

Protocol for Front Counter Shielding

UC COVID Re-Entry JUNE 11 2020

Due to the high volume of requests for plexi-glass shielding at front counter areas the UC has established a kit of parts that can be ordered and purchased directly by the faculty/department through our preferred vendors:

- WestCanadian <https://www.westcanadian.com>
- Modulex <https://www.modulex.com/infection-control-product-solutions/>

Alternatively if you only require a plexi-shield you can contact:

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The kit of parts consists of the following:

1. Plexi-shield - field measured by the vendor
2. Wall decals and floor decals

A plexi-glass shield is required in the following circumstances:

1. If a transaction is taking place that cannot be completed in a safe zone. (For example: a drop area, inbox etc. maintaining a 2m distance).
2. If there is a high volume of visitors to the front desk, generally more than 4 (four) persons per hour.
3. If 2m physical distancing cannot be achieved.

In circumstances where the above criteria are not met, and distancing is possible, floor decals clearly illustrating 2m distancing, removal of visitor furniture to reduce occupancy, and queuing signage should be used to ensure provincial standards are being adhered to.

If the configuration of the front counter is too complicated for a simple plexi-glass shield and spatial or furniture modifications are required, then a work request can be submitted to Facilities.

Available signage:



Circular Decals

- C-1 Floor Decal Arrow
- C-2 Floor Decal Queuing
- C-3 Floor Decal Waiting (text only)
- C-7 Floor Decal standing mark
- M4 Wall Decal maximum occupancy
- W7 Wipe after use



Floor Lines

- T8 - 48" long by 4" high
- 24" long by 4" high