

Office of the Vice Provost (Indigenous Engagement)

***ii' taa'poh'to'p*: Indigenous Strategy**

Intercultural Capacity Building

Grant Application Guidelines

I - INDIGENOUS STRATEGY GRANTS: PROCESS AND CRITERIA

1. Eligibility: This competition is open to current University of Calgary students (registered in full-time undergraduate or graduate credit programs), post-docs, academic staff, non-academic staff, business/service units, and faculties. Impact in intercultural capacity building of students, faculty and staff.

Baseline Criteria

- Proposed projects and/or activities must demonstrate high impact for the University of Calgary community and be clearly aligned with the principles and recommendations articulated in the Indigenous Strategy, with a particular focus on intercultural capacity building.
- Project proposals currently funded by and/or actively seeking sponsorship from Tri-Council Agencies, including NSERC, SSHRC or CIHR, are not eligible. Other funding can be secured and is encouraged.
- Proposals with internal and/or external matching funds (cash or in-kind) are encouraged.
- Projects should demonstrate community reciprocity in outcomes, evaluative process, and sharing of results
- Applicants can only be primary lead on one proposal/project.
- While funds for short-term support positions (e.g., Research Assistants) directly related to program activity are eligible within the proposal submission, allocated funds from this granting program are not intended to supplement or support ongoing and/or existing staff positions.
- Proposals must demonstrate inclusion of Indigenous voices in program development, delivery, leadership, evaluation, and/or coordination.
- Proposals that cut across units are encouraged.
- Special cultural events (excluding regular annual events) that align with intercultural capacity building for the campus community will be considered; the anticipated impacts of these special events must be articulated in the proposal.

- 2. Proposal Submission:** Applicants must submit the application form by 11:59pm on **June 14, 2025**. Appropriate ATA citation (and active links) should be applied data sources, supportive research discourse, and best practice programs. The Office of the Vice Provost (Indigenous Engagement) will acknowledge receipt of proposals via email by June 30, 2025.
- 3. Oral Submission:** Encouraged as an option in alignment with the parallel process of a written application. Applicants may record (15 minutes max.) their responses to the questions stated in the application form and upload to YouTube and submit the link as your application by 11:59pm on **June 14, 2025**.
- 4. Rights and Permissions:** Activity or annual reports may be shared for reporting purposes both internally and externally in relation to *ii' taa'poh'to'p*, the Indigenous Strategy.
- 4. Copyright:** Any submitted material must comply with University of Calgary copyright regulations. This includes videos, images, music etc. Please visit <http://library.ucalgary.ca/copyright> for more information regarding compliance procedures.
- 5. Adjudication:** A selection committee will be appointed by the Vice Provost (Indigenous Engagement) to review all project proposals and evaluate their alignment to the principles and recommendations of [*ii' taa'poh'to'p*](#) and potential impact on the campus community with respect to intercultural capacity building.
- 6. Ethics:** If the project proposed includes the collection of information or data from people for research purposes, then ethics approval may be required. If this is the case, please attach a copy of the ethics application, followed by proof of ethics approval. For more information about the ethics application process, please refer to the Ethics and Compliance website.
- 7. Grants:** The successful applications will be announced on August 30, 2025. A maximum of up to **\$10,000** will be awarded to any single project. The program year for implementation is September 1, 2025, to August 31, 2026. Paperwork for new projects must be completed by **December 31, 2025**. The processing of successful grants will begin **September 1, 2025**, and will have until **August 31, 2026**, to expend funds and complete project activities as outlined in proposal submissions. Any unspent funding from the grant shall be returned to the Office of the Vice Provost (Indigenous Engagement) so that it may be reallocated to the next grant cycle. A one-year extension may be granted with rationale.
- 8. Grant Recognition:** Projects funded in part or in full by the *ii' taa'poh'to'p* grant should be appropriately acknowledged in forthcoming marketing and communications materials, using approved University branding and *ii' taa'poh'to'p* imagery. For appropriate use of the *ii' taa'poh'to'p* imagery, please consult University Relations.
- 9. Pipe Ceremony:** Successful projects will be required to participate in an oral presentation and be present for a pipe ceremony (held in September) and a final oral summary and be present for a pipe ceremony (held in September the following year) in addition a written final report with budget details is required on or before August 31.

10. Adjudication Criteria: Proposal applications will be reviewed under the following criteria:

- 1) Project Alignment with the Indigenous Strategy (30%),
- 2) Project Impact and Intercultural Capacity Building (30%),
- 3) Project Evaluation process (20%)
- 4) Project Budget and Timeline (15%).
- 5) Project Secured Other Funding (5%)