



UNIVERSITY OF
CALGARY

General Faculties Council
ACADEMIC PLANNING AND PRIORITIES COMMITTEE
Approved Minutes

Meeting #146
March 14, 2022, 2:00 p.m.

By Zoom platform

Voting Members

Teri Balsler, Co-Chair
Tara Beattie, Academic Co-Chair
Elena Braverman
Tanille Shandro
Malinda Smith – left during Item 6
Dora Tam
Penny Werthner
Barry Wylant

Regrets

Barbara Brown
Nicole Culos-Reed
Michael Hart
Nicole Schmidt

Guests

Gopal Achari, Associate Dean, Graduate Studies, Schulich School of Engineering – present for Item 4
Bill Rosehart, Dean Schulich School of Engineering – present for Item 4
Svetlana Yanushkevich, Associate Dean of Equity, Diversity, Inclusion & Research, Schulich School of Engineering – present for Item 4
Stacy Christensen, Associate Director, Campus Architecture – present for Item 6
Boris Dragicevic, Associate Vice-President - Facilities Development – present for Item 6
Joanne Perdue, Associate Vice-President (Sustainability) – present for Item 5
Robin Yates, Co-Chair of the Graduate Academic Program Subcommittee – present for Item 4

Observers

Christine Johns, Senior Director (Academic & International Strategies)
Elizabeth Pando, Program Proposal Partner – present for Item 4
Kelly Kay Spurlock, Analyst, Planning and Reviews – present for Items 4 and 5
Kelly Hogle, Program Proposal Partner – present for Item 4

Non-Voting Members

Violet Baron
David Stewart
Melanie Zimmer

Meeting Secretary

Cherie Tutt

Scribe

Tasha Hodzic

Staff

Elizabeth Sjogren

The Co-Chair called the meeting to order at 2:02 p.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the March 14, 2022 Academic Planning and Priorities Committee meeting be approved.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair remarked on the experience and expertise of the Committee members and the Committee's contributions to the program proposal development process and highlighted the need for continued focus on the pedagogical aspects of proposals.

The Academic Co-Chair reminded members to complete the Mid-Term Member Survey, reminding members that the Secretariat will anonymize all responses prior to providing the data to the Co-Chairs.

3. Approval of the February 14, 2022 Meeting Minutes

Documentation was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Academic Planning and Priorities Committee meeting held on February 14, 2022 be approved with the requested amendment.

Carried

4. Approval of Graduate Certificates in Advanced Engineering Practice I and II

Documentation was circulated with the Agenda. Gopal Achari, Bill Rosehart, Svetlana Yanushkevich and Robin Yates presented this item.

Highlights:

- The proponents provided an overview of the proposal for the creation of two new graduate certificate programs in Advanced Engineering Practice I and Advanced Engineering Practice II. The Committee learned that both certificates are 12-unit graduate level credentials; will allow students to choose from four areas of sub-specializations; and will address the demand for graduate-level credentialing for professional engineers.
- The proponents reported that on page 24 of the proposal that the term 'service teachers' should read 'sessional instructors'
- In response to questions, the proponents explained that:
 - All of the courses within the certificates already exist and are currently being offered by the Faculty and it is not anticipated any additional course sections will be needed or that class sizes will be greatly increased

- The Faculty of Graduate Studies has been working on revisions to nomenclature information within the Calendar to make the definitions for the different types of degree options clear to students
- The Committee discussed: how sessional instructors are captured in the budget table and suggested that it would be helpful for future proposals to contain an explanatory note to clarify if expenses relating to sessional instructors are new or being redistributed; the anticipated student demand; the rationale for including a program fee; that to reduce financial barriers and increase accessibility, revenue generating programs should be strongly encouraged to allocate funding for grants or bursaries for disadvantaged students
- The Committee suggested that it be clarified in the proposal, that the certificates could be used to ladder into the course-based Master of Engineering

Moved/Seconded

That the Academic Planning and Priorities Committee approve the creation of the Graduate Certificate in Advanced Engineering Practice I and the Graduate Certificate in Advanced Engineering Practice II in the Schulich School of Engineering, as set out in the proposals provided to the Committee and as recommended by the Graduate Academic Program Subcommittee with the reported amendment.

Carried**5. Review, Response and Plan for Revision, Sustainability Strategy**

Documentation was circulated with the Agenda. Teri Balsler and Joanne Perdue presented this item.

Highlights:

- The presenters provided an overview of the recommendations from the Quality Assurance Unit Review for the Sustainability Strategy (the Strategy), shared the timeline and approach for the renewal of the Strategy and reported that the Committee will receive a progress update in the Fall
- It was highlighted that it was not clear within the presentation how Equity, Diversity and Inclusion (EDI) would be embedded into the Strategy renewal, and it was suggested that all presentations should include this information, given the University's commitment to EDI. The Committee suggested that as we redefine what sustainability means for the University that EDI could perhaps be instilled within this definition.
- The Committee discussed whether sustainability is a foundational value of the University, and it was explained that this will be further explored as part of the renewal of the Strategy and the renewal of the *Eyes High Strategy*
- The Committee provided suggestions regarding groups to include in the consultations

6. Review of Makerspace Standards

Documentation was circulated with the Agenda. Boris Dragicevic and Stacey Christensen presented this item.

Highlights:

- The presenters provided an overview of the Makerspace Design Standards (the Standards), explaining that Makerspaces are complex and diverse spaces given the different academic needs between Faculties and that the Standards provide parameters to ensure that these spaces are safe, secure and have proper infrastructure
- In response to questions, it was explained that:
 - To ensure a Makerspace is kept clean and is being used as designed, Faculties should assign a person to monitor and oversee the space
 - Innovate classrooms could be considered as Makerspaces depending on the tools and technology required within the space, and this is determined alongside Campus Planning who would then communicate that the Standards should be used
 - Security requirements for Makerspaces are consider with input from the Environment, Health and Safety Team and Campus Security
- The Committee discussed the definition of Makerspace and safety and training considerations for Makerspaces
- The Committee suggested that information on how Makerspaces are monitored after hours, and ventilation considerations be added into the Standards and that an etiquette poster for Makerspaces be created

7. Future Outlook

The Co-Chair and Christine Johns presented this item.

It was reported that a proposal regarding expanding seats for various University of Calgary programs was submitted to the Ministry of Advanced Education a few months ago, however, since then, the government has announced new requirements for proposals of this type. The government has committed funding over the next three years of up to \$170 million, equalling 7,000 new seats, to be spent across the province, weighted in the urban areas, with a focus on high demand programs relating to technology, finance, engineering, and science. The University is working on its revised submission.

The Committee discussed:

- The need for messaging from the University to the Ministry to; a) highlight the breadth of programming offered by the University and to b) express that, while there is nothing wrong with emphasizing the disciplines of technology, finance, engineering, and science, restricting the types of programs that can be submitted for expansion is limiting and not encouraging innovation for growth in other areas
- How messaging about the Ministry's initiatives can be better distributed across the University community

8. Subcommittee Reports for the: Academic Program Subcommittee January 17, 2022 meeting and Calendar and Curriculum Subcommittee January 20, 2022 meeting

Documentation was circulated with the Agenda for information only.

9. Status of Program Approvals Report

Documentation was circulated with the Agenda for information only.

10. GFC and GFC Standing Committees Meeting Schedules for 2022-2023 (Revised) and 2023-2024

Documentation was circulated with the Agenda for information only.

11. Other Business

There was no other business.

12. Adjournment

Moved/Seconded

That the Academic Planning and Priorities Committee adjourn the March 14, 2022 meeting.

Carried

The meeting was adjourned at 3:32 p.m.

Cherie Tutt
Meeting Secretary