

## Tuition Fee Policy

<b>Classification</b> Student Affairs	<b>Table of Contents</b>  1 Purpose ..... 1 2 Scope ..... 1 3 Definitions ..... 1 4 Policy Statement ..... 1 5 Responsibilities..... 2 6 References..... 3 7 History ..... 3
<b>Approval Authority</b> Board of Governors	
<b>Implementation Authority</b> Provost and Vice-President (Academic)	
<b>Effective Date</b> November 28, 2002	
<b>Last Revision</b> February 10, 2006	

- 1 Purpose** The purpose of this policy is to outline principles and processes supporting the development of tuition fee changes which are subject to approval by the University of Calgary Board of Governors.
- 2 Scope** This policy applies to Tuition Fees set by the University of Calgary.
- 3 Definitions** In this policy:
- a) "Tuition Fees" means:
- i. fees identified in the University of Calgary calendar or in a supplement to the calendar as tuition fees or fees for instruction for programs, and
  - ii. fees that are payable to complete programs, are approved by the board and are payable by students for materials and services that facilitate instruction, but excluding:
    - fees for equipment or materials that are retained or leased by students, and
    - fees charged in respect of work placements or practicum experience where the persons or unincorporated bodies providing the experience or practicum do not receive funding from the Government in respect of it.
- 4 Policy Statement**
- 4.1** The funding of Alberta's public universities is derived from government, tuition fees and externally generated revenue. Government grants and tuition represent a very significant component of University revenues. The funding of a university education is a shared responsibility of the government, students, and the private sector, each of which derives benefits from investment in post-secondary education. The University's tuition fee policy will be consistent with provincial legislation and government policy. It is in the interests of the University, its current and potential

students, and society in general, that tuition fees be set at levels that support student access and affordability, high quality in the teaching, learning and scholarly environment, and that are justified by financial need of the institution. Ideally, no academically qualified student should be denied access to the University for lack of institutional, governmental or personal resources.

### **Operating Principles**

- 4.2** The University shall strive to increase all sources of revenue other than tuition, including all forms of government funding, ancillary revenues, fund-raising, cost recoveries, and entrepreneurial activities.
- 4.3** The University shall also strive to be cost-effective and to contain and reduce costs and re-allocate its resources internally in a way that mitigates the need to increase revenues. At the same time, the University shall strive to ensure the quality of its learning and working environments and services provided to students, alumni, employees, and the community at large.
- 4.4** Proposals for tuition fee increases will consider impact on students, program costs, market demand for the programs, fee levels at other institutions, benchmark programs and their tuition levels, and other factors as may be relevant, such as information on the student assistance environment, accessibility to and participation in university education, graduate debt loads and repayment experience, graduate employment rates, and the return on investment in university education.
- 4.5** Tuition changes shall be considered in the context of the overall operating revenue profile of the University, the need to produce a balanced budget, and the need to maintain and enhance the quality, accessibility, and affordability of the student experience.
- 4.6** The University will consult with undergraduate and graduate students through the SU and GSA representatives prior to tabling with the Board of Governors any recommendations for tuition fee changes.

### **Budget Material**

- 4.7** In the budget submitted annually for approval by the Board of Governors, the following information should be highlighted:
  - a) efforts and accomplishments in generating additional revenue for the University
  - b) efforts and accomplishments in containing and reducing costs and re-allocating resources in ways that do not impair quality
  - c) efforts and accomplishments in increasing sources of funding for students of the University
  - d) relevant information on the changes in other fees or costs levied for/by students at the University of Calgary, such as changes to mandatory fees
  - e) a discussion of how the foregoing factors influence the determination of tuition fee levels at the University of Calgary.

## **5 Responsibilities**

### **5.1 Approval Authority**

- a) ensure appropriate rigour and due diligence in the development or revision of this policy.

**5.2 Implementation Authority**

- a) ensure that University staff are aware of and understand the implications of this policy and related procedures;
- b) monitor compliance with the policy and related procedures;
- c) regularly review the policy and related procedures to ensure consistency in practice;
- d) sponsor the revision of this policy and related procedures when necessary;
- e) appoint a Policy Advisor to administer and manage these activities.

**6 References**

[Tuition and Fees Regulation](#), Alta Reg 228/2018

**7 History**

November 28, 2002      Approved and Effective.

February 10, 2006      Revised.

January 1, 2020          Editorial Revision. Updated format and links.