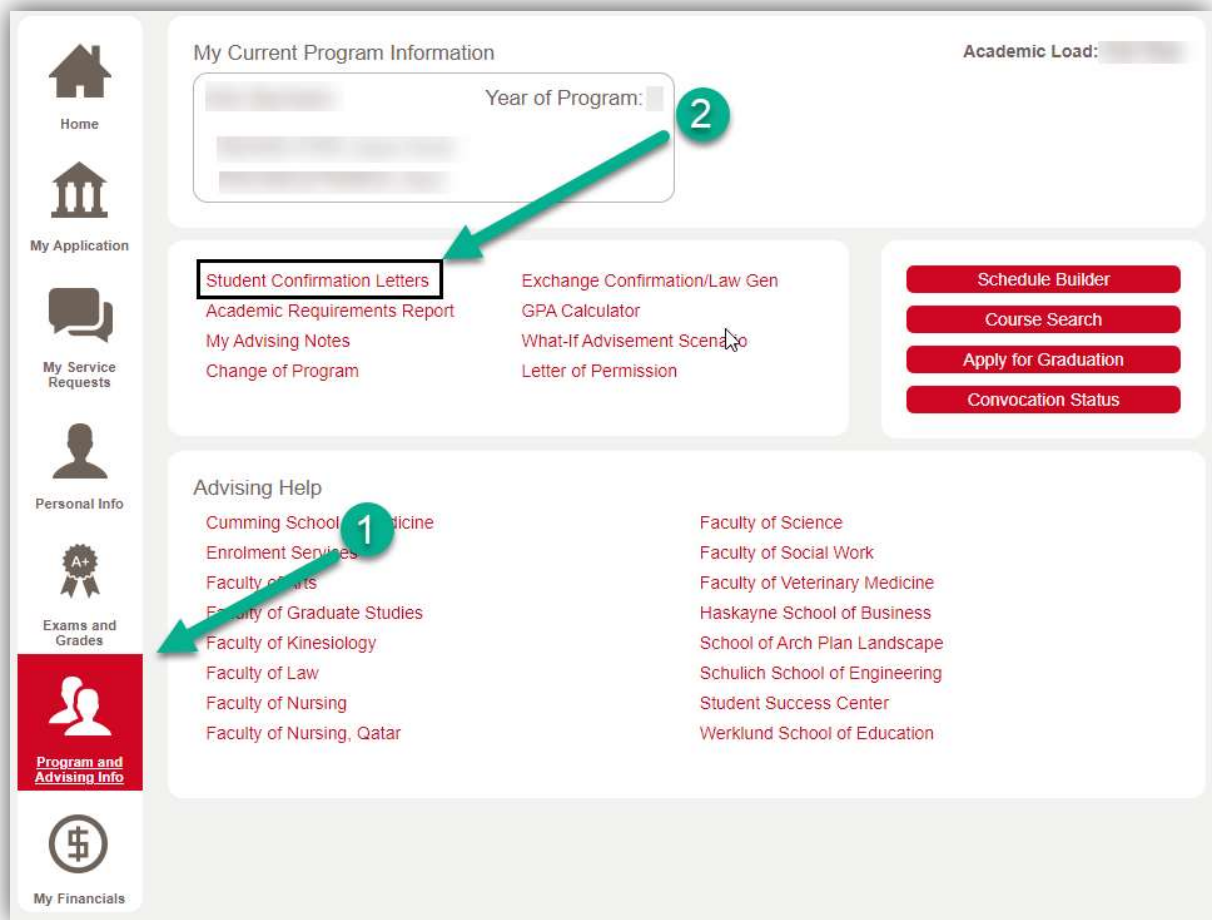


Below is a step-by-step guide to assist you in accessing your *Anticipate to Graduate* (AG) letter.

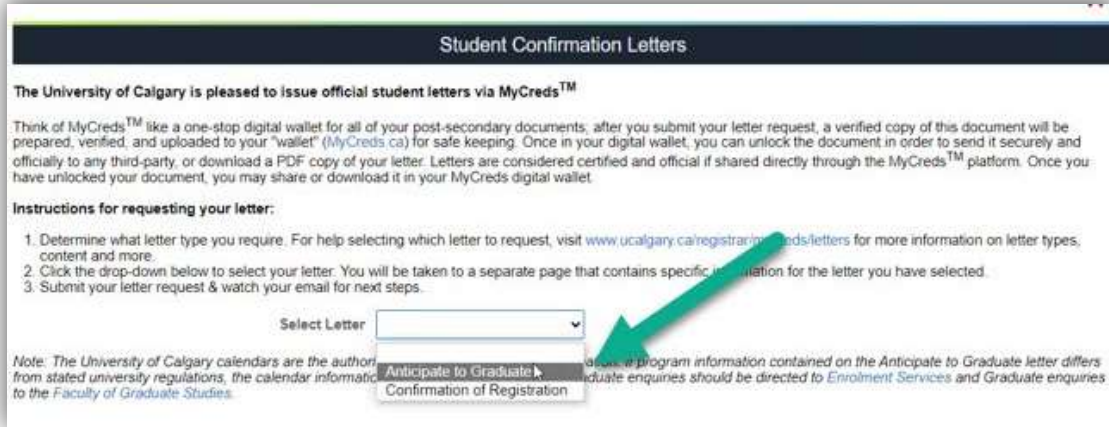
1. Log into your Student Centre (my.ucalgary.ca)



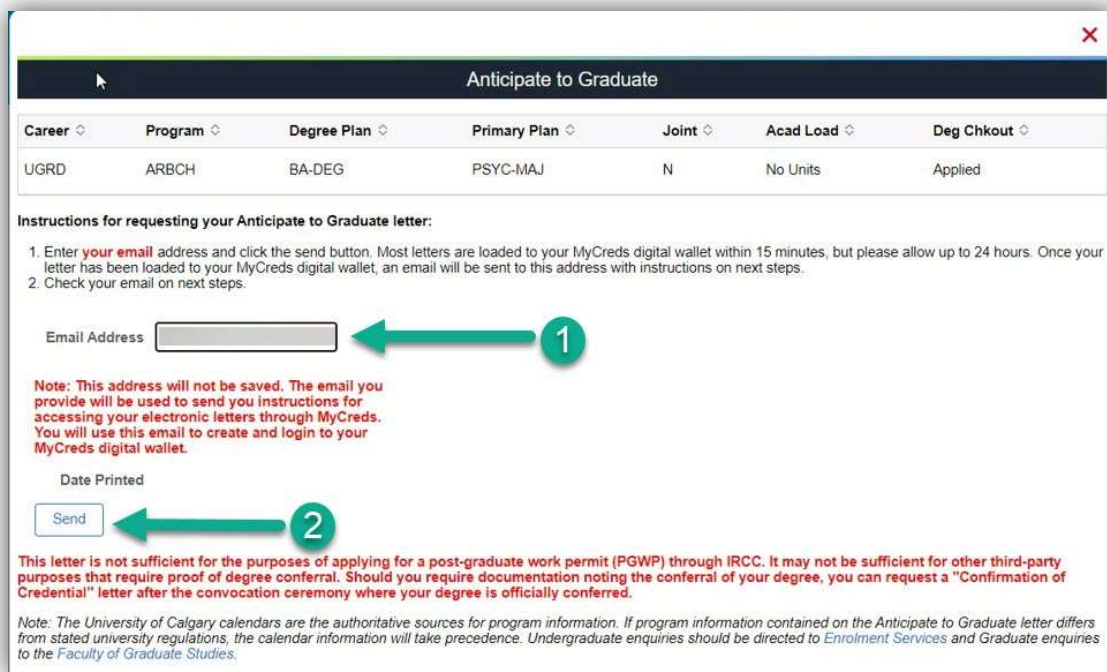
2. Go to the **Program and Advising Info** tab on the navigation panel, scroll to the middle of the page, and click on **Student Confirmation Letters**.



- Select the letter type – **Anticipate to Graduate**. Please note, you must have submitted your application to graduate, to be able to view this option.



- Read the instructions on the page. Input your **Email Address**. This email address will be used to send you your MyCreds login information. **DO NOT ENTER THE RECIPIENT'S EMAIL ADDRESS**. Now, click **Send**.



- The screen will confirm that your request has been submitted. This page will also confirm the Print Date that will be reflected on the requested letter.

Anticipate to Graduate

Career	Program	Degree Plan	Primary Plan	Joint	Acad Load	Deg Checkout
UGRD	SWBCH	BSW-DEG		N	Full-Time	Applied

Your Anticipate to Graduate request has been submitted.

Your letter is now being uploaded to your MyCreds™ digital wallet. Most letters are loaded to your MyCreds™ digital wallet within 15 minutes, but please allow up to 24 hours. If you do not already have a MyCreds™ account, you will receive an email with instructions for creating one once your letter has been uploaded. After logging in, you will be able to access your Anticipate to Graduate. If you have any questions, please contact [Enrolment Services](#) and provide your UCID and name for reference.

Email Address

Note: This address will not be saved. The email you provide will be used to send you instructions for accessing your electronic letters through MyCreds. You will use this email to create and login to your MyCreds digital wallet.

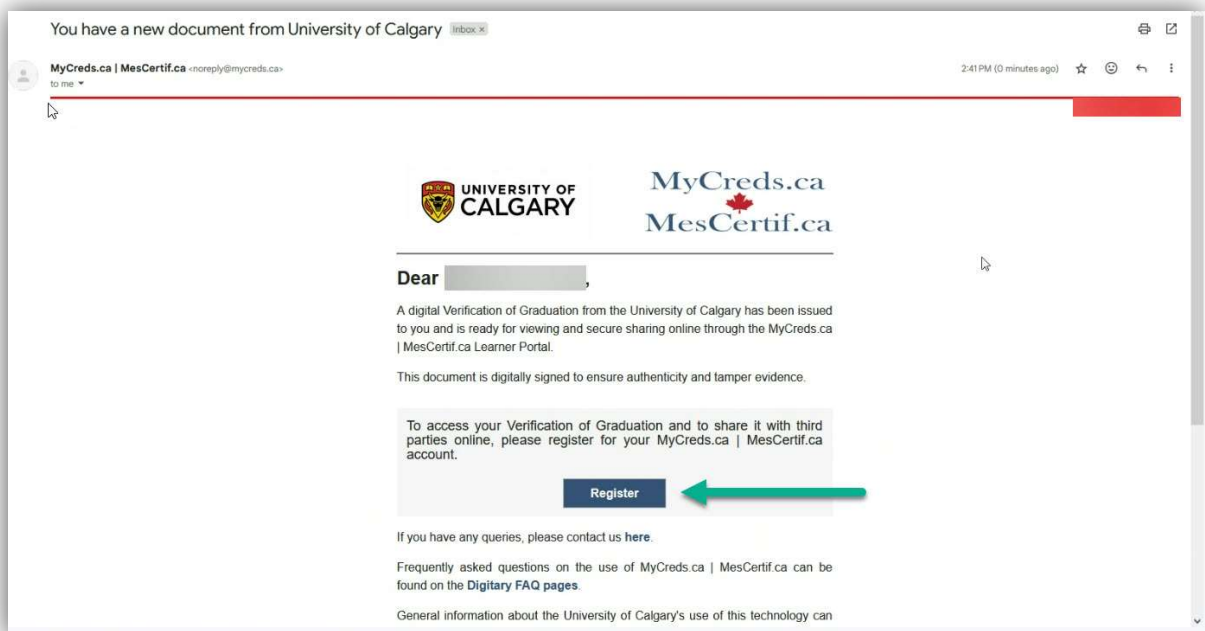
Date Printed 2024/03/22 2:41:08.000000PM

This letter is not sufficient for the purposes of applying for a post-graduate work permit (PGWP) through IRCC. It may not be sufficient for other third-party purposes that require proof of degree conferral. Should you require documentation noting the conferral of your degree, you can request a "Confirmation of Credential" letter after the convocation ceremony where your degree is officially conferred.

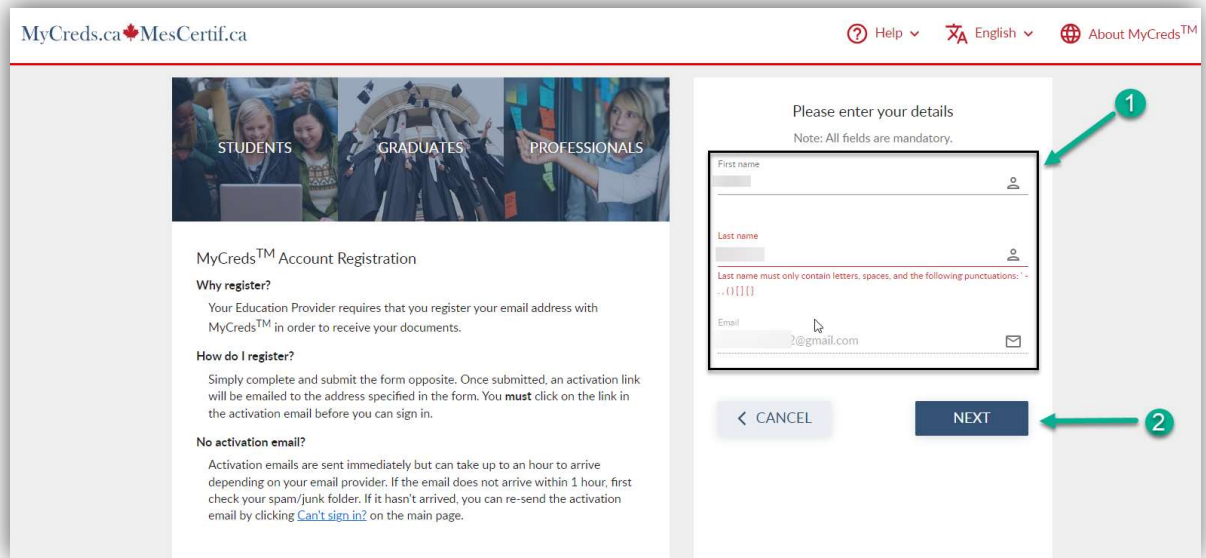
Note: The University of Calgary calendars are the authoritative sources for program information. If program information contained on the Anticipate to Graduate letter differs from stated university regulations, the calendar information will take precedence. Undergraduate enquiries should be directed to [Enrolment Services](#) and Graduate enquiries to the [Faculty of Graduate Studies](#).

- MyCreds Registration:** If this is your first time requesting a MyCreds document, you will receive an email to the email address you provided in Step 4. The email will provide you with the link to [Register](#) to the MyCreds.ca portal. **Proceed to Page 4, Step 7.**

MyCreds Login: If you already have a MyCreds account associated with the email address mentioned in Step 4, please skip forward to **Page 6, Step 12.**



7. Once you click the link to **Register** from your inbox, you will be redirected to the MyCreds registration page. Fill out your **First Name**, **Last Name** and **Email Address** (the email address should be the same as provided in your Student Centre request in Step 4). Click **Next**.



MyCreds.ca MesCertif.ca

Help English About MyCreds™

STUDENTS GRADUATES PROFESSIONALS

MyCreds™ Account Registration

Why register?
Your Education Provider requires that you register your email address with MyCreds™ in order to receive your documents.

How do I register?
Simply complete and submit the form opposite. Once submitted, an activation link will be emailed to the address specified in the form. You **must** click on the link in the activation email before you can sign in.

No activation email?
Activation emails are sent immediately but can take up to an hour to arrive depending on your email provider. If the email does not arrive within 1 hour, first check your spam/junk folder. If it hasn't arrived, you can re-send the activation email by clicking [Can't sign in?](#) on the main page.

Please enter your details
Note: All fields are mandatory.

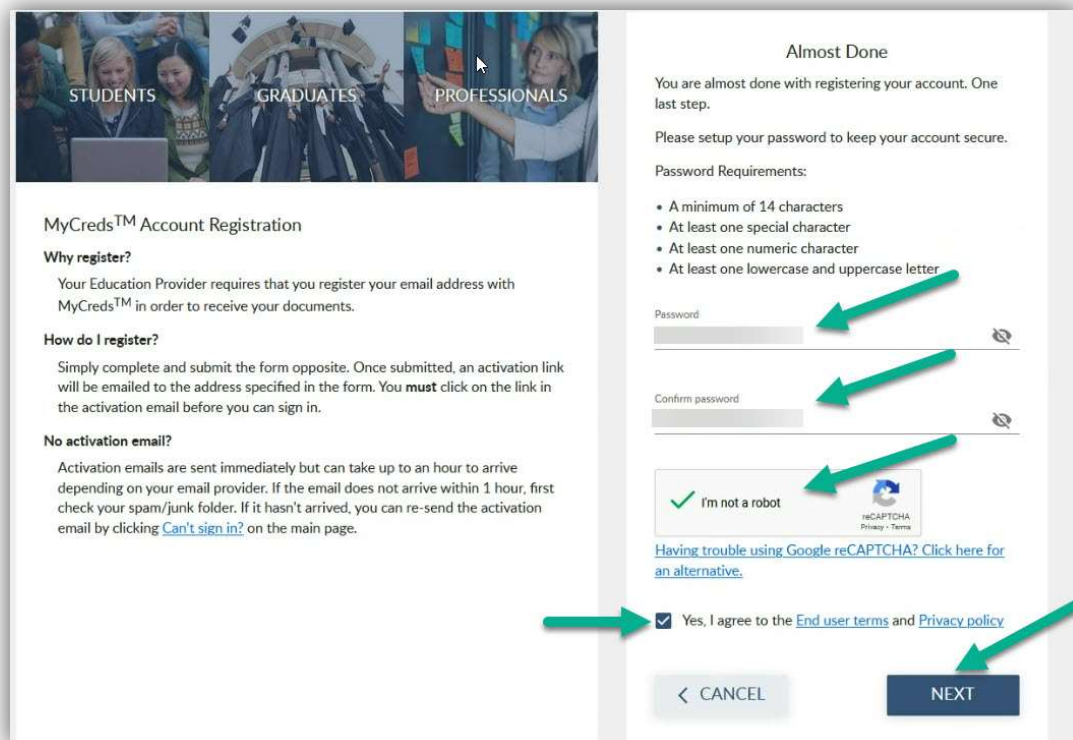
First name

Last name
Last name must only contain letters, spaces, and the following punctuations: ' - . () {}

Email
?@gmail.com

< CANCEL NEXT

8. You will be asked to enter a password and confirm this. Confirm the other requirements on the screen and click **Next**.



STUDENTS GRADUATES PROFESSIONALS

MyCreds™ Account Registration

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Almost Done

You are almost done with registering your account. One last step.
Please setup your password to keep your account secure.

Password Requirements:

- A minimum of 14 characters
- At least one special character
- At least one numeric character
- At least one lowercase and uppercase letter

Password

Confirm password

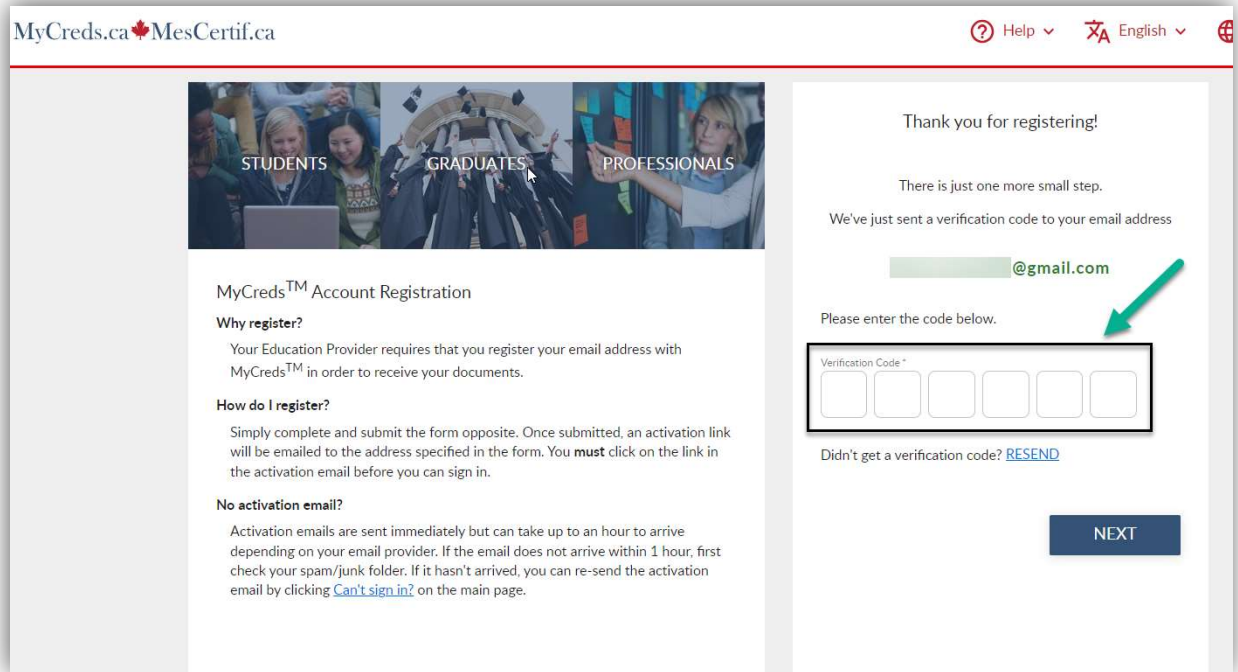
I'm not a robot reCAPTCHA Privacy - Terms

[Having trouble using Google reCAPTCHA? Click here for an alternative.](#)

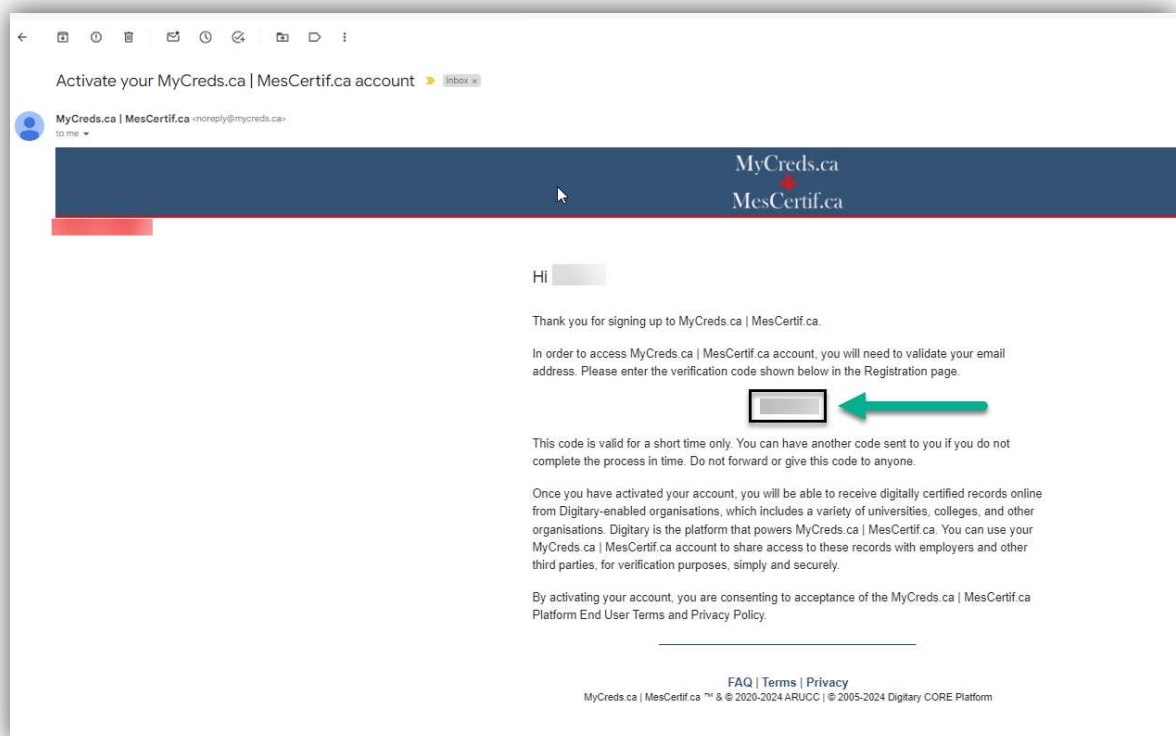
Yes, I agree to the [End user terms](#) and [Privacy policy](#)

< CANCEL NEXT

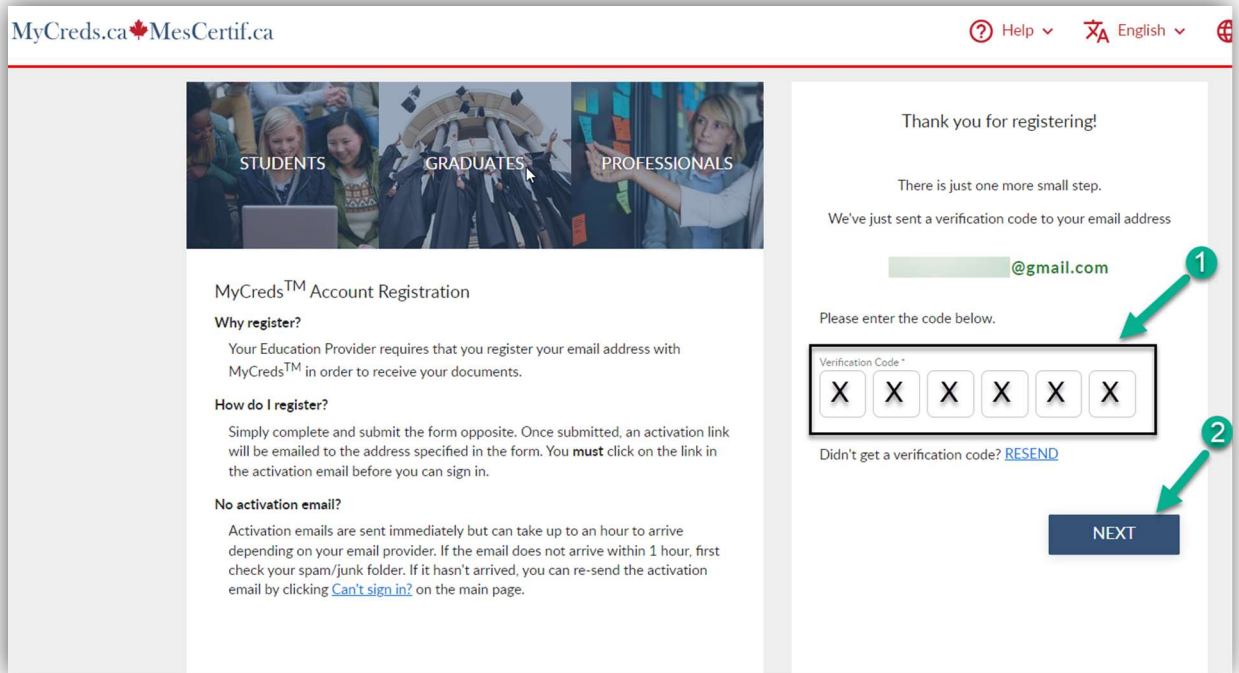
- The next screen will request a 6-digit **Verification Code**. MyCreds will send this code to your email inbox to verify your email.



- Open your email inbox to view the 6-digit Verification Code. Copy this code over to the MyCreds page.

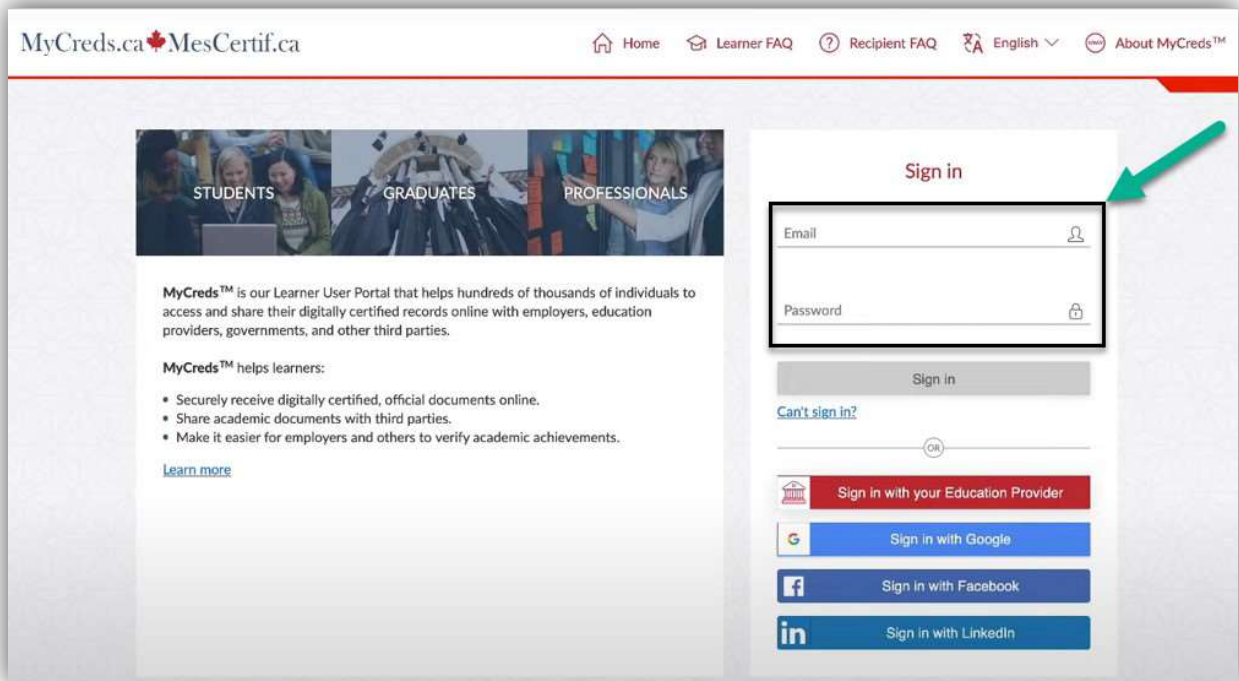


11. Once you input the code to the MyCreds page, click **Next**.

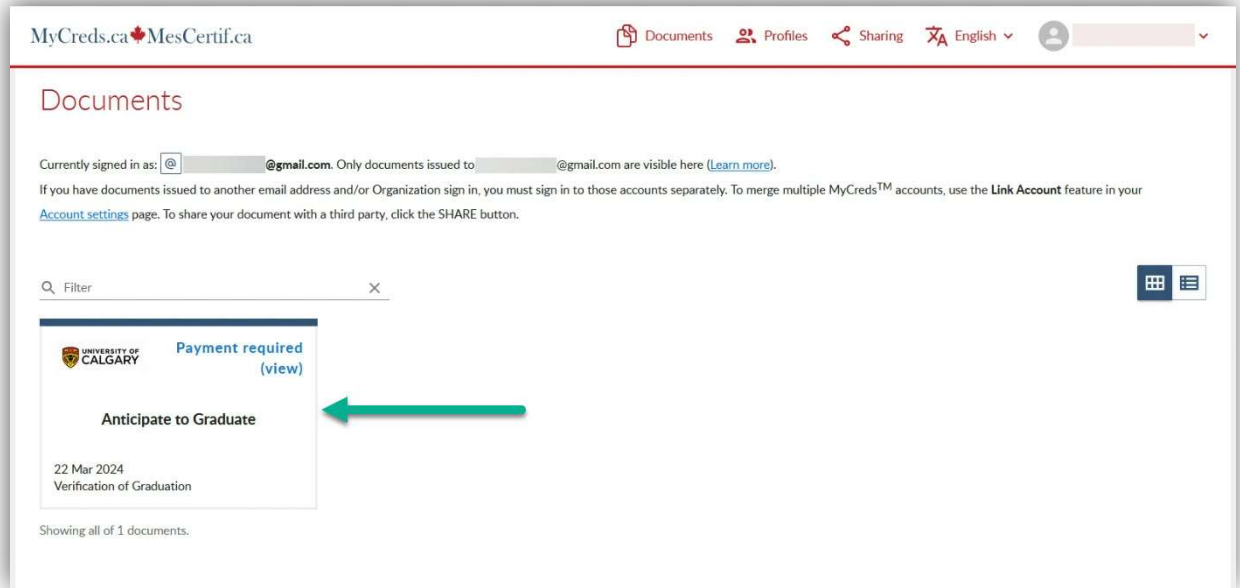


12. You will now be directed to log in to your MyCreds portal, where you can input the login information.

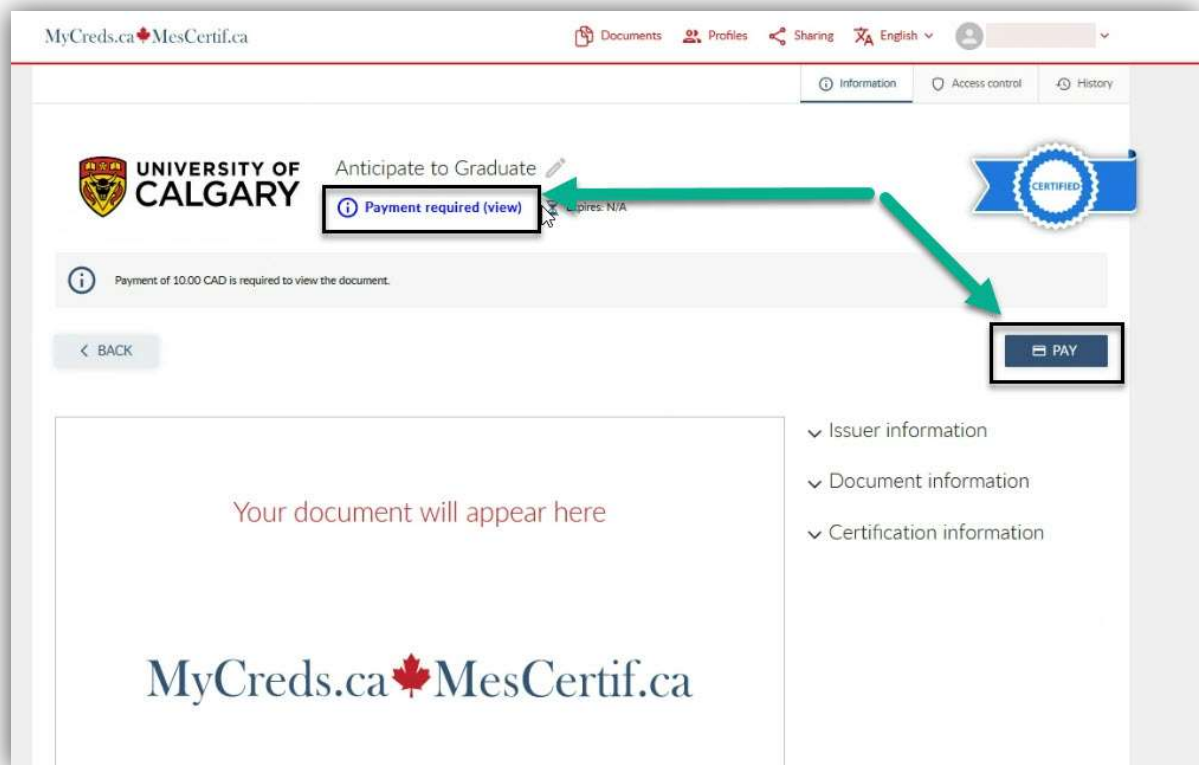
If you already have a MyCreds account associated with the email address mentioned in Step 4, you can enter your login information directly on the MyCreds **Sign in page to access the letter.



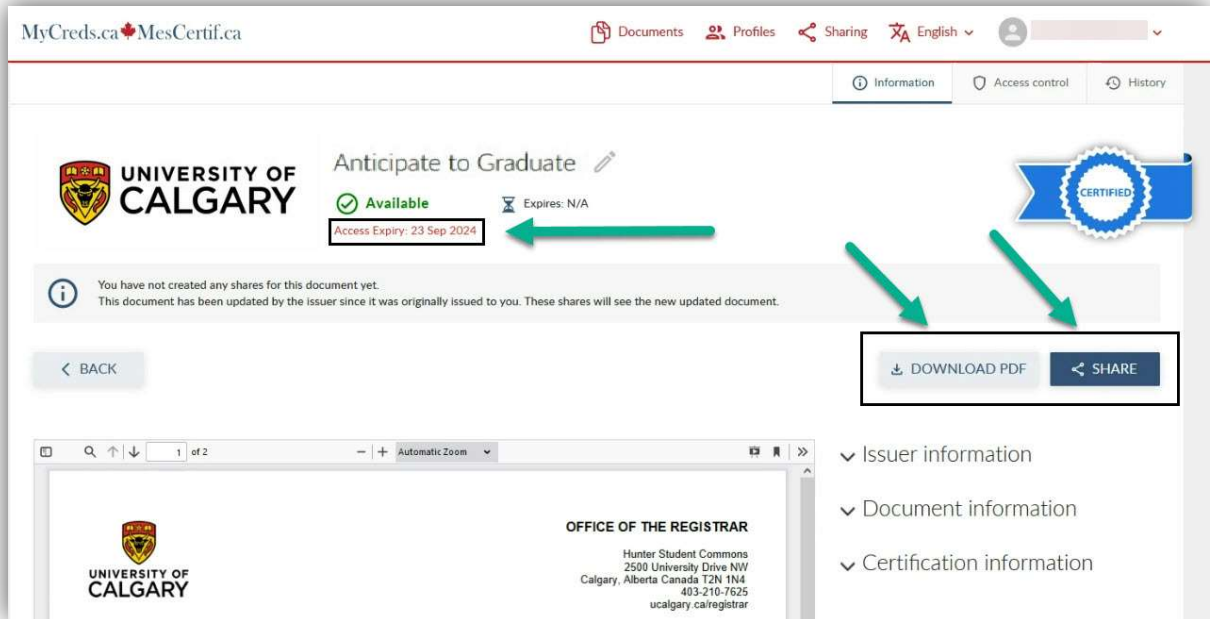
13. You are now logged in to your MyCreds portal. Your requested letter should be available on the **Documents** page. Click on the tile with your letter to open it.



14. The next page will indicate that there is **Payment required** to access the letter. You can initiate this payment through the **Pay** button.



15. Once payment is complete, you can **view, download, and share** the letter. The **Access Expiry** indicates the date this letter will no longer be available on your MyCreds portal.



MyCreds.ca MesCertif.ca

Documents Profiles Sharing English

Information Access control History

UNIVERSITY OF CALGARY

Anticipate to Graduate

Available Expires: N/A

Access Expiry: 23 Sep 2024

CERTIFIED

You have not created any shares for this document yet.
This document has been updated by the issuer since it was originally issued to you. These shares will see the new updated document.

BACK

DOWNLOAD PDF SHARE

Issuer information
Document information
Certification information

UNIVERSITY OF CALGARY

OFFICE OF THE REGISTRAR
Hunter Student Commons
2500 University Drive NW
Calgary, Alberta Canada T2N 1N4
403-210-7625
ucalgary.ca/registrar

End of Procedure. For further questions, please contact [Enrolment Services](#).