



General Faculties Council
ACADEMIC PROGRAM SUBCOMMITTEE
Approved Minutes

Meeting #37
December 11, 2017, 2:00 p.m.

A167

Voting Members

Leslie Reid, Co-Chair
Joelle Welling, Academic Co-Chair
Jim Brandon
Tina Miller – arrived during Item 4
Angelique Saweczko
Antony Ware

Non-Voting Members

Christine Johns
Paul Rogers

Secretary

Susan Belcher

Regrets

Peggy Hedges
Shahirose Premji
U.T. Sundararaj

Scribe

Cherie Tutt

Guests

Nancy Chibry, Associate Dean Undergraduate, Faculty of Science – present for Item 4
Dianne Gereluk, Associate Dean, Undergraduate Programs in Education, Werklund School of Education – present for Item 5
Farideh Jalilehvand, Associate Head (Undergraduate), Department of Chemistry – present for Item 4
Virginia Tumas, Associate Dean, Undergraduate Programs and Student Affairs, Faculty of Arts – present for Items 5 and 6

Observers

Heather Smith-Watkins, Analyst, Planning and Reviews

The Co-Chair called the meeting to order at 2:08 p.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the December 11, 2017 Academic Program Subcommittee meeting be approved.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair reported that she has put a team together to review the Quality Assurance Handbook - Curriculum Reviews and that the team is currently gathering feedback from the campus community, in particular from those units who have completed the Curriculum Review process.

The Academic Co-Chair made no remarks.

3. Approval of the October 16, 2017 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Academic Program Subcommittee meeting held on October 16, 2017 be approved.

Carried

4. Recommendation of the Suspension and Termination of the BSc in Applied Chemistry

Documentation for this item was circulated with the Agenda. Nancy Chibry, Interim Associate Dean, Undergraduate, Faculty of Science, and Farideh Jalilehvand, Associate Head (Undergraduate), Department of Chemistry, presented this item.

Highlights:

- The proponents explained the background and rationale for proposing the suspension and termination of the Bachelor of Science (BSc) in Applied Chemistry, including issues with the co-operative education model, and in particular the lack of placements for students because of the short duration of the placement (four-months)
- The proponents reported that the Faculty of Science is considering the possibility of creating a faculty wide internship program, and the Department of Chemistry believes that an internship model, where a student would be on a placement for 12-16 months would work better, as employers see more benefit from longer placements
- In response to questions, it was confirmed that:
 - The BSc in Applied Chemistry has been removed from the application system for admission for 2018-19
 - In the field of Chemistry it is common for a co-operative placement to be a 3-4 month period, and an internship to be a 12-16 month period

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the immediate suspension and eventual termination of the Bachelor of Science in Applied Chemistry, as set out in the proposal provided to the Committee.

Carried

5. Recommendation of the Creation of two new BA/BEEd Concurrent Degree Programs: Concurrent Bachelor of Education and Bachelor of Arts International Indigenous Studies and Concurrent Bachelor of Education and Bachelor of Arts Dance

Documentation for this item was circulated with the Agenda. Dianne Gereluk, Associate Dean, Undergraduate Programs in Education, Werklund School of Education (WSE) and Virginia Tumas, Associate Dean, Undergraduate Programs and Student Affairs, Faculty of Arts, presented this item.

Highlights:

- The proponents reported that the WSE already has established secondary routes for Social Studies and Fine Arts and in response to student demand and to align with Alberta Education, are proposing to create a concurrent Bachelor of Arts (BA) Dance (with concentration in Dance Pedagogy)/ Bachelor of Education (BEEd) and a concurrent BA International Indigenous Studies / BEEd
- In response to questions, it was confirmed that:
 - Specialized secondary schools, such as the Alberta Ballet may require graduates from the BA Dance (with concentration in Dance Pedagogy)/BEEd to have additional certification. It was notified that the WSE's programs are designed to meet Alberta Education requirements.
 - The Faculty of Arts Executive Committee has delegated authority from the Faculty of Arts Council to recommend proposals that do not include substantive changes to programs
- The Committee discussed:
 - The importance of creating the concurrent BA International Indigenous Studies / BEEd at this time, in response to the Truth and Reconciliation Commission of Canada: Calls to Action, the University's Indigenous Strategy, and to ensure the University is producing teachers who can respond to Alberta Education's goals of inclusive education and increased awareness of indigenous culture.. It was noted that the Indigenous Strategy is not mentioned in the proposal documents because the Strategy was launched after the proposal was developed.
 - The use of the phrase "Destination University of Choice". It was explained that WSE hopes that, as both of the proposed concurrent programs are responding to education trends and are not currently commonly offered, the programs will attract students from across the province and Canada
- It was confirmed that the Academic Planning and Priorities Committee (APPC) is the final approval authority for this proposal

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a concurrent Bachelor of Arts Dance (with a Concentration in Dance Pedagogy) / Bachelor of Education, as set out in the proposal provided to the Committee.

Carried

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a concurrent Bachelor of Arts International Indigenous Studies / Bachelor of Education, as set out in the proposal provided to the Committee.

Carried**6. Recommendation of the Suspension and Closure of the Concentration in Creative Writing and Creation of an Embedded Certificate in Creative Writing**

Documentation for this item was circulated with the Agenda. Virginia Tumas, Associate Dean, Undergraduate Programs and Student Affairs, Faculty of Arts, presented this item.

Highlights:

- The proponent reported that the existing Concentration in Creative Writing (CCW) does not align with the University's definition of a concentration as it is not attached to a specific program and so is being redesigned as an Embedded Certificate in Creative Writing (EC CW). It is believed that the EC model will attract more students from various disciplines who want to develop their creative writing skills.
- The proponent explained that there are no changes to the requirements or availability of courses offered, but changing from a concentration to an embedded certificate will increase transparency and align better with credential definitions
- In response to questions, it was explained that:
 - Students from any Faculty will be eligible to register in the EC CW as long as the home Faculty provides sign-off. Students who are in prescriptive programs could extend their studies and complete the EC CW after their program studies.
 - A University Certificate targets external students, while an Embedded Certificate targets internal students
- The Committee had a lengthy discussion regarding the portfolio pre-requisite for the 400 and 500 level courses needed to complete the EC CW. The Committee suggested that it be made clear to students when registering in the EC CW that they may not be able to progress if they do not successfully meet the portfolio requirements. It was reported that, within the field it is common to require portfolios as prerequisites.
- The Committee discussed the interdisciplinary nature of embedded certificates and how the EC CW fits within the model. It was noted that a key element/purpose of embedded certificates is to create additional opportunities for students to diversify their undergraduate degree.
- It was noted that a review of Nomenclature for Credentials and Credential Components is currently underway and will be brought forward to the Committee for discussion at a future meeting
- The Committee requested that, in order to strengthen the proposal, that the Faculty of Arts consult with the Faculty of Science, Haskayne School of Business, and the Schulich School of Engineering regarding the creation of the EC CW prior to the proposal moving forward to the APPC for approval

- The Committee requested that an effective date be added to the suspension and termination proposal template

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the suspension, effective September 2018, and eventual termination of the Concentration in Creative Writing, as set out in the proposal provided to the Committee.

Carried**Moved/Seconded**

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of an Embedded Certificate in Creative Writing, effective September 2018, as set out in the proposal provided to the Committee, with the requested additions to the proposal documents.

Carried**7. Curriculum Review Reports: Chemical and Petroleum Engineering, Civil Engineering, Electrical and Computer Engineering, Mechanical Engineering**

Documentation for this item was circulated with the Agenda for information only.

8. Status of Program Approval Reports

Documentation for this item was circulated with the Agenda for information only.

9. Other Business

There was no other business.

10. Adjournment

The December 11, 2017 Academic Program Subcommittee meeting was adjourned by consensus.

The meeting was adjourned at 3:07 p.m.

Susan Belcher
University Secretary