

General Faculties Council
ACADEMIC PROGRAM SUBCOMMITTEE
Approved Minutes

Meeting #41
October 22, 2018, 2:00 – 4:00 p.m.

A 167

Voting Members

Leslie Reid, Co-Chair
Jennifer Lock
Donna-Marie McCafferty
Mary O'Brien
Jessica Revington
Angelique Saweczko
U.T. Sundararaj

Non-Voting Members

Christine Johns

Secretary

Cherie Tutt

Scribe

Jyoti Myers

Regrets

Jim Brandon
Peggy Hedges
Rob Malach

Guests

Melissa Boyce, Senior Instructor, Department of Psychology, Faculty of Arts – present for Item 4
Ryan Hamilton, Instructor and Assistant Head (Undergraduate), Mathematics & Statistics, Faculty of Science – present for Item 5
Kelly Hogleund, Program Support Specialist, Office of the Provost – present for Items 4, 5, & 6
Virginia Tumas, Senior Instructor, Department of Classics & Religion, Faculty of Arts – present for Item 4
Heather Smith-Watkins, Analyst, Planning and Reviews, Office of the Provost – present for Items 4, 5, & 6
Sherry Weaver, Associate Dean, Undergraduate Programs, Haskayne School of Business – present for Items 5 & 6

Observer

Susan Belcher, University Secretary, University Secretariat

The Co-Chair called the meeting to order at 2:04 p.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the October 22, 2018 Academic Program Subcommittee meeting be approved.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair welcomed returning members to another year and new members: Donna-Marie McCafferty, Academic Co-Chair of the Graduate Academic Program Subcommittee, Mary O'Brien, Faculty representative and Jennifer Lock, Faculty representative to the Committee.

The Co-Chair then asked members to reflect upon a question, "What is your superpower?" All members of the Committee were requested to bring their unique "super power" to the next Committee meeting.

3. Approval of the May 28, 2018 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Academic Program Subcommittee meeting held on May 28, 2018 be approved.

Carried

4. Recommendation of the Creation of an Embedded Certificate in Mental Wellbeing and Resilience

Documentation for this item was circulated with the Agenda. Virginia Tumaszk and Melissa Boyce presented this item.

Highlights:

- The proponents provided an overview of the proposed embedded certificate in Mental Wellbeing and Resilience within the Faculty of Arts and explained that the certificate aligns with the foundations of the Campus Mental Health Strategy and is the first of its kind within Canadian universities
- The proponents noted that graduates of the program will be equipped to lead the way as mental health champions and will contribute to a strong workplace and a community culture that would reduce the stigma that surrounds mental health and wellbeing
- In response to questions, it was explained that:
 - The Enrolment Plan was estimated based upon the present student demand in Psych 203, and it is anticipated that the student demand will increase in the future
 - The list of elective courses outlines all possible course options within the embedded certificate
 - Students enrolled in programs such as Nursing, could complete the embedded certificate extra to load, which would result in extra time to completion
 - The funding for the program will consist of a strategic reallocation of funds from courses that have been determined to be low-demand. There is some financial risk associated with the embedded certificate as the new teaching revenue formula is based upon the enrolment of students external to the Faculty.
- The Committee discussed the course content, design and enrolment plan, the target audience for the program, and noted the importance of providing an interdisciplinary and flexible certificate, that would enable immersion in course-based and community experiences, and address the increase in mental health problems in the community

- The Committee provided some suggestions to strengthen the proposal and requested that, prior to the proposal going forward to the Academic Planning and Priorities, amendments be made to reflect:
 - The decrease of the attrition in the Enrolment Plan, and the ongoing enrolment to be set around 100
 - The Students Union Wellness Centre and the Students Union Q Centre in Section 4.5
 - An implementation date of August 15, 2019

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of the embedded certificate in Mental Wellbeing and Resilience, as set out in the proposal provided, with the requested amendments to the proposal documents.

Carried

5. Recommendation of the Creation of a Bachelor of Commerce/Bachelor of Science (Mathematics) Combined Degree Program

Documentation for this item was circulated with the Agenda. Sherry Weaver and Ryan Hamilton presented this item.

Highlights:

- The proponents provided an overview of the proposed Bachelor of Commerce (BComm) and Bachelor of Science (Mathematics) (BSc Math) combined degree and explained that, the intention was to formalize the program structure to address student demand and to allow students to have greater flexibility with course selections at the time of entering the University
- In response to questions, it was explained that:
 - Students who enroll in the combined degree program will be able to pursue the Co-operative Education opportunities available through the Haskayne School of Business and also the Internalization opportunities for studying abroad
 - Students enrolled in the Computational Applied Mathematics concentrations will be required to take additional half courses (3 units) and concentrations in Mathematical Finance and Risk Management (6 units) to ensure completion of all concentration requirements and flexibility will be provided to accommodate individual schedules
- The Committee discussed the program design and enrolment plan, demand analysis, the proposed cohort size, course content, timetabling concerns and noted the benefits of the combined degree to prepare graduates with the knowledge and skills to pursue careers in finance, business analytics, equities trading, data science and many other high-demand fields
- The Committee requested that, prior to the proposal going forward to the Academic Planning and Priorities Committee, amendments be made to reflect:
 - That student feedback be moved from the proposal into an Appendix

- An implementation date of August 15, 2019

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a Bachelor of Commerce/Bachelor of Science (Mathematics) combined degree program, as set out in the proposal provided to the Committee.

Carried**6. Recommendation of the Suspension of the Concentrations in Tourism Management and in Tourism Management and Marketing within the Bachelor of Commerce**

Documentation for this item was circulated with the Agenda. Sherry Weaver presented this item.

Highlights:

- The proponent provided an overview of the proposal for the suspension and eventual termination of the Tourism Management (TOUR) and the Tourism Management and Marketing (TRMK) concentrations within the Bachelor of Commerce. The proponent explained that an extensive consultation process with students, faculty, stakeholders and the undergraduate review committee revealed that the competitive differentiation in this subject area has declined significantly, with the growth of tourism programs elsewhere.
- The Committee provided some minor wording suggestions and recommended that the proposal move forward to the Academic Planning and Priorities Committee for approval

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the suspension, effective January 1, 2019, and eventual termination of the Tourism Management and Marketing concentrations within the Bachelor of Commerce, as set out in the proposal provided to the Committee.

Carried**7. University Credit Credentials Framework**

Documentation for this item was circulated with the Agenda. Christine Johns presented this item.

Highlights:

- The proponent provided an overview of the proposed changes to the existing Certificate and Diploma Framework and reported that the Alberta Credential Framework was released in May 2018, and that the changes to the University framework are a direct result of this

- It was reported that, there were very few changes required to the graduate credentials and that the key changes included:
 - The renaming of the Post-Bachelor’s Certificate and Diploma to a Graduate Certificate and Diploma to ensure the nomenclature is in alignment with the new Provincial framework
 - The addition of a Post-Bachelor Certificate at the undergraduate level to allow for greater flexibility for faculties to generate more Certificates for students
 - The increased number of credits for the Diploma to meet with the requirements of the provincial framework
- The Committee expressed satisfaction with the changes to the Framework and the extent of flexibility the amendments will provide

8. Academic Program Subcommittee 2018-19 Approved Work Plan

Documentation for this item was circulated with the Agenda for information only.

9. Status of Program Approval Reports

Documentation for this item was circulated with the Agenda for information only.

10. Other Business

There was no other business.

Moved/Seconded

The October 22, 2018 Academic Program Subcommittee meeting was adjourned by consensus.

Carried

The meeting was adjourned at 3:20 p.m.

Cherie Tutt
Meeting Secretary