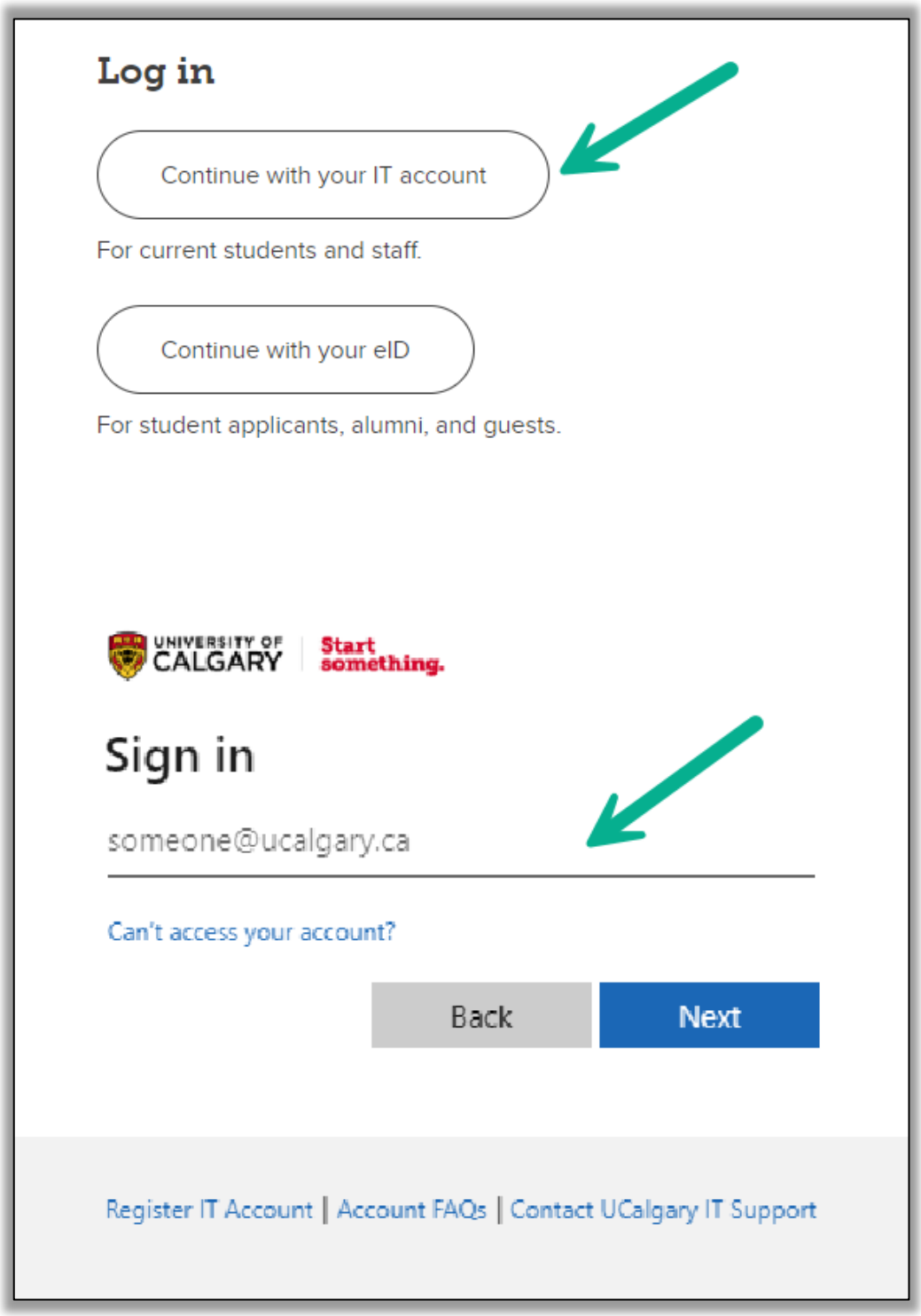
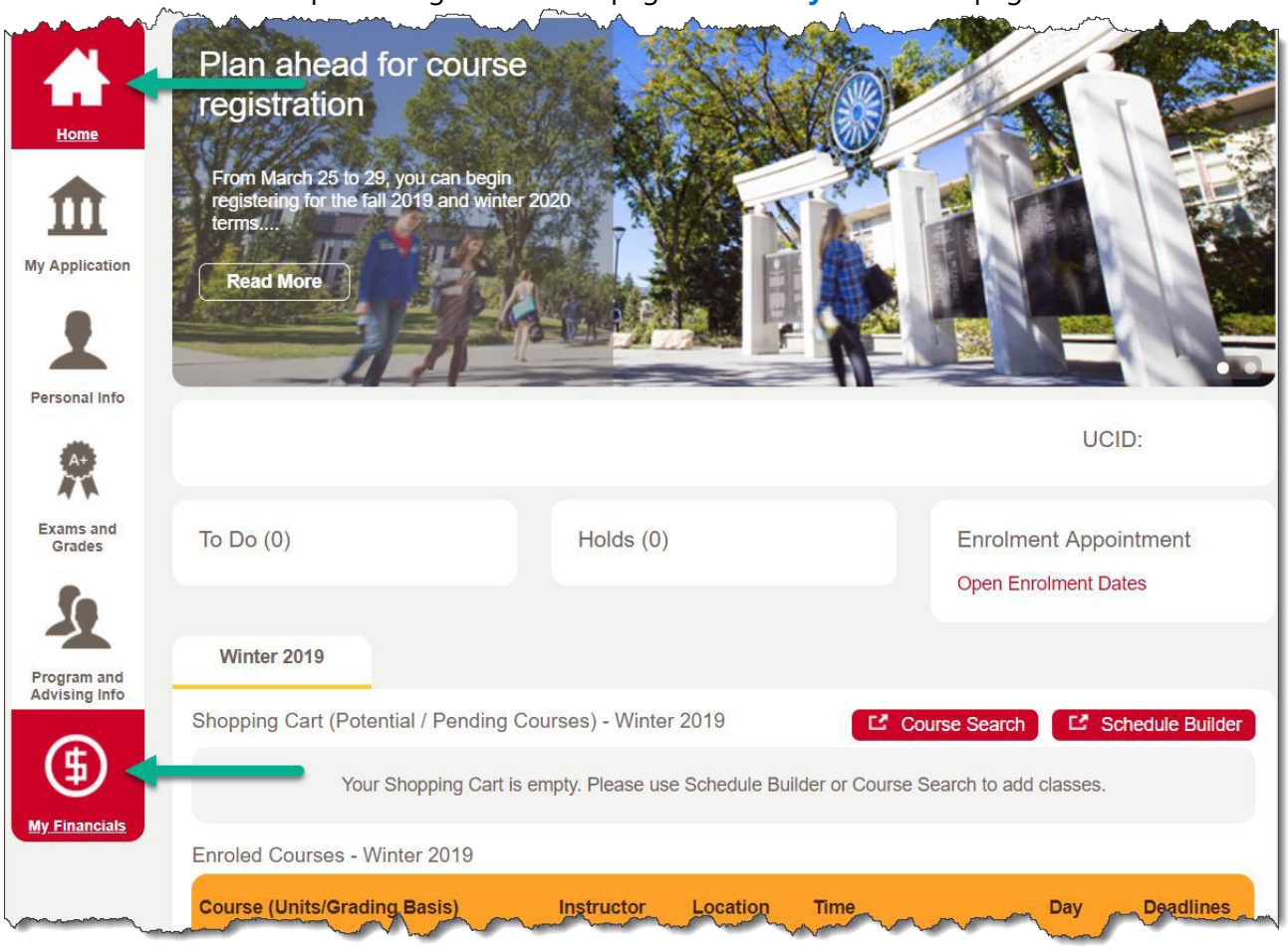
The T2202 Education and Enrolment tax receipt is generated and posted to the student Portal online for students to print at the end of February for the prior tax year.
The T2202 is the official tax receipt approved by Canada Revenue Agency.

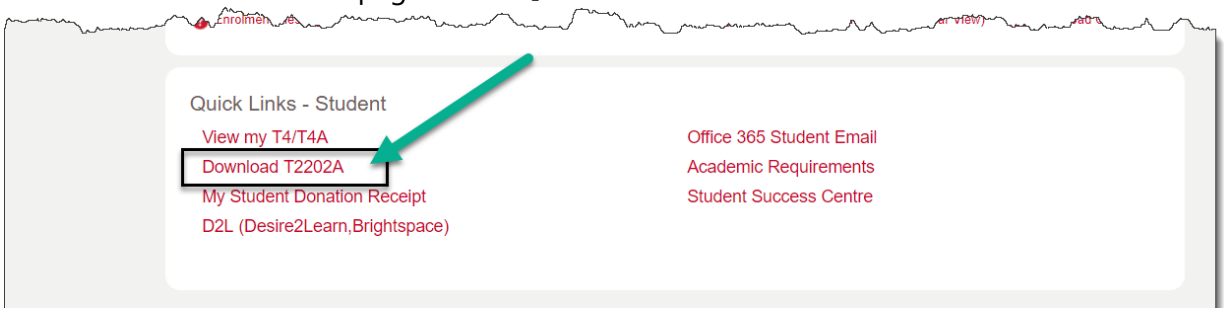
1. Log into your UofC Student Portal (my.ucalgary.ca)



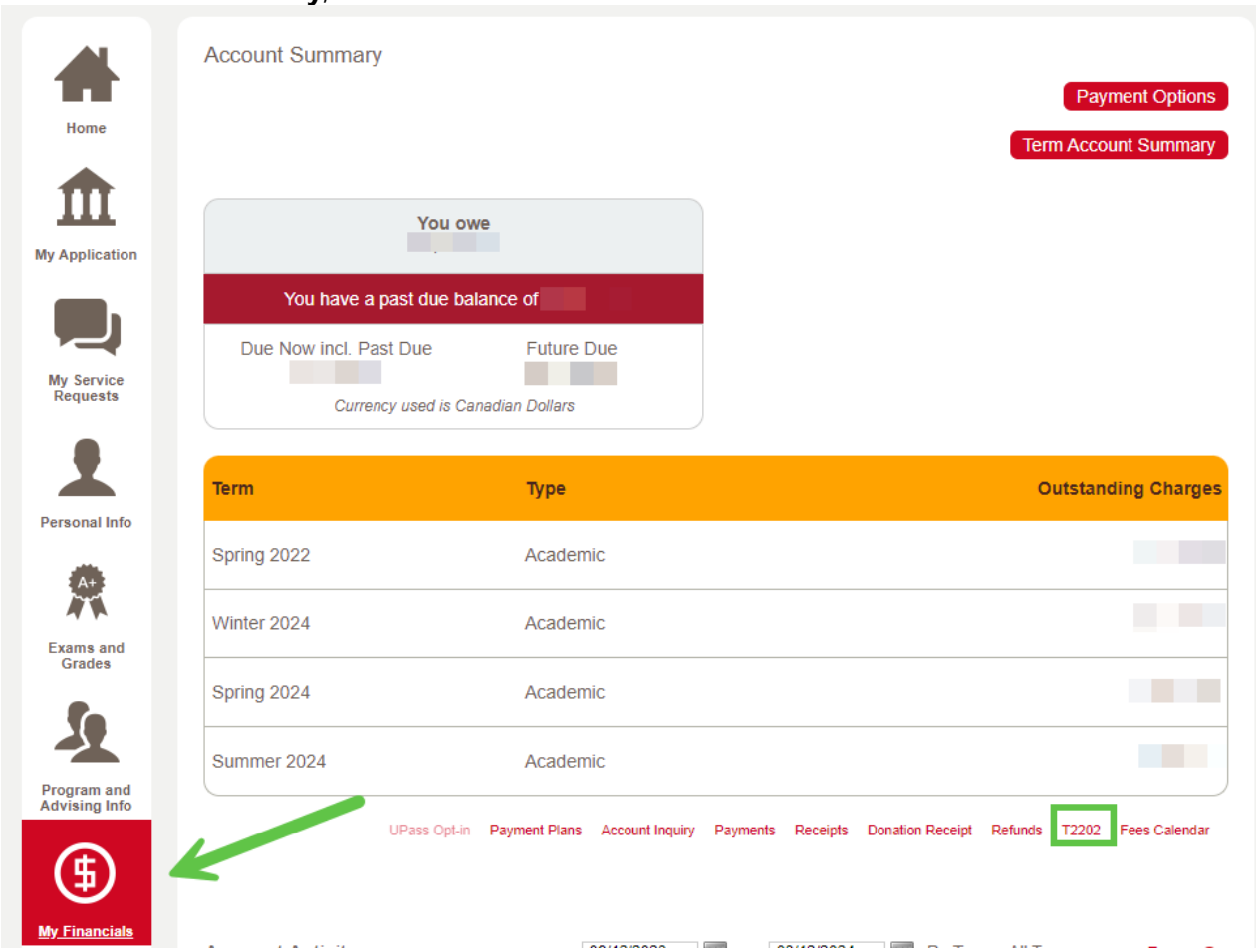
2. You can access tax receipts through the **Home** page OR the **My Financials** page.



3. **HOME** page access:
Scroll to the bottom of the page to the **Quick Links – Student** section and select **Download T2202**.

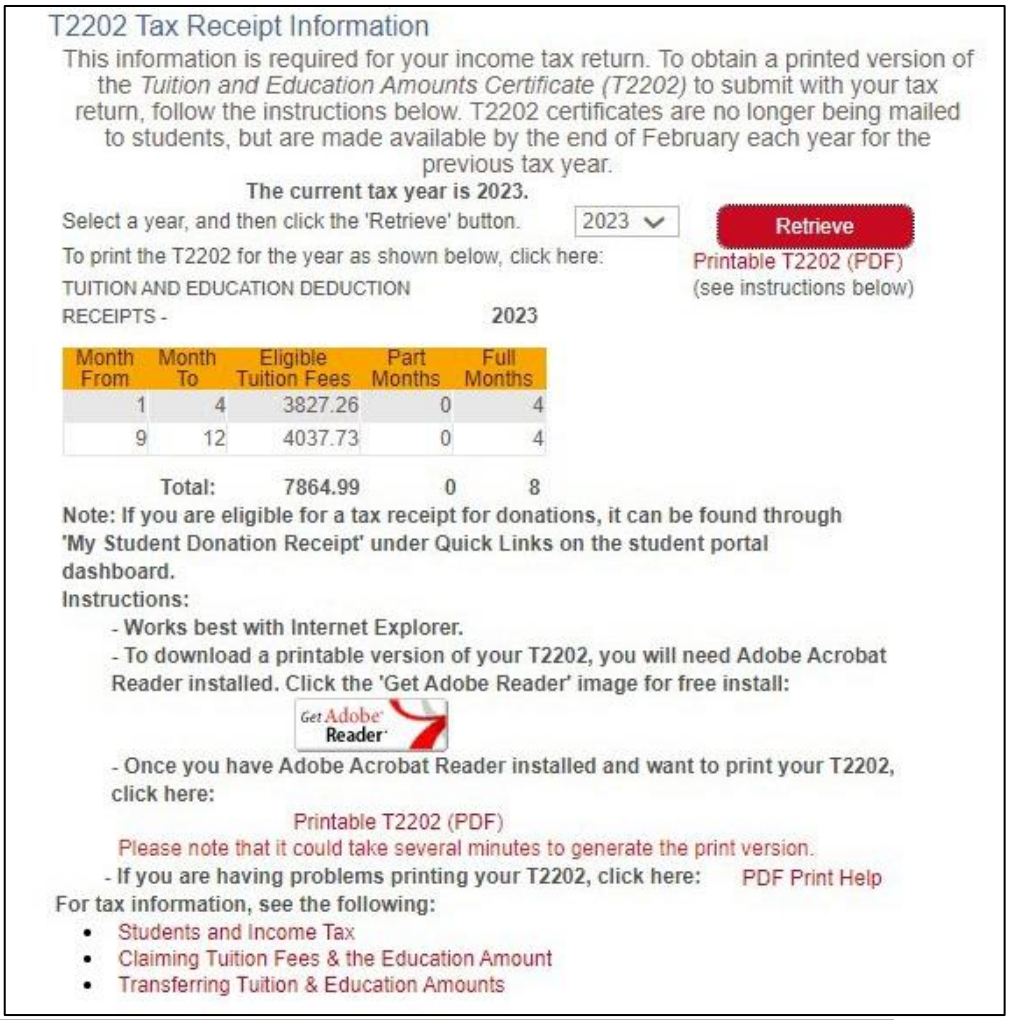


MY FINANCIALS page access:
Under **Account Summary**, click on the **T2202** link.



4. The **T2202** link will open the window below.
   First, select the year for which you are looking to obtain a T2202.
   Next, click on **Retrieve** and **lastly,** click on **Printable T2202 (PDF).**

   You will need to **disable your pop-up blocker** as the tax receipt will open in a new tab/window. Please note that generating the document can take several minutes.



T2202 Tax Receipt Information

This information is required for your income tax return. To obtain a printed version of the *Tuition and Education Amounts Certificate (T2202)* to submit with your tax return, follow the instructions below. T2202 certificates are no longer being mailed to students, but are made available by the end of February each year for the previous tax year.

The current tax year is 2023.

Select a year, and then click the 'Retrieve' button. 2023 Retrieve

To print the T2202 for the year as shown below, click here: Printable T2202 (PDF) (see instructions below)

TUITION AND EDUCATION DEDUCTION RECEIPTS - 2023

Month From	Month To	Eligible Tuition Fees	Part Months	Full Months
1	4	3827.26	0	4
9	12	4037.73	0	4
Total:		7864.99	0	8

Note: If you are eligible for a tax receipt for donations, it can be found through 'My Student Donation Receipt' under Quick Links on the student portal dashboard.

Instructions:

- **Works best with Internet Explorer.**
- **To download a printable version of your T2202, you will need Adobe Acrobat Reader installed. Click the 'Get Adobe Reader' image for free install:**

Get Adobe Reader

- **Once you have Adobe Acrobat Reader installed and want to print your T2202, click here:**

Printable T2202 (PDF)

Please note that it could take several minutes to generate the print version.

- **If you are having problems printing your T2202, click here:** PDF Print Help

For tax information, see the following:

- Students and Income Tax
- Claiming Tuition Fees & the Education Amount
- Transferring Tuition & Education Amounts

End of Procedure. For further questions, please contact Enrolment Services.