Overview

<table>
<thead>
<tr>
<th>Item #</th>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>September 6–15, 2013</td>
<td>China: Travel to China to support university initiatives: meetings with government, university, business and community members, and host at Alumni Events.</td>
<td>$11932.24</td>
</tr>
<tr>
<td>2.</td>
<td>October 4–5, 2013</td>
<td>Edmonton: Travel to Edmonton for Alberta Economic Summit.</td>
<td>$1186.86</td>
</tr>
<tr>
<td>3.</td>
<td>October 16–17, 2013</td>
<td>Regina: Travel to Regina for Public Policy Forum Annual Western Dinner.</td>
<td>$650.52</td>
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</table>
Detail for Travel Expense

<table>
<thead>
<tr>
<th>Travel Expense – Item 1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>For</strong></td>
</tr>
<tr>
<td><strong>Details</strong></td>
</tr>
<tr>
<td><strong>Date</strong></td>
</tr>
<tr>
<td><strong>Location</strong></td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
</tr>
<tr>
<td><strong>Amount</strong></td>
</tr>
<tr>
<td><strong>Notes</strong></td>
</tr>
</tbody>
</table>

(Attach scanned receipts for Expense – Item 1)
**URGENT** - Please review your itinerary for accuracy immediately**

There may be costs associated with making changes; these costs will be your responsibility. Most airline tickets or vacation packages are not refundable. Call your travel agent for details.

Passenger(s): Kenyon/Diane Elizabeth  
Ref: UNIV RELATIONS

Invoice No.: 272061
Date: Friday, August 23, 2013
Billing: UNIVERSITY OF CALGARY  
3838 24TH AVE NW  
CALGARY AB T2N 1N4  
REF UNIV RELATIONS

Booking Ref.: YY5BGX
Agent: Tracy Oswald  
Customer: 4032206449
Deliver: UNIVERSITY OF CALGARY  
3838 24TH AVE NW  
CALGARY AB T2N 1N4  
REF UNIV RELATIONS

- Your Travel Arranger is pleased to deliver your complete itinerary through TripCase. [Click here](#) to access your reservation on the web or a mobile device.
- To forward itinerary to TripIt, Worldmate, Tripcase or Blackberry Travel: [Click Here](#)
- Add your itinerary to your calendar (ICS): [Click Here](#) (for use with PC and MAC and accessible via website and mobile device)
- Add your itinerary to your calendar (with Infuzer): [Click Here](#)
- Use Mileblaster to consolidate all your frequent flyer and loyalty programs: [Click Here](#)
- [Click here](#) to reserve your parking and take advantage of exclusive rates and offers with Park2Go and UNIGLOBE Beacon Travel - use coupon #10163 to receive a 20% discount
- The Total Carbon Emissions for your flight(s) are 2307.60kgs and it would cost $103.84 to offset them. Please visit our website for more details. [Click here](#)
- Attention: You are travelling to an International Destination and may require a VISA or additional documentation. [Click Here](#) to check information about travel documents for the places you will be visiting.

- Destination information and entry requirements for CHINA
- Destination information and entry requirements for HONG KONG

**Air - Friday September 6 2013**

<table>
<thead>
<tr>
<th>Depart:</th>
<th>10:10, Friday, September 6</th>
<th>Arrive:</th>
<th>10:44, Friday, September 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location:</td>
<td>Calgary Intl. Airport</td>
<td>Location:</td>
<td>Vancouver Intl Airport-Terminal Main</td>
</tr>
<tr>
<td>Location:</td>
<td>Calgary, Alberta, Canada</td>
<td>Location:</td>
<td>Vancouver, British Columbia, Canada</td>
</tr>
</tbody>
</table>

| Status: | Confirmed |
| Equipment: | EMBRAER 190 |
| Duration: | 1 hours 34 minutes |
| FF Number: | S. 17(1) |

| Booking Code: | B |
| Stops: | Non-stop |
| Seat: | 14C Confirmed |
| Meal: | None |

**Weather - Flight Status (up to 2 days ahead) - Dining Reservations**
Air Canada Flight AC29 Economy Class

Depart: 11:50, Friday, September 6
Vancouver Intl Airport-Terminal Main
Vancouver, British Columbia, Canada

Arrive: 14:10, Saturday, September 7
Capital Airport-Terminal 3
Beijing, China

Status: Confirmed
Equipment: BOEING 767-300/300ER
Duration: 11 hours 20 minutes
FF Number: s_17(1)
Booking Code: B
Stops: Non-stop
Seat: 13H Confirmed
Meal: Lunch, Meal

---

HOTEL - Saturday September 7 2013
Shangri la Beijing

Check In: Saturday, September 7
Address: 29 Zizhuyuan Road
Beijing 100089
Phone: 86-10-66412211
Rate: CNY1250 plus taxes and/or additional fees

Check Out: Thursday, September 12

Status: Confirmed
No. of Rooms: 1
No. of Nights: 5
Room Description: D RADIUS UNRESTRICTED RATE D GARDEN Wing Superior 1 King CI D FREE WIRED INTERNET N Wi-Fi AC TSC 902 TTL SURCHARGE TP 6912 CNY APPROX TD INCLUDES TAXES AND SURCHARGES
Cancel Policy: 1 day prior to arrival
Guaranteed for late arrival: Yes
Additional Info: Nsmkg king request late check out
Remarks: Valid credit card in the name of the guest is required

---

HOTEL - Thursday September 12 2013
Sheraton Hong Kong Hotel Tower

Check In: Thursday, September 12
Address: 20 Nathan Road-Kowloon
Hong Kong CN
Phone: 852-2369-1111
Rate: HKD2900 plus taxes and/or additional fees

Check Out: Monday, September 16

Status: Confirmed
No. of Rooms: 1
No. of Nights: 4
Room Description: D 1K WTT: RADIUS D DELUXE NON-SMOKING:SWEET SLEEP D CITYVIEW:1 POD DOCKING STATION TTX 1160 TTL TAX TP 12760 HKD APPROX TD INCLUDES TAXES AND SURCHARGES
Cancel Policy: 1 day prior to arrival
Guaranteed for late arrival: Yes
Additional Info: Nsmkg king
Remarks: Valid credit card in the name of the guest is required

---

Air - Sunday September 15 2013
Air Canada Flight AC8 Economy Class

Depart: 19:50, Sunday, September 15
Hong Kong Intl Airport-Terminal 1
Hong Kong, Hong Kong

Arrive: 16:35, Sunday, September 15
Vancouver Intl Airport-Terminal Main
Vancouver, British Columbia, Canada
**Flight Details**

- **Depart:** 18:00, Sunday, September 15
  - Vancouver Intl Airport-Terminal Main
  - Vancouver, British Columbia, Canada

- **Arrive:** 20:25, Sunday, September 15
  - Calgary Intl Airport
  - Calgary, Alberta, Canada

- **Equipment:** EMBRAER 190
- **Duration:** 1 hour 25 minutes
- **Seat:** 13C Confirmed
- **Meal:** None

**Invoice Details**

<table>
<thead>
<tr>
<th>Transaction / Document</th>
<th>Base</th>
<th>Tax</th>
<th>GST/HST</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
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<td>38.00</td>
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<td>39.90</td>
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<td>Form of Payment:</td>
<td>s. 17(1)</td>
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<td></td>
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<tr>
<td>Air Canada / 014 4149631351</td>
<td>5125.00</td>
<td>349.20</td>
<td>1.50</td>
<td>5475.70</td>
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<tr>
<td>Totals</td>
<td>5163.00</td>
<td>349.20</td>
<td>3.40</td>
<td>CAD 5515.60</td>
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**Baggage Fees & Allowances**

Baggage charges may apply. Baggage allowance, specific size and weight restrictions vary between airlines. Please visit the airline’s website or contact the airline directly for details.

- **Air Canada** or call 1-888-247-2262

**Important Information**

- Approved by Elizabeth Cannon
- Please check in at least 3 hours prior to departure. Late check-in may result in the loss of seat/reservation check in cut off time varies per carrier. Confirm with your carrier to avoid denied boarding.
- A valid passport is required for your journey. Please see link for more info [www.ptc.gc.ca](http://www.ptc.gc.ca/)
- 24-hour emergency service in Canada and USA -Call toll-Free 1-855-817-8277 or collect 647-724-8277. Please note some cell phone providers do not allow for international calls in some areas. We recommend using -Landline in these situations or call collect. -Your UNIGLOBE rescue line access code is 62XC. Or you can email at callme@tass247.com -Please mention your rescue line access code is 62XC emergency travel assistant collect in China/Hong Kong 905-824-8277.
- Your reservation number with Air Canada is nnp4q5. Air Canada contact phone number is 1-888-247-2262
- Air Canada will notify you of last minute flight changes if you register your flights up to 30 days prior to departure. For more information visit [www.aircanada.com](http://www.aircanada.com) /en/travelinfo/traveller/mobile/notification.html
- Baggage charges may apply. For more info, please visit AirCanada -www.aircanada.com baggage allowance-Specific size/weight restrictions vary between airlines. Excess charges may apply if exceeded. Passport must be valid at least 6 months before departure
- Passengers may carry travel sized toiletries or liquids 3 oz or less through security check points. They must fit in one quart sized, clear plastic zip-top bag. Visit [www.caatsa-acsta.gc.ca](http://www.caatsa-acsta.gc.ca)
- For required vaccinations and travel health information visit [www.phac-aspc.gc.ca](http://www.phac-aspc.gc.ca)
- This is an electronic ticket valid only on issuing airline.
- Passport and Ekit itinerary required for check in. Boarding cards required prior to entering security.
- View your itinerary at [www.virtuallythere.com](http://www.virtuallythere.com) use your last name and trip locator YYBGGX insurance offered and declined

Invoice No: 272661
Passenger(s): Kenyon/Diane Elizabeth Ref: UNIV RELATIONS
Booking Ref.: YYSGX
Invoice No.: 274225
Agent: Tracy Oswald
Date: Thursday, December 5, 2013
Customer: 4032206449
Billing: UNIVERSITY OF CALGARY 3838 24TH AVE NW CALGARY AB T2N 1N4
Deliver: UNIVERSITY OF CALGARY 3838 24TH AVE NW CALGARY AB T2N 1N4
REF UNIV RELATIONS

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<table>
<thead>
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<th>Tax</th>
<th>GST/HST</th>
<th>Total</th>
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<tr>
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<td>38.00</td>
<td>1.90</td>
<td></td>
<td>39.90</td>
</tr>
<tr>
<td>Cathay Pacific F / 160 4149815393</td>
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<td>597.24</td>
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<td></td>
<td></td>
<td></td>
<td>s. 17(1)</td>
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<tr>
<td>Form of Payment:</td>
<td></td>
<td></td>
<td></td>
<td>s. 17(1)</td>
</tr>
<tr>
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<td>593.00</td>
<td>42.24</td>
<td>1.90</td>
<td>CAD 637.14</td>
</tr>
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</table>

Total Charged to Credit Card: CAD 637.14
Balance Due: CAD 0.00

Baggage Fees & Allowances
Baggage charges may apply. Baggage allowance, specific size and weight restrictions vary between airlines. Please visit the airline’s website or contact the airline directly for details.

- Air Canada or call 1-888-247-2262
- Cathay Pacific or call CA-1-800-268-6868, US-1-800-233-2742

Important Information
- Approved by elizabeth cannon
• Please check in at least 3 hours prior to departure. Late checkin may result in the loss of seat/reservation check in cut off time varies per carrier. Confirm with your carrier to avoid denied boarding.

• A valid passport is required for your journey. Please see link for more info www.pptic.gc.ca/

• 24 hour emergency service in Canada and usa -Call toll-Free 1-866-817-8277 or collect 647-724-8277. -Please note some cell phone providers do not allow for -1-800 calls in some areas. We recommend using -Landline in these situations or call collect. -Your UNIGLOBE rescue line access code is 62XC. -Or you can email at callme@tass247.com -Please mention your rescue line access code is 62XC emergency travel assist collect in china/hong Kong 905-824-8277.

• Your reservation number with Air Canada is nlp4q5. Air Canada contact phone number is 1-888-247-2262

• Air Canada will notify you of last minute flight changes if you register your flights up to 30 days prior to departure. For more information visit www.aircanada.com/en/travelinfo/traveller/mobile/notification.html

• Baggage charges may apply. For more info. Please visit Air Canada-www.aircanada.com baggage allowance-Specific size/weight restrictions vary between airlines. Excess charges may apply if exceeded. Passport must be valid at least 6 months before departure

• Passengers may carry travel sized toiletries or liquids 3 oz or less through security check points. They must fit in one quart sized, clear plastic zip-top bag. Visit www.cats-a-csqa.gc.ca.

• For required vaccinations and travel health information visit www.phac-aspc.gc.ca

• This is an electronic ticket valid only on issuing airline.

• Passport and Elit itinerary required for check in. Boarding cards required prior to entering security.

• View your itinerary at www.variuallythere.com use your last name and trip locator YYSBGK insurance offered and declined

• Your reservation number with cathay pacific is ZQPX4R.

• Freq. Flyer nbr for cathay pacific not provided emergency travel assist in Hong Kong call collect 905-824-8277

Invoice No: 274225

Airline Conditions of Contract & Other Important Notices Click Here

• Please note that when paying by credit card all charges may not appear on the same credit statement. All charges will add up to the total as stated above.

• GST Registration Number - 822351896
Four Seasons Hotel Beijing

OPUS BAR

4032 Selma Sha

52/1 9399
11 SEP '13 19:20

<table>
<thead>
<tr>
<th>Item</th>
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<th>Amount</th>
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<tbody>
<tr>
<td>2</td>
<td>阿拉斯加鳕鱼 - Black Cod</td>
<td>470.00</td>
</tr>
<tr>
<td>1</td>
<td>和牛短肋 - Short Ribs</td>
<td>210.00</td>
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<tr>
<td>1</td>
<td>鸭油法炸 - Duck Fat Fries</td>
<td>65.00</td>
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Food: 745.00
15% Surcharge: 112.00

Total: 857.00

148.52 CAD
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<tr>
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<td>Grill 79-Lunch Food</td>
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<tr>
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<td>Grill 79-Lunch Non Alc Bev</td>
<td></td>
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<td>88.00</td>
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<td>09/09/13</td>
<td>Grill 79-Lunch Svc Charge</td>
<td></td>
<td>13:47</td>
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<td>Package Room Charge</td>
<td>11694731</td>
<td>02:24</td>
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<tr>
<td>09/09/13</td>
<td>Service Charge</td>
<td></td>
<td>02:24</td>
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<td>10/09/13</td>
<td>Package Room Charge</td>
<td>11743038</td>
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<td>11/09/13</td>
<td>Tel-IDD</td>
<td>Line[00:28:10]</td>
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<tr>
<td>12/09/13</td>
<td>Transportation-Port Transfer</td>
<td>3807</td>
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<tr>
<td>12/09/13</td>
<td>CC-American Express</td>
<td></td>
<td>06:54</td>
<td>14,187.80</td>
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</table>

Folio No. : 81901
Room No. : 7314
Person(s) : 1
Arrival : 07/09/13 16:14
Departure : 12/09/13 06:54
Cashier No. : FOMORPHEUS / 41
Page No. : 1 of 2

China World Summit Wing, Beijing 12/09/13 06:55

2,453.50 CAD
<table>
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<tr>
<th>DATE</th>
<th>TEXT</th>
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<th>CREDITS</th>
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<tbody>
<tr>
<td></td>
<td>14,187.80</td>
<td>14,187.80</td>
</tr>
</tbody>
</table>

Balance: 0.00 RMB

2,453.50 CAD
中国北京建国门外大街一号 邮编:100004 电话: (86-10) 6505 2299
No. 1 Jianguomenwai Avenue, Beijing 100004, China TEL: (86-10) 6505 2299

中国银行
Bank of China

CHINA WORLD SUMMIT WING BEIJING

商户名称 (Merchant): 北京国贸大酒店
Merchant ID: 104110070112464
操作员 (User ID): CommUser
卡号 (Card Number): 5 17(1)
批次号 (Batch No.): 070912
查询号 (Invoice No.): 010165
参考号 (Ref. No.): 325476554366
交易类型 (Tran. Type): 授权完成 (AUTH COMPLETION)
金额 (Amount/RMB): 14187.80

本人确认以上交易，同意将其记入本卡账户。
I ACKNOWLEDGE SATISFACTORY RECEIPT OF RELATIVE GOODS/SERVICES.
<table>
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<tr>
<th>台号</th>
<th>TABLE: 17A</th>
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<tbody>
<tr>
<td>日期</td>
<td>Date:09/09/13</td>
</tr>
<tr>
<td>时间</td>
<td>Time:13:34</td>
</tr>
<tr>
<td>员工</td>
<td>Staff: Li</td>
</tr>
<tr>
<td>盖章</td>
<td>Cover: 1</td>
</tr>
<tr>
<td>Print</td>
<td>1</td>
</tr>
<tr>
<td>Check#:</td>
<td>516053</td>
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<table>
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<td>午餐套餐180</td>
<td>180.00</td>
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<td></td>
<td>Set meal-Lunch 180</td>
<td></td>
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<tr>
<td>1</td>
<td>波多黎各矿泉水</td>
<td>88.00</td>
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<td></td>
<td>Badoit 750ml</td>
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</table>

小计 Sub-Total: 268.00
服务费 15% S.C.: 40.00
总计 Total: 308.00

13:35
Tips: 0

房号/账号: 7314
姓名/公司: KENYAN

Please Sign Here
DM / ER / BP / EP / EL / CL

多谢惠顾 请再光临
Thank You
CATHAY PACIFIC AIRWAYS

KENYON/DIANEELIZ

NOT VALID FOR TRANSPORTATION

EXCESS WEIGHT 48 KG
RATE PER KG/PIECE 61.45

ROUTING PEK CX 0347 HKG
CNY 2950

CNY 2950

PASSENGER RECEIPT
12SEP13 PEK100
3768
PSNR TICKET

CATHAY PACIFIC
EXCESS BAGGAGE TICKET

THIS IS YOUR RECEIPT
FOR CONDITIONS OF CONTRACT - SEE PASSENGER TICKET AND BAGGAGE CHECK

NOT VALID FOR TRAVEL

CNY2,950.00
NO SIGNATURE REQUIRED

I AGREE TO PAY THE ABOVE TOTAL AMOUNT ACCORDING TO LAI HOOH REPELLENT.

Diane Kenyon
S10.14 CAD

6G
CATHAY PACIFIC AIRWAYS

KOESTER/SARAHMICH
**NOT VALID FOR**
**TRANSPORTATION**

EXCESS WEIGHT 27KG
RATE PER KG/PIECE 61.48

ROUTING PEK CX 0347 HND
CNY 1660

CNY 1660

CATHAY PACIFIC AIRWAYS

PASSenger RECEIPT
12SEP13  PEK100

3768
PSOR TICKET

EXCESS BAGGAGE

FOR CONDITIONS OF
 CONTRACT - SEE
PASSENGER TICKET AND
BAGGAGE CHECK

NOT VALID FOR TRAVEL

CNY 1660

160  2601059317  6  XXXXXXXXX

CNY 1660

X61109

2013/09/12 09100148 ASIA

向东

TOTAL:
CNY 1,660.00

NO SIGNATURE REQUIRED

I AGREE TO PAY THE ABOVE TOTAL AMOUNT
ACCORDING TO CARD ISSUER AGREEMENT.

Internal Staff
Sven Kauser
287.05 CAD
Ms. Diane E Kenyon  
Canada

Room No.  : 1546
Arrival  : 09/12/13
Departure  : 09/15/13
Page No.  : 1 of 1
Re-printed  : 09/15/13 10:43:03
Membership  : s. 17(1)
TA Voucher  : YYSBGX
Cashier  : TSA-KW
Invoice No.  : 1472174
Email Address  : s. 17(1)

As a Starwood Preferred Guest member, your Starpoints for this stay will be credited shortly.

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Reference</th>
<th>Debit HKD</th>
<th>Credit HKD</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/12/13</td>
<td>Transportation - Hotel</td>
<td>00:08 059626</td>
<td>470.00</td>
<td></td>
</tr>
<tr>
<td>09/12/13</td>
<td>Transportation - Hotel</td>
<td>00:36 057826</td>
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<td>2,900.00</td>
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<tr>
<td>09/12/13</td>
<td>Service Charge</td>
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<td>290.00</td>
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<td>Transportation - Hotel</td>
<td>17:17 059635</td>
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<tr>
<td>09/13/13</td>
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<td>2,900.00</td>
<td></td>
</tr>
<tr>
<td>09/13/13</td>
<td>Service Charge</td>
<td></td>
<td>290.00</td>
<td></td>
</tr>
<tr>
<td>09/13/13</td>
<td>Room Supplement</td>
<td></td>
<td>500.00</td>
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<tr>
<td>09/13/13</td>
<td>Svc (Sup)</td>
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<tr>
<td>09/14/13</td>
<td>Room Charge</td>
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<td>2,900.00</td>
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<tr>
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<td>Service Charge</td>
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</tr>
<tr>
<td>09/14/13</td>
<td>Room Supplement</td>
<td></td>
<td>500.00</td>
<td></td>
</tr>
<tr>
<td>09/14/13</td>
<td>Svc (Sup)</td>
<td></td>
<td>50.00</td>
<td></td>
</tr>
<tr>
<td>09/15/13</td>
<td>American Express</td>
<td></td>
<td></td>
<td>12,330.00</td>
</tr>
</tbody>
</table>

1,084.65 CAD

Thank you for selecting Sheraton Hong Kong Hotel & Towers.

Guest Signature:

Please if your bill is to be charged to any approved credit card the signature below is deemed to have been made on the applicable credit voucher.
I agree that my liability for this bill is not waivered and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of the charges.
All SPG members may choose to redeem their Starpoints as full/partial payment towards their hotel bill. It’s simple and easy.
Redemption Rate: 375 Starpoints = US$5 = HK$37
Please clear your in-room safe deposit box before checking out.

Sheraton Hong Kong Hotel & Towers is operated by Starwood Asia Pacific Hotels & Resorts Pte. Ltd. as agent for Consolidated Hotels Limited
<table>
<thead>
<tr>
<th>CARD NO:</th>
<th>17(1)</th>
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</thead>
<tbody>
<tr>
<td>CARD TYPE:</td>
<td>AMEX</td>
</tr>
<tr>
<td>TRANS:</td>
<td>OFFLINE</td>
</tr>
<tr>
<td>CATCH NO:</td>
<td>000111 REF: 320025</td>
</tr>
<tr>
<td>REM:</td>
<td></td>
</tr>
<tr>
<td>APP CODE:</td>
<td>73</td>
</tr>
<tr>
<td>HOTEL EXPENSES TOTAL</td>
<td>HKD 12330.00</td>
</tr>
</tbody>
</table>

I agree to be bound by the card interest-free instalments loan terms and conditions printed reverse.
ALLIED LIMO ASSOCIATED
307 11 AVENUE NE T2E2N4
CALLAGARY  AB
9320-0000710

PURCHASE

03-16-2011  00:36:50
Acct # 5.17(1)  S
Exp Date /// Card Type All
Name: O KENYON

Trace # 740012
FVZ164063169
Inv # 1968
Auth # 583531  RIN  00107663

Purchase $49.60
Tip $7.00
Total $56.60

Retain this copy for your records
Customer copy

403-293-9555
www.callsylimo.com
# Sterling Limousine Inc.

151 Woodside Circle SW  
Calgary, AB  T2W 3K1  
Canada

## Invoice

<table>
<thead>
<tr>
<th>Number</th>
<th>2252</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>930/2013</td>
</tr>
<tr>
<td>Account No.</td>
<td>930/2013</td>
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</tbody>
</table>

**Bill To**

Ms. Diane Kenyon  
University Of Calgary  
A113- 2500 University Drive NW  
Calgary, AB  T2N 1N4

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Hours</th>
<th>Rate</th>
<th>Grat.</th>
<th>GST</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/06/2013</td>
<td>07:45 am - s. 17(1) to Calgary Airport, (Conf. # 016758).</td>
<td></td>
<td>$66.00</td>
<td>✔</td>
<td>✔</td>
<td>$66.00</td>
</tr>
</tbody>
</table>

Sub Total: $66.00

Gratuity 15.00% on $66.00: $9.90

GST: 5.00% on $75.90: $3.80

Total: $79.70

Amount Paid: $0.00

Amount Due: $79.70

GST No. 80552-2281 RT0001

Making Service Taste Better...

(i) WWW.STERLINGLIMO.CA  
(E) INFO@STERLINGLIMO.CA  
(P) 403.829.4706
ONETERRA Immigration & Visa Services Ltd
200, 1324-17 Avenue SW
Calgary

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Description</th>
<th>Amount</th>
<th>Tax</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diane Kenyon</td>
<td>Professional Fee for Visa Application</td>
<td>199.00</td>
<td>G</td>
</tr>
<tr>
<td></td>
<td>Cost Recovery - Chinese Consulate Service Fee</td>
<td>100.00</td>
<td>E</td>
</tr>
<tr>
<td></td>
<td>Cost Recovery - Chinese Consulate Service Fee</td>
<td>86.00</td>
<td>G</td>
</tr>
<tr>
<td></td>
<td>Cost Recovery - Courier</td>
<td>4.21</td>
<td>G</td>
</tr>
</tbody>
</table>

PO# 641624

Sales Tax Summary

| GST/HST No. | 814354502 |

Total

$394.22
Proactive Disclosure of Expenses
Diane Kenyon, Vice-President (University Relations)
For the period of October 1, 2013 – November 30, 2013

Detail for Travel Expense

<table>
<thead>
<tr>
<th>Travel Expense – Item 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>For</td>
</tr>
<tr>
<td>Details</td>
</tr>
<tr>
<td>Date</td>
</tr>
<tr>
<td>Location</td>
</tr>
<tr>
<td>Type of Expense</td>
</tr>
<tr>
<td>Amount</td>
</tr>
<tr>
<td>Notes</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

(Attach scanned receipts for Expense – Item 2)
Exclusive Travel Offers
for employees and families of our
corporate clients.

**URGENT - Please review your itinerary for accuracy immediately**
There may be costs associated with making changes; these costs will be your responsibility.
Most airline tickets or vacation packages are not refundable. Call your travel agent for details.

<table>
<thead>
<tr>
<th>Passenger(s):</th>
<th>Kenyon/Diane Elizabeth Ref: UNIV/RELATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invoice No.:</td>
<td>254713</td>
</tr>
<tr>
<td>Date:</td>
<td>Tuesday, October 1, 2013</td>
</tr>
<tr>
<td>Billing:</td>
<td>UNIVERSITY OF CALGARY 3838 24TH AV NW CALGARY AB T2N 1N4 REF UNIV RELATIONS</td>
</tr>
<tr>
<td>Booking Ref.:</td>
<td>AJX0VA</td>
</tr>
<tr>
<td>Agent:</td>
<td>Tracy Oswald</td>
</tr>
<tr>
<td>Customer:</td>
<td>D4032206449</td>
</tr>
<tr>
<td>Deliver:</td>
<td>UNIVERSITY OF CALGARY 3838 24TH AV NW CALGARY AB T2N 1N4 REF UNIV RELATIONS</td>
</tr>
</tbody>
</table>

- Your Travel Arranger is pleased to deliver your complete itinerary through TripCase.
- To forward itinerary to TripIt, Worldmate, TripCase or Blackberry Travel: Click Here
- Click Here to access your reservation on the web or a mobile device.
- Add your itinerary to your calendar (ICS): Click Here (for use with PC and MAC and accessible via website and mobile device)
- Add your itinerary to your calendar (with Infuzer): Click Here
- Use Milefinder to consolidate all your frequent flyer and loyalty programs: Click Here
- Click here to reserve your parking and take advantage of exclusive rates and offers with Park2Go and UNIGLOBE Beacon Travel - use coupon #10193 to receive a 20% discount
- The Total Carbon Emissions for your flight/s are 56.24kgs and it would cost $2.53 to offset them. Please visit our website for more details. Click here

**AIR - Friday October 4 2013**

<table>
<thead>
<tr>
<th>Air Canada Flight AC8225 Economy Class Operated By Air Canada Express - Jazz Check In With AIR CANADA EXPRESS - JAZZ</th>
<th>Check In Confirmation: NW8658V (94 Hours Prior)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depart: 19:30, Friday, October 4 Calgary Intl. Airport Calgary, Alberta, Canada</td>
<td>Arrive: 20.17, Friday, October 4 Edmonton Intl. Airport Edmonton, Alberta, Canada</td>
</tr>
<tr>
<td>Status: Confirmed</td>
<td>Booking Code: Y</td>
</tr>
<tr>
<td>Equipment: De Havilland DHC-8-400 Dash 8Q</td>
<td>Stops: Non-stop</td>
</tr>
<tr>
<td>Duration: 0 hours 47 minutes</td>
<td>Seat: Selection Unavailable At Time Of Booking.</td>
</tr>
<tr>
<td>Meal: None</td>
<td>ETicket No.: 0144150794952</td>
</tr>
<tr>
<td>Remarks: Check airline website 24 hours prior to flight for prefer Check airline website 24 hours prior to flight for preferred seat Turbo propeller plane used on this flight</td>
<td></td>
</tr>
</tbody>
</table>

**HOTEL - Friday October 4 2013**

<table>
<thead>
<tr>
<th>WESTIN The Westin Edmonton</th>
<th>Check In Confirmation: C87568991B</th>
</tr>
</thead>
</table>
• Your reservation number with Air Canada is n6wqqv. Air Canada contact phone number is 1-888-247-2262
• Please check in 90 minutes prior to departure. Late checkin may result in the loss of seat/reservation check in cut off time is 45 minutes prior to departure.
• Government-Issued picture ID is required or two pieces of government-issued ID which show name/ date of birth/gender. This now includes passengers who appear to be between 12 and 17 years of age. www.passengerprotection.gc.ca/identity.html
• Name changes not permitted for Air Canada ticket. Advance seat selection is available for no fee. Aeroplan members earn 125 percent status miles.
• Air Canada will notify you of last minute flight changes if you register your flights up to 30 days prior to departure. For more information visit www.aircanada.com/en/travelinfo/traveller/mobile/notification.html
• Baggage charges may apply. For more info. please visit the airlines website to see the exact charges. Baggage allowance-Specific size/weight restrictions vary between airlines. Excess charges may apply if exceeded.
• Passengers may carry travel sized toiletries or liquids 3 oz or less through security check points. They must fit in one quart sized, clear plastic zip-top bag. Visit www.catte-scca.gc.ca.
• This is an electronic ticket valid only on issuing airline.
• Photo ID and Ekit itinerary required for check in. Boarding cards required prior to entering security.
• Freq. Flyer nbr for Air Canada not provided
• View your itinerary at virtuallythere.com use your last name and trip locator AJXCVA
• 24 hour emergency service in Canada and use -Call toll-Free 1-888-817-8277 or collect 647-724-8277. -Please note some cell phone providers do not allow for -1-800 calls in some areas. We recommend using -Landline in those situations or call collect. -Your UNIGLOBE rescue line access code is 82XC. -Or you can email at csline@tass247.com. -Please mention your rescue line access code is 82XC.

Invoice No: 284713

Airline Conditions of Contract & Other Important Notices Click Here

• Please note that when paying by credit card all charges may not appear on the same credit statement. All charges will add up to the total as stated above.
• GST Registration Number - 822351696
Check In: Friday, October 4
Address: 10135 100th Street
Edmonton AB T5J 0N7
Phone: 1-780-428-3638
Rate: CAD211.20 plus taxes and/or additional fees

Status: Confirmed
No. of Nights: 1
Room Description: D 1K WTT: RADIUS D DELUXE NON-SMOKING:HEAVENLY BE D SPACIOUS WORK AREA:STARBUCKS C TTX 19 TSC 6 TP 236 TD INCLUDES TAXES AND SURCHARGES
Cancel Policy: 4PM day of arrival Guaranteed for late arrival: Yes
Additional Info: King non-smoking
Remarks: Valid credit card in the name of the guest is required

AIR - Saturday October 5 2013
Air Canada Flight ACS167 Economy Class
Operated By Air Canada Express - Jazz
Check In With AIR CANADA EXPRESS - JAZZ
Depart: 20:00, Saturday, October 5
Edmonton Intl. Airport
Edmonton, Alberta, Canada
Arrive: 20:52, Saturday, October 5
Calgary Intl. Airport
Calgary, Alberta, Canada

Status: Confirmed
Equipment: De Havilland DHC-8-300 Dash 8 / 8Q
Duration: 0 hours 52 minutes
Meal: None
Remarks: Turbo propeller plane used on this flight

Check In Confirmation: NOWOSVY (*34 Hours Prior)
Booking Code: Q
Stops: Non-stop
Seat: 05C Confirmed
ETicket No.: 0144150794952

Invoice Details
Transaction / Document Professional Fee
Base Tax GST/HST Total
Air Canada / 014 4150794952 614.47 69.25 34.19 717.81
Form of Payment: s. 17(1)
Total Charged to Credit Card: CAD 717.81
Balance Due: CAD 0.00

Fare Rules
- The fare restrictions from Calgary to Edmonton are...
- The fare restrictions from Edmonton to Calgary are...
- Air Canada ticket is non-refundable. Changes are permitted for 50.00 cad per direction plus any fare difference up to 2 hours prior to departure. Same day airport changes prior to departure for 75.00 cad plus taxes. Aeroplan members earn 100 percent status miles. Advance seat selection is available for no fee. e-Upgrade certificates are permitted. Missing your flight without cancellation may result in the forfeiture of the value of your airline ticket. Name changes are not permitted.

Baggage Fees & Allowances
Baggage charges may apply. Baggage allowance, specific size and weight restrictions vary between airlines. Please visit the airline's website or contact the airline directly for details.
- Air Canada or call 1-888-247-2282

Important Information
KENYON DIANE ELIZABETH

ECONO OPERATED BY / EXPLOITE PAR JAZZ
ETKT0144150794952

Flight/Vol  From/To  Destination
AC 8225  04OCT  CALGARY  EDMONTON-YEG

Frequent Flyer/Voyageur assidu

Cabin/Cabine

Flight/Vol  Destination
AC 8225  EDMONTON-YEG

Seat/Place
A12  Seat/Place  16F

Boarding Time/Heure d'embarquement 18:55  Gate/Porte  A12  Seat/Place  16F

Departure Time/Heure de départ 19:30

Airline Use/A usage interne  0199 YYC070335

Remarks/Observations

Boarding Pass | Carte d'accès à bord

AIR CANADA
A STAR ALLIANCE MEMBER
MEMBRE DU RESEAU STAR ALLIANCE
KENYON DIANE ELIZABETH

ECONOMY OPERATED BY / EXPLOITÉ PAR JAZZ
ETKT0144150794952

Flight/Vol
AC 8157 05OCT

From/De
EDMONTON-YEG

Destination
CALGARY

Boarding Time/Heure d'embarkement 19:25 Gate/Porte 49F

Seating/Place 05C

Departure Time/Heure de départ 20:00

Airline Use/A usage interne 0037 YEG204308

Boarding Pass | Carte d'accès à bord

KENYON D

Cabin/Cabine
Y

Flight/Vol
AC 8157

Destination
CALGARY

Seating/Place
05C AISLE/COULOIR

Remarks/Observations

AIR CANADA

A STAR ALLIANCE MEMBER
MEMBRE DU RÉSEAU STAR ALLIANCE
S. 17(1)

Amount: $55.00
Tip: $8.25
Total: $63.25

Auth Code: 524324
YELLOW CAB
2135 11 AVENUE NW
CALGARY AB T2N 1C2
403-267-0200

Order Id: 45224124782189
Item #1077
GREK PURCHASE
Grp Id: 4683898
Card No: 5 17(1)

APPROVED

AMOUNT           CAD$58.80
TIP              CAD$7.62
TOTAL            CAD$66.42

Ref. No: S
Auth. No: 50143
BOOK ONLINE AT EDMONTON.COM

THANK YOU FOR BEING OUR GUEST

Date: 2013/07/05  Time: 13:59:25
Response Auth: 501543
YELLOW CAB
10135 31 AVENUE NW
EDMONTON AB T6J 1C2
780-462-3466

Item Id: 45224124232355
Item: 812061
AMEX PURCHASE
Or Id: 118811
Card #: 517(1)

APPROVED

AMOUNT
TIP
TOTAL

CAD $12.40
CAD $1.86
CAD $14.26

Ref. #: 6
Arr #: 92929
BOOK ON LINE AT EDMONTO.NAX
THANK YOU FOR BEING OUR GUEST

GXI 100403070
Date: 2018/10/05
Time: 08:50:59
Response: AUTH 5/2921
The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-428-1454

Diane Kenyon  
Radius/tmc  
Email:  

Page Number: 1  
Invoice Nbr: 1000135724  
Guest Number: s.17(1)  
Folio ID: A  
No. Of Guest: 1  
Room Number: 746  
Room Rate: 211.20  
Club Account: s.17(1)

Tax Invoice

Tax ID: 815461330RT0001  
The Westin Edmonton  05-OCT-13  08:29 SANDBER3

<table>
<thead>
<tr>
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<th>Credits</th>
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<td>RT746</td>
<td>GST</td>
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<td>04-OCT-13</td>
<td>RT746</td>
<td>DMF</td>
<td>6.34</td>
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<tr>
<td>04-OCT-13</td>
<td>RT746</td>
<td>Tourism Levy</td>
<td>8.70</td>
<td></td>
</tr>
<tr>
<td>05-OCT-13</td>
<td>AX</td>
<td>American Express</td>
<td></td>
<td>-237.12</td>
</tr>
</tbody>
</table>

** Total  
237.12  
-237.12

*** Balance  
-0.00

As a Starwood Preferred Guest you have earned at least 523 Starpoints for this visit.

继续在下一页
The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

Diane Kenyon
Radius/tmc

Page Number : 2
Guest Number: s.17(1)
Folio ID : A
No. Of Guest: 1
Room Number : 746
Room Rate : 211.20
Club Account: s.17(1)

Invoice Nbr: 1000135724
Arrive Date: 04-OCT-13 21:05
Depart Date: 05-OCT-13 08:29

Tell us about your stay. www.westin.com/reviews

EXPENSE SUMMARY REPORT

<table>
<thead>
<tr>
<th>Date</th>
<th>Room</th>
<th>GST</th>
<th>Tour Levy</th>
<th>Food\Bev</th>
<th>Phone</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>04-OCT-13</td>
<td>211.20</td>
<td>10.88</td>
<td>8.70</td>
<td>0.00</td>
<td>0.00</td>
<td>6.34</td>
</tr>
<tr>
<td>05-OCT-13</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>211.20</td>
<td>10.88</td>
<td>8.70</td>
<td>0.00</td>
<td>0.00</td>
<td>6.34</td>
</tr>
</tbody>
</table>

Date | Total | Payment |
---|-------|---------|
04-OCT-13 | 237.12 | 0.00    |
05-OCT-13 | 0.00  | -237.12 |
**Total** | 237.12 | -237.12 |
Proactive Disclosure of Expenses
Diane Kenyon, Vice-President (University Relations)
For the period of October 1, 2013 – November 30, 2013

Detail for Travel Expense

<table>
<thead>
<tr>
<th>Travel Expense – Item 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>For</td>
</tr>
<tr>
<td>Details</td>
</tr>
<tr>
<td>Date</td>
</tr>
<tr>
<td>Location</td>
</tr>
<tr>
<td>Type of Expense</td>
</tr>
<tr>
<td>Amount</td>
</tr>
<tr>
<td>Notes</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

(Attach scanned receipts for Expense – Item 3)
Exclusive Travel Offers
for employees and families of our
corporate clients.

Only from: UNIGLOBE

**URGENT**: Please review your itinerary for accuracy immediately.

There may be costs associated with making changes; these costs will be your responsibility. Most airline tickets or vacation packages are not refundable. Call your travel agent for details.

Passenger(s): Kenyon/Diane Elizabeth
Ref: UNIV RELATIONS

Invoice No.: 284739

Date: Tuesday, October 1, 2013

Billing: UNIVERSITY OF CALGARY
3838 24TH AVE NW
CALGARY AB T2N 1N4
REF UNIV RELATIONS

Booking Ref.: HYDJID

Agent: Janice Blunden
4032206449

Customer: USA

Deliver: UNIVERSITY OF CALGARY
3838 24TH AVE NW
CALGARY AB T2N 1N4
REF UNIV RELATIONS

• Your Travel Arranger is pleased to deliver your complete itinerary through TripCase.
  
  Click here to access your reservation on the web or a mobile device.

• To forward itinerary to TripIt, WorldMate, Tripcase or Blackberry Travel: Click Here

• Add your itinerary to your calendar (ICS): Click Here (for use with PC and MAC and accessible via website and mobile device)

• Add your itinerary to your calendar (with infuzer): Click Here

• Use Mileblaster to consolidate all your frequent flyer and loyalty programs: Click Here

• Click here to reserve your parking and take advantage of exclusive rates and offers with Park2Go and UNIGLOBE Beacon Travel - use coupon 10183 to receive a 20% discount

• The Total Carbon Emissions for your flight/s are 152.02kgs and it would cost $6.84 to offset them. Please visit our website for more details.
  
  Click here

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**AIR - Wednesday October 16, 2013**

Air Canada Flight AC8438 Economy Class
Operated By Air Canada Express - Jazz
Check in With Air CANADA EXPRESS - JAZZ

Depart: 10:45, Wednesday, October 16
Calgary Intl. Airport
Calgary, Alberta, Canada

Arrive: 12:10, Wednesday, October 16
Regina Intl. Airport
Regina, Saskatchewan, Canada

Status: Confirmed
Equipment: De Havilland DHC-8-400 Dash 8Q
Duration: 1 hours 25 minutes
Meal: None
Remarks: Turbo propeller plane used on this flight

Booking Code: W
Stops: Non-stop
Seat: 07D Confirmed
ETicket No.: 0144150704966

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**AIR - Thursday October 17, 2013**

WestJet Flight WS193 Economy Class

Depart: 06 00, Thursday, October 17
Regina Intl. Airport

Arrive: 07 21, Thursday, October 17
Calgary Intl. Airport
Regina, Saskatchewan, Canada

Status: Confirmed
Equipment: Boeing 737-700 (winglets)
Duration: 1 hour 21 minutes
Mealt: None

Booking Code: P
Stops: Non-stop
Seat: Assigned at Check In
ETicket No.: 8384150794969

Weather: Flights Status Update July 2020

Dining Reservations

Invoice Details

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<tr>
<th>Transaction / Document</th>
<th>Base</th>
<th>Tax</th>
<th>GST/HST</th>
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Total Charged to Credit Card: CAD 428.68
Balance Due: CAD 0.00

Fare Rules

- Air Canada ticket is non-refundable. Changes are permitted for 50.00 CAD per direction plus any fare difference up to 2 hours prior to departure. Same day airport changes prior to departure for 75.00 CAD plus taxes. Aeroplan members earn 100 percent status miles. Advance seat selection is available for no fee. e-Upgrade certificates are permitted. Missing your flight without cancellation may result in the forfeiture of the value of your airline ticket. Name changes are not permitted.
- WestJet ticket is not refundable. Changes are permitted for a fee of up to 86.25 plus any applicable fare difference.

Baggage Fees & Allowances

Baggage charges may apply. Baggage allowance, specific size and weight restrictions vary between airlines. Please visit the airline's website or contact the airline directly for details.

- Air Canada or call 1-888-247-2262
- WestJet or call 1-800-538-5698

Important Information

- Your reservation number with Air Canada is pdp8f6. Air Canada contact phone number is 1-888-247-2262
- Your reservation number with westjet is oaweqj. WestJet contact phone number is 1-800-538-5698
- Please check in 90 minutes prior to departure. Late checkin may result in the loss of seat/reservation check in cut off time is 45 minutes prior to departure.
- Government-issued picture ID is required or two pieces of government-issued ID which show name/ date of birth/gender. This now includes passengers who appear to be between 12 and 17 years of age. www.passengerprotect.gc.ca/identify.html
- Air Canada will notify you of last minute flight changes if you register your flights up to 30 days prior to departure. For more information visit www.aircanada.com/en/travelinfo/traveller/mobile/notification.html
- Baggage charges may apply. For more info, please visit westjet-www.westjet.com baggage allowance-Specific size/weight restrictions vary between airlines. Excess charges may apply if exceeded.
- Passengers may carry travel sized toiletries or liquids 3 oz or less through security check points. They must fit in one quart sized, clear plastic zip-top bag. Visit www.catsa-acsta.gc.ca.
- This is an electronic ticket valid only on issuing airline.
- Photo ID and Ekit itinerary required for check in. Boarding cards required prior to entering security.
- Freq. Flyer nor for Air Canada not provided
- Click here to sign up for westjets new reward program
- View your itinerary at www.virtualitinerary.com use your last name and trip locator HYDJID
- 24 hour emergency service in Canada and use -Call toll-Free 1-855-917-8277 or collect 847-724-8277.-Please note some cell phone providers do not allow for -1-800 calls in some areas. We recommend using -Landline in these situations or call collect. -Your UNGLOBE rescue line access code is 62XC.-Or you can email at callme@tase247.com.-Please mention your rescue line access code is 82XC.

Invoice No: 284739

Airline Conditions of Contract & Other Important Notices Click Here
KENYON DIANEELIZABETH

ECONO OPERATED BY / EXPLOITE PAR JAZZ
ETK0144150794968

Frequent Flyer/Voyageur assidu
E50K

Flight/Vol
AC 8436 16OCT

From/De
CALGARY

Destination
REGINA

Boarding Time/Heure d'embarquement 10:10 Gate/Porte A12 Seat/Place 07D

Departure Time/Heure de départ 10:46

Airline Use/A usage interne 0097 YYC081875

Boarding Pass | Carte d'accès à bord

KENYON D

Cabin/Cabine

Flight/Vol
AC 8436

Destination
REGINA

Seat/Place
07D AISLE/COULOIR

Remarks/Observations

AIR CANADA

A STAR ALLIANCE MEMBER
MEMBRE DU RESEAU STAR ALLIANCE
17 OCT 13

KENYON/DIANE ELIZABE

DEP: REGINA, SK
ARR: CALGARY, AB

BOARDING PASS

HEURE D'EMBARQUEMENT
5:25AM

FLIGHT: WS 193
GATE: D
PNR: OAWQEJ

BOARDING TIME
6:00AM

SEAT/PLACE
9B

17 OCT 13

PT: 193
SQ: 00101

ELECTRONIC/ELECTRONIQUE
384150794969/1
$15  Date: OCT 17, 2013  

DRIVER'S RECEIPT CARD

Customer Name:  
From: Radisson  
To: AIRPORT  
Car No: 6  
Driver: GURINDER SINGH
CAPITAL CAB 2000
473 MCDONALD STREET
REGINA, SK

Tax ID: 85275443

Purchase
s. 17(1)

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APPROVED
Thank You

Customer Copy

- IMPORTANT -
- This is for your records -
<table>
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<tr>
<th>Date</th>
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<td>ROOM GST - 5%</td>
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<th>GST Telephone 5%</th>
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Net Amount 150.00 CAD

Total 169.96 169.96

Balance 0.00

Club Carlson: A faster way to a free night stay at over 1000 Carlson hotels worldwide. Enroll and learn more at the front desk or at clubcarlson.com

Thank You For Staying With Us

I agree that my liability for this bill is not waived and agree to be held personally responsible in the event that the indicated person, company or association fails to pay for any portion or the full amount of these charges.

Guest Signature______________________