Campus Life Peer Helper
Position Description

Position Title: Campus Life Peer Helper
Department: Inclusive Education and Employment
Term: Fall & Winter Semesters
Number of Positions: 1-5
Hours: 1-3 per week
Length of Position: September 5, 2019 - Dec. 1 2019 | January 5, 2020 - April 1, 2020

This is a unique student leadership opportunity open to all University of Calgary students.

POSITION DESCRIPTION
Campus Life Peer Helpers are responsible for assisting students with intellectual disabilities to realize an authentic university experience. A major component of the Campus Life Peer Helper role is connecting IPSE UCalgary students to become familiar with the complexities of such a vast campus – offering so many new and wonderful experiences. Overall, the role is meant to introduce the student to new opportunities for involvement in campus activities, and to meet new people – as well as to become familiar with the general campus landscape/culture. Active support by the Peer Mentor will be weekly and ongoing throughout the semester.

TASKS AND RESPONSIBILITIES:
- Assist the student in learning and utilizing the campus resources featured in their student handbook
- Explore opportunities to join University clubs and provide encouragement to try new campus activities
- Attend campus events with IPSE mentees.
- Promote naturally-occurring social connections and relationships
- Develop a positive peer relationship with your IPSE mentee(s)
- Develop effective routes to and from classes – as well as other key locations on campus
- Emphasize strategies to promote safety on campus
- Emphasize strategies to promote social skills
- Attend a training session on a weekend or evening in early September
- Attend the ELP Fall 2019 and Winter 2020 leadership retreats (dates TBA); responsibilities include overall event management, participant coordination, assisting with team-building, program overview, group activity facilitation and answering student questions/concerns
- Attend Leadership Exchange (date TBA)
- Other duties as assigned.

BENEFITS:
- Gain ability to bridge gaps, in terms of accessing opportunities for new students;
• Expand upon your communication and facilitation abilities;
• Realize a unique opportunity to assess diversity on campus, and develop related strategies;
• Increase your knowledge of on-campus student involvement opportunities;
• Expand your network of students, faculty and staff;
• Share your own campus interests with someone new;
• Some flexibility regarding hours;

COMMITMENT:
The Campus Life Peer Helper commitment is approximately 1-2 hours per week. You may be working with one student, or attend events with different students each week. As the day-to-day activities of this position vary, peer helpers are required to be responsive communicators.

QUALIFICATIONS:
Although not required, it is recommended that Campus Life Peer Helpers possess some experience/a working knowledge regarding the theories and practices of inclusion and diversity. The role requires the willingness and ability to foster independence in others. Knowledge of campus services and culture is a definite asset. In addition, the following qualifications are required:

• Energy and enthusiasm for the University of Calgary and its students; focused on supporting a positive student experience
• Demonstrated professionalism and commitment to the role
• Maturity and good judgment
• In good academic standing
• Vulnerable Sector Check (non-profit letter provided)

CONDUCT STATEMENT
This position requires students to be in good conduct standing for non-academic misconduct. Students who are not in good conduct standing have an active sanction of “Probation for Non-Academic Misconduct” that has been assigned through formal conduct proceedings per the Non-Academic Misconduct Policy. Students are informed in writing of the sanction by the Student Conduct Office. Note: Involvement in the Non-Academic Misconduct process does not automatically mean a student is not in good conduct standing; this applies only to those students who have been assigned the sanction of Probation for Non-Academic Misconduct. If you have been found responsible of a violation of the Non-Academic Misconduct Policy and you are unsure if you have received this sanction, please contact conduct@ucalgary.ca. Please note that in submitting your application, you are verifying that you are in good conduct standing and consent to this being verified by the Student Conduct Office. Note that details of non-academic misconduct cases are not shared through this process.

APPLICATION PROCESS
If you wish to apply, please submit your resume and cover letter to vepcats@ucalgary.ca by 4:00pm on September 20, 2019. Interviews will be held the week of September 23, 2019. We also welcome questions, at any time.