

General Faculties Council  
**GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE**  
Approved Minutes

Meeting #22

October 19, 2016, 2:00 – 4:00 p.m.

A167

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***Voting Members***

Lisa Young, Co-Chair  
Rob Kremer, Academic Co-Chair  
Abubaker Abdelhafiz – arrived after Item 3  
Lorraine Doepel  
Cheryl Dueck  
Lawrence Harder  
David Nordstokke  
Quentin Pittman  
Angelique Saweczko – arrived during Item 4

***Non-Voting Members***

Liza McCoy  
Tanya Zdorenko

***Regrets***

Jalel Azaiez  
Christine Johns

***Guests***

Tara Beattie, Associate Dean, Graduate Science Education, Cumming School of Medicine – present for Item 5  
Elizabeth Oddone Paolucci, Graduate Program Director, Department of Community Health Sciences, Cumming School of Medicine – present for Item 5  
Michael Wright, Associate Dean (Graduate Programs), Haskayne School of Business – present for Item 4  
Heather Smith-Watkins, Analyst, Planning and Review, Office of the Provost – present for Item 4

***Secretary***

Susan Belcher

***Scribe***

Cherie Tutt, Governance Coordinator

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The Co-Chair called the meeting to order at 1:58 p.m. and confirmed quorum.

**1. Approval of the Agenda**

**Moved/Seconded**

That the Agenda for the October 19, 2016 Graduate Academic Program Subcommittee meeting be approved.

**Carried**

**2. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair included the following in her remarks:

- David Nordstokke was welcomed to his first meeting of the Graduate Academic Program Subcommittee
- The review team site visits for the Faculty of Graduate Studies (FGS) Quality Assurance Unit Review will take place on December 5<sup>th</sup> and 6<sup>th</sup>
- The proposal for the creation of the Doctorate in Business Administration will be presented to the Academic Planning and Priorities Committee (APPC) on October 24<sup>th</sup>

The Academic Co-Chair made no remarks.

### **3. Approval of the September 21, 2016 Meeting Minutes**

Documentation for this item was circulated with the Agenda.

#### **Moved/Seconded**

That the Minutes of the Graduate Academic Program Subcommittee meeting held on September 21, 2016 be approved, with the requested amendment.

**Carried**

### **4. Recommendation of the Creation of a Combined Master of Nursing/Business Administration Degree**

Documentation for this item was circulated with the Agenda. Michael Wright, Associate Dean (Graduate Programs), Haskayne School of Business (HSB), presented this item.

Highlights:

- The proponent reported that the proposed Combined Master of Nursing/Master of Business Administration is intended for nurses interested in developing management and leadership skills. The students in the combined program would be able to complete both the Master of Nursing (course-based) and the Master of Business Administration degree in a shorter time frame based on 78 units, compared to 93 units to complete both degrees separately
- In response to questions, it was stated that:
  - It is not anticipated that there will be large demand for this program, however there is capacity in both Faculties to offer it without any additional resources, providing a pathway for students wanting to gain these skills
  - Students will be permitted to use three core courses from one program as elective courses in the other program
  - The practicum courses in the Master of Nursing are research based and do not require clinical or work experience
  - The College and Association of Registered Nurses of Alberta provides accreditation for the undergraduate degree in Nursing, but is not involved with graduate training
  - The APPC has the final approval authority for the creation of the combined degree, as the University is approved to offer both the Master of Nursing and the MBA

- The Committee discussed:
  - The different costs for courses in the Master of Nursing and the MBA
  - The regulations for double counting core courses
  - The course load for the program, and the ability for students to work while enrolled
  - The admission requirements, in particular the rationale for the work experience requirement
- The Committee suggested that:
  - The rationale for the creation of the Combined degree be expanded to explain demand and how MBA training will benefit nurses in their careers
  - The Calendar entry be revised to include a statement on how the two programs are combined, including the course requirements for students

**Moved/Seconded**

That the Graduate Academic Programs Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a combined Master of Nursing/Master of Business Administration degree, effective September 2017, as set out in the proposal provided to the Committee.

**Carried****Moved/Seconded**

That the Graduate Academic Programs Subcommittee approve the Calendar wording for the combined Master of Nursing/Master of Business Administration degree contingent upon approval of the degree, as set out in the documents provided to the Committee, with the requested amendment.

**Carried****5. Approval of Calendar Changes to the Thesis-Based Master of Science and Doctor of Philosophy in the Community Health Sciences Program**

Documentation for this item was circulated with the Agenda. Tara Beattie, Associate Dean, Graduate Science Education, Cumming School of Medicine (CSM), and Elizabeth Oddone Paolucci, Graduate Program Director, Department of Community Health Sciences, CSM, presented this item.

**Highlights:**

- The proponents reported that the proposed Calendar changes include the removal of MDCH 601 'Determinants of Health' to address redundancy between this course and MDCH 600 'Introduction to Community Health Sciences', and the addition of specific requirements language to improve transparency and usability of the Calendar entry
- In response to questions, it was confirmed that:
  - It is intended that students complete all of their course work prior to the Candidacy Examination, however exceptions may be granted by the Graduate Director for the program

- The requirements for which language is being added to the Calendar have all been previously approved, however, the requirements are currently only described on the program website and not in the Calendar which this addition will address
- The Committee suggested some minor edits to improve clarity in the Calendar entry

**Moved/Seconded**

That the Graduate Academic Program Subcommittee approve the 2017-2018 Calendar changes for the thesis-based Master of Science and Doctor of Philosophy in the Community Health Sciences program, as set out in the documents provided to the Committee, with the requested amendments.

**Carried****6. Approved Graduate Academic Program Subcommittee 2016-17 Work Plan**

Documentation for this item was circulated with the Agenda for information only.

**7. Status of Program Approvals**

Documentation for this item was circulated with the Agenda for information only.

**8. Other Business**

There was no other business.

**9. Adjournment****Moved/Seconded**

That the Graduate Academic Program Subcommittee adjourn the October 19, 2016 meeting.

**Carried**

The meeting was adjourned at 2:45 p.m.