

SA – Admissions

The following outlines the process of viewing documents for undergraduate admissions. This process will enable staff to view any supporting documents uploaded into PeopleSoft Student Administration. Also included are instructions to run a query to produce a report listing what documents have been uploaded and direct links to view the document or view the checklist.

- Click the Student Admissions link.
 Student Admissions
- 2. Click the Application Evaluation link.
 Application Evaluation
- 3. Click the **UofC Web Electronic Documents** link. **UofC Web Electronic Documents**
- 4. Click the Maintain Adm Upload Document link. Maintain Adm Upload Documen
- 5. Enter the student ID number and press Search or Enter. Do not select Add a New Value. *Note: For FOIP reasons some information has been removed*. Click the **Search** button.

Coarch
Search

Search Criteria			
ID	begins with \checkmark	×	Q.
Application Nbr	begins with 🗸		Q
Academic Institution	= 🗸	UCALG	Q
Academic Career	begins with \checkmark		Q
Application Program Nbr	- 🗸		Q
Academic Program	begins with \checkmark		0
Admit Term	begins with \checkmark		Q
Application Center	begins with \checkmark		Q
Campus ID	begins with \checkmark]
National ID	begins with \checkmark]
Last Name	begins with \checkmark]
First Name	begins with \checkmark]
Case Sensitive			
Search Clear	Basic Search	Save Search Criteria	



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6. Depending on the student, a grid of information may display if they have indicated more than one program choice (e.g. HABCH and SCBCH). For this example, click the **HABCH** link.

/iew All													I	First 🕚 🗉	1-2 of 2
ID	Application Nbr	Academic Institution		Application Program Nbr	Academic Program		Application Center	Name	Gender	Date of Birth	Campus ID	National ID	National ID Country	NID Short Description	Last Name
		UCALG	UGRD	0 1	HABCH	2197	UGRD	1	Male	08/24/2001	(blank)	(blank)	CAN	SIN	
		UCALG	UGRD	1 5/	SCBCH	2197	UGRD	1	Male	08/24/2001	(blank)	(blank)	CAN	SIN	

 Supporting Document will list any supporting document(s) generated from the web application. To view the details in the supporting document click on the link. If there are more than one supporting documents listed you may click "View All". Checklist code details are also indicated.
 Optional: You can view the details of the checklist by clicking on the link to view. Click the View or Upload Document link.

Supporting Document Tr	anscript Document
Supporting Docum	ent
	* 🤷
Academic Institution: UCA	LG University of Calgary Admit Term: 2197
Academic Career: UGR	D Undergraduate Programs Student Career Nbr: 0
Application Nbr:	Program Number: 0 Program Status: Primary Applicant
Academic Program: HAB	CH Academic Plan: BCOMM-DEG FNCE-MAJ
Supporting Document	Find View All First ④ 1 of 1 ④ Last
Admin Function ADM	AA SEQ 3C # 4
Checklist Code ADE	DL Additional Requirements
Checklist Item Code OUT	TLIN Detailed Course Outlines
Checklist Sequence 100	Checklist Status Completed
View or Upload Document	CheckList
Return to Return	rch 👘 Previous in List 🛛 🚛 Next in List 🔚 Notify 📑 Add 🖉 Update/Display
Supporting Document Transcri	pt Document



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8. Note the Document Name will display as well as the uploaded date. To view the uploaded document you can click on the "View" link. Click the **View** link. **Important:** Do not check the Verified box as this removes the student ID in the query and has other implications in the system.

Island Desument						
Jpload Document						
			*			
cademic Institution UCALG Un	iversity of Calgary	Academic Career	UGRD	Undergradua	te Programs	
Admit Term 2197 Fa	1 2019	Student Career Nbr	0	Application	Nbr	
Admin Function ADMA SEQ	3C 4 Check	list Code ADOL Checkl	st item (Code OUTLIN	Checklist	Sequence 100
Documents Audit					✓ ×	
ocument Name	Uploaded Date	Description		Status V	new Verified	
xample_of_an_outline_of_internat nal_course_work.pdf	2018/11/09	Example_of_an_outline_of_in	iternation	Uploaded V	New D	
				1	Add	

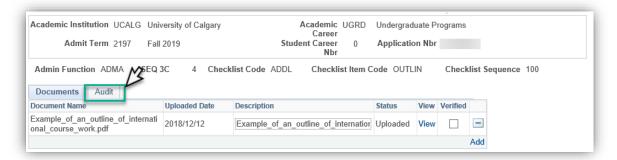
9. The document will display as a separate webpage. **Tip: Ensure your popups are allowed.** Close the window after viewing. Click the **Close Window** "X".

	-	×
Upload Document		^
Academic Institution Admit Term	Example of an outline of international course work.	
Admin Function AD Documents Audit Document Name Example_of_an_outline		
onal_course_work.pdf		
		 ~



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10. To investigate or audit what may have previously been uploaded, click the Audit tab.



11. If there were any other previously uploaded documents they will be listed here including the document name, who uploaded it and when it was uploaded. **Click on the Documents tab** to return to the Upload Documents page.

Documents Audit					
Document Name	Created By	Created	Updated By	Last Update Date/Time	£
Example_of_an_outline_of_internati onal_course_work.pdf	Gretchen Wilson	2018/12/12 10:33:14AM	Gretchen Wilson	2018/12/12 10:33:14AM	-
					Add

12. To return to Maintain Adm Upload Document > Supporting Documents page close the window. Click the **Close Window "X".**



13. To view information on the Transcript Document page click on the tab. Click the **Transcript** tab.

Transcript Document



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14. Any Transcript Document(s) will be listed. Click "View All" if more than one is listed. Click the **View All** link.

Supporting Document	Transcript	Document					
Transcript Doc	ument						
					*		
Academic Institution:	UCALG	University of Calgary	Ac	dmit Term	: 2197		
Academic Career:	UGRD	Undergraduate Progr	ams St	udent Ca	reer Nbr:	0	
Application Nbr:		Program Number:	0 Pr	ogram St	atus: Primary	Applicant	
Academic Program:	HABCH	Academic Plan:	BCOMM-I	DEG	FNCE-MAJ		
Supporting Documen	t			F	Find View All	First 🕚	1 of 2 🕑 Las
Organization ID	00100005	BC Ministry of Educati	ion				
Admin Function	ADMA	SEQ 3C # 3			~~		
Checklist Code	UGCANF	UG Canada High Sch	ool Appl				
Checklist Item Code	HSTRAN	High School Transcrip	ot				
Checklist Sequence	200	Checklist Status Cor	mpleted				
View All / Upload Docum	nent View [Document CheckList					
Save	o Search	* Previous in List	↓ Next	in List	E Notify	🖡 Add 🚽	Update/Dis

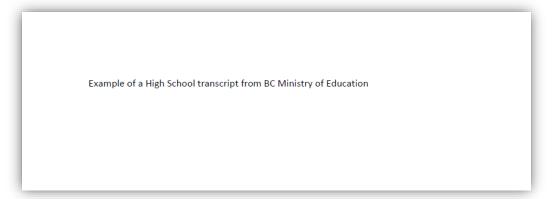
15. For this example, there are two supporting documents that have been uploaded; BC Ministry of Education and English Language Proficiency. To immediately view the uploaded corresponding document, use the View Document link. Click the **View Document** link.

Supporting Document		Find View 1	First 🕚 1-2 of 2	🕑 Las
Organization ID 001000	05 BC Ministry of Education			
Admin Function ADMA	SEQ 3C # 3			
Checklist Code UGCAN	IF UG Canada High School Appl			
Checklist Item Code HSTRA	N High School Transcript			
Checklist Sequence 200	Checklist Status Completed			
View All / Upload Document	View Document CheckList			
Admin Function PROS	SEQ 3C # 2			
Checklist Code ELP	English Language Proficiency			
Checklist Item Code ELP	English Language Proficiency			
Checklist Sequence 100	Checklist Status Completed			



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16. The most recently uploaded document will immediately display as a separate window. **Tip:** Ensure your popups are allowed. Close the window after viewing.



17. The document that displays from View Document is the most recently updated version. Use the View All/Upload Document link to view a history of what has been uploaded if the current document is not what is needed. Click the View All/Upload Document link.

Supporting Document		Find View 1	First 🕚 1-2 of 2 🕑 Last
Organization ID 00100005	BC Ministry of Education		
Admin Function ADMA	SEQ 3C # 3		
Checklist Code UGCANF	UG Canada High School Appl		
Checklist Item Code HSTRAN	High School Transcript		
Check'st Sequence 200	Checklist Status Completed		
View All / Upload Document View D	ocument CheckList		
Organization ID			
Admin Function PROS	SEQ 3C # 2		
Checklist Code ELP	English Language Proficiency		
Checklist Item Code ELP	English Language Proficiency		
Checklist Sequence 100	Checklist Status Completed		
View All / Upload Document View D	ocument CheckList		

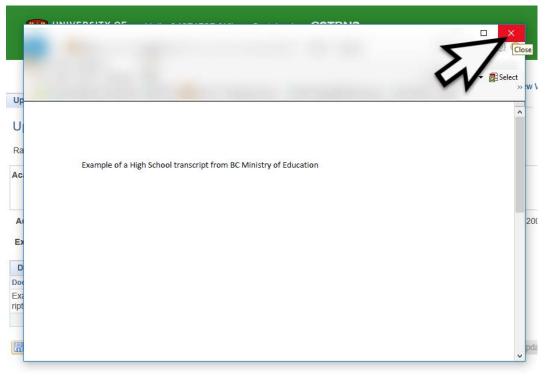


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18. The Upload Document window opens to display the details of the uploaded document, document name, uploaded date and name of document. Click the **View** link. *Note: It may be necessary to check Synergize if the document is not included here*.

Upload Document					
Upload Document					
			\star		_
Academic Institution UCALG Unive	rsity of Calgary		emic UGRD	Undergraduate P	rograms
Admit Term 2197 Fall 2	019	Student Ca		Application Nbr	
Admin Function ADMA SEQ 3C	3 Checklis	tCode UGCANF C	hecklist Item	Code HSTRAN	Checklist Seq
External Org Id 00100005 BC	Ministry of Educatior	1			
Document Name	Uploaded Date	Description	-	Status	View
Example_of_a_High_School_Transc ript_from_BC.pdf	2018/11/15	Example_of_a_High	h_School_Trai	uploaded	View -
				1	Add

19. The document will display as a separate webpage. Close the window after viewing. Click the **Close Window button**.





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- 20. Close the Upload Document window after viewing. Click the **Close Window** button.
- 21. Similarly, to view the details of the uploaded supporting document for English Language Proficiency use the View Document link. Click the **View Document** link.

Organization ID		
Admin Function PR	OS SEQ 3C # 2	
Checklist Code EL	P English Language Proficiency	
Checklist Item Code EL	P English Language Proficiency	
Checklist Sequence 10	0 Checklist Status	
View All / Upload Docume	ent View Document CheckList	

22. A new window opens to display the uploaded document. **Close** the window after viewing.



23. The document that displays from View Document is the most recently updated version. Use the View All/Upload Document link to view a history of what has been uploaded if the current document is not what is needed. Click the **View All/Upload Document** link.

Organization ID		
Admin Function PROS	SEQ 3C # 2	
Checklist Code ELP	English Language Proficiency	
Checklist Item Code, ELP	English Language Proficiency	
Clocklist Sequend	Checklist Status Completed	



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24. The Upload Document will list any previously uploaded document. You can view the supporting document. *Note: It may be necessary to check Synergize if the document is not included here.*

Upload Document				
Upload Document				
		*		
Admin Function PROS SEQ 3	C 2 Checklis	t Code ELP Checklist Item Co	ode ELP	- Checklist Sequence 100
External Org Id				
Documents Audit				v
Document Name	Uploaded Date	Description	Status	View
Example_of_a_TOEFL_Score_from 2_years_previous.pdf	2018/11/09	Example_of_a_TOEFL_Score_from	n_2 Uploaded	View
			<	Add

- 25. A new window opens to display the uploaded document. Close the window after viewing. Click the **Close Window X**.
- 26. Close the window to return to Maintain Adm Upload Doc page.

Report Viewer – Query UCAD_WC_ALL_DOCS_SRCH_EMPLID

This query will produce a report displaying results for supporting documents that have been uploaded a student. Direct links to View Uploaded Document and View Checklist are included in the query.

1. From the Main PeopleSoft menu, click the **Reporting Tools** link.

Reporting Tools

2. Click the Query link.

Query

3. It is recommended to use Query Viewer, avoid using Query Manager or Schedule Query. Click the **Query Viewer** link.

Reporting Tools		
Extract information using visual representations of your PS database.	✓	
Create or update queries and query specifications.	Query Viewer Review existing queries.	Schedule Query Run the schedule query process.
×	3	×

4. To narrow the search results, type part of the query name in the begins with field. The query name for Uploaded Documents is **UCAD_WC_ALL_DOCS_SRCH_EMPLID**. Enter the query name into the begins with field. Enter **ucad_wc_all_docs_srch_emplid** and press the **Search** button.

Search



5. The query **UCAD_WC_ALL_DOCS_SRCH_EMPLID** (Uploaded Docs) displays. It is recommended to add this to your favorites. Click **Favorite**.

Query Viewer										
inter any information you have	ve and click Search. Leave fields blanl	k for a list of all va	alues.	_						
*Search By	Query Name V begins w	ith UCAD	_WC_ALL			×				
Search	Advanced Search									
		~								
Search Results										
Search Results *Folder View	All Folders V									
	All Folders V			Per	sonalize	Find	View All	ן <u>ו</u> ו	First 🕚 1	lof 1 🕑 Las
	All Folders V Description	Owner	Folder		Run to	Find Run to XML		Definitiona		1 of 1 🕑 Las Add to Favorites

6. My Favorite Queries displays including the recently added query. You may remove if necessary by clicking on the "minus" - sign for one at a time or click Clear Favorites List to remove all queries listed. To run the query you can click on **HTML**.

Query					Pers	onalize	Find	View All	2	First 🕚 1 o	f 1 🕑 Last
Query Name	Description			er	Run to HTML Excel			Schedule	Defi	nitional References	Add to Favorites
UCAD_WC_ALL_DOCS_SRCH_EMPLID	Jploaded Docs Public				HTML	Excel	XML	Schedule	e Loo	kup References	Favorite
My Favorite Queries	•						Person	alize Fi	nd 🔄	📑 🛛 First 🕚	1 of 1 🕑 Las
Query Name	Description	0	wner	Folder		Run to HTML	Run to Excel	Run to XML	Schedule	e Definitional Refer	ences Remov
UCAD_WC_ALL_DOCS_SRCH_EMPLID	Uploaded Docs	P	ublic		57	HTML	Excel	XML	Schedul	e Lookup Referen	ces 🖃
Clear Favorites List					W						-

On the query menu, UCAD_WC_ALL_DOCS_SRCH_EMPLID, enter the desired student ID number (removed for FOIP reasons). To narrow search results, enter the applicable admit Term (e.g. 2197). Click the View Results button.
 View Results

UCAD_WC_	ALL_DOCS_SF	RCH	_EM	PLID) - Up	oload	ed Do	CS
	ID 1		×					}
Admit	Term equals	Q	4					}
Admit Term	n greater than	Q						
Admit Term no	t greater than	Q						
View Results								1
ID Name	Career Institution	Appl Nbr	Prog Nbr	Acad Prog	Prog Actn	Action Rsn	Admit Term	Function
		Ν.	-				-	



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8. Search results display every document uploaded into PeopleSoft. For this example, the student has several documents uploaded. Note the details for Admit Term, Checklist and Checklist Item. Scroll to the right side of the query results to view additional information

		t Term eq n greater i		0	-																		
		t greater i		0	•																		4
View	w Results																						
Dow View		sults in :	Excel \$	SpreadS	Sheet CS	V Text File	ΧМ	LFile (i	20 kb)									4		4			
-	ID	Name	Fee Type	Career	Institution	Appl Nbr	Prog Nbr	Acad Prog	Prog Actn	Action Rsn	Admit Term	Function	Checklist	Sequence	Status	Chkist Seq	Chkist Itm	Status	Stat Dt	Verified ADMA	Association ID	School Name	Attach Number
			STN	UGRD	UCALG		0	SCBCH	ADRV	AUTO	2137	PROS	ELP	2	с	100	ELP	с	2018/11/09	Not Applicable			1
			STN	UGRD	UCALG		0	HABCH	APPL		2187	ADMA	UGCANT	7	с	500	HSTRAN	с	2018/09/26	Not Applicable	00100016	Nova Scotia	1
3			STN	UGRD	UCALG		0	HABCH	APPL		2187	ADMA	UGCANT	7	с	600	HSTRAN	с	2018/09/26	Not Applicable	00100123		1
			STN	UGRD	UCALG		0	HABCH	APPL		2187	ADMA	UGCANT	7	с	700	HSTRAN	с	2018/09/26	Not Applicable	00102175	MEI	1
			STN	UGRD	UCALG		0	HABCH	APPL		2187	ADMA	UGCANT	7	с	700	HSTRAN	с	2018/09/26	Not Applicable	00102175	MEI	2
			STN	UGRD	UCALG		0	HABCH	APPL		2187	ADMA	UGIB	8	с	100	INTBAC	с	2018/09/26	N			1
			STN	UGRD	UCALG		0	HABCH	APPL		2187	PROS	ELP	2	с	100	ELP	с	2018/11/09	Not Applicable			1
			STN	UGRD	UCALG		0	NUBCH	APPL		2197	ADMA	UGCANT	10	с	100	HSTRAN	с	2018/11/08	Not Applicable			1
			STN	UGRD	UCALG		0	NUBCH	APPL		2197	ADMA	UGCANT	10	с	100	HSTRAN	с	2018/11/08	Not Applicable			2
0 ·			STN	UGRD	UCALG		0	NUBCH	APPL		2197	ADMA	UGCANT	10	с	200	TRANS	с	2018/11/14	Not Applicable			1
1			STN	UGRD	UCALG		0	NUBCH	APPL		2197	ADMA	UGCANT	10	с	200	TRANS	с	2018/11/14	Not Applicable			2
12			STN	UGRD	UCALG		0	NUBCH	APPI		2197		UGCANT	10	c	200	TRANS	c	2018/11/14	Not Application			3.

9. The right side of the query includes a description or name of the document uploaded. There are two links available; **Link to Document** and **Link to Checklist** that directly navigate to the uploaded document or checklist management component. Click the **Link to Document** link.

	nction	Checklist	Sequence	Status	Chkist Seq	Chkist Itm	Status	Stat Dt	Verified ADMA	Association ID	School Name	Attach Number	Long Descr	Doc Date	Link to Documnt	Link to Checklist	User	Last D DtTm
	ROS	ELP	2	с	100	ELP	с	2018/11/09	Not Applicable			1	tester.png	2018/11/09	Link to Document	Link to Checklist		2018/117 8:55:02/
	ADMA	UGCANT	7	с	500	HSTRAN	с	2018/09/26	Not Applicable	00100016	Nova Scotia	1	Joint_Programs_2157.PDF	2018/09/26		Link to Checklist		2018/09 12:05:11
87	ADMA	UGCANT	7	с	600	HSTRAN	с	2018/09/26	Not Applicable	00100123		1	30045960.pdf	2018/00/26	Link to Document	Link to Checklist		2018/09/
87	ADMA	UGCANT	7	с	700	HSTRAN	с	2018/09/26	Not Applicable	00102175	MEI	1	30045980.pdf	2018/09/26	Link to Document			2018/0
37	ADMA	UGCANT	7	с	700	HSTRAN	с	2018/09/26	Not Applicable	00102175	MEI	2	1	2018/11/09	Link to Document			2018/09/2 12:05:11F
	ADMA	UGIB	8	с	100	INTBAC	с	2018/09/26	N			1	App_from_Duplicate_ID_30046626.pc	if 2018/09/26	Link to Document	Link to Checklist		2018/10/ 3:37:15
	ROS	ELP	2	с	100	ELP	с	2018/11/09	Not Applicable			1	tester.png	2018/11/09	Link to Document	Link to Checklist		2018/11/ 8:55:02A
	AMC	UGCANT	10	с	100	HSTRAN	с	2018/11/08	Not Applicable			1	Desert.jpg	2018/11/08	Link to Document			2018/0
	ADMA	UGCANT	10	с	100	HSTRAN	с	2018/11/08	Not Applicable			2	DSC_0052.jpg	2018/11/14	Link to Document	Link to Checklist		2018/09/2
.7	ADMA	UGCANT	10	с	200	TRANS	с	2018/11/14	Not Applicable			1	F	2018/11/14	Link to Document			2018/09
197	ADMA	UGCANT	10	с	200	TRANS	с	2018/11/14	Not Applicable			2	DSC_0554.jpg	2018/11/14	Link to Document	Link to Checklist		2018/09/ 12:051
97	ADMA	UGCANT	10	с	200	TRANS	с	2018/11/14	Not Applicable			3	DSC_0488.jpg	2018/11/14	Link to Document	Link to Checklist		2018/09/



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10. A new window opens and navigates directly to **Transcript Document**. Remember to click **View All** if more than one supporting document has been uploaded. Click **View All**.

Supporting Document	Transcript	Document					
Transcript Docu	ument						
Academic Institution:	UCALG	University of Calgary	Ad	mit Term:	2187		
Academic Career:	UGRD	Undergraduate Progr	ams Stu	udent Care	eer Nbr:	0	
Application Nbr:		Program Number:	0 Pro	ogram Sta	tus: Primary	Applicant	
Academic Program:	HABCH	Academic Plan:	BCOMM-E	DEG A	CCT-MAJ		
Supporting Documen	ıt			F	ind View All	First 🕚 1 of 4	① Last
Organization ID	00100123	Dominica High School	I	_	Λ		
Admin Function	ADMA	SEQ 3C # 7			21		
Checklist Code	UGCANT	UG Canada - Transfe	r Appl				
Checklist Item Code	HSTRAN	High School Transcrip	ot				
Checklist Sequence	600	Checklist Status Co	mpleted				
Upload Document	View Docur	nent CheckList					
🔚 Save 🔯 Return to	o Search	Notify			📑 Ac	Id 🖉 Update/D	Visplay
Supporting Document Tra	anscript Docu	ment					

11. For this example click on Upload Document to view the uploaded document for example Nova Scotia High School. Click the **Upload Document** link.

Supporting Document	t		Find View 1	First 🕚 1-4 of 4 🕑 Last
Organization ID	00100123	Dominica High School		
Admin Function	ADMA	SEQ 3C # 7		
Checklist Code	UGCANT	UG Canada - Transfer Appl		
Checklist Item Code	HSTRAN	High School Transcript		
Checklist Sequence	600	Checklist Status Completed		
Upload Document	View Docur	nent CheckList		
Organization ID	00100016	Nova Scotia High School		
Admin Function	ADMA	SEQ 3C # 7		
Checklist Code	UGCANT	UG Canada - Transfer Appl		
Checklist Item Code	HSTRAN	High School Transcript		
Checklist Sequence	500	Checklist Status Completed		
Upload Document	View Docur	nent CheckList		
20 ganization ID	00102175	Ontario High School		
Admin Function	ADMA	SEQ 3C # 7		
Checklist Code	UGCANT	UG Canada - Transfer Appl		
Checklist Item Code	HSTRAN	High School Transcript		



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12. Details of the uploaded document and the corresponding checklist codes, etc. display. To view the document, click the **View** link.

Upload Document					
Upload Document					
Academic Institution UCALG Unive	rsity of Calgary	Academic UGRD Career	Undergraduate Pr	ograms	
Admit Term 2187 Fall 2	018	Student Career 0 Nbr	Application Nbr		
Admin Function ADMA SEQ 30	7 Checklist Co	de UGCANT Checklist Item C	ode HSTRAN	Checklist Sequence 50	0
External Org Id 00100016 Nov	a Scotia High School				
Documents Audit	\sim				
Document Name	Uploaded Date D	escription	Status	View	
Joint_Programs_2157.PDF	2018/09/26 J	loint_Programs_2157.PDF	Uploaded	View 📃	
				Add	
			Z	N	
Return to Search	"≓" Notify			📑 Add 🖉 Upd	ate/Display

13. The document displays in a new window. Note for FOIP reasons some information has been removed. Close the **Window**.

	LGARY					All 👻	Search		Advanced Set	
pload Docume	ent								New Window He	lp
pload D				· 🔒 (3 Se	arch		— [2 - 命		
1	🦁 csua.my.ucalgary.ca 🛛 🗙 📑							5		
cademic Inst								4		
Admi										
									^	
dmin Functi									<u>^</u>	
cternal Org I	Report ID: UCSRR001 Process Instance: 9530841	University of Ca Report Combined 1				1	Page No. 1 Run Date 2017, Run Time 07:43			
ocuments	Term: 2157 Fall 2015									
int Programs	Pri Name	Stdnt ID Adm	Stat Car#	Jnt	AProg	Degree Plan	Prim Plan	Term		
	One Program with Joint Program Flag Indic	ated - No Outstanding	g Admission A	Applicati	lons					
Save 🧕 💽	EN	CF3	U-6		ENBCH	BSC-DEG	ENCH-MAJ	2157		
Jave	UPO	TRN	U-1	Y	ARBCH	BA-DEG	PSYC-MAJ	2157		
	Two Programs with Joint Program Flag Not	Indicated								
	EN	CF3	U-1	N	ENBCH	BSC-DEG	ENGO-MAJ	2157		
		CF3	U-2		ENBCH	BSC-DEG	ENGO-MAJ	2157		
		TRN	U-0		ENBCH	BSC-DEG	ENGO-MAJ	2157 2157		
	GS	CF3 REG	U-1 G-0		ENBCH	BSC-DEG MSC-DEG	ENGO-MAJ GLGP-AOS	2157		
		TRN	U-0		SCBCH	BSC-DEG	GLGP-AOS GOPH-MAJ	2157		
		REG	G-0		GSMTH	MSC-DEG	MDCH-AOS	2157		
		REG	G-1		GSDOC	PHD-DEG	MDCH-AOS	2157		
		REG	G-0		GSMTH	MSC-DEG	MTST-AOS	2157		
		REG	G-1		GSDOC	PHD-DEG	MTST-AOS	2157		
		REG	G-0 G-1		GSMTH GSDOC	MSC-DEG PHD-DEG	ENCI-AOS ENCI-AOS	2157 2157		
		REG	G-0		GSMTH	MN-DEG	NURS-AOS	2157		
		REG	G-1		GSDOC	PHD-DEG	NURS-AOS	2157		
		REG	G-0	N	GSMTH	MSC-DEG	ENEL-AOS	2157	~	



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14. To view the corresponding checklist item, click the **Link to the Checklist**.

																						First 1-	15 of 15 La
pi Nbr	Prog Nbr	Acad Prog	Prog Actn	Action Ran	Admit Term	Function	Checklist	Sequence	ə Status	Chklet Seq	Chkist Itm	Status	Stat Dt	Vertfled ADMA	Association ID		Attach Number		Doc Date	Link to Documnt	Link to Checklist	User	Last Up DtTm
	0	SCBCH	ADRV	AUTO	2137	PROS	ELP	2	C C	100	ELP	с	2018/11/09	Not Applicable			1	tester.png	2018/11/09	Link to Document	Link to Checklist		2018/11/0 8:55:02AM
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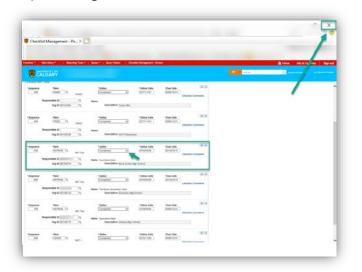
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SA – Admissions

16. To view the details of the corresponding checklist is completed indicating the transcript has been completed (e.g. Nova Scotia). **Close the window** to return to the Query Report.



End of Procedure

For the corresponding online learning, consult the Student and Enrolment Services, Student Administration (PeopleSoft Campus Solutions) training website.