



General Faculties Council
GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE
AGENDA

Location: AD 167 (Governors Boardroom)/Zoom

Zoom Meeting ID: [941 3364 6018](#)

Passcode: GAPS

March 13, 2024, 10:00 a.m. - 12:00 p.m.

Item	Description	Presenter(s)	Materials	Estimated Time
1.	Traditional Land Acknowledgment	Lenters	Verbal	10:00
	Approval of the Agenda	Beattie	Document	
2.	Remarks of the Co-Chair	Beattie	Verbal	10:05
Action Items				
3.	Approval of the February 14, 2024 Minutes	Beattie	Document	10:10
4.	Approval of the 2024-2025 Calendar Revisions for Graduate Programs in the Werklund School of Education	Simmons	Document	10:15
5.	Approval of the Calendar Entry for the New PhD in Sustainable Systems Engineering (SUSE), Schulich School of Engineering	Priest/ Eggermont	Document	10:25
6.	Recommendation for the Termination of Thesis-based Master of Engineering (MEng) Program, Schulich School of Engineering	Priest	Document	10:35
7.	Recommendation for the Termination of the Graduate Certificate in Pipeline Engineering, Schulich School of Engineering	Priest/Wong Hugo/Du	Document	10:40
8.	Recommendation for the 2024-2025 Revisions to the Graduate Admission Regulations	Osiyevskyy	Document	10:45
9.	Approval of the Calendar Entries for the Transdisciplinary Programs: Graduate Certificates I and II in Transdisciplinary Studies, and Thesis-based Master's and PhD in Transdisciplinary Research, Faculty of Graduate Studies	Anderson/ Kelly-Turner	Document	10:55
10.	Approval of the Calendar Entry for the Master of Physician Assistant Studies (MPAS) Program, Cumming School of Medicine	Welikovitch/ Kachra/ Greer/Kalu		11:15

Discussion Items				
11.	2024-2025 Revisions to the GAPS Terms of Reference	McVie	Document	11:30
12.	Changes to the Academic Regulations: Section E. <i>Course Information</i> and Section G. <i>Academic Assessments and Examinations</i>	Wood/ Benoit	Document	11:40
Information Items				
13.	2024-2025 Calendar Updates to Section P. <i>Tuition and General Fees</i>	In-Package Only	Document	-
14.	Program Approvals Status Report	In-Package Only	Document	-
15.	Other Business	Beattie	-	11:55
16.	Adjournment	Beattie	Verbal	12:00
	Next Meeting: April 17, 2024			

MEMBERSHIP & ATTENDANCE

GFC GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE				Quorum = 6
Name	Appointment Type	Position and/or Faculty	Term	Attendance (*virtual)
Voting Members				
Tara Beattie	Co-Chair	Interim Dean & Vice-Provost, Graduate Studies	<i>ex-officio</i>	
Qiao Sun	Academic Co-Chair	Appointed by FGS Council and named by the GFC Executive Committee	July 1, 2023 – June 30, 2026	
Andy Knight	Appointed by GFC Executive Committee	Schulich School of Engineering	July 1, 2022 – June 30, 2025	
Kimberly Lenters		Werklund School of Education	July 1, 2023 – June 30, 2026	
Elizabeth Oddone Paolucci		Cumming School of Medicine	July 1, 2023 – June 30, 2026	
Justin MacCallum	Appointed by FGS Council	Faculty of Science	Nov. 23, 2023 – June 30, 2026	
Kirsten Neprily	Appointed by the GSA	Vice-President (Academic), Graduate Students' Association	May 1, 2023 – April 30, 2024	
Oleksiy Osiyevskyy	FGS Representative	Associate Dean (Policy & Program Development), Faculty of Graduate Studies	Jan. 1, 2024 – June 30, 2026	
Amy Dambrowitz	Registrar		<i>ex-officio</i>	
Amy Burns	Academic Co-Chair of the Academic Program Subcommittee		July 1, 2023 – June 30, 2025	
Non-Voting Members				
Francine Smith	TUCFA Representative	Cumming School of Medicine	July 1, 2023 – June 30, 2024	
Christine Johns	Senior Director, Program Innovation & Planning		<i>ex-officio</i>	
Louise Wells	Lead, Graduate Calendar, Policy & Program Development		<i>ex-officio</i>	
Secretariat Staff				
Courtney McVie	University Secretary			
Michelle Speta	Meeting Secretary			
Holly Lywin	Scribe			
Invited Guests				
Marlon Simmons	Associate Dean, Graduate Programs in Education, Werklund School of Education - attending for Item 4			
Marjan Eggermont	Associate Dean, Sustainability, Schulich School of Engineering - attending for Item 5			
Jeffrey Priest	Associate Dean, Graduate Studies & MEng Program, Schulich School of Engineering - attending for Items 5, 6 & 7			
Joanna Wong	Associate Head, Graduate Studies, Department of Mechanical & Manufacturing Engineering, Schulich School of Engineering - attending for Items 7			
Ron Hugo	Professor, Department of Mechanical & Manufacturing Engineering, Schulich School of Engineering - attending for Items 7			

Invited Guests <i>cont...</i>		
Ke (Duke) Du	Associate Professor, Department of Mechanical & Manufacturing Engineering, Schulich School of Engineering - attending for Items 7	
Catherine McLeod	Senior Director, Strategic Operations, Faculty of Graduate Studies – attending for Item 8	
David Anderson	Associate Dean (Transdisciplinary Scholarship), Faculty of Graduate Studies - attending for Item 9	
Kenna Kelly-Turner	Senior Program Development Specialist, Faculty of Graduate Studies - attending for Item 9	
Gretchen Greer	Education Quality Improvement & Office of Health & Medical Education Scholarship (OHMES), Cumming School of Medicine – attending for Item 10	
Lisa Welikovitch	Senior Associate Dean (Education), Cumming School of Medicine – attending for Item 10	
Rahim Kachra	Medical Director, Master of Physician Assistant Studies program, Cumming School of Medicine – attending for Item 10	
Frances Kalu	Learning & Instruct Designer, CSM Education, Cumming School of Medicine – attending for Item 10	
Chenwei Lian	Program Coordinator, CSM Education, Cumming School of Medicine – attending for Item 10	
Wendy Benoit	Interim Vice-Provost, Teaching & Learning - attending for Item 12	
Vanessa Wood	Deputy Registrar - attending for Item 12	
Observers/Resource Personal		
Jaclyn Carter	Educational Development Consultant, Taylor Institute	
Kelly Hoglund	Program Innovation Partner, Program Innovation Hub	
Kimberly McLeod	Associate Registrar & Director of Policy & Systems, Registrar's Office	
Elizabeth Pando	Program Innovation Partner, Program Innovation Hub – attending for Items 6 & 7	
Jessica Revington	Program Proposal Assistant, Program Innovation Hub	
Karen Quinn	Analyst, Planning & Reviews, Provost Office	