

# W<sup>2</sup>RAP Up Registration Instructions

To register, log-in here: <https://success.ucalgary.ca/home.htm> and select STUDENT SUCCESS CENTRE (located in the left-hand column).

- For Academic Support sessions, Research sessions, and Wellness sessions, click REGISTER FOR AN EVENT/WORKSHOP.
- For one-on-one Academic Support, click BOOK AN APPOINTMENT WITH AN ACADEMIC DEVELOPMENT SPECIALIST.
- Click FIND A PASS SESSION to determine session times and whether or not your courses are supported through the Peer Assisted Study Sessions Program.

\*Writing Consultations are drop-in only. You can sign-up on the first floor of the TFDL.

The screenshot shows the 'Learning Support and Advising Portal' for the University of Calgary. The left-hand navigation menu is circled in blue, with 'Dashboard' and 'Student Success Centre' highlighted. The main content area is titled 'Welcome to the Student Success Centre' and lists various services. Blue callout boxes with arrows point to specific options: 'Wellness, Research, Academic Support sessions' points to 'Register for an Event / Workshop'; 'One-on-one academic support' points to 'Book an Academic Development Appointment'; and 'Peer Assisted Study Sessions' points to 'Find a PASS Session'. The page also includes sections for 'Late Policy', 'Cancellations', 'Finding your appointment', and 'No Shows'.

**UNIVERSITY OF CALGARY** Learning Support and Advising Portal  
Appointment Booking | Events and Workshops

YOU ARE HERE: MyAccount / Student Success Centre / Overview

**Welcome to the Student Success Centre**

The Chancellor Cuthbertson Student Success Centre supports and empowers you to accomplish more as a student, as a member of the campus community, and as a graduate of the university. Your success is our success. Our services and programs will empower you to make the most of your university experience.

Choose your action(s) below:

- Register for an Event / Workshop
- Book an Academic Development Appointment
- Book an Open Studies/Prospective Student Appointment
- Book a Writing Support Appointment
- Book a Choosing a Major Appointment
- Academic Turnaround Program
- Book a Peer Support Appointment
- Find a PASS Session

**Wellness, Research, Academic Support sessions**

**One-on-one academic support**

**Peer Assisted Study Sessions**

**Late Policy:**  
If you are late for your appointment by more than half of your appointment time, eg. 10 minutes in a 20 minute appointment, we will make every effort to accommodate you for the remainder of your scheduled appointment. We will make every effort to accommodate phone and email inquiries during your appointment. We will make every effort to accommodate an alternative appointment.

**Cancellations:**  
For all appointments, you must cancel no later than 2 hours before your appointment. If you are unable to attend your appointment, please cancel your registration so that other students on the waitlist are able to attend.

**Finding your appointment:**  
All Writing Support and Academic Support appointments are located on the 3rd floor of the Taylor Family Digital Library. Please check in with a staff member at the front desk when you arrive.  
If you have an appointment with Jessica Cohen, please note that she is located in the MacKimmie Library Block, room 204.

**No Shows:**  
If you do not attend 2 appointments or seminars without cancelling first, you are marked as a 'no show' in the system and will be unable to book future appointments or seminars using our online system. This restriction can be overridden at our discretion. However, in the absence of extenuating circumstances, if you continually do not attend your appointments or seminars you may not be allowed to book in the future.

**How many appointments can I book?**