

General Faculties Council  
**ACADEMIC PROGRAM SUBCOMMITTEE**  
Approved Minutes

Meeting #29  
September 19, 2016, 2:30 – 4:00 p.m.

A167

***Voting Members***

Lynn Taylor, Co-Chair  
Lorraine Doepel, Academic Co-Chair  
Heather Addy  
Alicia Lunz  
Rob Kremer  
Kyle O'Keefe  
Angelique Saweczko  
Joelle Welling – arrived after Item 5

***Non-Voting Members***

Kent Donlevy  
Christine Johns

***Regrets***

Abu Sesay

***Guests***

Sandy Hershcovis, Area Chair and Associate Professor, Haskayne School of Business – present for Item 5  
Ebba Kurz, Associate Dean (Undergraduate Health and Science Education) – present for Item 6  
Heather Smith-Watkins, Analyst, Planning and Reviews

***Secretary***

Susan Belcher

***Scribe***

Cherie Tutt, Governance Coordinator

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The Co-Chair called the meeting to order at 2:31 p.m. and confirmed quorum.

The Co-Chair and Academic Co-Chair welcomed members to the new meeting year and introduced new member Rob Kremer, Co-Chair of the Graduate Academic Program Subcommittee.

**1. Approval of the Agenda**

**Moved/Seconded**

That the Agenda for the September 19, 2016 Academic Program Subcommittee meeting be approved.

**Carried**

**2. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair included the following in her remarks:

- The Continuing Education proposals recommended by the Academic Program Subcommittee (APS) in May were approved by the Academic Planning and Priorities Committee (APPC) in June

- In response to a concern raised at APPC, the Director of Continuing Education (CE) committed to avoiding terminology regarding CE instructors that overlaps with terms used to describe academic appointments in the *Collective Agreement between the Faculty Association of the University of Calgary and the Governors of the University of Calgary*. In future program proposals, distinct terms will be used to describe CE instructional staff appointments to reduce the chance of misinterpretation.
- The University Framework for Credit Certificates and Diplomas was approved by the General Faculties Council in June
- An overview of the role, responsibilities and authority of the APS was provided

The Academic Co-Chair made no remarks.

### **3. Approval of the May 9, 2016 Meeting Minutes**

Documentation for this item was circulated with the Agenda.

**Moved/Seconded**

That the Minutes of the Academic Program Subcommittee meeting held on May 9, 2016 be approved.

**Carried**

### **4. Recommendation of the 2016-17 Academic Program Subcommittee Work Plan**

Documentation for this item was circulated with the Agenda. Lynn Taylor, Academic Program Subcommittee (APS) Co-Chair and Lorraine Doepel, APS Academic Co-Chair presented this item. There were no questions.

**Moved/Seconded**

That the Academic Program Subcommittee (APS) recommend that the Academic Planning and Priorities Committee approve the APS Work Plan for the 2016-17 academic year, as set out in the form provided to the Committee.

**Carried**

### **5. Recommendation of a Change of Name for the Concentration in Human Resources and Organizational Dynamics, Bachelor of Commerce**

Documentation for this item was circulated with the Agenda. Sandy Hershcovis, Area Chair and Associate Professor, Haskayne School of Business, presented this item.

Highlights:

- The proponent reported that the Haskayne School of Business (HSB) is proposing a concentration name change from 'Human Resources and Organizational Dynamics' to 'Organizational Behaviour and Human Resources' to better align with common nomenclature used in business schools both nationally and internationally, and to ensure that the field of study is clear to students and employers

- The proponent confirmed that the content of the Concentration is not changing
- In response to questions, it was explained that:
  - In addition to aligning with common nomenclature, the 'human resources' section of the new name has been moved to the latter half of the name to reflect the research strength of academic staff
  - If approved, the name change will be implemented for September, 2017. Current students could request that their transcripts reflect the new concentration name, but the change would not be automatically made.
  - All courses in the Concentration will get a new acronym, and a reference to the former acronym will be included in the course entries to minimize confusion
- The Committee discussed the impact of the transition to the new name for current students

**Moved/Seconded**

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the name change of the Human Resources and Organizational Dynamics concentration in the Bachelor of Commerce, Haskayne School of Business, to Organizational Behaviour and Human Resources, effective September 2017, as set out in the proposal provided to the Committee.

**Carried****6. Recommendation of the Creation of a Minor in Bioinformatics**

Documentation for this item was circulated with the Agenda. Ebba Kurz, Associate Dean (Undergraduate Health and Science Education), Cumming School of Medicine (CSM), presented this item.

**Highlights:**

- The proponent reported that a recent curriculum review of the Bachelor of Health Sciences major in Bioinformatics identified the development of a Minor in Bioinformatics as a priority
- The proponent explained that Bioinformatics is an interdisciplinary field which utilizes computational approaches to solve problems in biomedical and biological sciences, and that the field has been growing considerably, along with student demand for the tools and techniques taught in Bioinformatics
- The Minor in Bioinformatics will be available initially to students enrolled in the Bachelor of Health Sciences (Biomedical Science or Health and Society), Bachelor of Science Biological Sciences, and Bachelor of Science Computer Science degree programs
- The Committee discussed:
  - The enrolment plan for the Minor and the consultation completed by the CSM to gauge student demand. The Committee suggested that the reference to the enrolment table in the attrition statement be removed.
  - The requirements for the different degree programs and, in particular the ability of students to meet the requirements for the new Minor. The Committee recommended that the proponent consult with the Associate Dean in Biological Sciences and the Registrar to finalize the course options and wording, prior to the proposal moving forward to the APPC.

- Potential expansion of the Minor to other degree programs in the future
- The Committee also provided some minor wording suggestions to strengthen the proposal, including:
  - Changing references from 'supervisor' to 'program advisor'
  - An explanation on how the GPA will be calculated
  - Changing the phrase 'will be admitted' to 'will be considered for admission'

**Moved/Seconded**

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a Minor in Bioinformatics, in the Cumming School of Medicine, effective September 2017, as set out in the proposal provided to the Committee.

**Carried****7. Status of Program Approvals**

Documentation for this item was circulated with the Agenda for information only.

**8. Other Business**

There was no other business.

**9. Adjournment****Moved/Seconded**

That the Academic Program Subcommittee adjourn the September 19, 2016 meeting.

**Carried**

The meeting was adjourned at 3:33 p.m.