

Students can apply to graduate through the Student Centre. The following are instructions on how to apply to graduate.

1. Log into MyUofC.


## Log in

[Continue with your IT account](#)

For current students and staff.

[Continue with your eID](#)

For student applicants, alumni, and guests.

 UNIVERSITY OF CALGARY | **Start something.**

## Sign in

[Can't access your account?](#)

[Back](#) [Next](#)

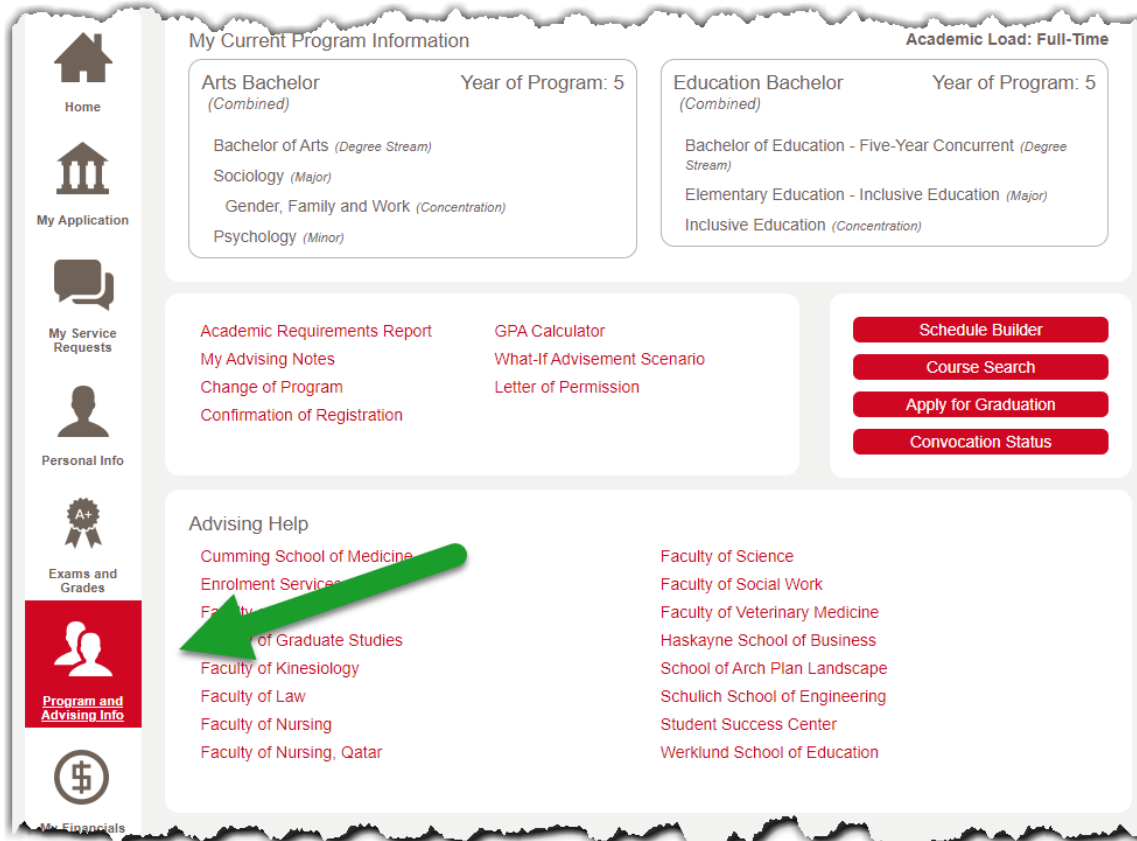
[Register IT Account](#) | [Account FAQs](#) | [Contact UCalgary IT Support](#)

# Convocation

## Apply to Graduate



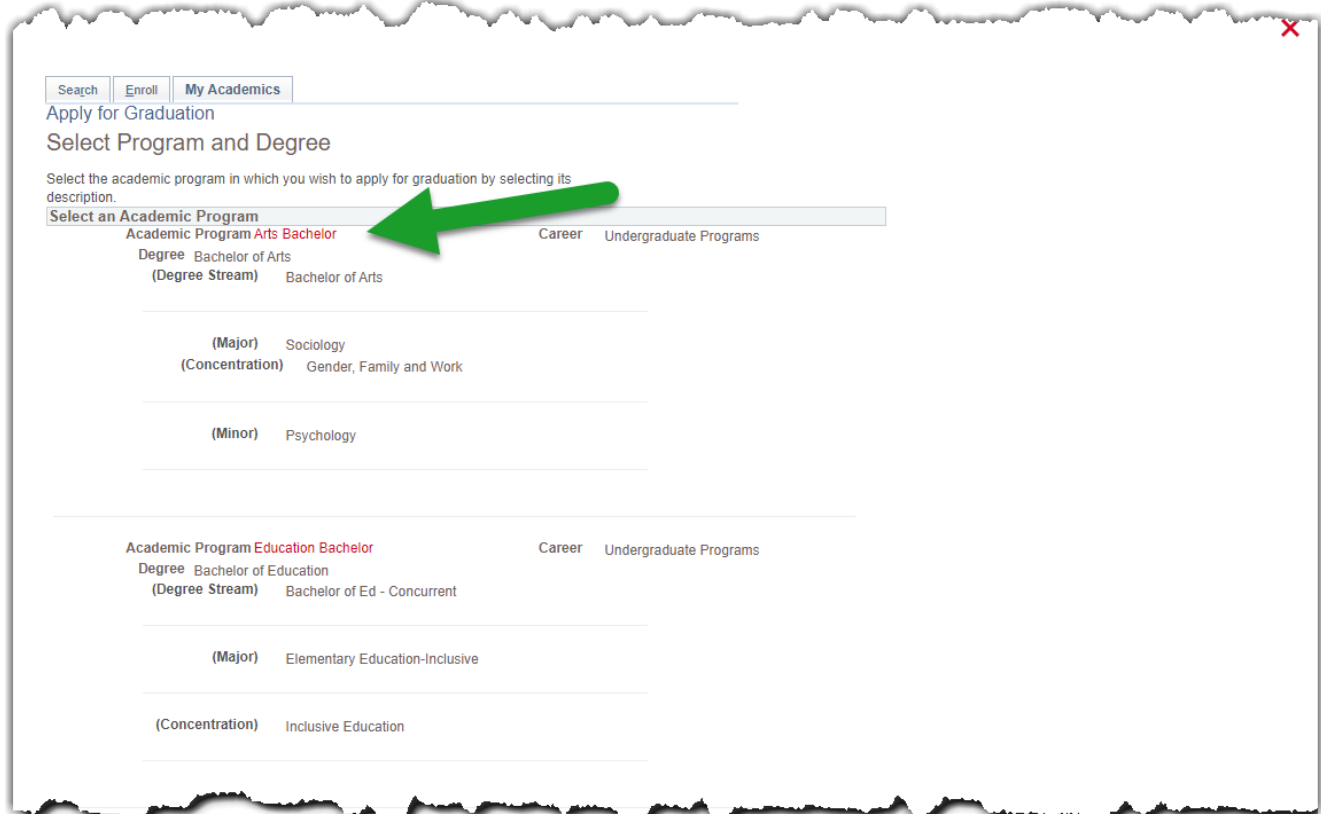
2. After logging into MyUofC portal, select the **Program and Advising Info** page.



3. Select **Apply to Graduate**.



4. Select the academic program for which you are applying to graduate.



Search Enroll My Academics

### Apply for Graduation

#### Select Program and Degree

Select the academic program in which you wish to apply for graduation by selecting its description.

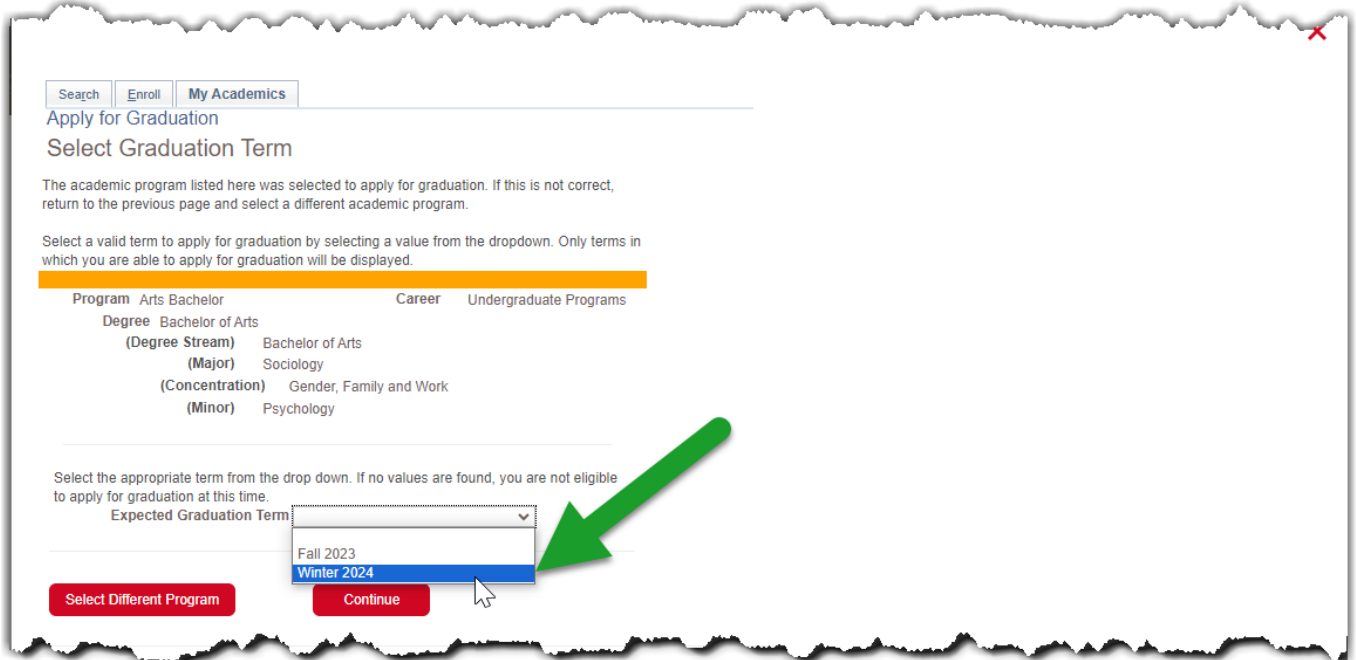
**Select an Academic Program** ←

Academic Program	Arts Bachelor	Career	Undergraduate Programs
Degree	Bachelor of Arts		
(Degree Stream)	Bachelor of Arts		
(Major)	Sociology		
(Concentration)	Gender, Family and Work		
(Minor)	Psychology		

Academic Program	Education Bachelor	Career	Undergraduate Programs
Degree	Bachelor of Education		
(Degree Stream)	Bachelor of Ed - Concurrent		
(Major)	Elementary Education-Inclusive		
(Concentration)	Inclusive Education		

5. Select **Expected Graduation Term** and then **Continue**.



Search Enroll My Academics

### Apply for Graduation

#### Select Graduation Term

The academic program listed here was selected to apply for graduation. If this is not correct, return to the previous page and select a different academic program.

Select a valid term to apply for graduation by selecting a value from the dropdown. Only terms in which you are able to apply for graduation will be displayed.

Program	Arts Bachelor	Career	Undergraduate Programs
Degree	Bachelor of Arts		
(Degree Stream)	Bachelor of Arts		
(Major)	Sociology		
(Concentration)	Gender, Family and Work		
(Minor)	Psychology		

Select the appropriate term from the drop down. If no values are found, you are not eligible to apply for graduation at this time.

Expected Graduation Term:  ←

Fall 2023  
Winter 2024

Select Different Program Continue

6. Read this page carefully, verify your information and read the information provided. Once you have read the page and verified your information on the page click the **box** and **Submit Application**.

Search | Enroll | My Academics

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### Apply for Graduation

## Verify Graduation Data

**Expected Graduation Term**      Winter 2024

By selecting this Expected Graduation Term, you are indicating that you will complete all your degree requirements by the end of the Winter 2024 term.

Verification of your degree will appear on your official transcript by mid-May, once your faculty has verified and approved your graduation. Upon approval, you will be considered as part of the May 2024 cohort and are eligible to participate in the Springtime 2024 Convocation ceremonies.

**Deadline for submission of application: March 31, 2024**

The following applies to all undergraduate and graduate students.

Please read the following carefully before submitting your Application for Graduation.

If you expect to receive a credential, you must submit an Application to Graduate. If you complete your degree requirements during the Fall term, your degree will be conferred in the Winter (February) conferral. If you complete your degree requirements during the Winter term your degree will be conferred at the Spring (May/June) Convocation; if you complete your degree requirements during the Spring/Summer Terms, your degree will be conferred at Fall (November) Convocation.

If you are unsure whether or not you will be eligible to graduate, contact your Faculty Office:

Arts

Phone: (403) 220-3580

E-mail: [artsads@ucalgary.ca](mailto:artsads@ucalgary.ca)

Education

Phone: (403) 220-5639

E-mail: [upe@ucalgary.ca](mailto:upe@ucalgary.ca)

If you are not approved to graduate at this convocation, you must resubmit your application for the next convocation.

**THIS APPLICATION DOES NOT CONFIRM THAT YOU WILL GRADUATE.**

### Name Information

Credentials issued by the University of Calgary are prepared using a student's full legal (Primary) name.

According to Calendar regulation H.2, initials are not allowed on your degree, with the exception where this initial is part of your legal name. Any initials in your name will be removed unless official documentation showing proof of name is provided to the Convocation Office prior to the deadlines below.

Fall 2023 completion term graduate- name change deadline of February 5, 2024

Winter 2024 completion term graduate- name change deadline of May 3, 2024

Please ensure that your name is correct, as there will be a charge to reprint your degree once it is generated if this name information is incorrect. To change/update your legal/primary name on file, you will need to submit a Service Request through your student/alumni portal prior to the noted date for your completion term.

Your full and legal name as it shows on our records appears below.

Legal given names(s) in full:

Legal surname in full:

If the above information is incorrect, please contact the Enrollment Services Office directly:  
403-210-7625

## Address Information

Please be sure your address and secondary email address is kept up-to-date. Please note: all communication will be sent to your UCalgary email address up until the start of the next term following your graduation, and then your secondary email address will be used. The address and email information we have on file for you is:

Current home address:

[Redacted]

[Edit Addresses](#)

Current home phone:

[Redacted]

[edit phones](#)

Preferred e-mail Address:

[Redacted]

[edit email addresses](#)

Please note: If you have just updated your information above, please click the following button to refresh your screen:

[refresh](#)

## Degree Application Information

Faculty Faculty of Arts

Degree Bachelor of Arts

(Major) in Sociology

-- combined with --

Faculty Werklund School of Education

Degree Bachelor of Education

(Minors and concentrations, if applicable, are printed on the official transcript, but do not appear on the degree.)

The printing of your degree or diploma for convocation is based on the above information. If this information is incorrect and you do not contact us to update your record, you will be charged for a reprint of the degree.

If there are any problems with the above information, please choose the "Cancel" button below and contact your Faculty Office directly as follows:

Arts

Phone: (403) 220-3580

E-mail: [artsads@ucalgary.ca](mailto:artsads@ucalgary.ca)

Education

Phone: (403) 220-5639

E-mail: [upe@ucalgary.ca](mailto:upe@ucalgary.ca)

I have reviewed the above information and certify that it is complete and accurate.

I hereby apply to have the degree indicated above conferred upon me at the Convocation indicated.

[Select Different Program](#)

[Submit Application](#)

[Cancel](#)

[Select Different Term](#)

**\*\* You MUST click the "Submit Application" button in order to complete the Graduation Application process and then to be considered for Graduation. \*\***

7. Once you have submitted your application you will see a confirmation screen with next steps. Be sure to check your convocation status and submit attendance notification to arrange gown rental or to have your degree mailed to you in [Convocation Status](#).

**\*\* You MUST click the "Submit Application" button in order to complete the Graduation Application process and then to be considered for Graduation. \*\***

Shortly after clicking the "Submit Application" button above, you will see a "Submit Confirmation" screen confirming your application results.

This information is collected under the authority of the Post-Secondary Learning Act. It is required to process your application to graduate, to prepare the convocation program, and to publish graduation announcements. If you have any questions about the collection or use of the information, please contact the Registrar, University of Calgary, (403) 220-8501.

The information is also required to register you as a member of the University of Calgary Alumni Association. The Alumni Association facilitates alumni participation in University governance, research projects, surveys, and fund development activities. Alumni membership ensures that you can receive information about these opportunities, as well as benefits and services available for alumni.

Only university staff and volunteers who have signed non-disclosure agreements and have a specific, approved need will have access to your personal information for this purpose. Carefully chosen affinity partners of the University and Alumni Association will occasionally offer alumni benefits and services through email or by mail or telephone. These partners do not maintain databases of our alumni nor do they have direct access to alumni contact information outside of making these specific offers. Alumni contact information is never sold.

If you have any questions about the use of this information or if you do not want to receive some types of communication from the Alumni Association, call (403) 220-8500.

For more information regarding convocation, see [Graduation and Convocation Information](#)

If you have any questions about your graduation application, please contact Convocation at [convinfo@ucalgary.ca](mailto:convinfo@ucalgary.ca)

### **End of Procedure.**

**Related Guides:** Convocation - Convocation Status and Attendance Notification