Office of Institutional Analysis, University of Calgary

Administrators and USRIs
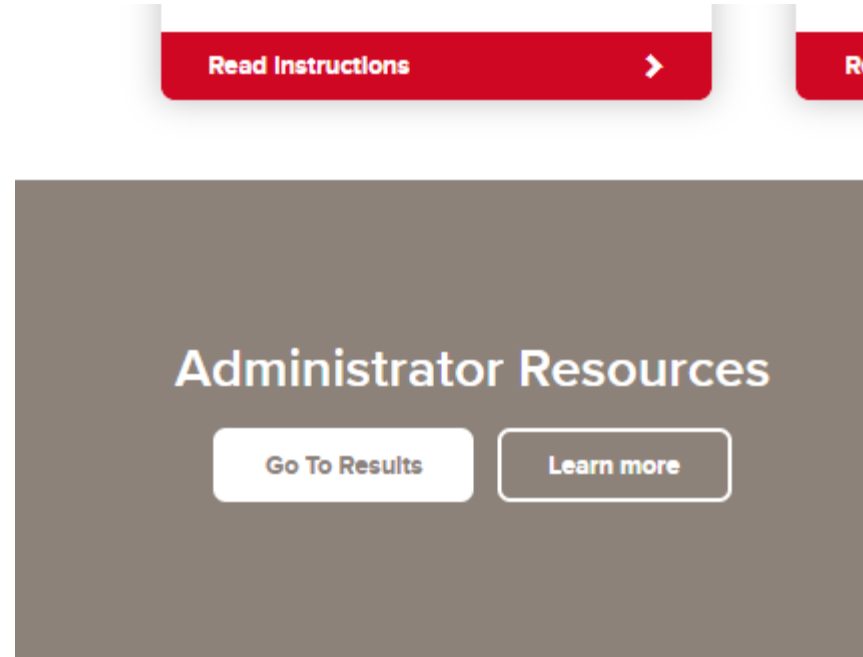
How to see results

Phil Johnston, Special Projects Administrator
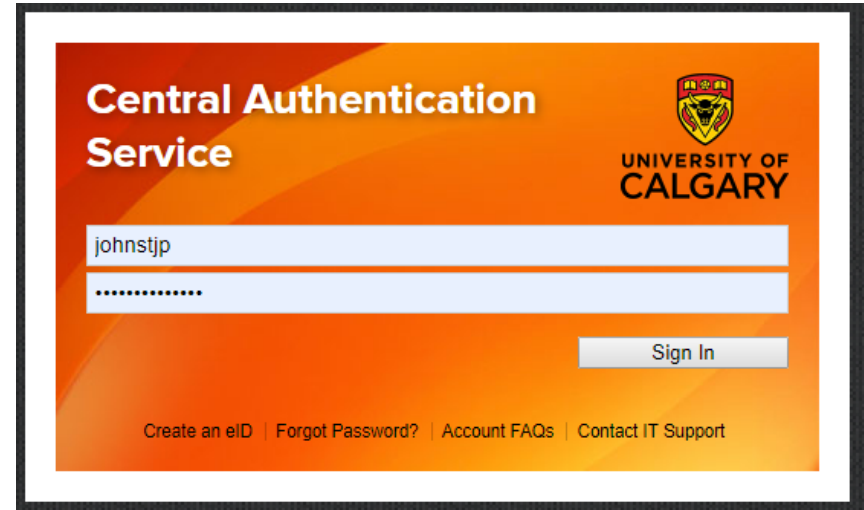June, 2019

How to see results

Step 1

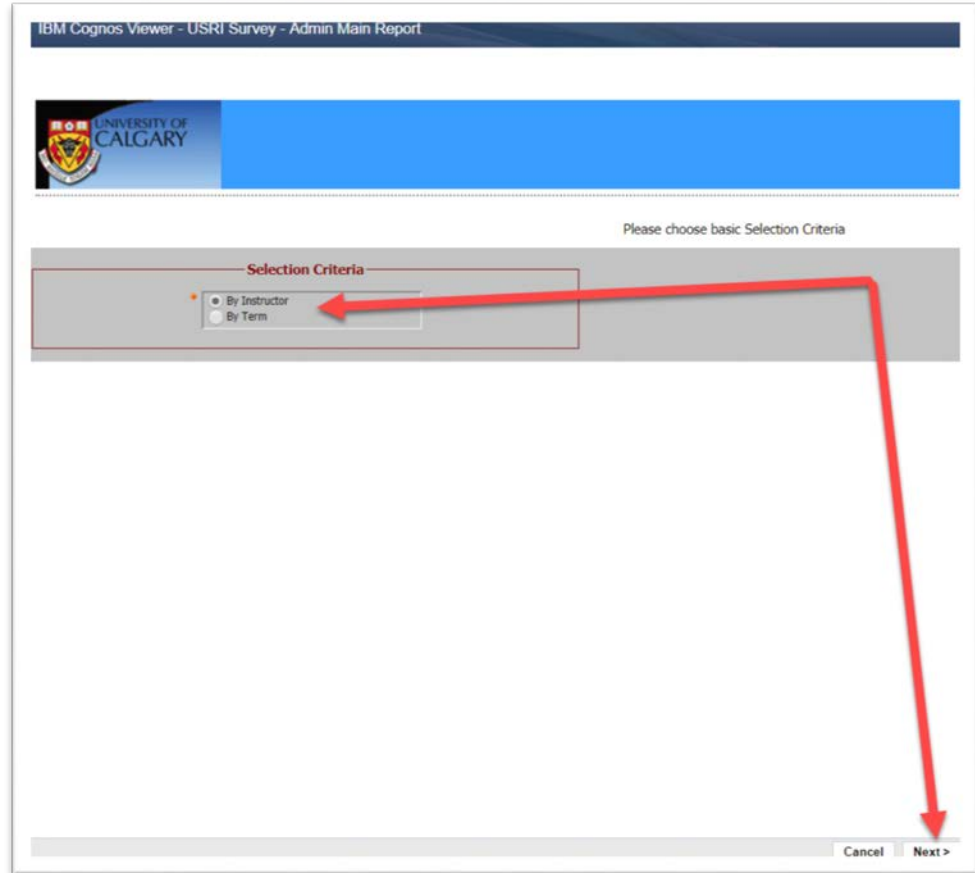- At www.ucalgary.ca/usri click on the "Go to Results" link under Administrator Resources.

Step 2

- Login with 2 factor authentication (RSA token).

Step 3

- Determine if you are searching by Instructor or by Term.

- Then select "Next"
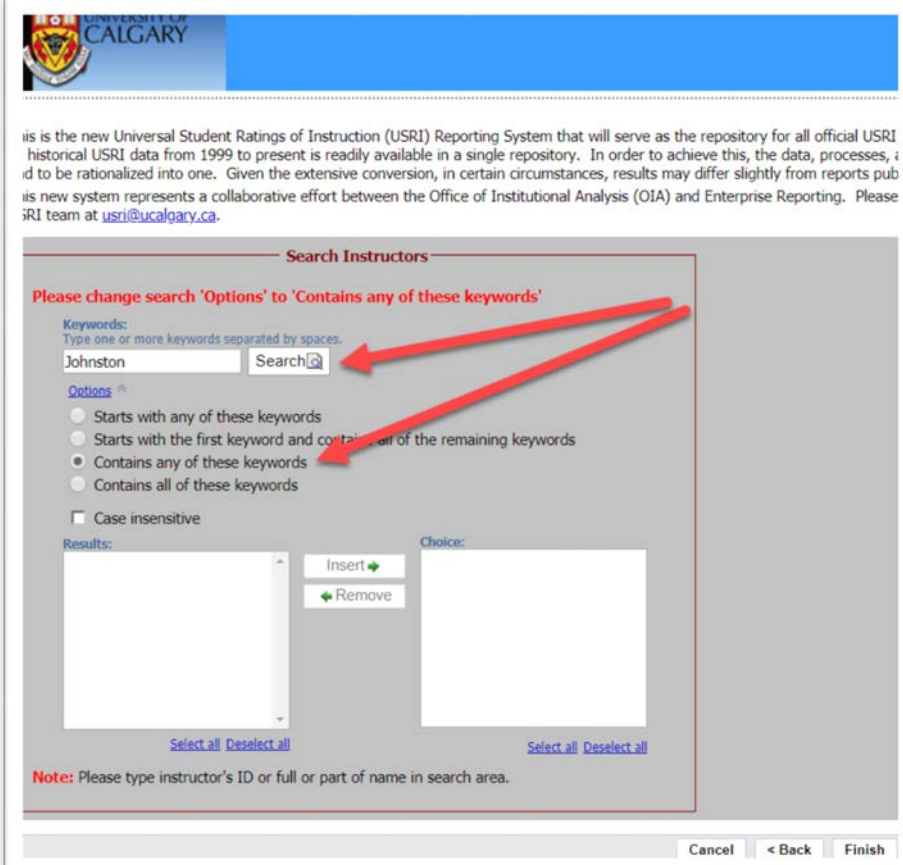
UNIVERSITY OF CALGARY

Step 4a (If by Instructor)

- Select "Contains any of these keywords" option.
- Type Last Name and click Search
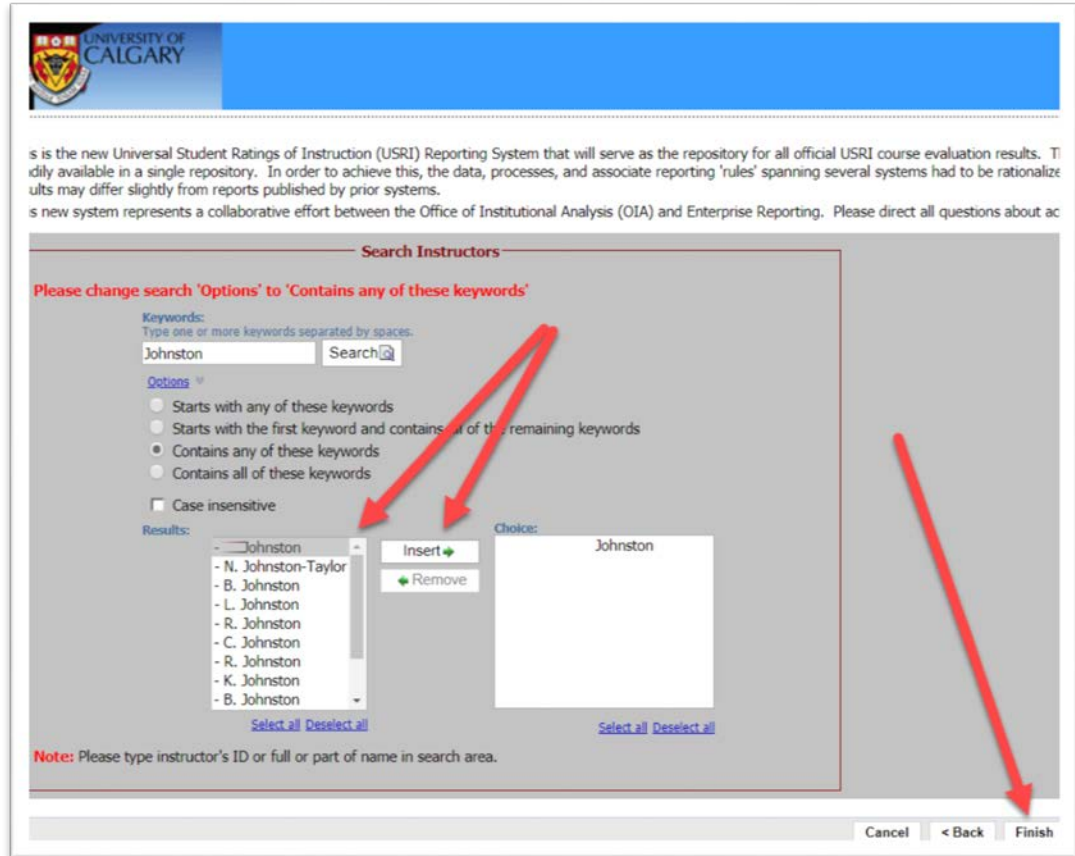
Step 4b (If by Instructor)
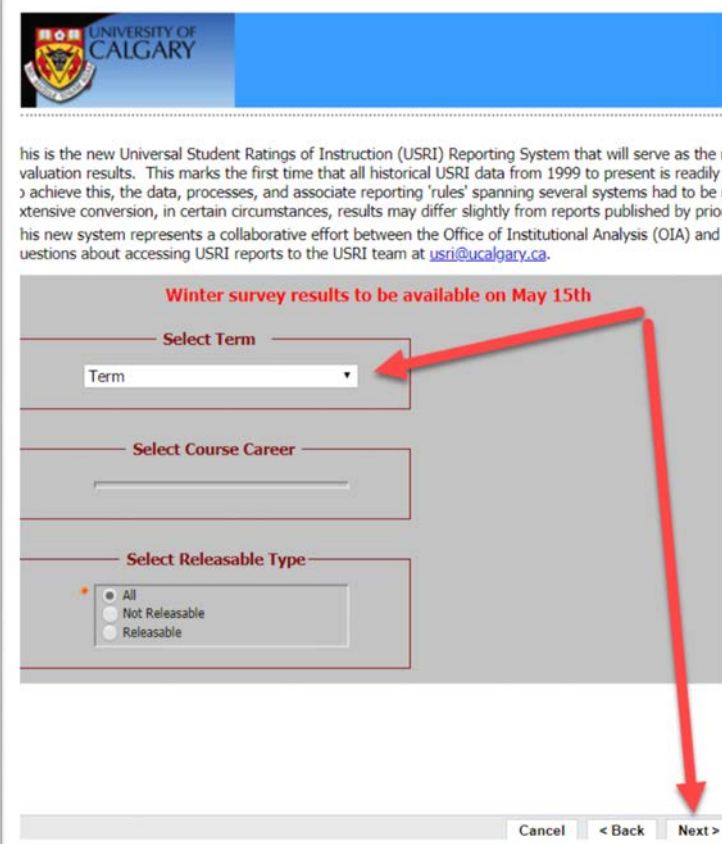
- Select Instructor (note Instructor UCIDs have been deleted from this example).
- Click "Insert" and then "Finish"

Step 4a (If by Term)
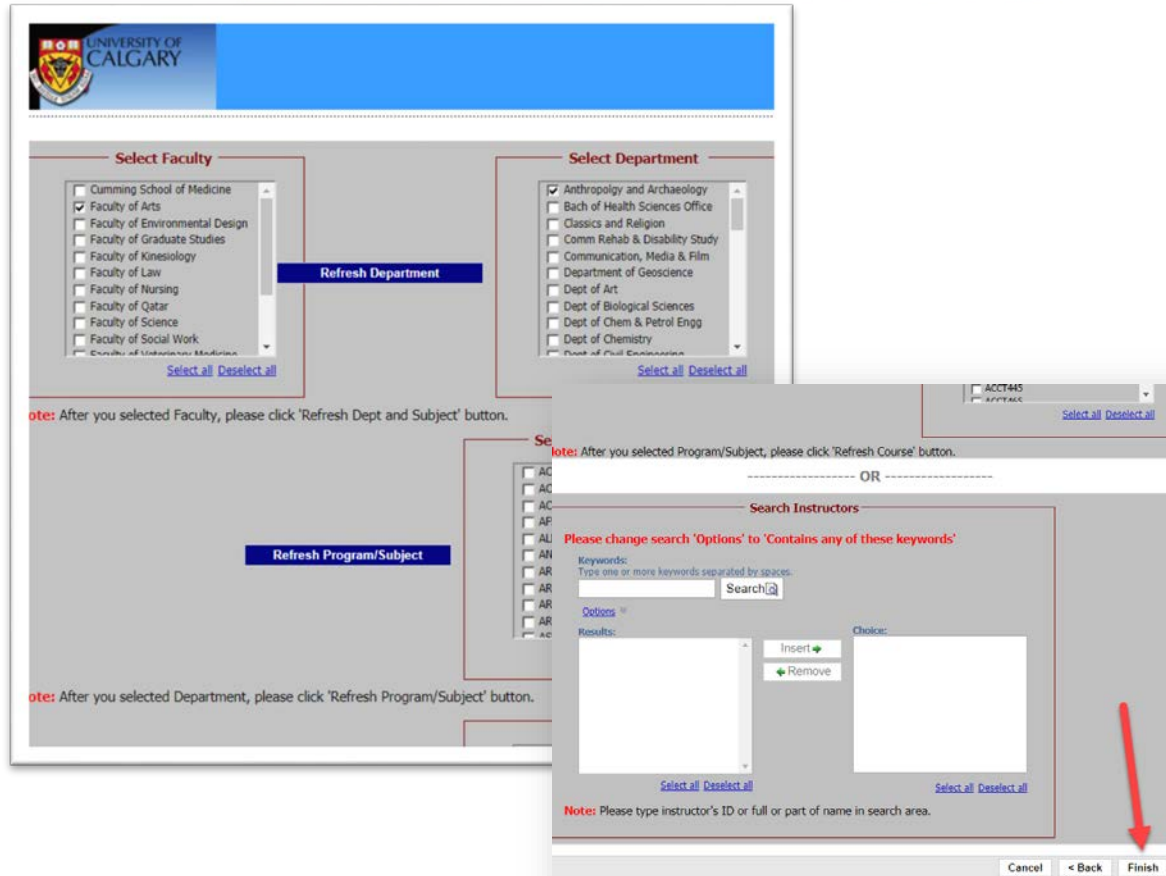
- Select Term in drop down option.
  - Note: Your screen may appear slightly different (i.e. you won't have an option to see Not Releasable Reports)
- Click Next

Step 4b (If by Term)

- Use the filters to confirm you search parameters.

- Then scroll down and click "Finish"

Step 5

- Click on the "Section Rating" link of the course term / section you wish to see.

Administrators and USRIs

■ The USRI report will appear with data and average scores for each of the 12 questions.
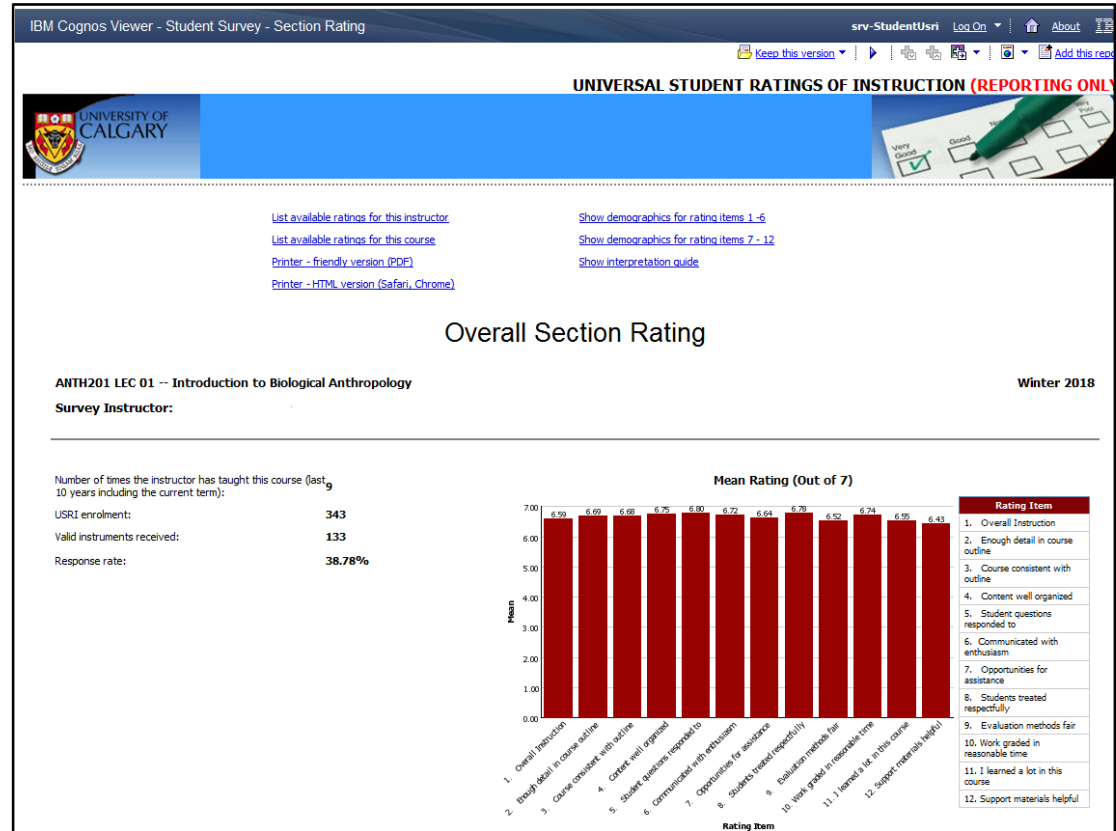
What else is important about student evaluations?

- In order for USRI results to be releasable other than to the instructor, two conditions must both be met:
  — There must be at least 8 students responding
  — The number of responses must be at least 20% of enrolled students

Support and for other questions

- Email usri@ucalgary.ca

- Website www.ucalgary.ca/usri

- Phone 403-220-4018