

**Senate
Engagement Committee
Terms of Reference**

1. ESTABLISHMENT

The Senate (**Senate**) hereby establishes a standing committee called the Engagement Committee (the **Committee**), under the provisions of the Senate’s General Terms of Reference for Standing Committees and these Committee Terms of Reference, and delegates to the Committee the authorities set out herein. In the event of a conflict between the provisions of these Terms of Reference and the General Terms of Reference, these Terms of Reference will govern.

The Manager of the OCS shall act as the responsible senior administrator to the Committee, providing the link between senior administration and the Committee.

All defined terms which are used, but not defined herein, and which are defined in the General Terms of Reference or the Bylaws shall have the meaning given to such term in the General Terms of Reference or the Bylaws.

2. COMPOSITION

Chair

The Member named as set out under “Voting Members” below.

Vice Chair

The Member named as set out under “Voting Members” below.

Voting Members¹

The following Voting Members shall be appointed by the Senate or its delegate:

- Six External Senators. One of these Members shall be named as Chair and one of these Members shall be named as Vice Chair by the Senate or its delegate.
- One of the Senators appointed by the General Faculties Council.
- Three of the Senators appointed by the Students’ Union and the Graduate Students’ Association.
- One of the Senators appointed by a constituency group internal to the University.

3. ROLE

The Committee assists the Senate in its community engagement role by carrying out the specific responsibilities assigned to the Committee.

4. RESPONSIBILITIES

The Committee’s responsibilities are as follows:

1. Review and implement a plan to identify, and then effect student mentorship opportunities for participation by Senators;
2. Carry out those responsibilities assigned to the Committee under the process for the Lecture of a Lifetime Series;

¹ The Committee must have a minimum of three voting members in accordance with the Senate’s Standing Committees General Terms of Reference.

3. In conjunction with University Relations, identify community engagement opportunities for Senate; and
4. Such other activities and responsibilities assigned to it by the Senate from time to time.

5. AUTHORITIES

The Committee has the authority to carry out its responsibilities, subject to any specific conditions or restrictions that are imposed on it by the Senate. The Committee does not have decision-making authority except where, and to the extent that, such authority has been expressly delegated or assigned by the Senate in these Terms of Reference or by a resolution of the Senate.

6. OPERATIONS

In respect of all regularly scheduled Committee meetings, other than in-camera meetings or sessions, the responsible senior administrator and the Director of Community Engagement will be invited to attend all meetings, unless excused by the Chair for the whole or a portion of a meeting. Unless objected to by the Chair; the responsible senior administrator and the Director of Community Engagement may invite such persons as they see fit to take part in the presentation or discussion of items for which they are responsible.

7. EFFECTIVE DATE

These Terms of Reference will be effective on the date that they are approved by the Senate or its delegate. All prior or existing Terms of Reference of the Committee are repealed as of the effective date of these Terms of Reference.

Dated: September 7, 2017