## Overview

### Travel Expenses

<table>
<thead>
<tr>
<th>Item #</th>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>February 4-8, 2015</td>
<td>Travel to Seattle to attend the Council for Advancement and Support of Education (CASE) VIII Conference.</td>
<td>$1,930.24</td>
</tr>
<tr>
<td>2.</td>
<td>February 18, 2015</td>
<td>Travel to Edmonton to attend meetings with various provincial government officials.</td>
<td>$457.78</td>
</tr>
</tbody>
</table>

### Non-Travel Expenses

<table>
<thead>
<tr>
<th>Item #</th>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.</td>
<td>January 13-February 27, 2015</td>
<td>Ground Transportation to various meetings and events.</td>
<td>$112.34</td>
</tr>
<tr>
<td>4.</td>
<td>January 9, 2015</td>
<td>Breakfast meeting with staff.</td>
<td>$32.34</td>
</tr>
</tbody>
</table>
## Detail for Travel Expenses

<table>
<thead>
<tr>
<th>Type of Expense</th>
<th>Amount</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airfare*</td>
<td>$429.53</td>
<td>Booking Ref.: HWBHKE.</td>
</tr>
<tr>
<td>Other Transport**</td>
<td>$177.16</td>
<td>Ground transportation to Calgary airport and within Seattle.</td>
</tr>
<tr>
<td>Hotel</td>
<td>$699.73</td>
<td></td>
</tr>
<tr>
<td>Meals***</td>
<td>$32.00</td>
<td>Meal per diem, outside Canada (1 Dinner)</td>
</tr>
<tr>
<td>Other****</td>
<td>$591.82</td>
<td>Includes Travel Agency fee, baggage fees and conference fee.</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,930.24</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Description/Purpose**: Travel to Seattle to attend the Council for Advancement and Support of Education (CASE) VIII Conference. CASE is a professional association serving educational institutions and the advancement of professionals who work on their behalf in alumni relations, communications, development, marketing and allied areas.

**Date**: February 4-8, 2015

**Destination**: Seattle, Washington

For Diane Kenyon, Vice-President (University Relations)
**URGENT - Please review your itinerary for accuracy immediately**

**There may be costs associated with making changes; these costs will be your responsibility. Most airline tickets or vacation packages are not refundable. Call your travel agent for details.**

**24 HOUR EMERGENCY SERVICE IN CANADA AND USA CALL TOLL-FREE 1-855-817-8277 OR COLLECT 647-724-8277. PLEASE NOTE SOME CELL PHONE PROVIDERS DO NOT ALLOW FOR 1-800 CALLS IN SOME AREAS, WE RECOMMEND USING LANDLINE IN THESE SITUATIONS OR CALL COLLECT.**

**YOUR UNIGLOBE RESCUE LINE ACCESS CODE IS 62XC. OR YOU CAN EMAIL AT CALLMEAT1@TASS247.COM PLEASE MENTION YOUR RESCUE LINE ACCESS CODE IS 62XC.**

TROUBLES CALLING FROM INTERNATIONAL, http://www.howtocallabroad.com

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<thead>
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<th>Kanyon/Diane Elizabeth</th>
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<td>Ref:</td>
<td>UNIV RELATIONS</td>
</tr>
<tr>
<td>Invoice No.:</td>
<td>1259730</td>
</tr>
<tr>
<td>Issue Date:</td>
<td>Monday, January 19, 2015</td>
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<td>Billing:</td>
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<td></td>
<td>3838 24TH AVE NW</td>
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<tr>
<td></td>
<td>CALGARY AB T2N 1N4</td>
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<td>REF UNIV RELATIONS</td>
</tr>
<tr>
<td>Booking Ref.:</td>
<td>HWBHKE</td>
</tr>
<tr>
<td>Agent:</td>
<td>Janna Sher</td>
</tr>
<tr>
<td>Customer:</td>
<td>4032206449</td>
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<tr>
<td>Deliver:</td>
<td>UNIVERSITY OF CALGARY</td>
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<td></td>
<td>3838 24TH AVE NW</td>
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<tr>
<td></td>
<td>CALGARY AB T2N 1N4</td>
</tr>
<tr>
<td></td>
<td>REF UNIV RELATIONS</td>
</tr>
</tbody>
</table>

**AIR** - Wednesday February 4 2015

Alaska Airlines Flight AS2119
economy class operated by Horizon Air as Alaska Airlines

*Check In With Horizon Air as Alaska Airlines*

| Depart:          | 19:25, Wednesday, February 4 |
|                  | Calgary Int'l Airport         |
|                  | Calgary, Alberta, Canada      |
| Arrive:          | 20:11, Wednesday, February 4  |
|                  | Seattle/Tacoma Int'l Airport  |
|                  | Seattle, Washington, USA      |
| Status:          | Confirmed                      |
| Equipment:       | De Havilland DHC-8-400 Dash 8Q |
| Duration:        | 1 hours 46 minutes            |
| Meal:            | None                           |
| Remarks:         | USA customs will be pre-Cleared in Calgary airport. | Turbo propeller plane used on this flight.

**WEATHER**

*Flight Status runs to 3 days prior* • Dining Reservations

**HOTEL** - Wednesday February 4 2015

HYATT Grand Hyatt Seattle

| Check In:         | Wednesday, February 4         |
| Address:          | 721 Pine Street               |
|                   | Seattle WA 98101-1815         |
| Phone:            | +1 (206) 774-1234             |
| Rate:             | USD334.00 pinight plus taxes and/or additional fees |
| Status:           | Confirmed                      |
| No. of Nights:    | 4                              |
| Room Description: | D12 BOOK RADIUS 2 DOUBLE BEDS D CITY VIEW 380 SQ FT | 2 DOUBLE D GUARANTEED RATE TTX 154 TX 80 TX 65 TP 1090 TO INCLUDES TAXES AND SURCHARGES |
| Cancel Policy:    | Guaranteed for late arrival. Yes |
| Requested Additional Info: | Req king bed non smoking caubo university rate |
| Remarks:          | Valid credit card in the name of the guest is required |

**WEATHER** • Driving Directions • Dining Reservations
Air - Sunday February 8 2015

Alaska Airlines Flight: AS2128 Economy Class
Operated By Horizon Air As Alaska Airlines
*Check In With HORIZON AIR AS ALASKA AIRLINES*

Depart: 21:15, Sunday, February 8
Seattle/Tacoma Intl Airport
Seattle, Washington, USA

Arrive: 23:58, Sunday, February 8
Calgary Intl. Airport
Calgary, Alberta, Canada

Status: Confirmed
Equipment: De Havilland DHC-8-400 Dash 8Q
Duration: 1 hour 43 minutes
Meal: None

Remarks: Turbo propeller plane used on this flight

Booking Code: B
Stops: Non-stop
Seat: 11B Confirmed
ETicket No.: 0276769543239

Weather: • Flight Status (Up to 3 days prior) • Dining Reservations

Invoice Details

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<tr>
<th>Transaction / Document</th>
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<th>GST/HST</th>
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<td>38.00</td>
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<td>1.90</td>
<td>39.90</td>
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<td></td>
<td></td>
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<tr>
<td>Alaska Airlines / 027 6756543239</td>
<td>292.97</td>
<td>119.81</td>
<td>16.75</td>
<td>429.53</td>
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<tr>
<td>Totals:</td>
<td>330.97</td>
<td>119.81</td>
<td>16.75</td>
<td>CAD 469.43</td>
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</table>

Total Charged to Credit Card: CAD 469.43
Balance Due: CAD 0.00

Invoice No: 1259730

- Please note that when paying by credit card all charges may not appear on the same credit statement. All charges will add up to the total as stated above.
- GST Registration Number - 822351896

Federal law forbids the carriage of certain hazardous materials, such as aerosols, fireworks, and flammable liquids, aboard the aircraft. If you do not understand these restrictions contact your airline or go to http://www.faa.gov/about/initiatives/hazmat_safety/

Airline Conditions of Contract & Other Important Notices: Click Here
<table>
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<tr>
<th>Description</th>
<th>Amount</th>
<th>Tip</th>
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<tbody>
<tr>
<td></td>
<td>$38.20</td>
<td>$4.00</td>
<td>$42.20</td>
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Sale

 Merchant ID: 43276611
 Driver ID: 1585
 Record Num.: 0002

CHECKER/YELLOW CAB
316 MERIDIAN ROAD SE
CALGARY, AB T2A 1X2

Thank you.
www.checkerenterprise.com

Cardholder Copy
Return this copy for statement verification.

316 MERIDIAN ROAD SE
CALGARY, AB T2A 1X2
Sent from my iPhone

Begin forwarded message:

From: Square <noreply@messaging.squareup.com>
Date: February 4, 2015 at 9:04:07 PM PST
To: <dkenyon@ucalgary.ca>
Subject: Receipt from Yellow Cab Seattle #514
Reply-To: <r_o13vuqsgiyfgtr2ygzifuurt.rYUZ.hWIOfNIOj2eEX4fG.d05cb2402bff0dd12d7b72969e6c91f9f21f4125@reply.squareup.com>

$47.2

Custom Amount

Subtotal
Tip
From: Diane Kenyon
Sent: Sunday, February 08, 2015 9:00 PM
To: Elizabeth Karlzen
Subject: FW: Receipt from HolyLand

My receipt from hotel to airport.

From: Square <noreply@messaging.squareup.com>
Reply-To: "r_kvhyvcdgtykuzk3dlgues33m.rYUZ.TY4eodAgWGwng75b.d0742223e3dc717f6f8e10245c5f9c5f8e711245@reply.squareup.com"
Date: Sunday, February 8, 2015 at 7:22 PM
To: "dkenyon@ucalgary.ca" <dkenyon@ucalgary.ca>
Subject: Receipt from HolyLand

HolyLand

How was your experience?

$57.50

Limo Service (Limo)

Subtotal
Tip
**GRAND HYATT**

**INVOICE**

Payee  Diane Elizabeth Kenyon

Confirmation No.  5567244401

Group Name  

Booking No.  HWBHKE

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<table>
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<tr>
<th>Date</th>
<th>Description</th>
<th>Charges</th>
<th>Credits</th>
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<tr>
<td>02-04-15</td>
<td>Guest Room</td>
<td>234.00</td>
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<tr>
<td>02-04-15</td>
<td>Room Tax</td>
<td>36.50</td>
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<tr>
<td>02-04-15</td>
<td>Seattle Tourism Assessment</td>
<td>2.00</td>
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</tr>
<tr>
<td>02-05-15</td>
<td>Guest Room</td>
<td>234.00</td>
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<tr>
<td>02-05-15</td>
<td>Room Tax</td>
<td>36.50</td>
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<tr>
<td>02-05-15</td>
<td>Seattle Tourism Assessment</td>
<td>2.00</td>
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<tr>
<td>02-08-15</td>
<td>American Express</td>
<td></td>
<td>545.00</td>
</tr>
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<td>XXXXXXXXXXXX  17(1)</td>
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<tr>
<td></td>
<td>XXXXXXXXXXXX  X</td>
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<td></td>
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</tbody>
</table>

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Total  545.00  545.00

---

**WE HOPE YOU ENJOYED YOUR STAY WITH US!**

We trust you enjoyed your stay at the Grand Hyatt Seattle. Please let us know your thoughts at: SEAGH-Shared-MB-QUALITY@hyatt.com or contact us by telephone at (206) 774-1234

We thank you for your business and appreciate your loyalty.

For questions on your Gold Passport account, call 800-30-HYATT

For inquiries concerning your bill please call 888-586-4364

Please remit payment to:
Grand Hyatt Seattle
PO BOX 94706
Seattle, WA 98124-9428
Diane Elizabeth Kenyon

Date: 02-08-15
Time: 11:30
Room: 2017
Receipt #: 387161

**PAYMENT RECEIPT**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>02-08-15</td>
<td>American Express</td>
<td>545.00 USD</td>
</tr>
</tbody>
</table>

Guest Signature

Cashier 308

Grand Hyatt Seattle
721 Pine Street
Seattle, WA. 98101
206-774-1234
206-774-6120
PASSENGER TICKET AND BAGGAGE CHECK
SUBJECT TO CONDITIONS OF CONTRACT

ISSUED BY
ALASKA AIRLINES

NAME OF PASSENGER
NYON/DIANE ELIZAB

FARE BASIS

PLACE OF ISSUE

FLIGHT CLASS DATE TIME

NOT VALID FOR ** RETAIN THIS RECEIPT ***

BAGFEE-25

OVERRIDE AMT.

YCY A5 E2 .00RA501/00 0 C 025.00 END

PAX CODE

SIT

FARE

TOTAL

071251431053 027 2163579981 6

ALASKA AIRLINES

NAME OF PASSENGER

NYON/DIANE ELIZAB

ALGARY INTL AB

AS 2119 R 04FEB RA501/00 ATTL TACOMA

VALID FOR TRAVEL

027 2163579981 6
Diane Kenyon  
Vice President of University Relations  
University of Calgary  
2500 University Drive NW  
Unit A113  
Calgary AB T2N 1N4  
Canada

<table>
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<tr>
<th>Product</th>
<th>Fulfill Status</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Unit Discount</th>
<th>Unit Coupon</th>
<th>Adjustment</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>D_15DIST8-2015 CASE District VIII Conference - &quot;Together: Imagine. Innovate. Inspire.&quot;</td>
<td>Active</td>
<td>1</td>
<td>500.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>500.00</td>
</tr>
</tbody>
</table>

Shipping (CAD) : 0.00  
Tax/VAT/GST (CAD) : 0.00  
Order Total (CAD) : 500.00  
Paid or already charged to CC (CAD) : -500.00

**For shipped items, credit cards will be charged only after shipping.**

Credit Card Information:  
s.17(1)

Please see the final page of this document for payment information.
# Payment Information

Please return your payment and this page to the appropriate address below. Thank you.

<table>
<thead>
<tr>
<th>Customer: 00193515-0</th>
<th>Ship-To:</th>
<th>Balance Due (CAD): 0.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Order No: 1006528702</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## For All Payments

Make checks payable to Council for Advancement and Support of Education

### For Checks in US Dollars, mail to:

**CASE**  
Department 4022  
Washington, DC 20042-4022 USA

### For Checks in Canadian Dollars, mail to:

**CASE**  
C/O T46074  
PO Box 46074, STN A  
Toronto, ON M5W 4K9 Canada

### Credit Card

Pay online at [www.case.org](http://www.case.org) or call +1-202-328-2273

### Bank Transfer

Contact us at membersupportcenter@case.org

### For CASE Europe Events Only

Registered Charity No. 1042724  VAT No. GB 653 9861 93

#### Check/Cheque Europe

Make cheques payable to CASE Europe

**CASE**  
3rd Floor, Paxton House  
30 Artillery Lane  
London  
E1 7LS  
United Kingdom

**Credit Card Europe**

Pay online at [www.case.org](http://www.case.org) or call +44 207 448 9940

#### Bank Transfer GBP (£)

**Company Name:** CASE Europe  
**Address:** 3rd Floor  
Paxton House  
30 Artillery Lane  
London  
**E1 7LS**

**Tel:** +44 (0)20 7448 9940  
**Fax:** +44 (0)20 7377 5944

**Bank Name:** Barclays Bank Plc  
**Address:** Bloomsbury & Tottenham Court Road  
**Branch:** Bloomsbury & Chancery Lane Group  
P.O. Box 11345  
**LONDON**  
**W12 8GG**  
United Kingdom

**Sort Code:** 20 - 10 - 53  
**Account Name:** Council for Advancement and Support of Education (Europe)  
**Account No:** 30913545  
**IBAN No:** GB06 BARC 2010 5330 9135 45  
**SWIFT/BIC:** BARCGB22

#### Bank Transfer EURO (€)

**Company Name:** CASE Europe  
**Address:** 3rd Floor  
Paxton House  
30 Artillery Lane  
London  
**E1 7LS**

**Tel:** +44 (0)20 7448 9940  
**Fax:** +44 (0)20 7377 5944

**Bank Name:** Barclays Bank Plc  
**Address:** Bloomsbury & Tottenham Court  
**Branch:** Bloomsbury & Chancery Lane Group  
P.O. Box 11345  
**LONDON**  
**W12 8GG**  
United Kingdom

**Sort Code:** 20 - 10 - 53  
**Account Name:** Council for Advancement and Support of Education (Europe)  
**Account No:** 53360344  
**IBAN No:** GB96 BARC 2010 5353 3603 44  
**SWIFT/BIC:** BARCGB22

#### Bank Transfer SGD

**Account Name:** Council for Advancement & Support of Education - Asia Pacific  
**Account number:** 0-670558-002 (SGD)  
**Beneficiary Bank:** Citibank Singapore Ltd  
**Address:** 23 Church Street  
#02-01 Capital Square  
Singapore 049481

**Bank/Branch Code** : 7214/011  
**SWIFT Code:** CITISGSGCCB

#### Bank Transfer USD

**Account Name:** Council for Advancement & Support of Education - Asia Pacific  
**Account number:** 0-670558-029 (USD)  
**Beneficiary Bank:** Citibank Singapore Ltd  
**Address:** 23 Church Street  
#02-01 Capital Square  
Singapore 049481

**Bank/Branch Code** : 7214/011  
**SWIFT Code:** CITISGSGCCB

#### Bank Transfer AUD

**Account Name:** Council for Advancement & Support of Education - Asia Pacific  
**Account number:** 0-670558-037 (AUD)  
**Beneficiary Bank:** Citibank Singapore Ltd  
**Address:** 23 Church Street  
#02-01 Capital Square  
Singapore 049481

**Bank/Branch Code** : 7214/011  
**SWIFT Code:** CITISGSGCCB

### For CASE Asia-Pacific Events Only

ABN 62 199 262 528  Co. & GST Reg. No. 200714231E

#### Check/Cheque Asia-Pacific

Make checks payable to CASE Asia-Pacific

**CASE Asia-Pacific**  
11 Kent Ridge Drive  
Unit 05-03  
Shaw Foundation Alumni House  
Singapore 119244

**Credit Card**

Pay online at [www.case.org](http://www.case.org) or call +65-6778-3285

#### Bank Transfer SGD

**Account Name:** Council for Advancement & Support of Education - Asia Pacific  
**Account number:** 0-670558-002 (SGD)  
**Beneficiary Bank:** Citibank Singapore Ltd  
**Address:** 23 Church Street  
#02-01 Capital Square  
Singapore 049481

**Bank/Branch Code** : 7214/011  
**SWIFT Code:** CITISGSGCCB

#### Bank Transfer USD

**Account Name:** Council for Advancement & Support of Education - Asia Pacific  
**Account number:** 0-670558-029 (USD)  
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#02-01 Capital Square  
Singapore 049481

**Bank/Branch Code** : 7214/011  
**SWIFT Code:** CITISGSGCCB

#### Bank Transfer AUD

**Account Name:** Council for Advancement & Support of Education - Asia Pacific  
**Account number:** 0-670558-037 (AUD)  
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**Address:** 23 Church Street  
#02-01 Capital Square  
Singapore 049481

**Bank/Branch Code** : 7214/011  
**SWIFT Code:** CITISGSGCCB
## Proactive Disclosure of Expenses

Diane Kenyon, Vice-President (University Relations)

For the period of February 1, 2015 to March 31, 2015

### Detail for Travel Expenses

<table>
<thead>
<tr>
<th>Description/Purpose</th>
<th>Date</th>
<th>Destination</th>
<th>Type of Expense</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel to Edmonton to attend meetings with various provincial government officials.</td>
<td>February 18, 2015</td>
<td>Edmonton, Alberta</td>
<td>Airfare*</td>
<td>$376.48</td>
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<td>Other Transport**</td>
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<td>Hotel</td>
<td>$0.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Meals***</td>
<td>$0.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Other***</td>
<td>$39.90</td>
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<td></td>
<td>Total</td>
<td>$457.78</td>
</tr>
</tbody>
</table>

**Notes**
- Airfare*: Booking Ref.: RXXELT.
- Other Transport***: Ground transportation from home to Calgary airport.
- Other****: Travel Agency fee.
**URGENT - Please review your itinerary for accuracy immediately**

There may be costs associated with making changes; these costs will be your responsibility. Most airline tickets or vacation packages are not refundable. Call your travel agent for details. 24 HOUR EMERGENCY SERVICE IN CANADA AND USA CALL TOLL-FREE 1-855-817-8277 OR COLLECT 647-724-8277. PLEASE NOTE SOME CELL PHONE PROVIDERS DO NOT ALLOW FOR 1-800 CALLS IN SOME AREAS. WE RECOMMEND USING LANDLINE IN THESE SITUATIONS OR CALL COLLECT. YOUR UNIGLOBE RESCUE LINE ACCESS CODE IS 62XC. OR YOU CAN EMAIL AT CALLME.AT.TASS247.COM PLEASE MENTION YOUR RESCUE LINE ACCESS CODE IS 62XC.

TROUBLES CALLING FROM INTERNATIONAL http://www.howtocallabroad.com

<table>
<thead>
<tr>
<th>Passenger(s):</th>
<th>Booking Ref.:</th>
<th>RXXELT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kenyon/Diane Elizabeth</td>
<td>Agent:</td>
<td>Janna Sher</td>
</tr>
<tr>
<td>Ref: UNIV RELATIONS</td>
<td>Customer:</td>
<td>4032206449</td>
</tr>
<tr>
<td>Invoice No.:</td>
<td>Deliver:</td>
<td>UNIVERSITY OF CALGARY</td>
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<tr>
<td>1277510</td>
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<td>3638 24TH AVE NW</td>
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<tr>
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<td>CALGARY AB T2N 1N4</td>
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<tr>
<td>Thursday, February 12, 2015</td>
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</tr>
<tr>
<td>CALGARY AB T2N 1N4</td>
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<td>REF UNIV RELATIONS</td>
</tr>
</tbody>
</table>

*WITH UNIGLOBE YOU RECEIVED YOUR AC CORPORATE DISCOUNT $14.38

### AIR - Wednesday February 18 2015

**Air Canada Flight AC8134 Economy Class**  
**Operated By Air Canada Express - Jazz**  
*Check In With AIR CANADA EXPRESS - JAZZ*

<table>
<thead>
<tr>
<th>Depart:</th>
<th>Arrive:</th>
</tr>
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<tbody>
<tr>
<td>08:30, Wednesday, February 18</td>
<td>09:25, Wednesday, February 18</td>
</tr>
<tr>
<td>Calgary Intl. Airport</td>
<td>Edmonton Intl. Airport</td>
</tr>
<tr>
<td>Calgary, Alberta, Canada</td>
<td>Edmonton, Alberta, Canada</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Status:</th>
<th>Booking Code:</th>
<th>W</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>De Havilland DHC-8-400 Dash 8Q</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Duration:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0 hours 55 minutes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FF Number:</td>
<td></td>
<td>s.17(1)</td>
</tr>
<tr>
<td>ETicket No.:</td>
<td></td>
<td>0146774383220</td>
</tr>
<tr>
<td>Remarks:</td>
<td></td>
<td>You are booked in Flex class</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Turbo propeller plane used on this flight</td>
</tr>
</tbody>
</table>

### AIR - Wednesday February 18 2015

**Air Canada Flight AC8163 Economy Class**  
**Operated By Air Canada Express - Jazz**  
*Check In With AIR CANADA EXPRESS - JAZZ*

<table>
<thead>
<tr>
<th>Depart:</th>
<th>Arrive:</th>
</tr>
</thead>
<tbody>
<tr>
<td>18:00, Wednesday, February 18</td>
<td>18:53, Wednesday, February 18</td>
</tr>
<tr>
<td>Edmonton Intl. Airport</td>
<td>Calgary Intl. Airport</td>
</tr>
<tr>
<td>Edmonton, Alberta, Canada</td>
<td>Calgary, Alberta, Canada</td>
</tr>
</tbody>
</table>

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<td></td>
</tr>
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<td>Duration:</td>
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<td>0 hours 53 minutes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FF Number:</td>
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<td>Remarks:</td>
<td></td>
<td>You are booked in Flex class</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Turbo propeller plane used on this flight</td>
</tr>
</tbody>
</table>
# Invoice Details

<table>
<thead>
<tr>
<th>Transaction / Document</th>
<th>Base</th>
<th>Tax</th>
<th>GST/HST</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Processing Fee</td>
<td>38.00</td>
<td></td>
<td>1.90</td>
<td>39.90</td>
</tr>
<tr>
<td>Form of Payment: 5.17(1)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Air Canada / 014 6774383220</td>
<td>284.30</td>
<td>74.25</td>
<td>17.93</td>
<td>376.48</td>
</tr>
<tr>
<td>Form of Payment: 5.17(1)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Totals:</td>
<td>322.30</td>
<td>74.25</td>
<td>19.83</td>
<td>CAD 416.38</td>
</tr>
</tbody>
</table>

Total Charged to Credit Card: CAD 416.38
Balance Due: CAD 0.00

Invoice No: 1277510

* Please note that when paying by credit card all charges may not appear on the same credit statement. All charges will add up to the total as stated above.
* GST Registration Number - 822351896
Airline Conditions of Contract & Other Important Notices: Click Here
<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Description</th>
<th>Unit Cost</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item 1</td>
<td>20 units</td>
<td>Item 1 Description</td>
<td>$5.00</td>
<td>$100.00</td>
</tr>
<tr>
<td>Item 2</td>
<td>10 units</td>
<td>Item 2 Description</td>
<td>$7.50</td>
<td>$75.00</td>
</tr>
<tr>
<td>Subtotal</td>
<td></td>
<td></td>
<td></td>
<td>$175.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td>$175.00</td>
</tr>
</tbody>
</table>

***PASSING & COPY***
**Proactive Disclosure of Expenses**
Diane Kenyon, Vice-President (University Relations)
For the period of February 1, 2015 to March 31, 2015

---

**Detail for Non-Travel Expenses**

<table>
<thead>
<tr>
<th>Non-Travel Expenses-Item 3 Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>For</strong></td>
</tr>
<tr>
<td><strong>Description/Purpose</strong></td>
</tr>
<tr>
<td><strong>Date</strong></td>
</tr>
<tr>
<td><strong>Destination</strong></td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
</tr>
<tr>
<td><strong>Meals</strong></td>
</tr>
<tr>
<td><strong>Parking</strong></td>
</tr>
<tr>
<td><strong>Other</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

Notes

---
**CHECKER CABI**

**PASSANGER COPY**

**CHECKER CABI**

**CHECKER CABI**
CHE ECKER Y ELLOW CAB
316 HERIDIAN ROAD SE
CALGARR. AB 12A 1X2

Merchant ID: 4326500
Device ID: 5751
Record Num.: 0002

Sale

**s.17(1)**

Entr. Method: swiped

Total: CAD$ 22.20

2015/02/03  17:39:03

Item# 0000011

Aprrd. Code: 588968

Aprrd. Online

Batch#: 000000

TRN Ref #: 0028233920470606

**s.17(1)**

---

***PASSMBER COPY***

CHE ECKER Y ELLOW CAB:
JULIAN ID: 314-386-0123
PEOPLE ID: 432-789-0123
VEHICLE ID: 0987
DRIVER ID: 0987
GST ACCOUNT #: 927140225
TRIP NUMBER: 1

02-11-2015
START: 07:12
END: 07:15
DISTANCE: 1.00

TOTAL: $ 18.29
TAX: $ 0.00

TOTAL: $ 18.29

***PAASSENGER COPY***

CHECKER YELLOW CAB!

JULIAN ID: 927-140225
PEOPLE ID: 0987
VEHICLE ID: 1234
DRIVER ID: 1234
GST ACCOUNT #: 564442
TRIP NUMBER: 1

02-11-2015
START: 07:12
END: 07:15
DISTANCE: 1.00

TOTAL: $ 18.29
TAX: $ 0.00

TOTAL: $ 18.29

***PAASSENGER COPY***

CHECKER YELLOW CAB!
CHECKER/YELLOW CAB
315 MERIDIAN ROAD SE
CALGARY, AB T2A 1X2

Merchant ID: 4327651L
Driver ID: 3257
Record Num.: 0002

Sale

Entry Method: Swiped

Amount: $ 13.00
Tip: $ 1.95
Total: CAD$ 14.95
2015/02/26 07:05:23
I # 006201 Appr Code: S88279
Approv: Online Batch #: 000159
TAT Ref #: 06285823351087

DESCRIPTION: _________

THANK YOU
CHECKER/YELLOW CAB
315 MERIDIAN ROAD SE
CALGARY, AB T2A 1X2

VEHICLE ID. TRIP NUMBER. 1303
CHECKER/YELLOW CAB
15 MERIDIAN ROAD SE
CALGARY, AB T2A 1X2

REPRINT

Merchant ID: 4327651L
Driver ID: 9645
Record Num.: 0002

Sale

Entry Method: Swiped

Amount: $ 20.60
Tip: $ 3.09
Total: CAD$ 23.69
2015/02/27 14:02:42
Inv #: 006221 Appr Code: S62954
Approv: Online Batch #: 000159
TAT Ref #: 06285823351087

xxAPASSANGER COPYxxx
### Non-Travel Expenses-Item 4 Detail

<table>
<thead>
<tr>
<th>For</th>
<th>Diane Kenyon, Vice-President (University Relations)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description/Purpose</td>
<td>Breakfast meeting with staff, Kenyon plus 1.</td>
</tr>
<tr>
<td>Date</td>
<td>January 9, 2015</td>
</tr>
<tr>
<td>Destination</td>
<td>Calgary, Alberta</td>
</tr>
<tr>
<td>Type of Expense</td>
<td>Amount</td>
</tr>
<tr>
<td>---------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>Meals</td>
<td>$32.34</td>
</tr>
</tbody>
</table>

Notes
THE DAIRY LANE CAFE
319 19 ST NW
CALGARY AB

CARD
CARD TYPE INTERAC
ACCOUNT TYPE CHEQUING
DATE 2015-01-09
TIME 08:39:30
RECEIPT NUMBER C820005894-001-223-008-0

PURCHASE AMOUNT $29.40
TIP $2.94
TOTAL $32.34

Dairy Lane Cafe
Order #: 1-61539
Table 4
3 Guests
Server: AM
Cashier: AM
Register: Receipt (receipt)
2015-01-09 08:37:30

1 Veggie 14.00
- No Toast - No Side
1 Disc Fruit 0.00
1 Toast 3.25
- Multigrain
1 Small Fruit 4.75
2 Bottomless Coffee 6.00

Subtotal: 28.00
Sales Tax (5% of 28.00): 1.40
Total: 29.40

Amount Due: 29.40

Dairy Lane Cafe
319 19 ST NW
Calgary, Alberta T2N 2J2
Canada
403.283.2497
info@dairylanecafe.ca
www.dairylanecafe.ca
Manager: GST 863954574

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