



**Faith and Spirituality Centre
Events Team
Peer Helper**

Position Title: Events Team Peer Helper
Department: Faith and Spirituality Centre
Term: Fall 2022
Hours: 1 – 4 hours/week
Length of Position: August 29, 2022 – December 23, 2022

POSITION DESCRIPTION

The Faith & Spirituality Centre (FSC) offers a variety of spiritual and faith-based practices and encourage religious literacy, interfaith dialogue, cooperation, and action as a critical part of the student experience at the University of Calgary so that students can be their authentic selves in a spiritually inclusive campus culture. We are looking for dedicated, compassionate, and energetic individuals to be a part of our Events Team. The Events Team has been involved in hosting events and community gatherings, interfaith initiatives, and service projects in the community.

Please note that the Faith and Spirituality Centre's programming will be a hybrid of in-person and virtual delivery this Fall semester. The space will be open for all volunteers and visitors.

TASKS AND RESPONSIBILITIES:

- Support the Student Team Leader(s) in setting goals, events, and programs for the year.
- Attend monthly planning meetings.
- Engage in one-on-one mentoring/ planning with a faith representative or other FSC member
- Help organize and plan group activities, including working collaboratively with other service areas and student clubs on campus and external organizations. Examples include hosting weekly DiversiTEA events, monthly Taste of Tuesday events, and other intercultural and interreligious diversity programs.
- Host the Centre by welcoming new students, offering tours of the space and answering questions.
- Attend the FSC's Peer Helper orientation and other relevant training sessions.
- Other duties as assigned.

BENEFITS:

- Meet new people, make new friends, and develop professional contacts as part of an amazing community
- Learn about a variety of faith practices

- Build positive relationships
 - Have meaningful conversations with peers
 - Learn how to host events
 - Will have access to a variety of teas
 - Build your resume
 - Develop intercultural competencies
 - Will have access to a restful, inclusive study space
 - Gain skills in:
 - Interpersonal communication
 - Active listening
 - Public speaking
 - Facilitating dialogue
 - Helping skills
 - Leadership
 - Resource referral
 - Advocacy
- (Included for all):**
- Credit on the Co-Curricular Record
 - Become part of the Peer Helper community throughout offices across campus
 - Valuable leadership training opportunities provided to all UCalgary Peer Helpers

COMMITMENT:

- Complete a minimum of 20 hours of volunteering per semester including:
 - Attend the **mandatory** Peer Helper Orientation **Saturday, September 10, 9 a.m. – 3 p.m. over Zoom**
 - Attend monthly team meetings (dates will be determined during orientation)
 - Participate in a monthly 1-hour check-in with faith representatives
 - 2-3 hours of volunteering weekly in the FSC
- Log volunteer hours on MyImpactPage
- A commitment for the entire semester is necessary.

QUALIFICATIONS:

The volunteers at the Faith & Spirituality Centre consist of a dynamic group of people, with a variety of views, beliefs and lifestyles. The ideal candidate for a peer helper has the following qualifications:

- Respect for and strong interest in diversity in its broadest sense, including gender identity, sexual orientation, ethnicity, race, faith, age, and ability
- Previous experience planning events and activities is considered an asset.
- A creative passion for getting things done.
- Demonstrated professionalism, maturity, and good judgment.
- Is reliable and can complete projects from start to finish.
- Must be open and sensitive to those from a variety of faith traditions or from none at all.
- Excellent oral and written communication skills.
- Experience working with diverse student groups.
- Passion for social justice is considered an asset.

(Mandatory):

- As the Peer Helper Program is meant to enhance the student experience and supplement academic learning, all Peer Helpers must demonstrate their ability to balance their academics with their extracurricular commitments, and must be in good academic standing
- All Peer Helpers must be in good standing with the Office of Student Conduct

EMPLOYABILITY SKILLS:

As a result of volunteering in this role, students can expect to develop their employability skills in the following focus areas, as outlined by the Conference Board of Canada's Employability Skills:

- **Communication Skills:** Gain public speaking, presentation and group facilitation skills;
- **Teamwork Skills:** Develop skills in understanding group dynamics, engaging in dialogue with others who approach learning, work, and world issues differently, and event/project management; and
- **Personal Management Skills:** Learn how your strengths help you succeed, and how to be adaptable in different settings. You will also have the opportunity to work on learning goals in this position using the SMART model.
- **Intercultural Capacity Building:** You will gain knowledge and understanding of a variety of faiths and cultures as well as learn how to contribute to a culture of peace in multicultural communities.

As a University of Calgary Peer Helper, you will also have the opportunity to work within a collaborative team environment, expand your network of students, faculty, and staff and have access to specific career development opportunities provided through the Peer Helper Program.

PEER HELPER PROFESSIONAL DEVELOPMENT PROGRAM:

The Peer Helper Program engages 300 students every year through 17 different on-campus offices. A key part of being a Peer Helper is having the opportunity to develop your employability skills and experiences, and then translate those experiences into strong interview stories.

APPLICATION PROCESS

To apply, please submit an online application form available [HERE](#) by **Wednesday, August 31 2022**. If you have any questions, please direct them to sarah.ashton@ucalgary.ca.