

MOBILIZING ALBERTA

Climate Action Grant Guidelines & Criteria

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Mobilizing Alberta grant Guidelines & Criteria

Funding Overview

With support from Environment and Climate Change Canada's Environmental Damages Fund, the University of Calgary is offering grants amounting up to \$50,000 to support projects that build climate action capacity in the community. We are especially focused on supporting projects that are led by or engage Indigenous communities and youth, as well as projects that engage audiences that are interested in or concerned about climate change and who need support and resources to take climate action. We plan to offer an additional funding round within the next two years.

Grant recipients will be selected by a grant review committee.

These guidelines below are intended to make the program parameters clear and assist applicants in ensuring their initiative will be a good fit for a grant. In addition to the guidelines it is highly recommended that interested parties review the [FAQs](#) and contact our team to discuss your initiative or program. You can get in touch with a grant team advisor at mobilizing@ucalgary.ca

Community Grant Amounts & Project Duration

- The maximum grant amount per project is \$50,000.
- Project end date is a maximum of 24 months after the start date (proposals for shorter initiatives are also accepted).

Key Audiences

The following key audiences have been identified as priority groups to support, work with, and engage in climate awareness and action in Southern Alberta. Projects that are led by, work with or engage one or more of the following key audiences will be prioritized for funding:

- Indigenous Communities,
- Youth (under 30), and
- Audiences that are interested in and concerned about climate change and need support and resources to take climate action.

Please note that projects are not required to focus on one of these audiences to apply.

Eligibility

Eligible Project Teams

All projects must have a project team that includes three types of partners:

- At least one community organization or community group;
- At least one University of Calgary faculty member; and
- Post-secondary undergraduate and/or graduate students. Preference will be given to projects that include a UCalgary student; however, it is not required that the student(s) attends the University of Calgary.

Please note:

- It is not required to have the student(s) recruited prior to submitting an application for the Climate Action Grant program. However, the role of the student(s) must be clearly defined.
- University of Calgary adjunct faculty members may apply.
- Post-doctoral scholars are not eligible to be the lead proponent on an application (see next section). They can collaborate on a project provided they partner with an eligible community organization, University of Calgary faculty member and student(s).
- Faculty from other post-secondary institutions are welcome to collaborate with a University of Calgary faculty member on a grant submission.

Lead Proponent

Project submissions require a lead proponent. The lead proponent will be responsible for managing the funds and reporting. There are two options for the lead proponent:

- University of Calgary faculty member; or
- Community organization.

Please note that projects with a research component require the University of Calgary faculty member to be the lead proponent for the project.

Internal approvals are not required for University of Calgary faculty members to apply for the climate action grant unless your specific department requires it. For any questions related to requirements for research ethics, please contact University of Calgary Research Services regarding ethics & compliance <https://research.ucalgary.ca/conduct-research/ethics-compliance>

If the University of Calgary faculty member is the lead proponent, they may partner with the following eligible community groups or organizations:

- Non-government organizations
- Indigenous organizations
- Faculty from other universities and academic institutions provided they partner with a University of Calgary faculty member who acts as the lead proponent for the initiative
- Band Councils; Tribal Councils, Tribal Associations or Tribal Governments; and Organizations of Indigenous communities across Southern Alberta

If a community organization is the lead proponent on the grant, in addition to partnering with a University of Calgary faculty member, they may partner with the following community groups or organizations:

- Non-government organizations
- Indigenous organizations
- Faculty from other universities and academic institutions
- Band Councils; Tribal Councils, Tribal Associations or Tribal Governments; and Organizations of Indigenous communities across Southern Alberta

Municipalities, the Government of Alberta and provincial agencies, for-profit and private sector entities cannot be the lead proponent on the grant. These entities can collaborate on a project provided they partner with an eligible community organization, University of Calgary faculty member and student(s).

Political parties are not eligible to apply.

Insurance requirements

Projects with a community organization acting as the lead proponent, and do not include a research component, require the community organization to carry \$1 million in general liability insurance, including blanket contractual liability or as approved by University of Calgary Risk Management. Please note decisions by University of Calgary Risk Management are final and may impact insurance requirements or delay timelines.

Projects with a research component will require the University of Calgary faculty member to act as the lead proponent. In research projects, the community organization will require \$5 million in general liability insurance, including blanket contractual liability or as approved by University of Calgary Risk Management. Please note that decisions by University of Calgary Risk Management are final and may impact eligibility of a project or delay timelines.

Eligible Projects

All projects must increase climate change awareness and action in Southern Alberta.

Projects must be based in and/or serve one or more communities in Southern Alberta.

Climate Action Grants can be used to support new or ongoing projects. Ongoing projects must identify how they will incorporate new ideas, approaches, frameworks, methods, and/or plans to improve, expand, or scale up the project.

Projects must implement at least one storytelling initiative.

All Climate Action Grant projects must include at least one student engaging in experiential learning. Students are a critical component of the Climate Action Grant projects. Experiential learning is learning-by-doing that bridges knowledge and experience through critical reflection (University of Calgary, 2020). University of Calgary defines five different types of experiential learning (EL) opportunities:

Type of EL Opportunity	Description & Examples
Co-curricular	Activities that take place during a degree experience, but outside of regular courses. Examples include: internships, volunteer experiences, competitions, personal-development programs, accelerators and more
Curriculum - integrated	Activities that take place within academic courses. Examples include: field schools, labs, creative performances, project-based learning, studios, case studies and more.
Community engaged	Activities that contribute to a research project. These can be co-curricular or course-based, individual or group projects, and paid or unpaid opportunities. Examples include: course-based research, individual research projects (like PURE) and studentships, research assistantships and more.
Work-integrated	Activities that happen in a workplace or practice setting, incorporating academic study. Some opportunities are paid, some are not. WIL provides students with career-related experience, enhances their confidence and allows them to explore potential career paths. For employers and partners, working with students offers an opportunity to leverage future talent. Examples include: co-ops, internships, consulting projects, professional, clinical practice, field experience, partnered capstone projects, and practicums.
Research-based	Activities that contribute to a research project. These can be co-curricular or course-based, individual research projects or studentships, and research assistantships. Examples include: course-based research, individual research projects (like PURE) and studentships, research assistantships, and more

For more information on experiential learning opportunities, contact the grant advisory team at mobilizing@ucalgary.ca or visit: <https://www.ucalgary.ca/experiential-learning/about/types>

Projects Involving Research or Knowledge Sharing with Indigenous Communities

OCAP® stands for Ownership, Control, Access, and Possession. These four principles assert that First Nations have control over data collection processes in their communities, and that they own and control how that information can be used and are considered the standard for how to conduct research with First Nations people and communities. For more information visit <https://fnigc.ca/ocap-training/>

If your project includes research or knowledge sharing with Indigenous communities, please ensure you follow the community's ethics, guidelines and protocols as well as the University of Calgary's ethics policies including OCAP.

For more information on Indigenous Research, please contact the Indigenous Research Team at the University of Calgary or visit their webpage <https://research.ucalgary.ca/engage-research/irst-faq>

Project Costs

Eligible Project Costs

- Salaries and wages
- Management and professional service
- Contractors
- Travel, as approved by the University, to be in alignment with the mileage, accommodation and meal rates in the National Joint Council Travel Directive located at <https://www.njc-cnm.gc.ca/directive/d10/en>
- Materials and supplies
- Equipment rentals
- Communication and printing, production, and distribution
- Vehicle rental and operation
- Indigenous honoraria, speaker fees and gifts
- Venue rental, catering and conference registration; and
- Capitol costs less than \$10,000.

Ineligible Project Costs

- Purchasing land or leasing land
- Purchasing equipment
- Overhead costs (e.g., rent, insurance, and utilities etc.)
- Faculty or post-doctoral scholar salaries or wages

How to Apply:

The Climate Action Grant program will accept submissions in the following ways:

- 1) Download application and feasibility template and complete written submission;
- 2) Create a video of your responses to the application questions, upload it to YouTube as an unlisted video and share the link to the video;
- 3) Submit an audio recording of your responses to the application questions;
- 4) Please contact an advisor at mobilizing@ucalgary.ca if you have another creative way that you would like to submit an application to discuss the proposed option.

All final submissions are to be directed to mobilizing@ucalgary.ca. Please send the file along with the completed feasibility template for your application.

Grant Program Timeline

1. Submit grant application: Sept. 21 – Nov. 4, 2022

The grant application will open on Wednesday, Sept. 21, 2022.

Applications must be submitted by Nov. 4, 2022 by 5:00pm MST.

2. Grant application review & decision-making: Nov. 7 - Dec. 2, 2022

A grant review committee will review eligible applications and decide which projects to fund.

3. Application Results: Early December 2022

All applicants will be notified of the grant review committee's decision-making.

4. Contribution Agreement distribution: January 2023

Successful applicants will receive their contribution agreements in early 2023.

5. Funding: February – March 15, 2023

Successful applicants will receive the funding by March 15, 2023

Reporting Requirements

Grant recipients are required to attend a mid-year check in meeting and final report meeting with a grant advisor. Grant recipients are required to complete an impact assessment and final report.