



Office of Institutional Analysis, University of Calgary

Administrators and USRIs

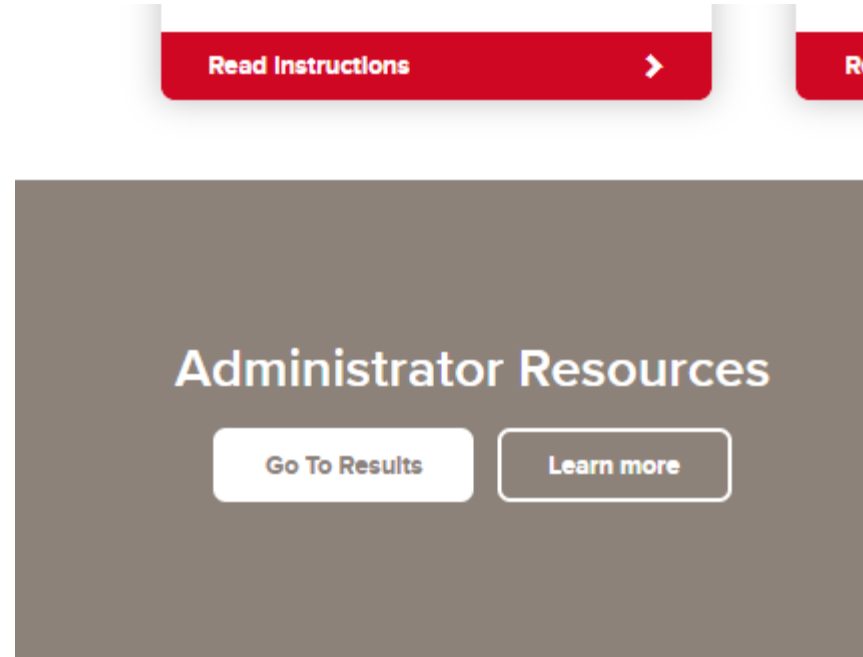
How to see results

Phil Johnston, Special Projects Administrator
June, 2019

How to see results

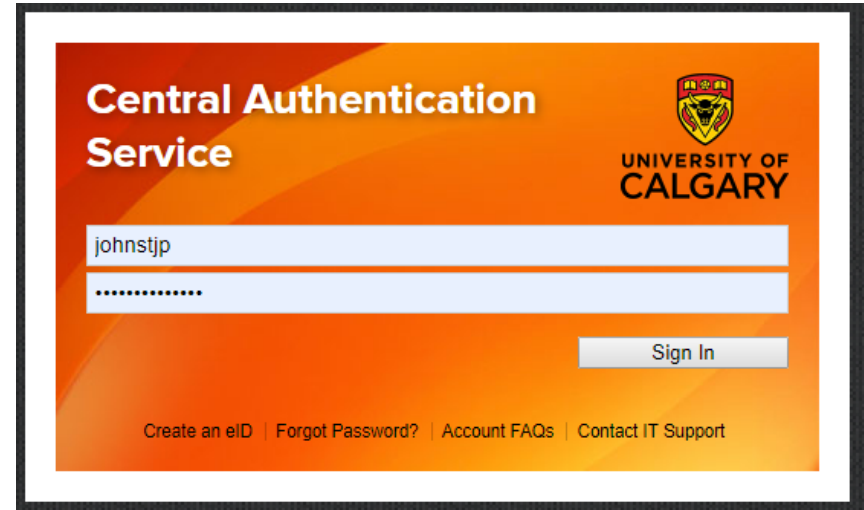
Step 1

- At www.ucalgary.ca/usri click on the “Go to Results” link under Administrator Resources.



Step 2

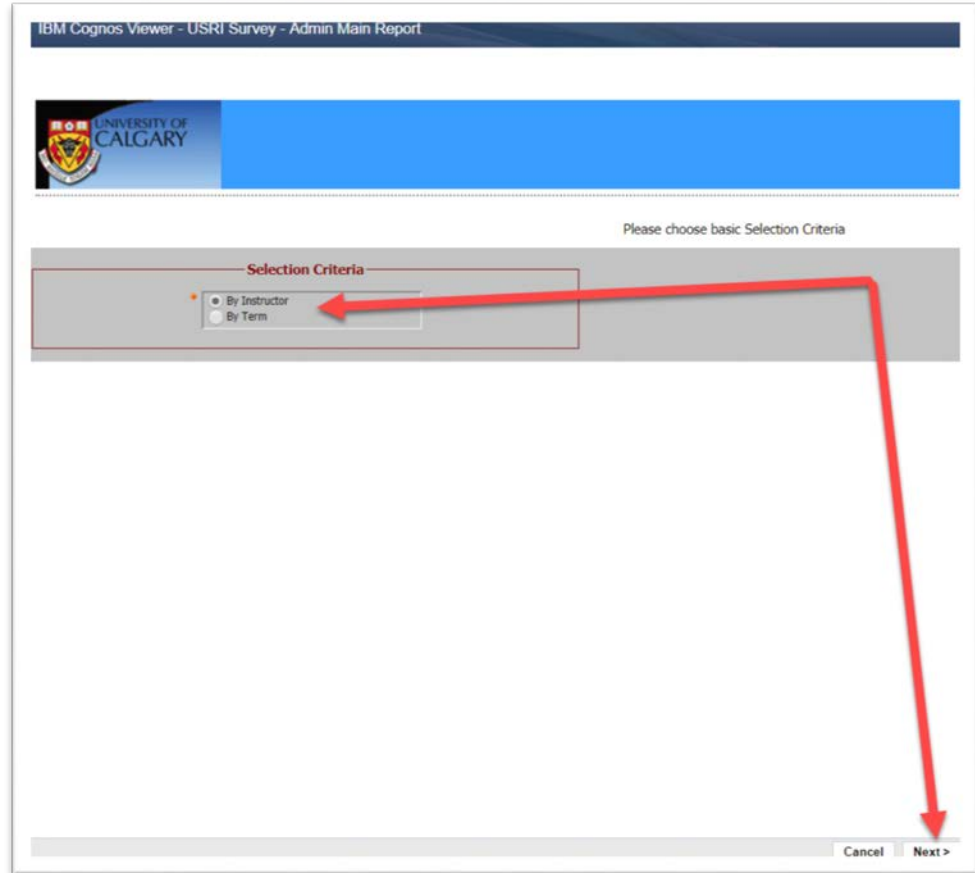
- Login with 2 factor authentication (RSA token).



The screenshot shows a login interface with an orange and yellow gradient background. At the top left, it says "Central Authentication Service". At the top right is the University of Calgary logo and name. Below the title, there are two input fields: the first contains the username "johnstjp" and the second contains masked characters ".....". A "Sign In" button is located to the right of the password field. At the bottom, there are four links: "Create an eID", "Forgot Password?", "Account FAQs", and "Contact IT Support".

Step 3

- Determine if you are searching by Instructor or by Term.
- Then select “Next”



IBM Cognos Viewer - USRI Survey - Admin Main Report

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Please choose basic Selection Criteria

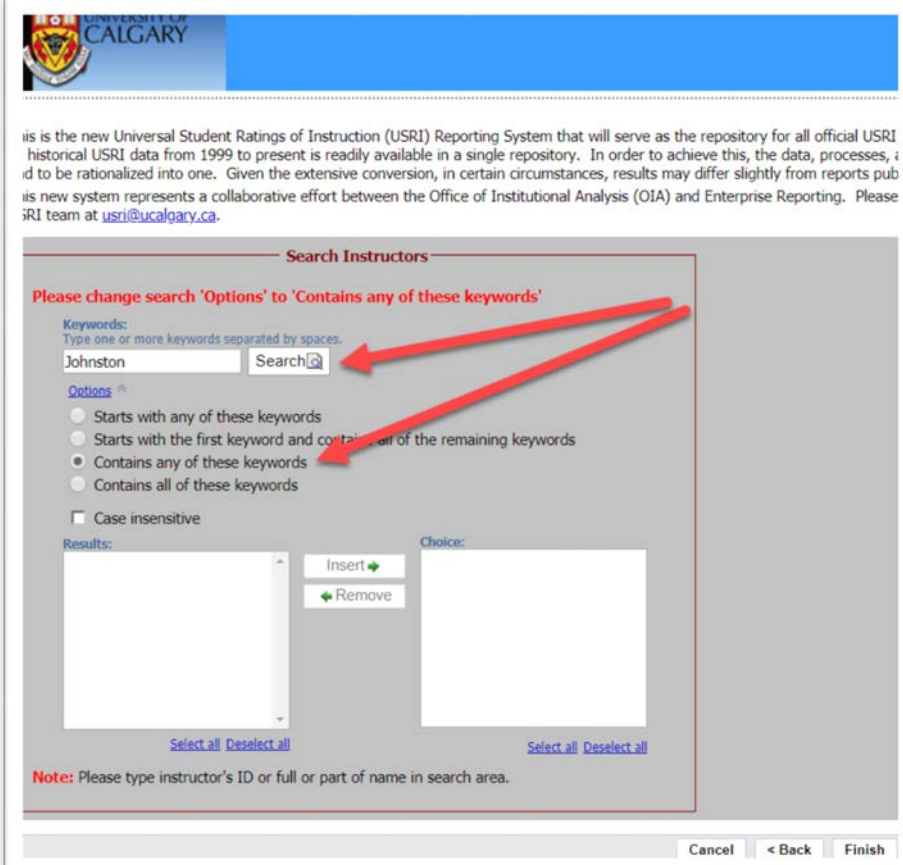
Selection Criteria

☒ By Instructor
☐ By Term

Cancel Next >

Step 4a (If by Instructor)

- Select “Contains any of these keywords” option.
- Type Last Name and click Search



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is is the new Universal Student Ratings of Instruction (USRI) Reporting System that will serve as the repository for all official USRI historical USRI data from 1999 to present is readily available in a single repository. In order to achieve this, the data, processes, and to be rationalized into one. Given the extensive conversion, in certain circumstances, results may differ slightly from reports published in the new system represents a collaborative effort between the Office of Institutional Analysis (OIA) and Enterprise Reporting. Please contact the USRI team at usri@ucalgary.ca.

Search Instructors

Please change search 'Options' to 'Contains any of these keywords'

Keywords:
Type one or more keywords separated by spaces.
Johnston Search

Options

- ☐ Starts with any of these keywords
- ☐ Starts with the first keyword and contains all of the remaining keywords
- ☒ Contains any of these keywords
- ☐ Contains all of these keywords

☐ Case insensitive

Results:

Choice:

Insert
Remove

Select all Deselect all

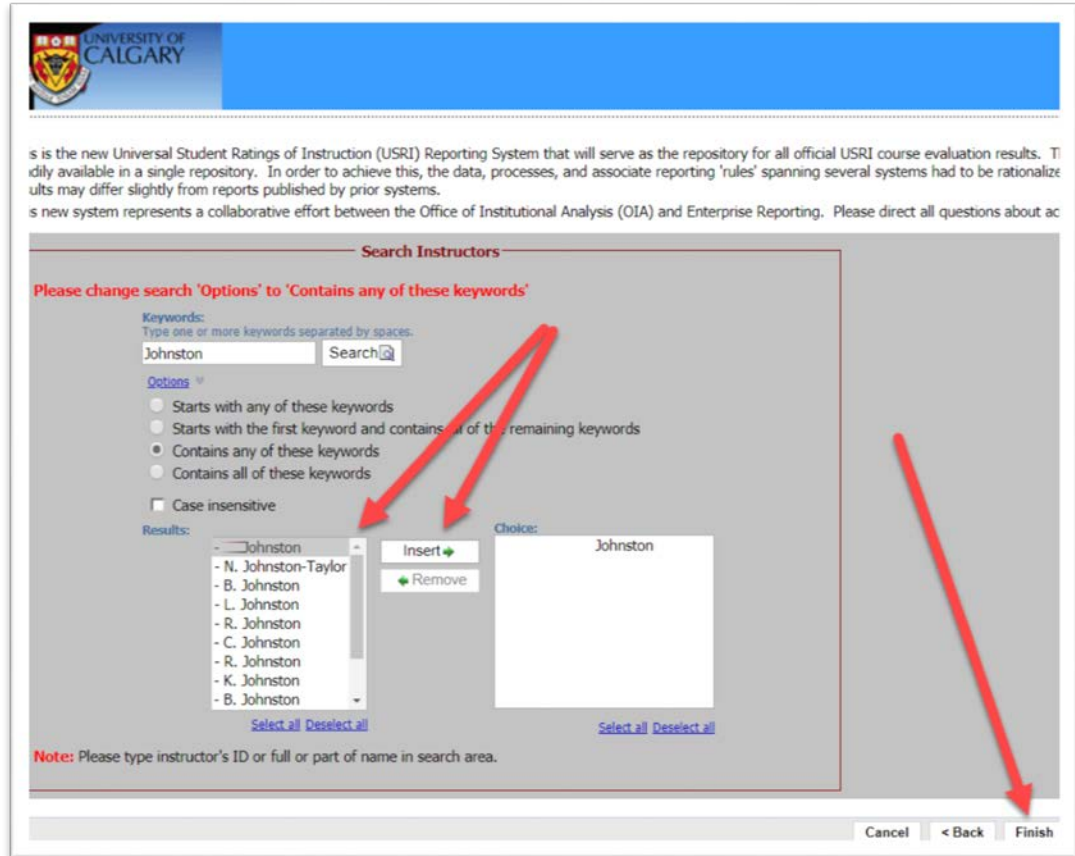
Select all Deselect all

Note: Please type instructor's ID or full or part of name in search area.

Cancel < Back Finish

Step 4b (If by Instructor)

- Select Instructor (note Instructor UCIDs have been deleted from this example).
- Click “Insert” and then “Finish”



is the new Universal Student Ratings of Instruction (USRI) Reporting System that will serve as the repository for all official USRI course evaluation results. It is readily available in a single repository. In order to achieve this, the data, processes, and associated reporting 'rules' spanning several systems had to be rationalized. The results may differ slightly from reports published by prior systems.

This new system represents a collaborative effort between the Office of Institutional Analysis (OIA) and Enterprise Reporting. Please direct all questions about the system to the OIA.

Search Instructors

Please change search 'Options' to 'Contains any of these keywords'

Keywords:
Type one or more keywords separated by spaces.
Johnston Search

Options

- ☐ Starts with any of these keywords
- ☐ Starts with the first keyword and contains all of the remaining keywords
- ☒ Contains any of these keywords
- ☐ Contains all of these keywords

☐ Case insensitive

Results:

- Johnston	Insert
- N. Johnston-Taylor	Remove
- B. Johnston	
- L. Johnston	
- R. Johnston	
- C. Johnston	
- R. Johnston	
- K. Johnston	
- B. Johnston	

Select all Deselect all

Choice: Johnston

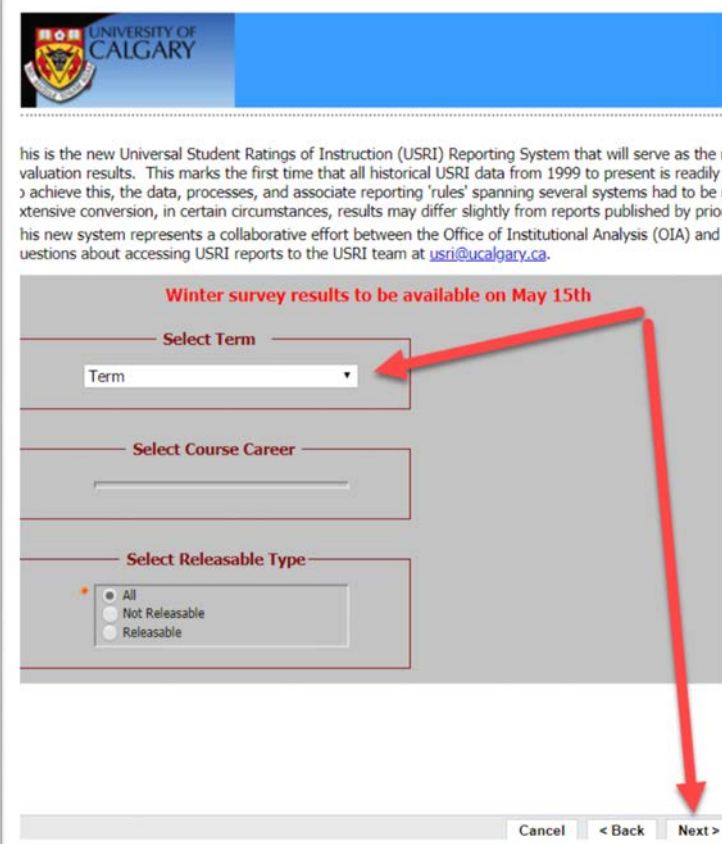
Select all Deselect all

Note: Please type instructor's ID or full or part of name in search area.

Cancel < Back Finish

Step 4a (If by Term)

- Select Term in drop down option.
 - Note: Your screen may appear slightly different (i.e. you won't have an option to see Not Releasable Reports)
- Click Next



The screenshot shows the University of Calgary USRI Reporting System interface. At the top is the university logo and a blue header bar. Below the header, a paragraph of text explains the new system. The main content area has a grey background and contains three sections: 'Select Term' with a dropdown menu, 'Select Course Career' with a text input field, and 'Select Releasable Type' with radio buttons for 'All', 'Not Releasable', and 'Releasable'. A red arrow points from the 'Winter survey results to be available on May 15th' text to the 'Select Term' dropdown. Another red arrow points from the 'Next >' button at the bottom right to the 'Select Term' dropdown. At the bottom of the form are buttons for 'Cancel', '< Back', and 'Next >'.

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Winter survey results to be available on May 15th

Select Term

Term ▼

Select Course Career

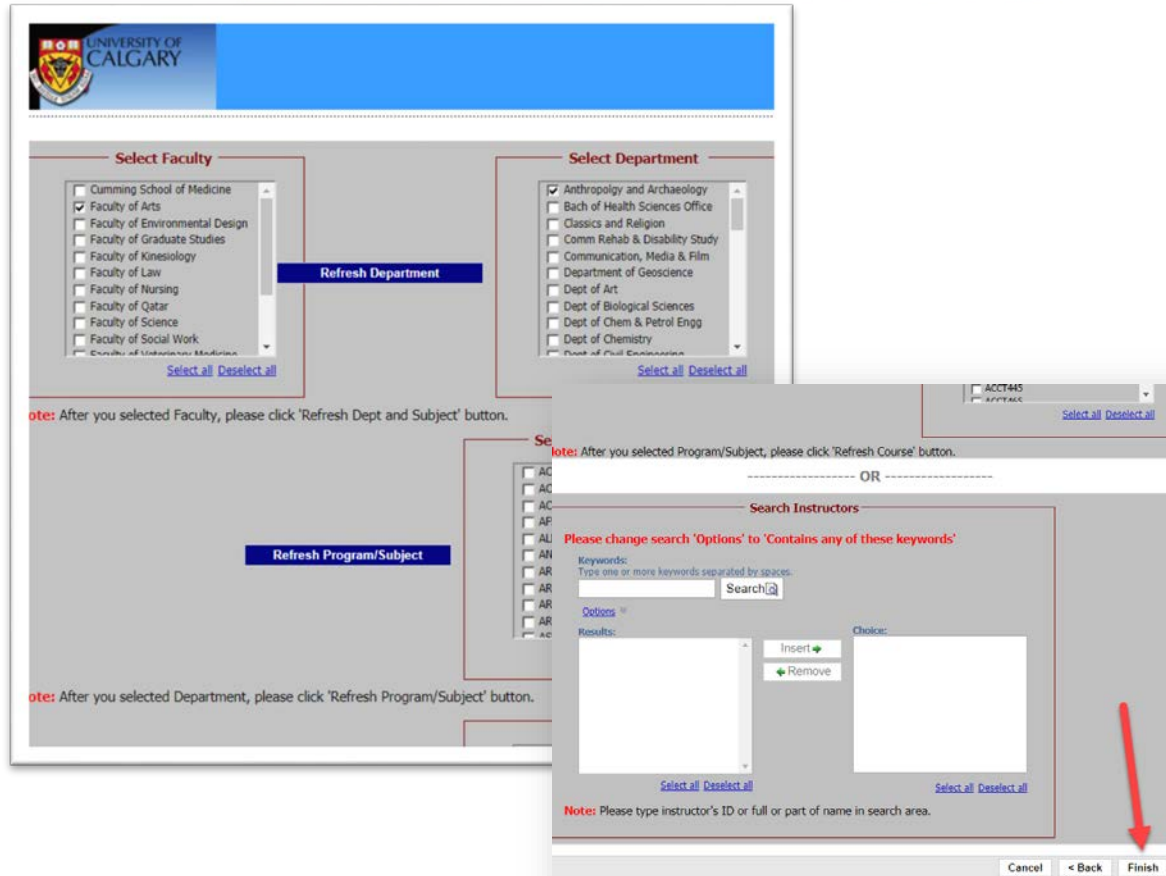
Select Releasable Type

☒ All
☐ Not Releasable
☐ Releasable

Cancel < Back Next >

Step 4b (If by Term)

- Use the filters to confirm you search parameters.
- Then scroll down and click “Finish”



The screenshot displays the University of Calgary USRI search interface. It features two main selection panels: 'Select Faculty' and 'Select Department'. The 'Select Faculty' panel includes a list of faculties with checkboxes, a 'Refresh Department' button, and 'Select all' and 'Deselect all' links. The 'Select Department' panel includes a list of departments with checkboxes, a 'Refresh Program/Subject' button, and 'Select all' and 'Deselect all' links. Below these panels, there are instructions and a 'Search Instructors' section. The 'Search Instructors' section includes a search box, a 'Search' button, and a 'Results' section with 'Insert' and 'Remove' buttons. A red arrow points to the 'Finish' button at the bottom right of the interface.

Select Faculty

- ☒ Cumming School of Medicine
- ☐ Faculty of Arts
- ☐ Faculty of Environmental Design
- ☐ Faculty of Graduate Studies
- ☐ Faculty of Kinesiology
- ☐ Faculty of Law
- ☐ Faculty of Nursing
- ☐ Faculty of Qatar
- ☐ Faculty of Science
- ☐ Faculty of Social Work
- ☐ Faculty of Veterinary Medicine

Select Department

- ☒ Anthropology and Archaeology
- ☐ Bach of Health Sciences Office
- ☐ Classics and Religion
- ☐ Comm Rehab & Disability Study
- ☐ Communication, Media & Film
- ☐ Department of Geoscience
- ☐ Dept of Art
- ☐ Dept of Biological Sciences
- ☐ Dept of Chem & Petrol Engg
- ☐ Dept of Chemistry
- ☐ Dept of Civil Engineering

Search Instructors

Please change search 'Options' to 'Contains any of these keywords'

Keywords:
Type one or more keywords separated by spaces.

Search

Options

Results:

Insert


Remove

Choice:

Cancel < Back Finish


Step 5

- Click on the “Section Rating” link of the course term / section you wish to see.



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UNIVERSAL STUDENT RATINGS OF INSTRUCTION (REPORTING)



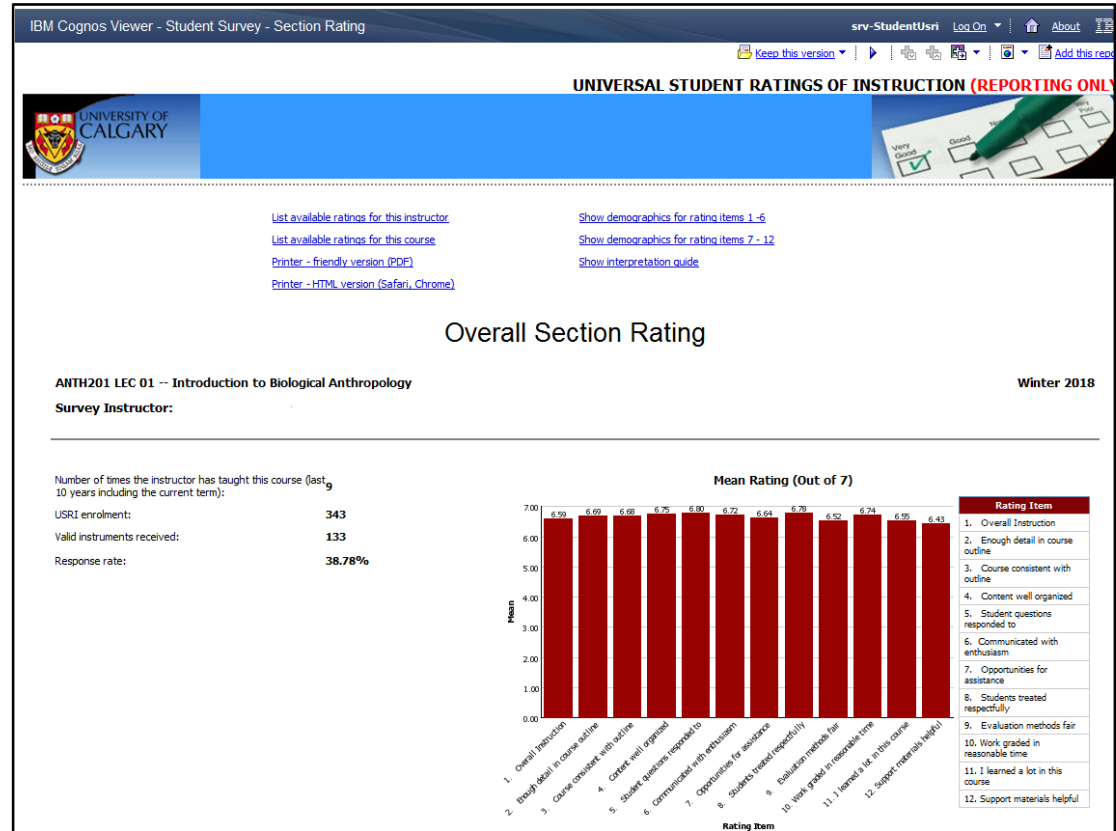
Help Information: Internet Explorer is the recommended browser for the USRI Reporting System. If you are using Internet Explorer and you are experiencing problems with accessing the 'Section Rating' report or the 'printer friendly' version then please follow these [instructions](#) to a the USRI link to your computer's browser. If you are experiencing troubles with Safari on the Mac try downloading Firefox. If you still have problems call the help desk at '(403)220-5555' or e-mail them at itsupport@ucalgary.ca.

Available Ratings For Course: ANTH201 Intro Primatol & Human Evolution
Biological Anthropology Introduction To Human Evolution

Note: Ratings for a particular section are published after the course term, on pre-set dates as determined by the university. Section ratings may be exempted from publication due to low enrolment, low response rate, or other extenuating circumstances. Please see <http://www.ucalgary.ca/usri/> for more information.

Term	Report Section	Course Topic ID	Course Topic Desc	Class Desc	Section Rating	Instructor Name	Multi Instructor Ind	Instructor Rating
Winter 2018	LEC 01	0		Introduction to Biological Anthropology	Section Rating	S. Cote	N	Instructor Rating
Winter 2018	LEC 02	0		Introduction to Biological Anthropology	Section Rating	S. Holmes	N	Instructor Rating
Fall 2017	LEC 01	0		Introduction to Biological Anthropology	Section Rating	M. Pavelka	N	Instructor Rating
Fall 2017	LEC 02	0		Introduction to Biological Anthropology	Section Rating	H. Notman	N	Instructor Rating
Spring	LEC 01	0		Intro Primatol	Section Rating	S. Holmes	N	Instructor Rating

- The USRI report will appear with data and average scores for each of the 12 questions.



What else is important about student evaluations?

- In order for USRI results to be releasable other than to the instructor, two conditions must both be met:
 - There must be at least 8 students responding
 - The number of responses must be at least 20% of enrolled students

Support and for other questions

- Email usri@ucalgary.ca
- Website www.ucalgary.ca/usri
- Phone 403-220-4018