General Faculties Council
GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE
Approved Minutes

March 15, 2023, 10:00 a.m. - 12:00 p.m.   via Zoom Platform

Voting Members
Robin Yates
Kathryn King-Shier
Amy Dambrowitz
Jocelyn Hayley
Rhiannon Jones
Andy Knight
Mary Grantham O'Brien
Michael Wright
Warren Wilson

Regrets
James Steele

Non-Voting Members
Christine Johns
Francine Smith
Louise Wells

Secretary
Courtney McVie – left during Item 9

Meeting Secretary
Cherie Tutt

Scribe
Holly Lywin

Resource Personnel
Kelly Hoglund, Partner, Program Innovation, Provost Office – attended for Item 5
Elizabeth Pando, Partner, Program Innovation
Jessica Revington, Program Innovation, Provost Office – attended virtually for Item 5
Karen Quinn, Analyst, Planning and Reviews, Provost Office – attended for Item 5

The Co-Chair called the meeting to order at 10:02 a.m. and confirmed quorum.

1. **Approval of the Agenda**

> **Moved/Seconded**
>
> That the Agenda for the March 15, 2023, Graduate Academic Program Subcommittee meeting be approved.
>
> **Carried**

2. **Remarks of the Co-Chairs**

The Co-Chairs made no remarks.

3.   <u>**Approval of the February 15, 2023, Meeting Minutes**</u>

Moved/Seconded

That the Minutes for the February 15, 2023, Graduate Academic Program Subcommittee meeting be approved.

Carried

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4.   <u>**Calendar Changes for Graduate Programs**</u>

Documentation was circulated with the Agenda. Robin Yates and Louise Wells, Lead-Graduate Calendar, Faculty of Graduate Studies, presented these items.

- A.   **Approval of the Calendar changes for the Haskayne School of Business**
- B.   **Approval of the Calendar changes for the Faculty of Veterinary Medicine**
- C.   **Approval of the Calendar changes for the Faculty of Arts**
- D.   **Approval of the Calendar changes for the Cumming School of Medicine**
- E.   **Approval of the Calendar changes for the Faculty of Nursing**
- F.   **Approval of the Calendar changes for the Schulich School of Engineering**
- G.   **Approval of the Calendar changes for the Werklund School of Education**

Highlights:

- The presenters provided an overview of the proposed Calendar changes for graduate programs in the Haskayne School of Business (HSB), the Faculty of Veterinary Medicine, the Faculty of Arts, the Cumming School of Medicine (CSM), the Faculty of Nursing, the Schulich School of Engineering (SSE), and the Werklund School of Education, specifically:

  - The HSB updates include changing language to align with term-based registration, updates to admission deposit amounts, updates to course exemption information, and changes to course offerings and names

  - The Faculty of Veterinary Medicine has added new entries for the Wildlife Health Ecology and the Stem Cell and Regenerative Medicine specializations, and the Leaders in Veterinary Medicine (LVM) program

  - The Faculty of Arts changes include updates to program and course requirements for the course-based and thesis-based Master of Arts (MA) and Doctor of Philosophy (PhD) History programs and program and course requirement updates to the graduate programs offered by Military and Strategic Studies

  - The CSM changes include updates to course offerings and the addition of clarifying language within the Precision Health program section to reflect student feedback

  - The Faculty of Nursing's updates include changes to course offerings

  - The Schulich School of Engineering has updated information to reflect term-based registration, created a central section for information on time limits and updated program requirements and course offerings

  - The Werklund School of Education has made changes to modality for its Master of Arts in Educational Research program, noting that some courses will now be delivered online

- In response to questions, it was reported that:

  o Within the LVM entry, the complete list of participatory activities provided are not mandatory requirements but recommended. If a student has completed similar activities in the past, they could get exemptions.

  o Within the History Calendar changes the addition of "normally 30,000 words" is used when describing the thesis length. It was added to serve as a guideline for students and to signal requirements. The updates to the language requirements reflect that oral proficiency may be sufficient depending on a student's research interests.

- The Committee recommended that:

  o Further consultation with the HSB should be had regarding the proposed GCIM acronym, as it does not align with standard course codes and should be changed. The Committee agreed that final sign-off on the acronym be given to the Co-Chairs for approval.

  o The antirequisites for Fundamentals of Project Management be updated from Engineering 691 to 684

  o Within the Vet MEd LVM general entry, it should be stated that the complete list of participatory activities provided are not mandatory requirements but recommended. That language specifies the number of activities that a student should participate in and that chosen activities should be relevant to their research. Additionally, it was reported that the title of the first new elective course should be amended to add 'Advanced' in the title to read "Veterinary Medicine 650 Current Topics in *Advanced* Veterinary Virology".

  o Within the proposed changes to the History supervisory time limits section, the timeline and language be reviewed and cleaned up as it is inconsistent

  o Courses within the Strategic Studies section, MSS 649 and MSS 651 should have descriptions added and more rationale should be provided to explain the split of Strategic Studies 603 into 610 and 612.

  o The CSM entry should remove the sentence, "specifically designed to accommodate busy, working professionals"

Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the Haskayne School of Business, as set out in the document provided to the GAPS, and as recommended by the GAPS Calendar Working Group, effective for the 2023-2024 Calendar, with the requested amendment and that a change to the GCIM acronym for the Graduate Certificate in Management be delegated to the Co-Chairs for approval.

Carried

Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the Faculty of Veterinary Medicine, as set out in the document provided to the GAPS, and as recommended by the GAPS Calendar Working Group, effective for the 2023-2024 Calendar with the reported and requested amendments.

Carried

Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the Faculty of Arts, as set out in the document provided to the GAPS, and as recommended by the GAPS Calendar Working Group, effective for the 2023-2024 Calendar with the requested amendments.

Carried

Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the Cumming School of Medicine, as set out in the document provided to the GAPS, and as recommended by the GAPS Calendar Working Group, effective for the 2023-2024 Calendar with the requested amendment.

Carried

Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the Faculty of Nursing, as set out in the document provided to the GAPS, and as recommended by the GAPS Calendar Working Group, effective for the 2023-2024 Calendar.

Carried

Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the Schulich School of Engineering, as set out in the document provided to the GAPS, and as recommended by the GAPS Calendar Working Group, effective for the 2023-2024 Calendar, pending approval of the Advanced Engineering Practice Certificate I and II Specializations by the Academic Planning and Priorities Committee.

Carried

Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the Werklund School of Education, as set out in the document provided to the GAPS, and as recommended by the GAPS Calendar Working Group, effective for the 2023-2024 Calendar.

Carried

5. **Approval of Calendar Changes for the PhD Nursing**

Documentation was circulated with the Agenda. Kathryn King-Shier, Associate Dean Graduate, Faculty of Nursing and Louise Wells presented this item.

Highlights:

- The presenters provided the Committee an overview of changes to course requirements for the PhD in Nursing allow for the addition of new courses that offer co-learning opportunities for PhD and Doctor of Nursing students. Additionally, all information about the candidacy exam will be removed from the Calendar and placed on the Faculty of Nursing's website.

- The Committee expressed its appreciation for the proposal and suggested an amendment that:

> The addition of NURS 744 (Health Policy and Advocacy) within the Doctor of Nursing program be mirrored within the PhD program requirements

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Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the Faculty of Nursing, as set out in the document provided to the GAPS, and as recommended by the GAPS Calendar Working Group, effective for the 2023-2024 Calendar with the requested amendment.

Carried

Kathryn King Shier abstained.

6.   Recommendation for the Specialization in Rural and Remote Nursing

Documentation was circulated with the Agenda. Kathryn King-Shier presented this item.

Highlights:

- The presenter explained that the proposed creation of a specialization in Rural and Remote Nursing will be offered within the highly successful existing Graduate Certificates in Advanced Nursing Practice I and II to expand specializations in direct response to increasing demand. The new Specialization will meet the professional development needs of rural and remote registered nurses (RNs) who are interested in advancing their current careers or transitioning into a new area of practice, or hoping to advance to senior leadership positions. This will address the underserved areas in Alberta by increasing the skills and capacity of practitioners who understand the local contexts, lived experiences, and barriers within their communities.

- Members of the Committee celebrated the initiative and all the effort that went into producing this new Specialization

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Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) recommend that the Academic Planning and Priorities Committee (APPC) approve the creation of a new specialization in Rural and Remote Nursing within the graduate certificates in Advanced Nursing Practice I and II, as set out in the proposal provided to the Committee.

Carried

Kathryn King Shier abstained

7.   Approval of changes to Graduate Academic Regulations

    A.   Section D.1.4 *Auditing Courses*
    B.   Section G *Internships and Internship Courses (INTE)*

Documentation was circulated with the Agenda. Mary Grantham O'Brien, Associate Dean (Policy and Program Development) and Professor within the Faculty of Arts and Louise Wells presented these items.

Highlights:

- The presenters outlined the proposed changes to the Graduate Academic Regulations, which included:

    - D.1.4 *Auditing Courses*: Added language to clarify that audited courses do not count towards a student's unit load. This means that while a student may be registered in enough courses to be considered full-time, audited courses will not count towards their degree. This will become relevant with the upcoming changes to term-based registration. It will be crucial for students to understand that audited courses will not count towards their unit load and towards a degree.

    - G *Internships*: Replacing INTE 601 to 604 courses with new courses and adding language about Transformative Talent Internships (TTI) to courses 606 (fall and winter terms) and 607 (spring and summer terms) to provide full-time status. Furthermore, the addition of 616 and 617 can be decimalized for general internship courses as an optional elective for any program across campus. The changes create new options and greater flexibility outside of the TTI program for both full-time and part-time students.

- In response to a question, it was reported that:

    - A program cannot charge higher tuition for an INTE course and would need to create its own internship course. The INTE course fee has been set relatively low to encourage students to partake in an internship.

    - The Faculty of Graduate Studies consulted with International Student Services on the number of hours associated with part-time and full-time internships

- The Committee recommended that the Graduate Internship courses INTE 614 and INTE 615 need different titles to distinguish the offerings

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Moved/Seconded

That the Graduate Academic Program Subcommittee approve the changes to Admissions, Section D.1.4 *Auditing Courses* within the Graduate Chapter of the Calendar, as set out in the document provided to the Committee, effective immediately.

Carried

Moved/Seconded

That the Graduate Academic Program Subcommittee approve the changes to Section G *Internships* and to the Internship Courses (INTE), as set out in the Graduate Chapter of the Calendar, in the document provided to the Committee, effective immediately and published in the 2023-2024 Calendar, with the required amendment.

Carried

8.   <u>Recommendation of Changes to Graduate Admissions</u>

Documentation was circulated with the Agenda. Mary Grantham O'Brien and Louise Wells presented these items.

Highlights:

- The presenters provided an overview of the proposed admission changes to the Section A.2 *Application for Admissions* as recommended by the University of Calgary's legal counsel. The changes will differentiate consequences for a person who presents falsified documents in their application based on the time of discovery i.e., before or after the add/swap date.

- The presenters explained that the changes to the Section A.3 *Admission Categories* updated information relating to the Academic Communication Certificate (ACC) and conditional admission. The updates make it clear that the ACC must be completed first before a student can be admitted as a regular student to their graduate program.

- The Committee determined that further review was necessary on the proposed changes to the Graduate Admissions sections, as the track changes were not reflected in the documents and suggested that these items be circulated to the Committee for an email vote, to allow the items to move forward in sync with the 2023-2024 Calendar being published

9.   <u>Recommendation for the Creation of the PhD in Transdisciplinary Research and the Master of Transdisciplinary Research (thesis-based)</u>

Documentation was circulated with the Agenda. Mary Grantham O'Brien presented this item.

Highlights:

- The presenters explained that the proposed PhD in Transdisciplinary Research and Master of Transdisciplinary Research (thesis-based) will meet student demand and align with University priorities. Students will be able to choose an individual pathway or undertake one of two specializations in either Public Policy or Quantum Science and Technology. The Faculty of Graduate Studies will serve as the academic home for the transdisciplinary programs and provide academic oversight and support to students. The programs have been designed to be practically oriented and to address real-world problems. Specific care has been taken to ensure that individuals from equity-deserving groups are recruited and supported.

- In response to questions the Committee learned:
    - The transdisciplinary research programs will equip graduates with the necessary knowledge and skills to conduct research beyond their thesis work. The learning objectives ensure that graduates deeply understand how to co-define problems in collaboration with the community and conduct effective transdisciplinary research.
    - That a non-academic advisory member was added to the supervisory committee membership to provide additional professional, cultural, or community expertise that is not otherwise present in the committee makeup, such as an Indigenous knowledge keeper or industry expert
    - Although there is a lot of established transdisciplinary research already happening at the University of Calgary, these new programs provide the structure to support faculty to offer transdisciplinary graduate programming to students
    - Students and supervisors will work together to define what it means to do transdisciplinary work, ensuring that expectations are communicated and understood

- The Committee discussed:
    - That publications and grants are the currency of scholarship at universities. As such, community-engaged research is not given the same weight for academic promotions but will create extra work, which could be dissuasive and that it would be beneficial to hear at a University level at how academics will be acknowledged for this work
    - Concerns that a community focused obligation will exclude some of the current transdisciplinary research occurring on campus.
    - The program learning outcomes and the principles of knowledge engagement
    - Non-traditional thesis guidelines
    - The academic integration to support the program and how workload may be assigned. It was confirmed the proposal has been discussed at Deans' Council and there were no concerns.
    - The governance model and the proposed process for consultation with Faculties
- The Committee suggested the following considerations:
    - That a non-academic advisory member on the supervisory committee should not be mandatory, it was suggested that the presenters review the Academic Staff Criteria and Processes Handbook Selection Committee section regarding appointing a non-academic member to see if this language could be mirrored to provide greater flexibility
    - The term 'applied research' should be clarified as it is not the same across disciplines and to clarify when benefits of applied research are expected
    - The proposal needs to demonstrate that this new program offers something new and inclusive
    - That a broader definition of 'community' may help to address concerns about certain transdisciplinary research not fitting within the proposed structure

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Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) recommend to the Academic Planning and Priorities Committee the creation of the PhD in Transdisciplinary Research and the Master of Transdisciplinary Research (thesis-based) degrees, as set out in the proposals provide to the Committee.

POSTPONED

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10. Status of Program Approvals

Documentation was circulated with the Agenda for information only. Questions can be directed to the Program Innovation Hub.

11. Other Business

There was no other business.

12. **Adjournment**

Moved/Seconded

That the Graduate Academic Program Subcommittee adjourn the March 15, 2023 meeting.

Carried

The meeting was adjourned at 12:04 p.m.

Cherie Tutt
Meeting Secretary