Day	Messages
HTST 383 (3/GRD)	TBA	ES 054	09:00 AM - 2:20 PM	Sa	
MATH 211 (3/GRD)	Leem	ST 143	2:00 PM - 3:50 PM	MWF	
L Lecture	Leem	ST 143	2:00 PM - 3:50 PM	MWF	
L Laboratory	TBA	ES 054	4:00 PM - 4:50 PM	TTh	

- Once your Enrolment Start Time arrives, log in to your student centre (my.ucalgary.ca) to access your shopping cart and complete your registration for the pre-selected courses.

Register for Classes

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term.
Summer 2019 | Undergraduate Programs | University of Calgary

[Schedule Builder](#)[Change Term](#)

● Open ■ Closed ▲ Wait List

Add to Cart
Enter Class Nbr

[Enter](#)

Find Classes
● Class Search
[Search](#)

1

→

☐

HTST 383-01
(50125)

☐

MATH 211-01
(50030)

☐

MATH 211-B02
(50041)

for selected

[Delete](#) [Enroll](#)

▼ My Summer 2019 Class Schedule (You ARE registered or waitlisted in these)

You are not registered for classes in this term.

Shopping Cart

2. Confirm classes

Select Finish Enrolling to process your request for the classes listed. To exit without adding these classes, select Cancel.

Summer 2019 | Undergraduate Programs | University of Calgary

● Open ■ Closed ▲ Wait List

Class	Description	Days/Times	Room	Instructor	Units	Status
HTST 383-01 (50125)	MI History: Cold War & Beyond (Lecture)	Sa 9:00AM - 2:20PM	ES 054	Staff	3.00	●
MATH 211-01 (50030)	Linear Methods I (Lecture)	MoWeFr 2:00PM - 3:50PM	ST 143	S. Leem	3.00	●
MATH 211-B02 (50041)	Linear Methods I (Laboratory)	TuTh 4:00PM - 4:50PM	ES 054	Staff		●

[Cancel](#) [Previous](#) [Finish Enrolling](#)



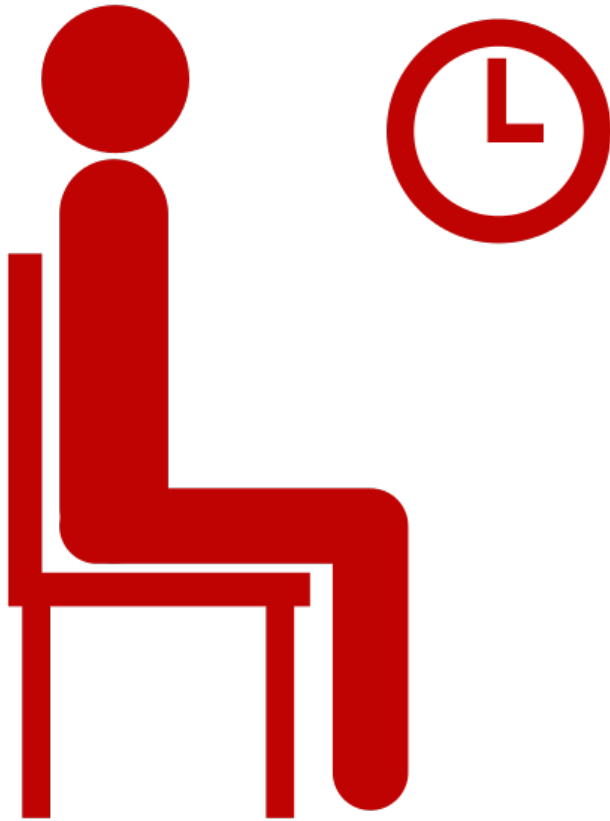
UNIVERSITY OF
CALGARY

Registration Terminology

- Add: Add a new course to your schedule.
- Drop: Remove a course from your schedule. Students must drop courses by the term drop deadline to receive a refund and to avoid a "withdrawal" on their transcript.
- Swap: Trade or substitute one course for another. Swapping does not work if you want to switch into a different lecture of the same course.
- Edit: Change the sub-component of a course (lab or tutorial) while leaving the main component of a course (lecture) unchanged.
- Withdrawal: After the term drop deadline passes, the drop function allows you to withdraw from a class up until the last day of the course. This appears on your transcript, and no tuition refunds are issued.
- Lectures: Classroom-based instruction.
- Labs: Smaller, more individual course components that supplement your lectures.
- Tutorials: Provide opportunities for you to ask questions, discuss course/reading material and receive additional assistance.



Register for Classes - *Waitlists



- If a course is full, you may be able to join a waitlist and wait for a seat to open in the course (if this functionality is enabled*).
- If a student drops the class, a seat will open up and will **automatically** be filled by the next student on the waitlist if they don't have holds or time conflicts.

****Note: Waitlists aren't enabled for every class. Waitlisting yourself does not guarantee a spot in the course!***

Waitlists - Do's & Don'ts

- If the waitlist is full or if there isn't a waitlist, attempt to register anyway, and keep checking for a spot to open. Courses tend to open up closer to the start of the term. We track the number of attempts to register in a course and strive to open more lectures if possible.
- If you waitlist for a course, and continue to change your schedule, make sure there won't be a time conflict with another course you have registered for (this includes labs and tutorials for the course). If there is a time conflict, the waitlist will not be able to enroll you into the course if a seat opens up.
- You can review your course schedule on your Student Centre. Time conflicts in your weekly schedule will show up in a different colour.

Step 9: Making changes to your registration

- You can make course changes before the drop deadline and the add/swap deadline (course change period). This will enable you to add, swap or drop courses.
- After the course change period, you can withdraw from courses until the last day of classes. This will result in a "W" notation on your transcript. Tuition will not be reimbursed.

To Review

1. Find out what your *Enrolment Start Time* is
2. *Initialize* your registration
3. Make a list of your required courses
4. Make a list of potential optional courses
5. Read the course descriptions and review requirements/restrictions
6. Use the available tools to build your schedule and pre-load your *Shopping Cart*
7. *Validate* your *Shopping Cart*
8. **Register for classes**
9. Making changes to your registration, if needed



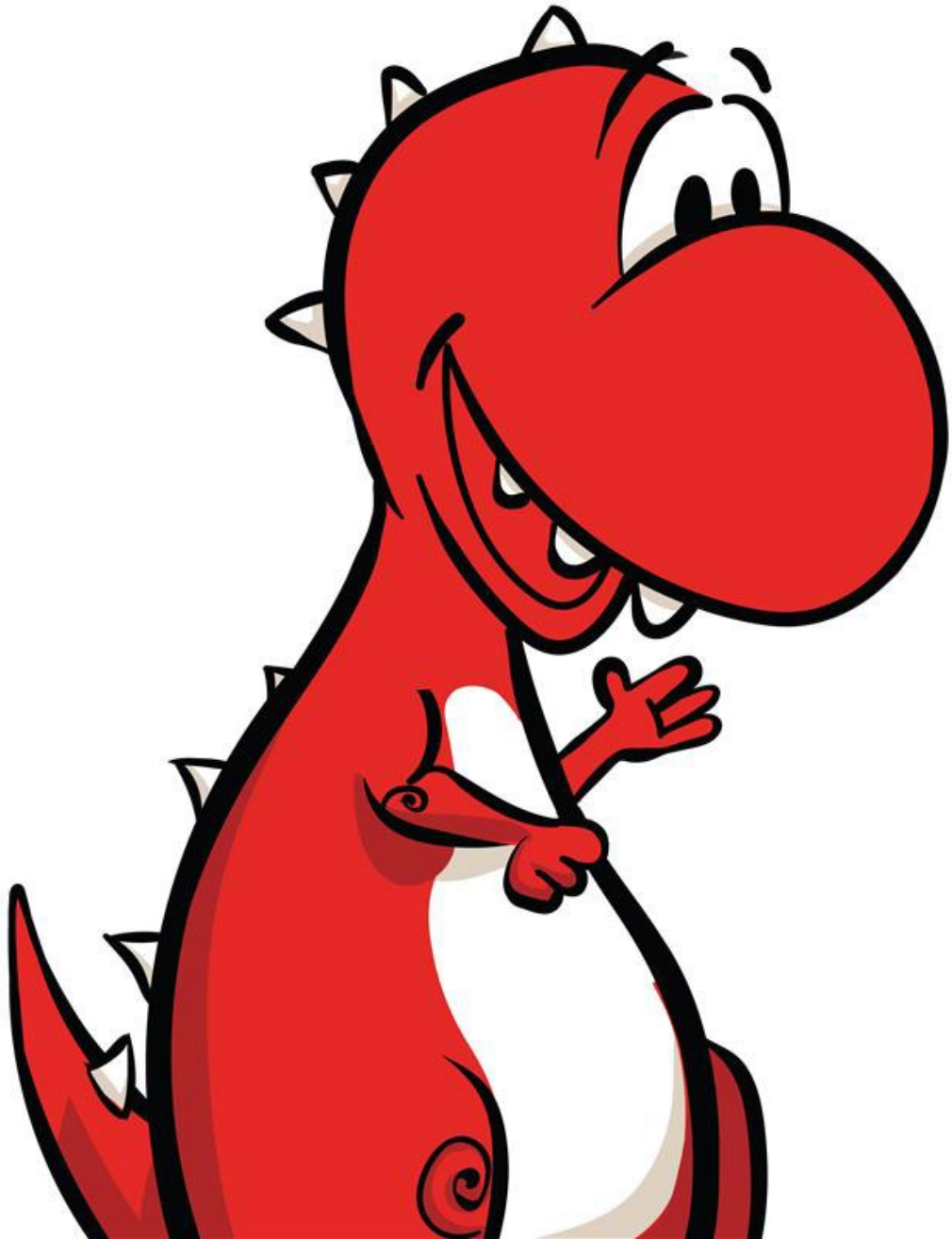
HOT TIPS !!

Registration Considerations

- Adding a course to your shopping cart does not save a seat in the course.
- A course in your shopping cart is bookmarked, so you don't have to search for it again and can **streamline course registration later**.
- Make sure you register for both Fall and Winter on your enrolment start time. Register for Fall classes first, and then for Winter classes.
- Winter and Spring/Summer pre-requisites for Fall and Winter courses must be successfully completed to remain enrolled.
- Holds/Blocks:
 - Check for holds or blocks on your account, and deal with these before registration opens.
 - It can take several business days for a hold to be removed - deal with holds early!

Registration Tips

- Balance business and non-business courses so as not to get overwhelmed.
- Full-time student status is 9 units (3 courses)/term in the Fall and Winter terms.
- If you take less than 15 units (5 courses)/term, then you can...
- ... take courses during Spring/Summer terms to avoid delaying graduation.
- You cannot withdraw from the same course a second time.
- Repeating a course may affect your graduation goal – but there are ways you can still stay on track (come see a Program Specialist)!
- Improve your comprehension and academic performance by attending free, organized study groups for Peer-Assisted Study Sessions (PASS) designated courses.



Minors
Embedded Certificates
Combined Degrees!!



UNIVERSITY OF
CALGARY

Degree Enhancement - Minors

A minor is comprised of 30 units (10 courses) in a specific field of study outside of Commerce, usually in the Faculty of Arts or Science.

A list of minors can be found [here](#).

Most minors have no admission requirements. However, some minors that do have requirements are Data Science, Health and Society, Architectural Studies, Music and Psychology.

Plan well and courses for minors should fit into your BComm options.

Declaring a minor is optional.

How to apply? Use the “Change of Program” link in your Student Centre.

Apply between: October 1-February 1 for a Fall start.



Embedded Certificates

- An embedded certificate is comprised of 18 units (6 courses).
- How to apply? Use the “Change of Program” link in your Student Centre.
- Apply between: October 1 - February 1 for a Fall start.
- Depending on the EMC, some required BComm business courses will fit into the EMC.
- A list of EMCs can be found [here](#).
- Plan well and courses for an EMC should fit into your BComm options.
- Declaring an embedded certificate is optional.



Combined Degrees

- Graduate with two-degree parchments!
- A list of approved combined degree programs with the BComm can be found [here](#).
- Complete the requirements for two degrees in as little as 5 years. A minimum of 150 units (50 courses) is required.
- You must meet admission requirements for both degree programs.
- Declaring a combined degree is optional.
- How to apply? Use the “Change of Program” link in your Student Centre.
- Apply between: October 1 - February 1 for a Fall start.



Bcomm Honours

- The Honours program allows you to conduct focused research with a faculty mentor.
- The Honours program is not intended to extend your degree. Use 3 specific Honours courses to fulfill 3 senior options in the BComm.
- Admission Requirements:
- Completion of a minimum of 48 units by the Fall term of admission, including 6 prescribed courses completed no later than in the preceding Winter term: MGST 217, SGMA 217, STAT 213, STAT 217, ENTI 317, MGST 391.
- GPA of 3.30 or higher on last 30 units (Winter back) and on the 6 courses listed above.



Bcomm Honours Application

- How to apply? Use the “Change of Program” link in your Student Centre.
- Apply between: October 1 - February 1 for a Fall start.
- The application will also involve an interview, two letters of reference, and a letter of intent.
- If your online application is successful, you will be contacted to provide these requirements.
- More questions? You can find more information about the BComm Honours program [here](#).

Visualizing Changes- What If Report

You can use the What If Report tool to see how your courses will fit into another program, before submitting a change of program request.

The screenshot displays the University of Calgary student portal dashboard. On the left is a vertical sidebar with icons and labels for: Home, My Service Requests, My Application, Alumni Home, Personal Info, Exams and Grades, Program and Advising Info (highlighted in red), and My Financials. The main content area is titled 'My Current Program Information' and shows 'Open Studies' and 'Year of Program: 1'. Below this, there are sections for 'Academic Requirements' (including Awards, Change of Program, Confirmation of Registration, and GPA Calculator), 'Important Forms and Documents' (including Thesis Guidelines, What-If Advisement Report, and Letter of Permission), and a 'Schedule Builder' section with buttons for 'Schedule Builder', 'Course Search', 'Apply for Graduation', and 'Convocation Status'. At the bottom, there is an 'Advising Help' section listing various faculties and schools such as the Cumming School of Medicine, Faculty of Arts, Faculty of Graduate Studies, Faculty of Kinesiology, Faculty of Law, Faculty of Nursing, Faculty of Nursing, Qatar, Faculty of Science, Faculty of Social Work, Faculty of Veterinary Medicine, Haskayne School of Business, School of Arch Plan Landscape, Schulich School of Engineering, Student Success Center, and Werklund School of Education.

Change Of Program

An application to make changes to your current degree program including:

- Adding or dropping a Minor, Combined Degree and/or Embedded Certificate.
- Changing your BComm concentration.
- Applying to the BComm Honours program.
- Changing to a different faculty/degree program entirely.

The Change of Program application is available on your student centre from October 1 through to February 1 EVERY year, and the change is effective for the following Fall semester.



Concentration

Haskayne
School of Business

Bachelor of Commerce Concentration Courses (18 units)

Students must complete 18 units in one of the following concentrations:							
Accounting (ACCT)				Business (BUSI)			
ACCT 341 ACCT 343 ACCT 361 ACCT 445 or 465 6 units of: ACCT 400 or 500 level <i>Note: Students interested in the CPA designation post-graduation are advised to select courses that fulfill the designation's requirements.</i>				18 units of: 300, 400 or 500 level Commerce courses from two or more topics			
Business Analytics (BANA)				Business Technology Management (BTMA)			
BTMA 331 BTMA 431 OPMA 415 OPMA 419 6 units of: BTMA 333, BTMA 459, BTMA 531, FNCE 481, MKTG 437, OBHR 427, OPMA 409, OPMA 421, SCMA 451, CPSC 319, CPSC 331. <i>Note: Only one of CPSC 319 or CPSC 331.</i>				BTMA 331 BTMA 333 9 units of: BTMA 400 or 500 level 3 units (not used above) of: Commerce Course 400 or 500 level (including BTMA), CPSC 319, CPSC 331 <i>Note: Only one of CPSC 319 or CPSC 331.</i>			
Entrepreneurship and Innovation (ENTI)				Finance (FNCE)			
3 units of: ENTI 300 or 400 level 12 units (not used above) of: ENTI 400 or 500 level 3 units (not used above) of: ENTI 400 or 500 level, FNCE 469, FNCE 473, FNCE 481, FNCE 559.09, MKTG 465, MKTG 467, MKTG 475, MGST 359.04, OBHR 493, RMIN 439, SGMA 371, SGMA 401, SGMA 409, SGMA 577, SGMA 579.				FNCE 443 FNCE 451 12 units (not used above) of: FNCE 400 or 500 level, REAL 427, RMIN 449, RMIN 579. <i>Note: Maximum one of RMIN 449 or 579.</i>			
International Business Strategy (IBST)				Marketing (MKTG)			
SGMA 371 SGMA 577 12 units of: FNCE 461, MGST 571, MKTG 467, RMIN 559.02, SGMA 403, SGMA 407, SGMA 409, SGMA 579, SGMA 589, modern language, Haskayne approved senior level course from international exchange. <i>Note: Students planning an international exchange should consult Undergraduate Student Services. At least 12 of the 18 concentration units must be completed at Haskayne. Language courses cannot be literature or culture studies based and cannot be taught in English.</i>				MKTG 465 MKTG 493 6 units of: MKTG 400 level 6 units (not used above) of: MKTG 400 or 500 level			
Operations and Supply Chain Management (OSCM)				Organizational Behavior and Human Resources (OBHR)			
OPMA 401 SCMA 451 12 units (not used above) of: OPMA 400 or 500 level, SCMA 400 or 500 level, ENGG 481 <i>Note: ENGG 481 is open to students in the Combined BSc (Engineering)/BComm program.</i>				OBHR 401 OBHR 405 OBHR 409 OBHR 411 6 units (not used above) of: OBHR 400 or 500 level <i>Note: Students interested in the CPHR Alberta designation post-graduation are advised to select courses that fulfill the designation's requirements.</i>			
Risk Management (RISK)							
RMIN 317 RMIN 579 6 units of: RMIN 439, RMIN 449, RMIN 459, RMIN 559, FNCE 443, OPMA 419 6 units (not used above) from one of the following three streams:							
<u>Corporate Risk Management/Finance:</u> FNCE 443, FNCE 445, FNCE 447, FNCE 451, FNCE 461, FNCE 463, FNCE 467, FNCE 473, FNCE 481, FNCE 559.10, OBHR 493, RMIN 439, RMIN 449, RMIN 459, RMIN 559				<u>Risk Analytics:</u> ACSC 325, ACSC 327, ACSC 427, ACSC 437, ACSC 519, ACSC 531, BTMA 331, BTMA 531, OPMA 409, OPMA 415, OPMA 419 <i>Note: ACSC courses are open to students in the combined BSc (ACSC)/BComm program.</i>		<u>Sustainability Risk Management:</u> ENMG 487, ENMG 489, FNCE 559.10, SGMA 533, SGMA 551, SGMA 555	
A minimum grade of 'C' is required in the following Bachelor of Commerce Concentration Prerequisite Course(s):							
ACCT BANA BTMA	ACCT 217, ACCT 323 BTMA 317, OPMA 317, MGST 391 BTMA 317	BUSI ENTI FNCE	N/A ENTI 317 FNCE 317	IBST MKTG OBHR	SGMA 371 MKTG 317 OBHR 317	OSCM RISK	OPMA 317, MGST 391 RMIN 317

We have 11 concentrations :

- Accounting
- Business
- Business Analytics
- Business Technology
- Entrepreneurship and Innovation
- Finance
- Marketing
- Operation and Supply Chain
- Management
- Organizational Behavior and Human
- Resources
- Risk Management



UNIVERSITY OF
CALGARY

How To Apply?

The screenshot displays the University of Calgary student portal. On the left is a vertical navigation menu with icons and labels: Home (house icon), My Application (classroom icon), My Service Requests (speech bubble icon), Alumni Home (graduation cap icon), Personal Info (person icon), Exams and Grades (medal icon), Program and Advising Info (two people icon), and My Financials (dollar sign icon). The main content area is divided into sections. The top section, 'My Current Program Information', shows 'Open Studies' with a dropdown menu currently set to 'Degree Holder (Degree Stream)', and 'Year of Program: 1'. To the right of this is the text 'Academic Load: No Units'. Below this is a grid of links. A red arrow points to the 'Change of Program' link in the first column of this grid. The first column contains: Academic Requirements Report, What-If Advisement Scenario, Awards, Change of Program, and Confirmation of Registration. The second column contains: GPA Calculator, Important Forms and Documents, Thesis Guidelines, and Letter of Permission. To the right of the grid is a vertical stack of four red buttons: 'Schedule Builder', 'Course Search', 'Apply for Graduation', and 'Convocation Status'. At the bottom of the main content area is the 'Advising Help' section, which lists various faculties and schools in two columns: Cumming School of Medicine, Enrolment Services, Faculty of Arts, Faculty of Graduate Studies, Faculty of Kinesiology, Faculty of Law, Faculty of Nursing, Faculty of Nursing, Qatar, Faculty of Science, Faculty of Social Work, Faculty of Veterinary Medicine, Haskayne School of Business, School of Arch Plan Landscape, Schulich School of Engineering, Student Success Center, and Werklund School of Education.

Home

My Application

My Service Requests

Alumni Home

Personal Info

Exams and Grades

Program and Advising Info

My Financials

My Current Program Information

Open Studies

Year of Program: 1

Degree Holder (Degree Stream)

Academic Load: No Units

Academic Requirements Report

What-If Advisement Scenario

Awards

Change of Program

Confirmation of Registration

GPA Calculator

Important Forms and Documents

Thesis Guidelines

Letter of Permission

Schedule Builder

Course Search

Apply for Graduation

Convocation Status

Advising Help

Cumming School of Medicine

Enrolment Services

Faculty of Arts

Faculty of Graduate Studies

Faculty of Kinesiology

Faculty of Law

Faculty of Nursing

Faculty of Nursing, Qatar

Faculty of Science

Faculty of Social Work

Faculty of Veterinary Medicine

Haskayne School of Business

School of Arch Plan Landscape

Schulich School of Engineering

Student Success Center

Werklund School of Education



Experiential Learning



UNIVERSITY OF
CALGARY

Co-operative Education - Co-op

- Complete 2 work terms (8 months of experience).
- Alternate full-time studies with full-time paid work in a business-related position, ending with a full-time academic term.
- Graduate with a BComm and relevant work experience!
- Application deadlines can be found on the website.

Co-op Application

Co-op Application Requirements:

You must be a current BComm student.

- You must have 30 units (10 courses) completed towards the BComm program.
- You must have a GPA of at least 2.80 on your most recently completed 30 units.
 - If your GPA is between 2.50 to 2.80, you will be asked to share more information about your academic journey on the application.
- You must have prior work experience.
 - If you do not have prior work experience, but have extensive volunteer or extra-curricular experience, please speak to a co-op program advisor about using this in lieu of work experience on the application.



Pre-Work Term Requirements

- Pre-Work Term Requirements:
- 54 units (18 courses) completed towards the BComm program
- ACCT 217
- MGST 217
- SGMA 217
- ENTI 317
- It is strongly recommended to complete a senior-level commerce course relating to the work placement, as well.
- These courses do not need to be completed before applying for the Co-op program!



International Exchange

- Take courses somewhere else in the world for BComm credit!
- Eligibility:
- 60 units (20 courses) completed towards BComm, including at least 3 Core 317's, before you leave for your exchange.
- It is recommended to also have ENTI 317 and MGST 391 completed.
- GPA of 2.90 or higher on most recent 30 units (10 courses) at the time of application review.
- If you feel you do not meet the unit or GPA requirement, please speak to an exchange program advisor before submitting an application.



What if I need help?



Registrar's Website



Office of the Registrar

Search UCalgary



UNIVERSITY OF CALGARY

Registration

Finances

Exams

Student Centre

Faculty and Staff

Contact Us

REGISTRATION OVERVIEW

How to Register

Transfer Students

Registration Changes and Exemption
Requests

Registration Issues

Continuing Students

Visiting and Exchange Students

Webinars

New (First-Year) Students

Open Studies Students

How to Initialize your Registration

Registration

Find out all you need to know about registering
for your classes



Student Success- Academic Development Specialist (ADS)

Meet your academic development specialist (ADS)



Meet your academic development specialist (ADS) Susan Basudde. Susan is a registered social worker and is here to help you with any concerns keeping you from academic or personal success, using a person-centred care approach.

The purpose of a person-centred approach is to ensure that you have the tools and support to positively engage and navigate your BComm. This approach can occur along side individual check-ins as needed.

Through a solution focused lens, Susan can work with you to proactively move towards strategic problem solving, increase your access and use of campus/community resources to help you build your learning identity.

[Book with ADS](#)

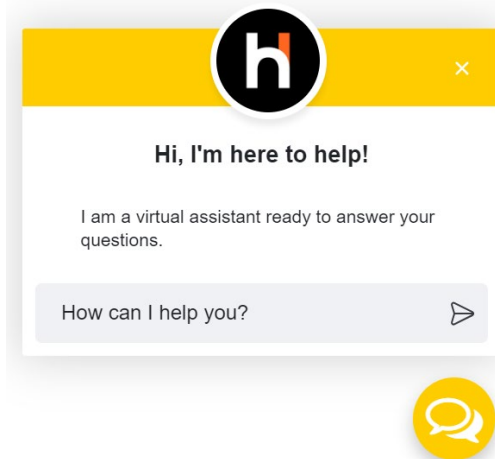
BComm Advising

BComm Advising

Meet with an advisor. More info [here](#).

Send us an email:
undergraduate@haskayne.ucalgary.ca

Chat with our Virtual Assistant 24/7 [here](#).



In scope for Haskayne program advising

- Admission requirements to the Haskayne School of Business undergraduate programs
- Academic Rules and permissions
- Course selection
- Degree planning
- Program changes
- Letter of Permission
- Graduation and degree requirements
- Change of program
- GPA and academic standing
- Dual Degrees
- Academic Withdrawal rules
- Graduation checks and verification letters
- Referrals to other offices