



General Faculties Council
GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE
Approved Minutes

Meeting # 41

January 23, 2019, 2:00 – 4:00 p.m.

Governors Boardroom A167

Voting Members

Lisa Young, Co-Chair

Paul Mains, Academic Co-Chair

Jalel Azaiez

Jim Brandon

Elena Favaro

Michael Sideris

Quentin Pittman

Angelique Saweczko

Jewel Spangler – arrived during Item 2

Non-Voting Members

Christine Johns

Francine Smith – left during Item 7

Tanya Zdorenko

Secretary

Susan Belcher

Scribe

Jyoti Myers

Regrets

Jim Field

Observer

Robin Yates, Senior Associate Dean, Graduate Studies

Guests

Gopal Achari, Professor, Schulich School of Engineering – present for Item 7

Andrea Klaiber-Langen, Student Appeals Officer, University Secretariat – present for Item 6

Kelly Hogle, Program Proposal Support Specialist – present for Items 7 & 8

Michael Roumeliotis, Adjunct Assistant Professor, Cumming School of Medicine – present for Item 8

Heather Smith-Watkins, Analyst, Planning & Reviews – present for Items 7 & 8

Cherie Tutt, Director, University Secretariat and Student Appeals Office – present for Item 6

The Co-Chair called the meeting to order at 2:00 p.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the January 23, 2019 Graduate Academic Program Subcommittee meeting be approved.

Carried

2. Remarks of the Co-Chair

The Co-Chair welcomed all members and introduced Paul Mains as the new Academic Co-Chair of the Committee and noted that Robin Yates, will be assuming the role of the Interim Dean and Vice-Provost (Graduate Studies) and the role of the Co-Chair, effective February 1, 2019.

The Co-Chair noted that this was her last meeting, and conveyed her gratitude to the Committee for ensuring the thoughtful and careful review of all proposals. The Chair further remarked that the Committee has been successful in meeting its mandate and this has enabled tremendous innovation and change within graduate programming at the University.

The Academic Co-Chair made no remarks.

3. Approval of the November 21, 2018 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Graduate Academic Program Subcommittee meeting held on November 21, 2018 be approved.

Carried

4. Approval of Calendar Changes: Faculty of Nursing: New Graduate Certificates and Master of Nursing Pathway

Documentation for this item was circulated with the Agenda. Tanya Zdorenko and Lisa Young presented this item.

Highlights:

- The Committee discussed the proposed Calendar changes that were presented for the Faculty of Nursing and noted that pertinent information was lacking within the proposal and that further clarification from the Faculty is required. The Committee agreed that amendments would be required and that this item would be withdrawn and brought back to a future meeting.

Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the graduate program in the Faculty of Kinesiology, as set out in the Summary provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Withdrawn

**5. Approval of the Changes to the Program Requirements for the Werklund School of Education
Approval of the Changes to the Admission Requirements for the Haskayne School of Business**

Documentation for this item was circulated with the Agenda. Tanya Zdorenko and Lisa Young presented this item.

Highlights:

- The Committee reviewed the proposed changes for the program requirements for the Werklund School of Education (WSE) and the admission requirements for the Haskayne School of Business (HSB) and noted that the proposed changes had been reviewed and recommended by the GAPS Calendar Working Group
- The Committee learned that the changes for the HSB reflect the acceptance of the Graduate Management Admission Council (GMAC) Executive Assessment for admission to the Executive Master of Business Administration program as an alternative to the Graduate Management Admission Test (GMAT) and that the minimum GMAC score aligns with the current GMAT requirement
- It was noted that the changes for the WSE in the Master of Education (MEd) Specialization route and the MEd Interdisciplinary route reflect that one of the elective courses be changed to a core required course
- The GAPS reviewed and approved the proposed changes for the WSE and the HSB programs and noted that the changes will be implemented in the 2019-2020 Graduate Calendar
- There were no questions

MOTION 1:

Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) approve the changes to the program requirements for the Master of Education programs in the Werklund School of Education, as set out in the document provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Carried

MOTION 2:

Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) approve the changes to the admission requirements for the Executive Master of Business Administration program in the Haskayne School of Business, as set out in the document provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Carried

6. Recommendation of the Revisions to the Graduate Calendar Academic Regulations regarding Academic Appeals

Documentation for this item was circulated with the Agenda. Andrea Klaiber-Langen and Cherie Tutt presented this item.

Highlights:

- The proponents outlined the background and rationale for the proposed revisions and it was noted that the changes to the University Calendar were reviewed and approved by the Academic Planning and Priorities Committee in December 2018. It was reported that the changes are being proposed to enable a more streamlined process, ensure consistency across the University and Graduate Calendars and to align with the Student Misconduct and Academic Appeals Policy and Procedures, that came into effect on January 1, 2019.
- The Committee reviewed the proposed revisions and expressed satisfaction with the changes and the extent of flexibility the amendments will provide and recommended the proposal move forward to the Academic Planning and Priorities Committee for approval

Moved/Seconded

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the revisions to the Academic Regulations in the Graduate Calendar regarding Academic Appeals as set out in the document provided to the Committee.

Carried

7. Recommendation of the Creation of a Stackable Certificate and Diploma in Leadership in Engineering and Advanced Practice

Documentation for this item was circulated with the Agenda. Gopal Achari presented this item.

Highlights:

- The proponent outlined the background and rationale for the creation of a Stackable Certificate and Diploma in Leadership in Engineering and Advanced Practice (LEAP) and reported that the Schulich School of Engineering (SSE) offers several programs, designed for full-time students, at the graduate level and a gap has been identified within its graduate offerings. It was noted that the LEAP program will form the basis of a broader initiative to create a laddered graduate certificate, diploma, and eventually a Master's degree program within LEAP to fill this gap.
- In response to questions, the proponents explained that:
 - The proposed courses are new and while there may be some overlapping content with existing courses, the intent for the programming is to enable the examination of emerging technologies and approaches to modern technical and societal problems

- Delivery options are being explored and will consist of either a blended or an online format, which will be contingent on the initial interest expressed through course enrolment. This will also provide a gauge of the necessary staffing requirements.
- The Committee discussed the proposed enrolment, the programming requirements, the consultation process and the rationale for the creation, noting the importance for practicing engineers to have the ability to further develop both their advanced engineering technical expertise as well as their leadership and professional skillset in order to progress in their careers
- The Committee provided the proponents with some suggestions to strengthen the proposal to include a statement in the admissions requirements to reflect that students must meet the GPA of the home department, to clearly state the final goal of the Master's program ensuring that the rationale of the program is clear to the Government of Alberta and to also signal the possibility of the designation as an Executive program
- The GAPS recommended that the proposal move forward to APPC for approval

Moved/Seconded

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a Graduate Certificate in Leadership in Engineering and Advanced Practice and a Graduate Diploma in Leadership in Engineering and Advanced Practice, as set out in the proposal provided to the Committee, with the requested amendments.

Carried**8. Recommendation of the Curriculum and Calendar Changes for the Post-Doctoral Diploma in Radiation Oncology Physics**

Documentation for this item was circulated with the Agenda. Michael Roumeliotis presented this item.

Highlights:

- The proponent outlined the background and rationale for the curriculum and calendar changes for the Post-Doctoral Diploma in Radiation Oncology Physics and reported that to continue to meet the requirements of the Commission on Accreditation of Medical Physics Education programs and to align with the University of Calgary's Credit Certificate and Diploma Framework two business course requirements are being removed from the program
- The proponent reported that the curriculum changes resulting in a reduction of the total course requirements in the Post-doctoral Diploma in Radiation Oncology Physics (PDROP) from 24 units to 18 units
- The Committee learned that amendments to the proposed calendar changes are necessary and that these changes will be brought forward at the next GAPS meeting
- There were no questions

MOTION 1:

Moved/Seconded

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the curriculum changes to the Post-doctoral Diploma in Radiation Oncology Physics, as set out in the documents provided to the Committee.

Carried

MOTION 2:

Moved/Seconded

That the Graduate Academic Program Subcommittee approve the calendar changes for the Post-doctoral Diploma in Radiation Oncology Physics, as set out in the documents provided to the Committee.

Withdrawn

9. Status of Program Approvals

Documentation for this item was circulated with the Agenda for information only.

10. Other Business

There was no other business.

11. Adjournment

Moved/Seconded

That the Graduate Academic Program Subcommittee adjourn the January 23, 2019 meeting.

Carried

The meeting was adjourned at 3:08 p.m.