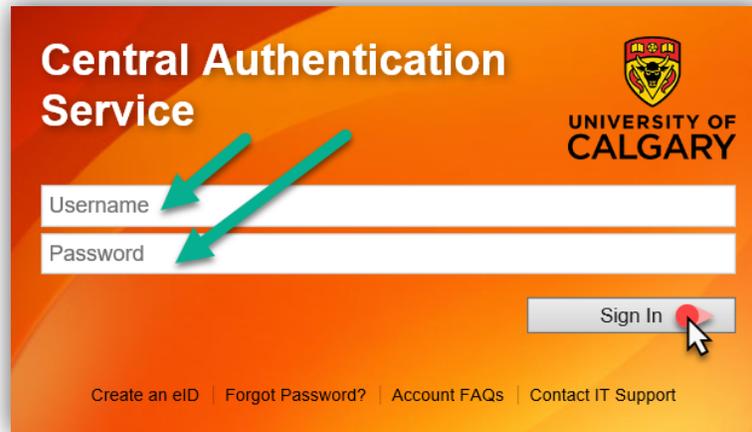
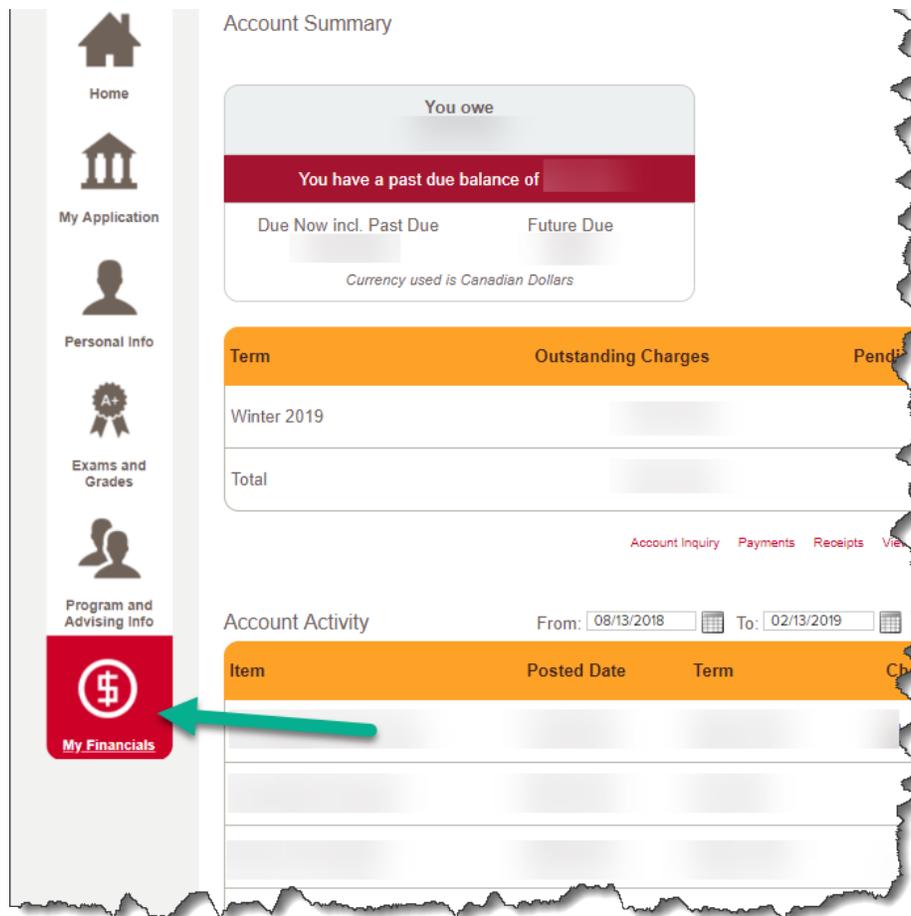


The following will guide you through the My Financials page on the Student Services Centre.

1. Log into MyUofC portal



2. After logging into the MyUofC portal, you can view your fees from the **My Financials** page



3. The **My Financials** page outlines all of the charges, payments and any other financial activity on your account. There are several ways to navigate and view these details.

1

You owe  
**\$3,213.64**

You have a past due balance of \$3,213.64

Due Now incl. Past Due	Future Due
<b>\$3,213.64</b>	<b>\$0.00</b>

Currency used is Canadian Dollars

Term	Outstanding Charges	Pending Financial Aid	Total Due
Winter 2019	\$3,213.64	\$0.00	\$3,213.64
<b>Total</b>	<b>\$3,213.64</b>	<b>\$0.00</b>	<b>\$3,213.64</b>

[Account Inquiry](#) [Payments](#) [Receipts](#) [View/Request Refund](#) [T2202A](#) [Fees Calendar](#)

Account Activity

From:  To:  By Term: Fall 2018 [Reset](#)

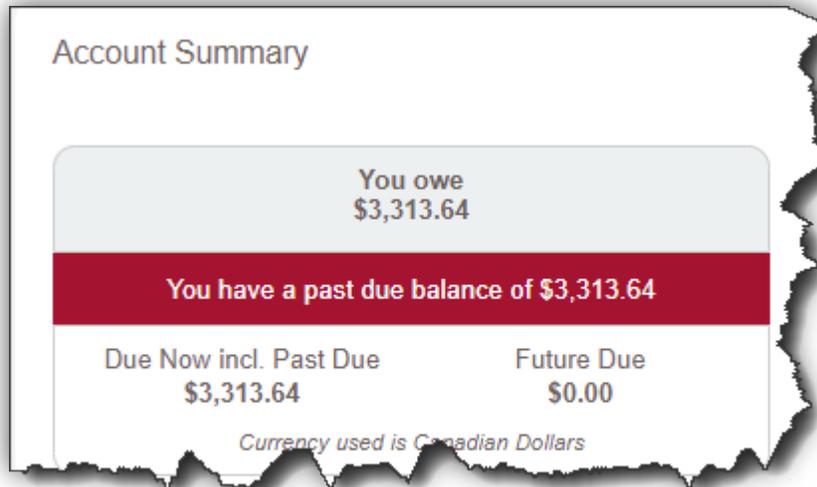
Item	Posted Date	Term	Payment	Refund
Payout of Scholarship Refund	11/13/2018	Fall 2018		\$1,500.00
Offline Payment	10/05/2018	Fall 2018	\$2,868.05	
Tuition Fees	08/26/2018	Fall 2018	\$538.59	

4. Any outstanding charges are viewable in the red box under the **Account Summary**

2 | Page

March 2019

1



**Account Summary**

You owe  
\$3,313.64

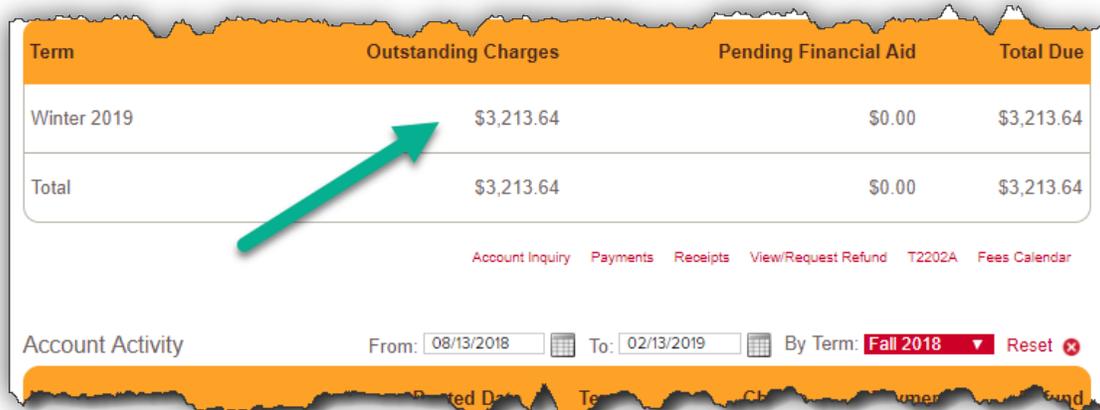
**You have a past due balance of \$3,313.64**

Due Now incl. Past Due	Future Due
<b>\$3,313.64</b>	<b>\$0.00</b>

*Currency used is Canadian Dollars*

5. Current charges will be listed in the yellow box under **Account Summary**. These charges are broken down by term.

2



Term	Outstanding Charges	Pending Financial Aid	Total Due
Winter 2019	\$3,213.64	\$0.00	\$3,213.64
<b>Total</b>	<b>\$3,213.64</b>	<b>\$0.00</b>	<b>\$3,213.64</b>

Account Inquiry   Payments   Receipts   View/Request Refund   T2202A   Fees Calendar

Account Activity   From: 08/13/2018   To: 02/13/2019   By Term: **Fall 2018**   Reset

6. The **Account Activity** will list all of the charge, payment and refund history on your account.

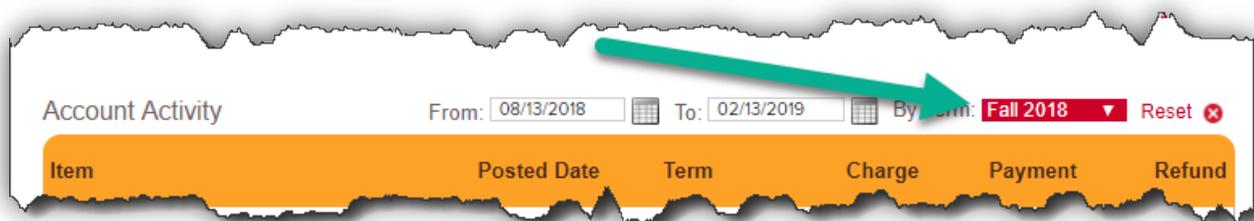
3

Account Inquiry   Payments   Receipts   View/Request Refund   T2202A   Fees Calendar

Account Activity   From: 08/13/2018   To: 02/13/2019   By Term: Fall 2018   Reset

Item	Posted Date	Term	Charge	Payment	Refund
Payout of Scholarship Refund	11/13/2018	Fall 2018			\$1,500.00
Offline Payment	10/05/2018	Fall 2018		\$2,868.05	
Tuition Fees	08/26/2018	Fall 2018	\$538.59		

Activity can be sorted by date or by specific term. You can sort by term using the drop down menu on the right.



7.

4

Click on [Account Inquiry](#) to view a quick summary of charges and payments.

Term	Outstanding Charges	Pending Financial Aid	Total Due
Winter 2019	\$3,213.64	\$0.00	\$3,213.64
<b>Total</b>	<b>\$3,213.64</b>	<b>\$0.00</b>	<b>\$3,213.64</b>

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Account Activity From: 08/13/2018 To: 02/13/2019 By Term: **Fall 2018** Reset

Here, you can sort the charge details by **due date** or **term**

\*\*\* Past Due: 3,313.64

Term	Amount Owed	Expected Loans	Total Due for Term
2191 Winter 2019	3313.64	0.00	<b>3313.64</b>

**Potential Credits**

Term	Item	Amount

**Charges**

Show current charges  
 Show by due date  
 From 2015/11/28 To 2019/01/25 [Refresh](#)  
 Show by specific term  
 All Terms

Term	Item	Due Date	Amount	Paid	Balance
*2191 Winter 2019	UG Donation	2019/01/25			
2191 Winter 2019	UG Students' Union Ancillary	2019/01/25			
2191 Winter 2019	UG Students' Union General	2019/01/25			
2191 Winter 2019	UG Campus Rec	2019/01/25			
2191 Winter 2019	UG Athletics	2019/01/25			
2191 Winter 2019	UG U-PASS	2019/01/25			
2191 Winter 2019	Student Services Fee	2019/01/25			
2191 Winter 2019	Tuition Fees	2019/01/25			
2191 Winter 2019	NU Supplementary Fees	2019/01/25			

\* This is an optional fee. To opt-out, click [Donation Opt Out](#)  
 \*\* Students with alternative coverage may opt out of the Health and Dental plans online through the appropriate department. Opt out deadlines are listed online. (refer to links below).  
 Undergraduate Students' Union general Health & Dental information: [Students' Union Health&Dental](#)

- Click on **Payments** to view any funds that have been applied to your account. This will include offline sponsorships, student loan disbursements, opt-out & donation waivers, award payments and any other payments you have made either in person or through online banking.

Term	Outstanding Charges	Pending Financial Aid	Total Due
Winter 2019	\$3,213.64	\$0.00	\$3,213.64
<b>Total</b>	<b>\$3,213.64</b>	<b>\$0.00</b>	<b>\$3,213.64</b>

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Account Activity From: 08/13/2018 To: 02/13/2019 By Term: **Fall 2018** Reset

**NOTE:** Opt-outs will apply as waivers against the charge.

From 2018/08/14 To 2019/02/14 go

Posted Payments		
Date Paid	Payment Type	Paid Amount
	Payment	3,446.64
2018/09/05	Waive UG Donation	10.00
<b>Total Posted Payments for this view</b>		<b>3,466.64</b>

Currency used is Canadian Dollars

**Pending Payments**  
You have no pending payments.

9. Click on **Receipts** for access to past payments made to your account in person or online.

Term	Outstanding Charges	Pending Financial Aid	Total Due
Winter 2019	\$3,213.64	\$0.00	\$3,213.64
<b>Total</b>	<b>\$3,213.64</b>	<b>\$0.00</b>	<b>\$3,213.64</b>

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Account Activity From: 08/13/2018 To: 02/13/2019 By Term: **Fall 2018** Reset

**NOTE:** Receipt will open in a new window, please ensure your pop up blockers are disabled.

### Payment History - View Receipts

Receipt Number	Transaction Date	Receipt Status	Total Amount
1UCALG-			3,446.64

10 Click on **Fees Calendar** to redirect to the Academic Calendar where you can find fee and opt-out deadlines.

Term	Outstanding Charges	Pending Financial Aid	Total Due
Winter 2019	\$3,213.64	\$0.00	\$3,213.64
<b>Total</b>	<b>\$3,213.64</b>	<b>\$0.00</b>	<b>\$3,213.64</b>

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[T2202A](#)
[Fees Calendar](#)

Account Activity From: 08/13/2018 To: 02/13/2019 By Term: **Fall 2018** Reset

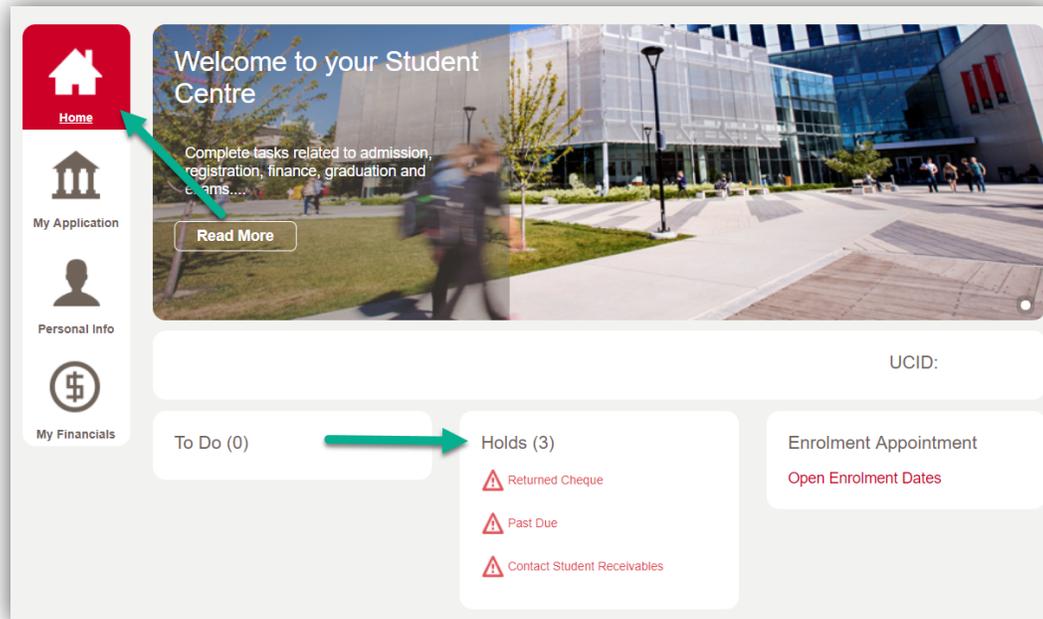
11 Withholds may be placed on student access to registration and other services for reasons including, but not restricted to: indebtedness to the University (fees, library fines, parking, residence, laboratory fees,

# Fees & Financials

## Understanding Your Fees

etc.), faculty registration restrictions, outstanding documents, etc. Prior to registering for a term, students are advised to check for any withholds on their records.

Holds can be found on the [Home](#) page. Click the hold to find out more details. Please note, the hold must be cleared by the governing department. Contact information for each hold can be found by clicking on the link.



### End of Procedure.

**Related Guides:** Fees & Financials – View/Request Refund