



General Faculties Council
GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE
Approved Minutes

Meeting # 38
September 19, 2018, 3:00 – 4:00 p.m.

Governors Boardroom A167

Voting Members

Lisa Young, Co-Chair
Donna-Marie McCafferty, Academic Co-Chair
Jalel Azaiez
Jim Brandon – left during Item 5
Elena Favaro
Quentin Pittman
Angelique Saweczko
Jewel Spangler

Regrets

Jim Field
Michael Sideris

Non-Voting Members

Christine Johns
Francine Smith
Tanya Zdorenko

Secretary

Susan Belcher

Scribe

Jyoti Myers

Observer

Jaclyn Carter, Program Proposal Assistant
Kelly Hogle, Program Proposal Support Specialist
Gillian Robinson, Senior Director, Strategic Operations
Heather Smith-Watkins, Analyst, Planning & Reviews
Cherie Tutt, Director, University Secretariat and Student Appeals Office

Guests

John Brown, Dean, Faculty of Environmental Design – present for Item 5

The Co-Chair called the meeting to order at 3:00 p.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the September 19, 2018 Graduate Academic Program Subcommittee meeting be approved.

Carried

2. Remarks of the Co-Chair

The Co-Chair welcomed Donna-Marie McCafferty, the new Academic Co-Chair and members to the new meeting year and to the Committee. The Co-Chair then provided an overview of the Committee's role, responsibilities and authority, and explained the role of the Graduate Academic Program Subcommittee

(GAPS) Calendar Working Group and the Decision Support Team.

The Co-Chair noted that there is an upward trend in enrolment within the Faculty of Graduate Studies and an increase in projected enrolment within the certificate programs and that, this is a direct result from new programs and graduate offerings.

3. Approval of the June 4, 2018 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Graduate Academic Program Subcommittee meeting held on June 4, 2018 be approved.

Carried

4. Recommendation of the 2018-19 GAPS Work Plan

Documentation for this item was circulated with the Agenda. The Chair and Academic Co-Chair presented this item. The Committee reviewed the anticipated business of the Committee for the upcoming year.

Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) recommend that the Academic Planning and Priorities Committee approve the GAPS Work Plan for the 2018-2019 academic year, in the form provided to the Committee.

Carried

5. Recommendation of the Creation of a Doctor of Design (DDes) degree program

Documentation for this item was circulated with the Agenda. John Brown presented this item.

Highlights:

- The proponent outlined the background and rationale for creating the Doctor of Design (DDes), and noted that several revisions have been made since the last time that this proposal was brought forward to the Committee for consideration. It was noted that the program is directed at mid-career professionals in design fields and that the degree will allow for further development of advanced research skills, which are in demand from the government and industry.
- It was reported that the DDes is unique as the blended program consists of courses and research, and is a collaboration between the University of Calgary and its partner institute in Australia, the Royal Melbourne Institute of Technology, and that students would benefit from the opportunity to attend two annual symposia from either institution

- In response to questions, it was explained that:
 - The total cost of tuition for the 3-year DDes degree is \$45,000 for full-time students enrolled in the program, and that there would be no differential applied between domestic and international tuition
 - The definition of “full-time” in the Calendar will be revised by the FGS to ensure alignment with the government definition that indicates that the definition of “full-time” is not relevant to the number of hours a full-time student may work
 - The proposed budget and tuition fees take into account that students will self-fund their participation in this program and not require Tri-Council funding
 - The full candidacy requirements and a timeline for the requirements will be developed and approved in consultation with the Faculty of Graduate Studies (FGS) to ensure alignment with the FGS requirements
- The Committee discussed the content and admission requirements for the program, the delivery options for the programming, tuition, enrolment and attrition, the review committee structure and purpose and the budgetary implications of domestic and international student enrolment
- The Committee suggested:
 - Minor editorial changes
 - That the “Part-time Students” column be deleted as the program is classified as Full-time
 - That the role and structure of the Supervisory Committee be clarified
 - That the minimum progression requirement be changed from a B to a B-
 - That the enrolment numbers be reviewed to ensure consistency with the information in the budget tables

Moved/Seconded

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a Doctor of Design (DDes) degree program, as set out in the proposal provided to the Committee, with the requested changes.

Carried

Secretary’s Note: The motion to approve the new calendar entry for the creation of a Doctor of Design was withdrawn.

5. GAPS Working Group Membership

The Co-Chair presented this item. The Committee discussed the Working Group Membership and commented that as all positions were pre-determined, the Committee required one additional member and that Jewel Spangler had been appointed to join the Committee.

6. Status of Program Approvals

Documentation for this item was circulated with the Agenda for information only.

7. Other Business

There was no other business.

8. Adjournment

Moved/Seconded

That the Graduate Academic Program Subcommittee adjourn the September 19, 2018 meeting.

Carried

The meeting was adjourned at 3:56 p.m.

Susan Belcher
University Secretary