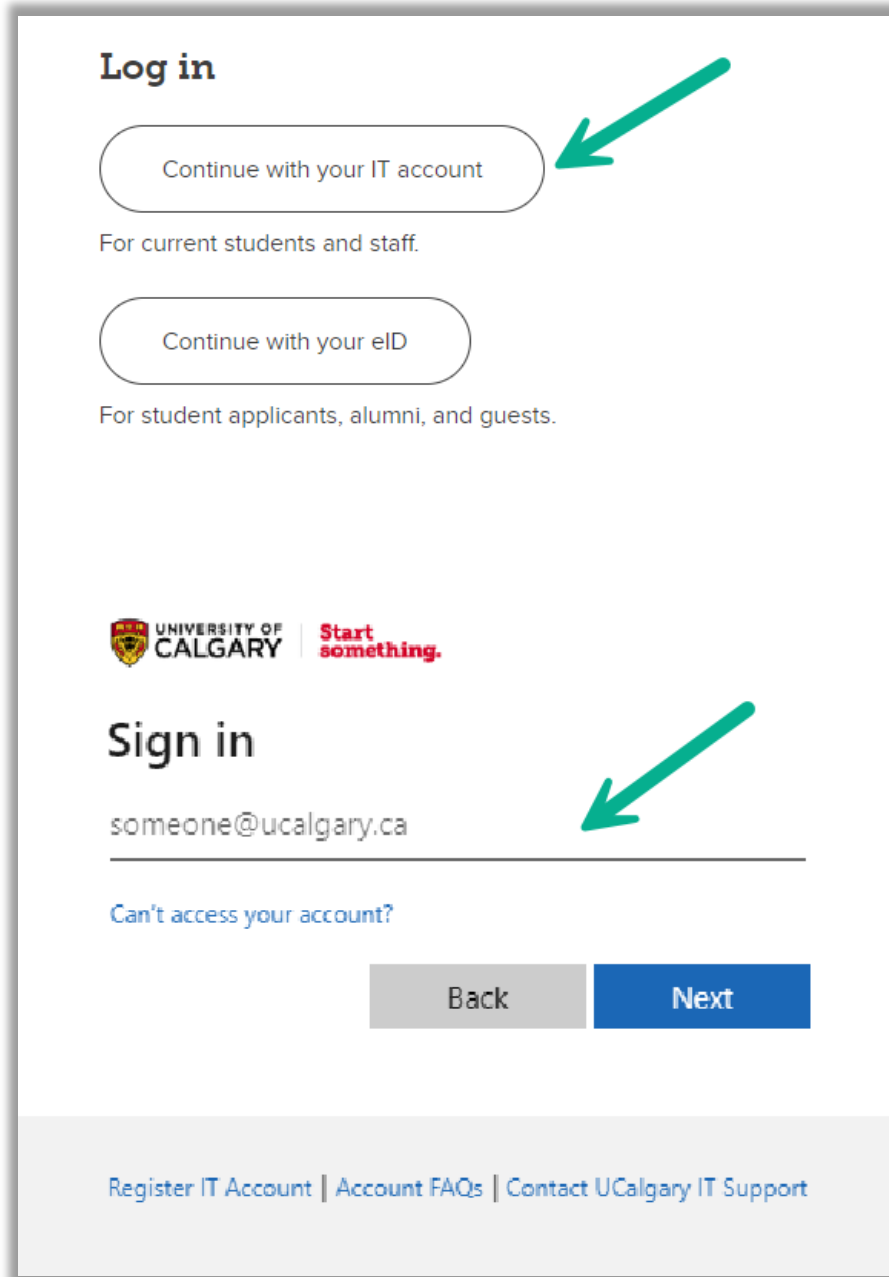


Below is a step-by-step guide to assist you in accessing your *Anticipate to Graduate* (AG) letter.

1. Log into your Student Centre (my.ucalgary.ca)




Log in

Continue with your IT account

For current students and staff.

Continue with your eID

For student applicants, alumni, and guests.

 UNIVERSITY OF CALGARY | **Start something.**

Sign in

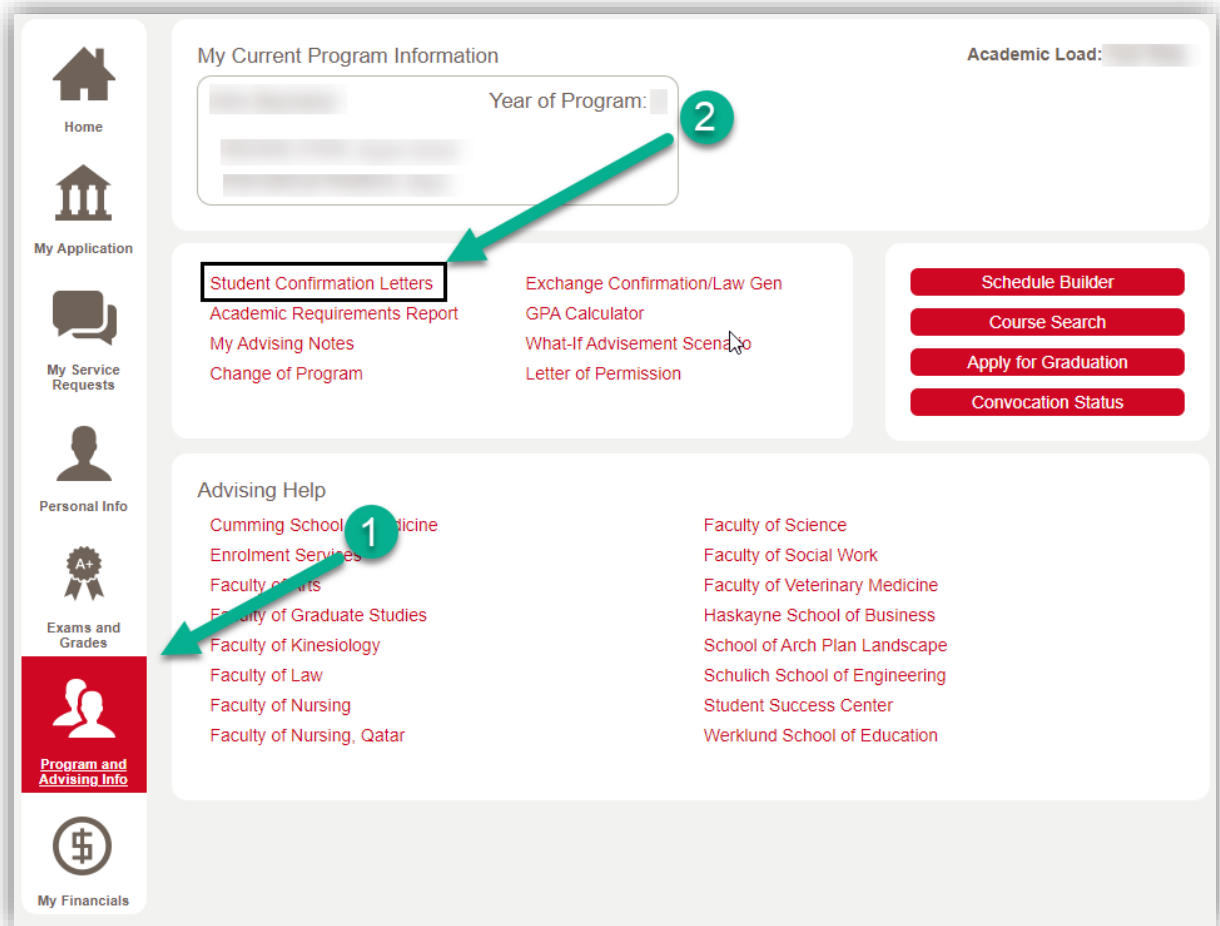
someone@ucalgary.ca

[Can't access your account?](#)

Back Next

[Register IT Account](#) | [Account FAQs](#) | [Contact UCalgary IT Support](#)

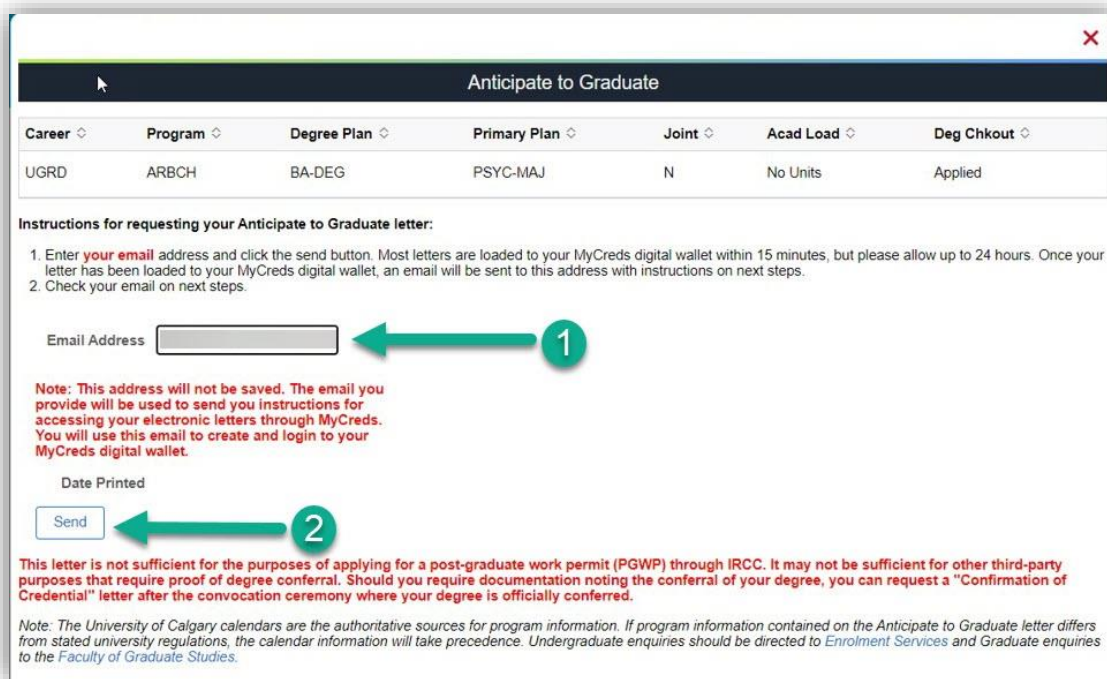
- Go to the **Program and Advising Info** tab on the navigation panel, scroll to the middle of the page, and click on **Student Confirmation Letters**.



- Select the letter type – **Anticipate to Graduate**. Please note, you must have submitted your application to graduate, to be able to view this option.



4. Read the instructions on the page.
Input your **Email Address**. This email address will be used to send you your *MyCreds* login information. **DO NOT ENTER THE RECEIPT'S EMAIL ADDRESS.**
Now, click **Send**.



The screenshot shows a web form titled "Anticipate to Graduate" with a table of filters and a "Send" button. Two green callouts with numbers 1 and 2 point to the "Email Address" input field and the "Send" button, respectively.

Career	Program	Degree Plan	Primary Plan	Joint	Acad Load	Deg Checkout
UGRD	ARBCH	BA-DEG	PSYC-MAJ	N	No Units	Applied

Instructions for requesting your Anticipate to Graduate letter:

1. Enter **your email** address and click the send button. Most letters are loaded to your MyCreds digital wallet within 15 minutes, but please allow up to 24 hours. Once your letter has been loaded to your MyCreds digital wallet, an email will be sent to this address with instructions on next steps.
2. Check your email on next steps.

Email Address

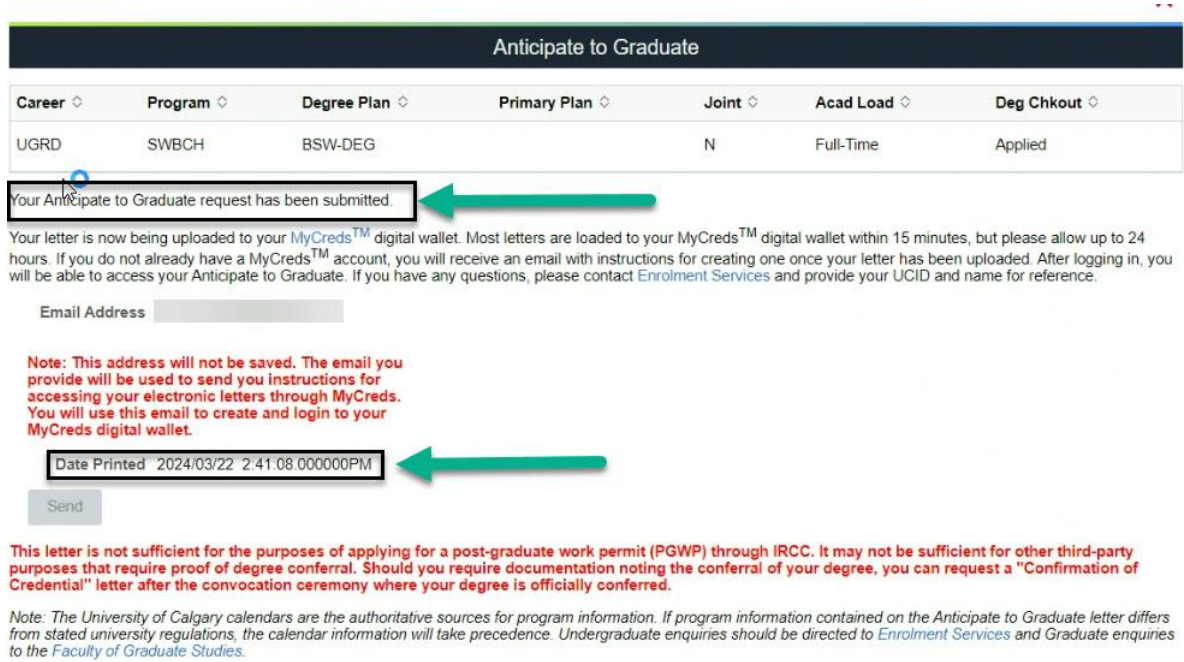
Note: This address will not be saved. The email you provide will be used to send you instructions for accessing your electronic letters through MyCreds. You will use this email to create and login to your MyCreds digital wallet.

Date Printed

This letter is not sufficient for the purposes of applying for a post-graduate work permit (PGWP) through IRCC. It may not be sufficient for other third-party purposes that require proof of degree conferral. Should you require documentation noting the conferral of your degree, you can request a "Confirmation of Credential" letter after the convocation ceremony where your degree is officially conferred.

Note: The University of Calgary calendars are the authoritative sources for program information. If program information contained on the Anticipate to Graduate letter differs from stated university regulations, the calendar information will take precedence. Undergraduate enquiries should be directed to Enrolment Services and Graduate enquiries to the Faculty of Graduate Studies.

5. The screen will confirm that your request has been submitted. This page will also confirm the Print Date that will be reflected on the requested letter.



Anticipate to Graduate

Career	Program	Degree Plan	Primary Plan	Joint	Acad Load	Deg Chkout
UGRD	SWBCH	BSW-DEG		N	Full-Time	Applied

Your Anticipate to Graduate request has been submitted.

Your letter is now being uploaded to your MyCreds™ digital wallet. Most letters are loaded to your MyCreds™ digital wallet within 15 minutes, but please allow up to 24 hours. If you do not already have a MyCreds™ account, you will receive an email with instructions for creating one once your letter has been uploaded. After logging in, you will be able to access your Anticipate to Graduate. If you have any questions, please contact [Enrolment Services](#) and provide your UCID and name for reference.

Email Address

Note: This address will not be saved. The email you provide will be used to send you instructions for accessing your electronic letters through MyCreds. You will use this email to create and login to your MyCreds digital wallet.

Date Printed 2024/03/22 2:41:08.000000PM

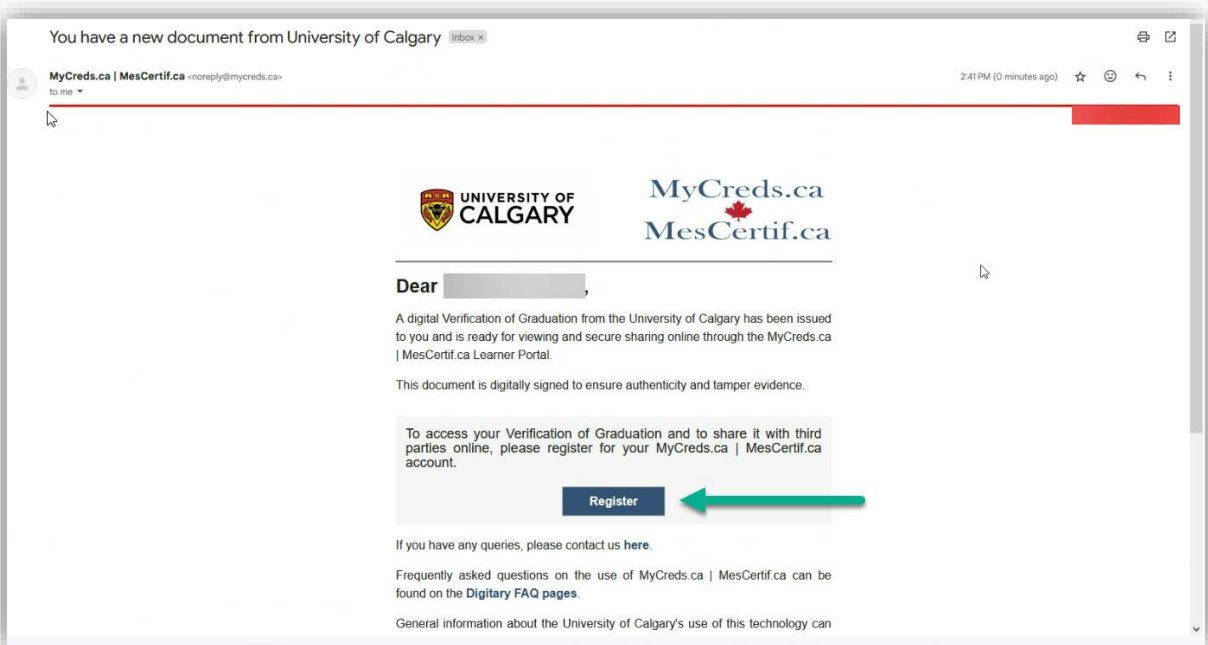
Send

This letter is not sufficient for the purposes of applying for a post-graduate work permit (PGWP) through IRCC. It may not be sufficient for other third-party purposes that require proof of degree conferral. Should you require documentation noting the conferral of your degree, you can request a "Confirmation of Credential" letter after the convocation ceremony where your degree is officially conferred.

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6. **MyCreds Registration:** If this is your first time requesting a MyCreds document, you will receive an email to the email address you provided in Step 4. The email will provide you with the link to [Register](#) to the MyCreds.ca portal. **Proceed to Page 4, Step 7.**



MyCreds Login: If you already have a MyCreds account associated with the email address mentioned in Step 4, please skip forward to **Page 6, Step 12.**



You have a new document from University of Calgary (Inbox)

MyCreds.ca | MesCertif.ca <noreply@mycreds.ca>
to me

2:41 PM (0 minutes ago)

Dear _____,

A digital Verification of Graduation from the University of Calgary has been issued to you and is ready for viewing and secure sharing online through the MyCreds.ca | MesCertif.ca Learner Portal.

This document is digitally signed to ensure authenticity and tamper evidence.

To access your Verification of Graduation and to share it with third parties online, please register for your MyCreds.ca | MesCertif.ca account.

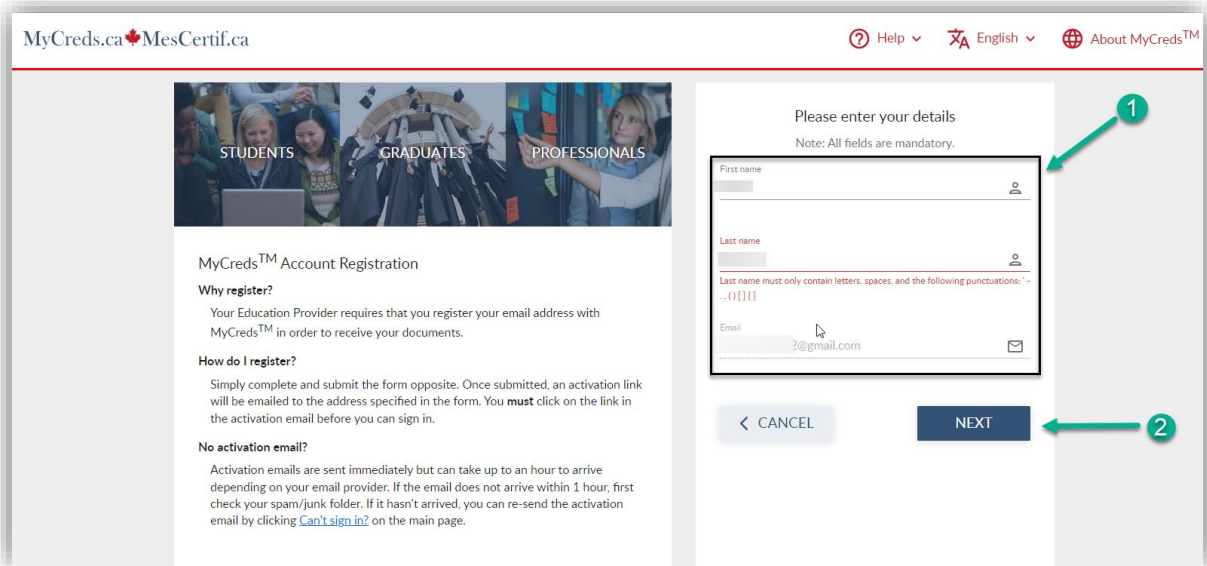
[Register](#)

If you have any queries, please contact us [here](#).

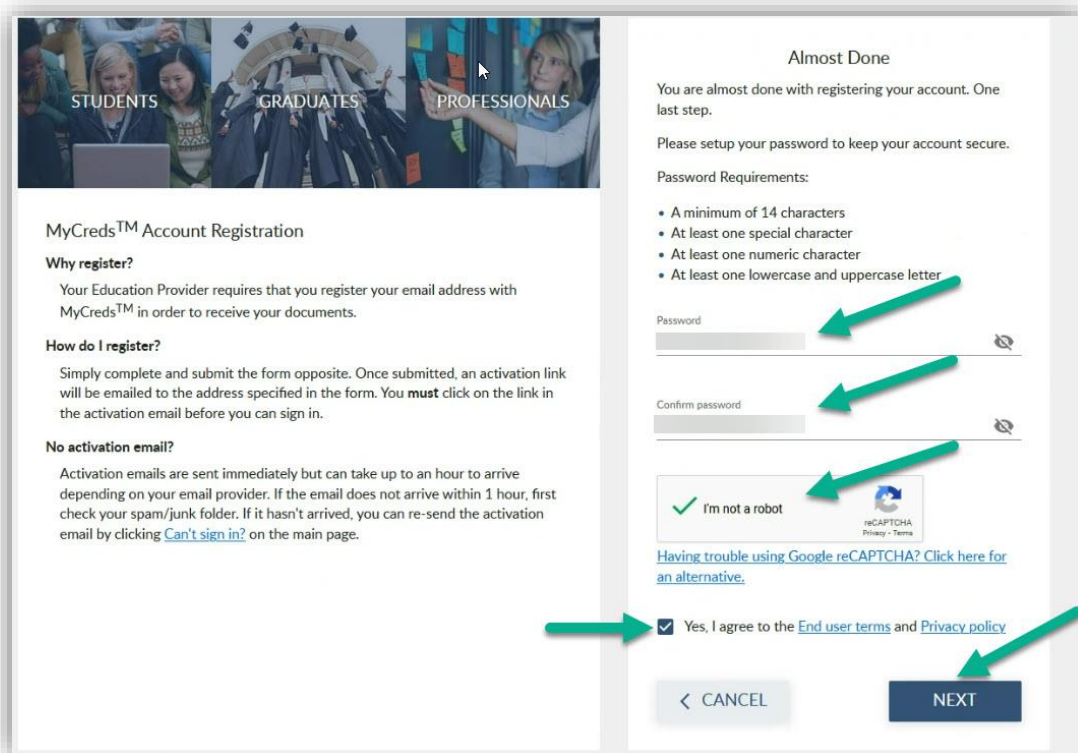
Frequently asked questions on the use of MyCreds.ca | MesCertif.ca can be found on the [Digitary FAQ pages](#).

General information about the University of Calgary's use of this technology can

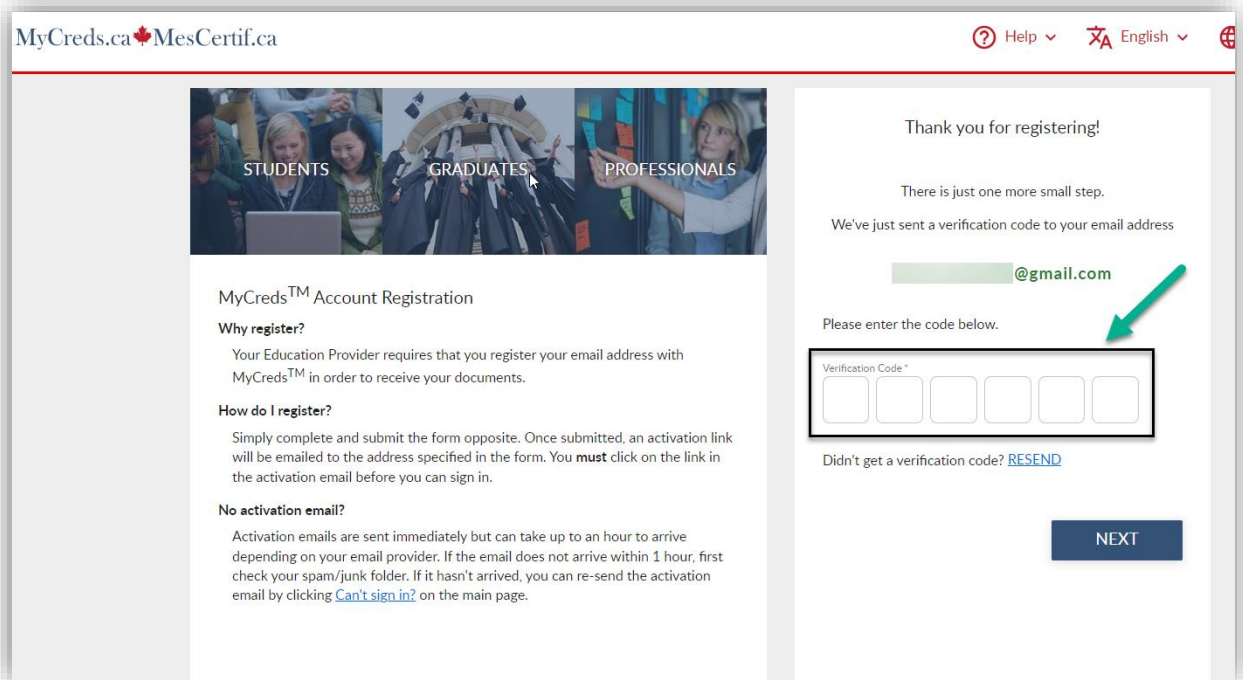
7. Once you click the link to **Register** from your inbox, you will be redirected to the MyCreds registration page. Fill out your **First Name**, **Last Name** and **Email Address** (the email address should be the same as provided in your Student Centre request in Step 4). Click **Next**.



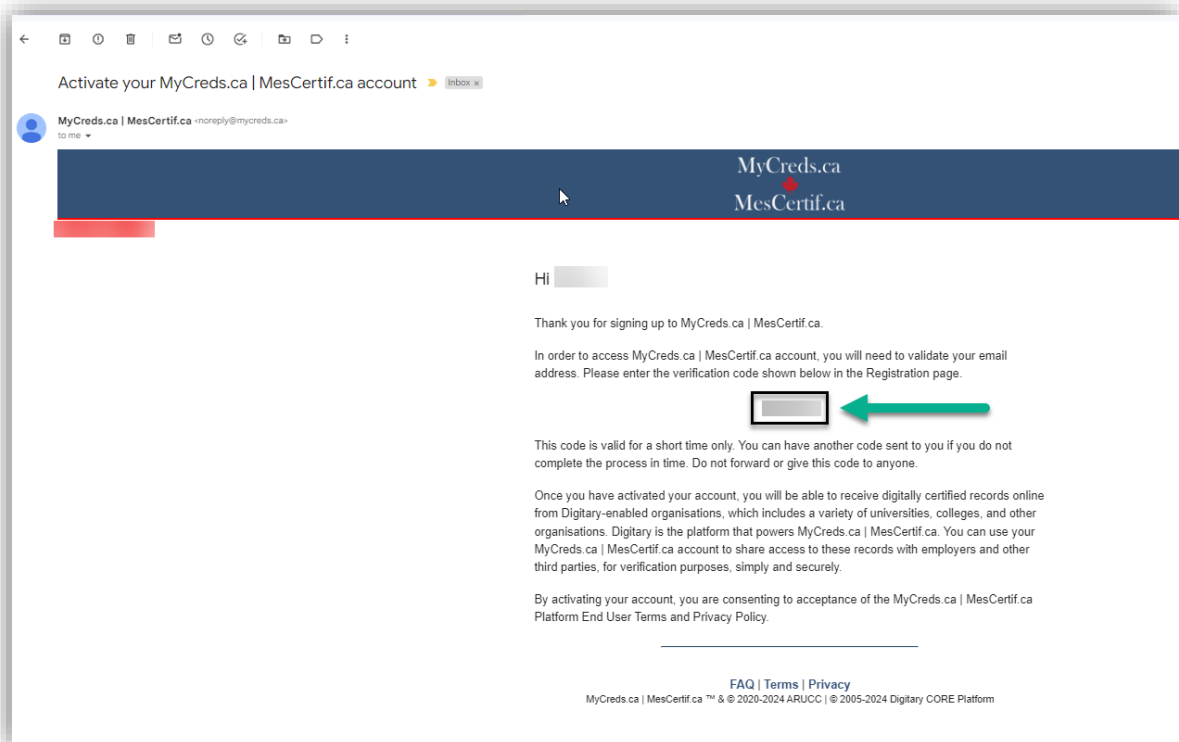
8. You will be asked to enter a password and confirm this. Confirm the other requirements on the screen and click **Next**.



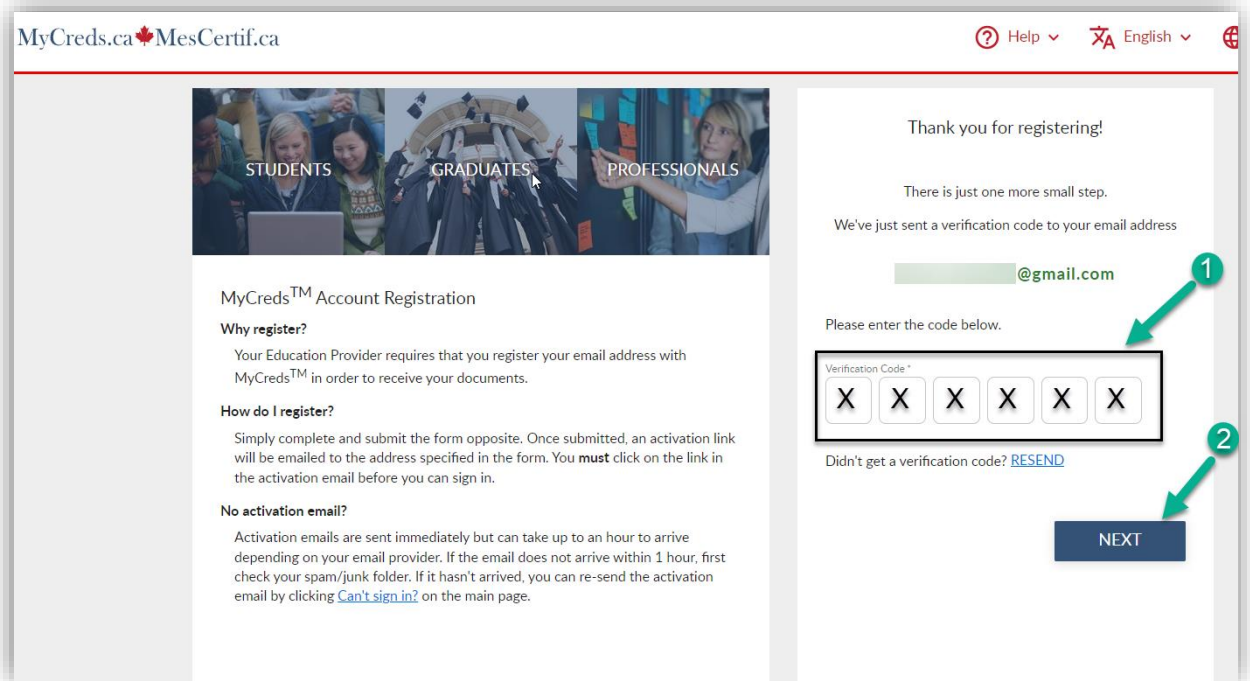
- The next screen will request a 6-digit **Verification Code**. MyCreds will send this code to your email inbox to verify your email.



- Open your email inbox to view the 6-digit Verification Code. Copy this code over to the MyCreds page.



11. Once you input the code to the MyCreds page, click **Next**.



MyCreds.ca MesCertif.ca

Help English

STUDENTS GRADUATES PROFESSIONALS

MyCreds™ Account Registration

Why register?
Your Education Provider requires that you register your email address with MyCreds™ in order to receive your documents.

How do I register?
Simply complete and submit the form opposite. Once submitted, an activation link will be emailed to the address specified in the form. You **must** click on the link in the activation email before you can sign in.

No activation email?
Activation emails are sent immediately but can take up to an hour to arrive depending on your email provider. If the email does not arrive within 1 hour, first check your spam/junk folder. If it hasn't arrived, you can re-send the activation email by clicking [Can't sign in?](#) on the main page.

Thank you for registering!

There is just one more small step.

We've just sent a verification code to your email address

@gmail.com

Please enter the code below.

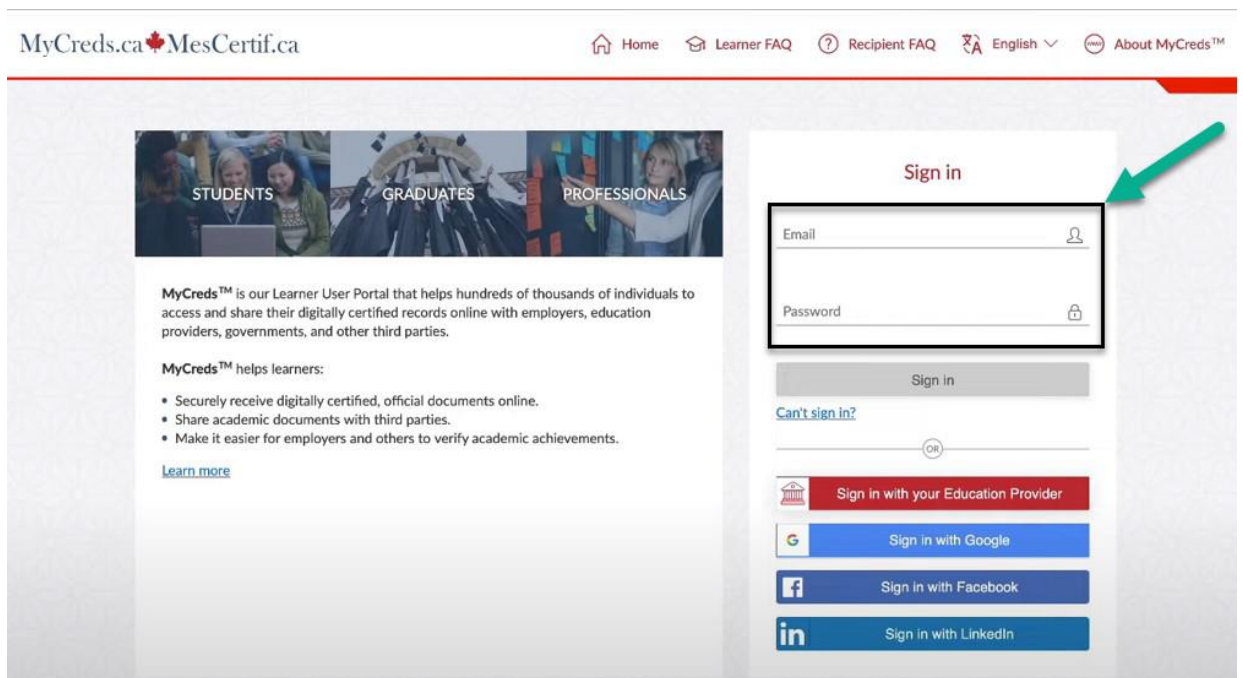
Verification Code*

X X X X X X

Didn't get a verification code? [RESEND](#)

NEXT

12. You will now be directed to log in to your MyCreds portal, where you can input the login information. **If you already have a MyCreds account associated with the email address mentioned in Step 4, you can enter your login information directly on the MyCreds **Sign in** page to access the letter.



MyCreds.ca MesCertif.ca

Home Learner FAQ Recipient FAQ English About MyCreds™

STUDENTS GRADUATES PROFESSIONALS

MyCreds™ is our Learner User Portal that helps hundreds of thousands of individuals to access and share their digitally certified records online with employers, education providers, governments, and other third parties.

MyCreds™ helps learners:

- Securely receive digitally certified, official documents online.
- Share academic documents with third parties.
- Make it easier for employers and others to verify academic achievements.

[Learn more](#)

Sign in

Email

Password

Sign in

[Can't sign in?](#)

OR

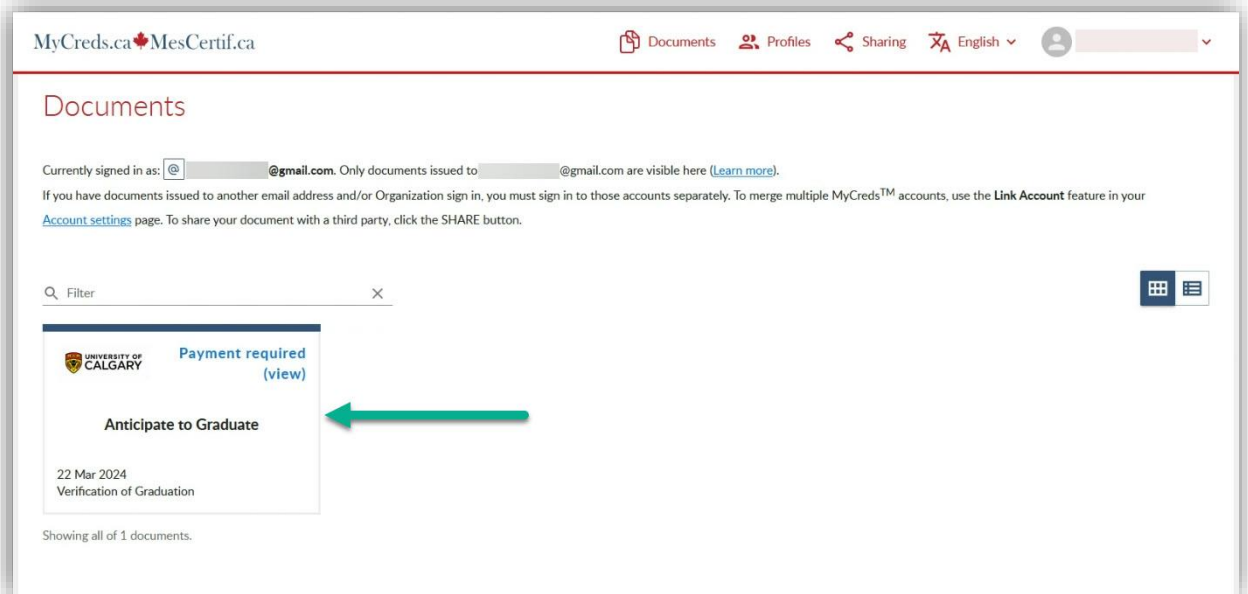
Sign in with your Education Provider

Sign in with Google

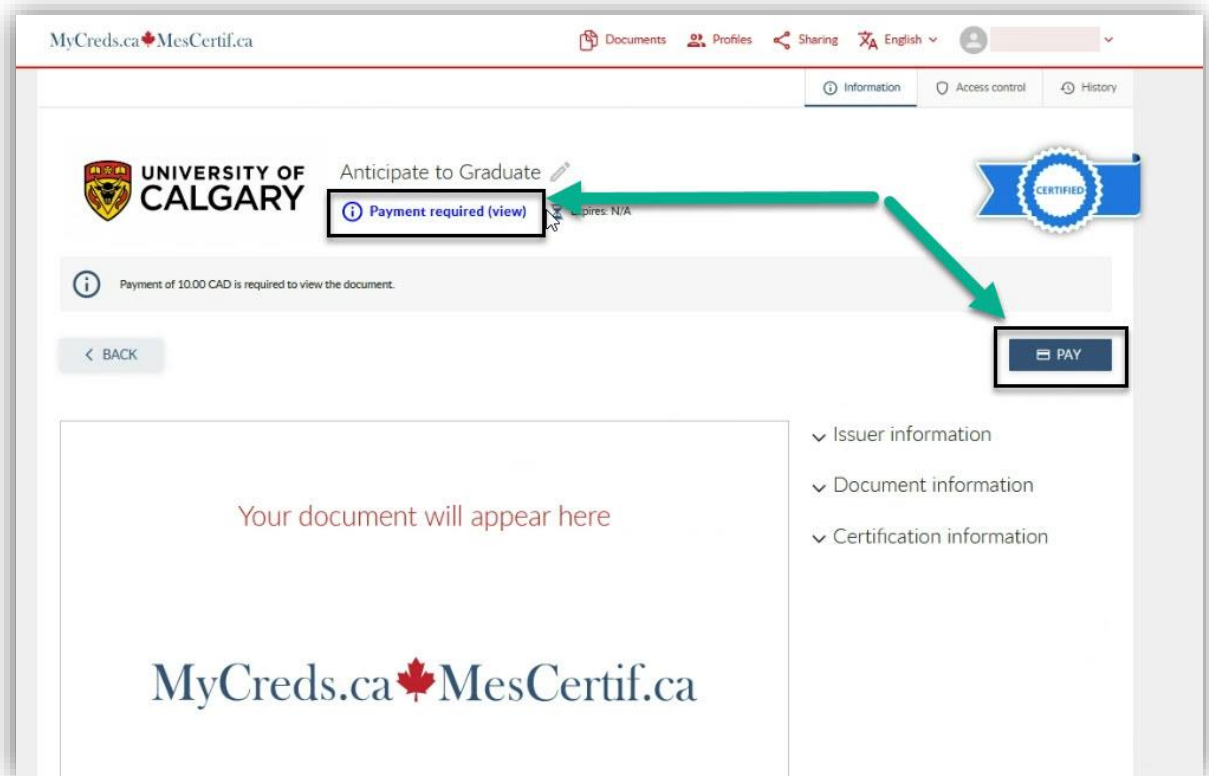
Sign in with Facebook

Sign in with LinkedIn

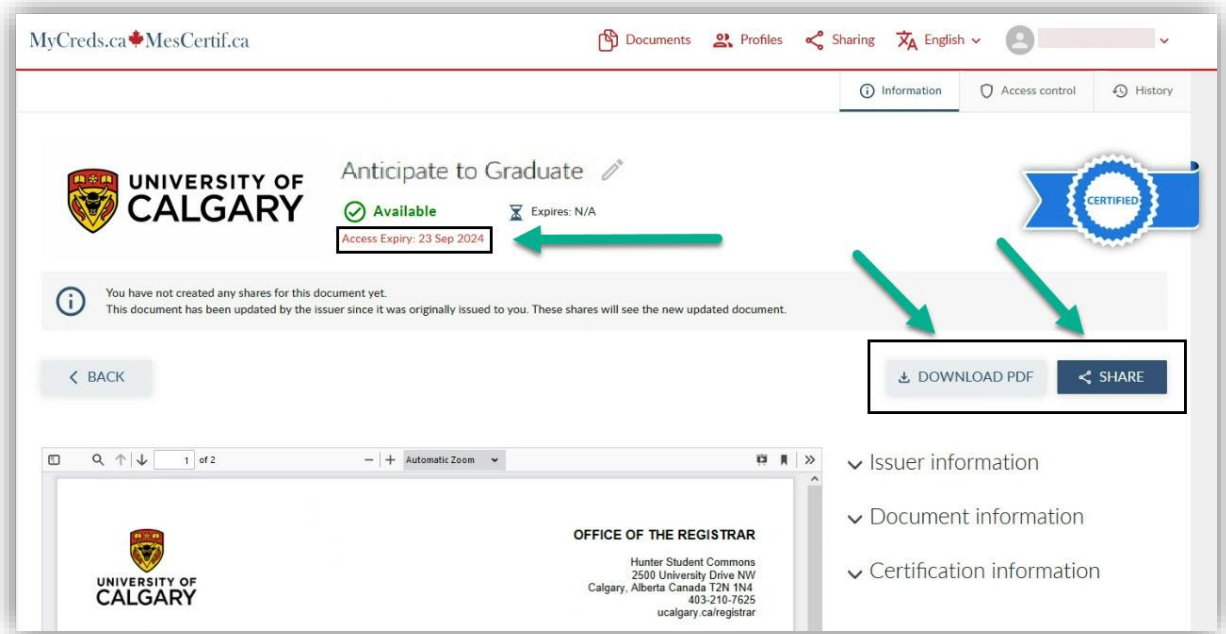
13. You are now logged in to your MyCreds portal. Your requested letter should be available on the **Documents** page. Click on the tile with your letter to open it.



14. The next page will indicate that there is **Payment required** to access the letter. You can initiate this payment through the **Pay** button.



15. Once payment is complete, you can **view, download, and share** the letter. The **Access Expiry** indicates the date this letter will no longer be available on your MyCreds portal.



End of Procedure. For further questions, please contact [Enrolment Services](#).