



## Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)  
For the period of August 1, 2016 to September 30, 2016

### Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	June 28, 29, 2016	Travel to Toronto to attend Deloitte Cyber Intelligence Meeting.	\$1,204.74

Non-Travel Expenses			
Item #	Date	Description	Amount
2.	June 22 to August 9, 2016	Parking while attending a meeting on behalf of the University.	\$82.55



## Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)  
For the period of August 1, 2016 to September 30, 2016

### Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Linda Dalgetty, Vice-President (Finance and Services)					
Description/Purpose	Travel to Toronto to attend Deloitte Cyber Intelligence meeting.					
Date	June 28, 29, 2016					
Destination	Toronto, Ontario					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals***	Other	Total
Amount	\$818.28	\$133.11	\$220.35	\$33.00	\$0.00	\$1,204.74
Notes	Airfare*: Booking Ref.: Z7K4GY. Flight upgrade provided at no additional cost to the University. Other Transport**: Ground transportation while in Toronto. Meals***: Meal per diems claimed (1 Breakfast @ \$10 and 1 Dinner @ \$23).					

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Travel Arranger: KAREN SIPKO

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Account # **s.17(1)**  
 Date 13 Jun 2016  
 Counsellor **JASON DIRKS**  
**Our ref # Z7K4GY**  
 Invoice # 11165689  
 Department 833684  
 VICE-PRESIDENT FINANCE &  
 VICE-PRESIDENT FINANCE AND

Deloitte TOUR.  
 29 JUNE

UNIVERSITY OF CALGARY  
 s.17(1)

For:  
 DALGETTY/LINDA MRS

This is your Itinerary and Invoice. For airline tickets, this is your eticket.

Airline	Flight #	Origin	Destination	Depart Date	Depart Time	Arrival Date	Arrival Time	Cabin Class	Flying Time	Seats
Air Canada Airbus A320	130	Calgary Intl Arpt (Calgary, AB)	Lester B Pearson Intl (Toronto, ON) Terminal 1	Tue Jun 28	3:55 PM	Tue Jun 28	9:40 PM	G-Flex	3:45	15D

AISLE SEAT  
 AIR CANADA CONFIRMATION - QPG22V  
 TICKET NUMBER 014 9565 124 191

Air Canada Airbus A320	121	Lester B Pearson Intl (Toronto, ON) Terminal 1	Calgary Intl Arpt (Calgary, AB)	Wed Jun 29	2:15 PM	Wed Jun 29	4:28 PM	G-Flex	4:13	13C
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AISLE SEAT  
 AIR CANADA CONFIRMATION - QPG22V  
 TICKET NUMBER 014 9565 124 191

Company	Reference Locator	Company	Loyalty #	Passenger	Airline	Ticket Number	Type
Air Canada	QPG22V - Web Check In	AC	s.17(1)	DALGETTY/LINDA MRS	AC	0149565124191	ETicket

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Destination Services

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AIR CANADA AIRFARE - TKT 0149565124191	\$708.16
TAX ON AIRFARE INCLUDES 3.25 HIST	
TAX ON AIRFARE INCLUDES 37.62 GST	
TAX ON AIRFARE INCLUDES 69.25 OTHER	
TAX ON AIRFARE TOTAL	\$110.12
TOTAL DUE CAD	\$818.28
 PYMT BY VI XXX s.17( Jun 13 2016	 (\$818.28)
TOTAL PAID CAD	(\$818.28)
 <b>BALANCE CAD</b>	 <b>\$0.00</b>

#### For Emergency Travel Service:

- For Canada & USA: please call 1-888-551-1181 or 902-423-3806
- Outside Canada & USA: please call collect 902-423-3806
- Email: [etc@maritimetravel.ca](mailto:etc@maritimetravel.ca)



aircanada.com check-in

**DALGETTY LINDA**  
**ECONOMY CLASS / CLASSE ECONOMIQUE**  
 ETKT0149565124191

Frequent Flyer / Voyageur assidu  
 E50K

Flight / Vol: **AC 130**    28JUN    From / De: **CALGARY**    Destination: **TORONTO**

Boarding time / Heure d'embarquement: **15:25**    Gate / Porte:    Seat / Place: **18A**    Zone: **2**  
 WINDOW/HUBLLOT

Departure Time / Heure de départ: **15:55**    Remarks / Observations: **ACMM**

Airline use / Usage interne: **0018 WCI00593**

**AIR CANADA**  
 A STAR ALLIANCE MEMBER  
 MEMBRE DU RESEAU STAR ALLIANCE

**Boarding Pass | Carte d'accès à bord**

Booking Reference:  
QPG22V



- \* You may reprint your boarding pass at a Self-service application.
- \* Check the departure screens at the airport to ensure the gate indicated on your boarding pass has not changed.
- \* If you are unable to travel, please return to the aircanada.com [Check-in](#) option, where you may cancel your check-in, subject to certain rules and restrictions.

**DALGETTY LINDA**

**ZONE 1**

**BUSINESS CLASS / CLASSE AFFAIRES**  
 ETKT0149565124191

Frequent Flyer/Voyageur assidu  
 E50K

Cabin/Cabine  
 J

Flight/Vol: **AC 121**    29JUN    From/De: **TORONTO**

Destination: **CALGARY**

Flight/Vol: **AC 121**  
**CALGARY**

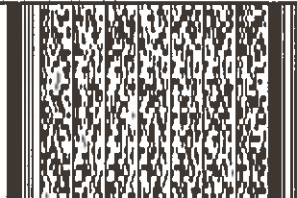
Boarding Time/Heure d'embarquement: **13:45**    Gate/Porte: **D39**    Seat/Place: **01F**

Seat/Place: **01F WINDOW/HUBLLOT**

Departure Time/Heure de départ: **14:15**

Remarks/Observations:  
**ACMM**

Airline Use/A usage interne: **0130 KYY21450**



**Boarding Pass | Carte d'accès à bord**

**AIR CANADA**  
 A STAR ALLIANCE MEMBER  
 MEMBRE DU RESEAU STAR ALLIANCE

**RECEIPT**  
**GST NO. R122556194**

EXIT No. A2  
IN: 06/28/16 14:46  
OUT: 06/29/16 16:53  
DURATION: 1 02: 07  
PAID: \$ 58.70  
(GST INCLUDED)  
VISA

s.17(1)

REF. 59  
THANK YOU FOR  
YOUR VISIT

*Deloitte mtg*



*Deloitte  
Cybersec  
mtg*



RA 170053384 Bill 0  
Rental 29-JUN-2016 08:23 AM  
TORONTO INTL ARPT  
Return 29-JUN-2016 12:03 PM  
TORONTO INTL ARPT

LINDA DALGETTY  
Vehicle # GN309018  
Model ALTIMA  
Class Driven FCAR Class Charged FCAR  
License# BPD724 State/Province ON  
M/Kms Driven 15  
M/Kms Out 16985  
M/Kms In 17000

CAUBO  
Billing Ref IT3893341  
Charges No Unit Price Amount  
T & M 1 Days 41.00 41.00\*  
UNLIM M/KM 0 M/Kms 0.00\*  
VEH LIC FEE 0.90\*  
PREMIUM LOC CHG 7.11\*  
HST @13.000 % 6.37

Total Charges CAD 55.36

Deposit Visa s.17(1)

Amount Due CAD 55.36

\* Taxable Items  
Subject to Audit  
Frequent Flyer \*\*\*\*\* Credit to \$  
for Reservatons: 1-800-RENT-A-CAR



**LOST RECEIPT DECLARATION FORM**

This form is to be completed if you are unable to produce original receipts.

I, Linda Dalgetty, UCID# s.17(1) hereby declare that I have either lost, never received or am unable to produce an original receipt. I further declare that I have not and will not use this receipt (if found) to claim reimbursement from any other source, or to support any claim for income tax deductions in the future.

A detailed list of the goods and/or services purchased is as follows:

Vendor Name: Enterprise Rental Car

Vendor Address: Toronto, Ontario

Vendor Phone: \_\_\_\_\_

Date of Purchase: June 29, 2016

Amount of Purchase: \$19.03

Description of goods/services purchased:

Highway 407 road toll while in rental car.

Linda Dalgetty  
Printed Name of CLAIMANT

Linda Dalgetty  
Signed Name of CLAIMANT

**PRINT**

Sheraton Gateway Hotel  
 PO Box 3000  
 Toronto AMF  
 Toronto, ON L5P 1C4  
 Canada  
 Tel: 905-672-7000 Fax: 905-672-7100



**Sheraton®**

Linda Dalgetty  
 Caubo  
 s.17(1)

Canada

Page Number : 1 Invoice Nbr : 322050  
 Guest Number : 2304576  
 Folio ID : A  
 Arrive Date : 28-JUN-16 23:02  
 Depart Date : 29-JUN-16 07:33  
 No. Of Guest : 1  
 Room Number : 489  
 Club Account : SPG - s.17(1)

Copy Tax Invoice

Tax ID : 140047879

Sheraton Gateway 30-JUN-16 10:37 ALICALB

Date	Time	Reference	Description	Charges (CAD)	Credits (CAD)
28-JUN-16	02:53	RT489	Room Charge - LRA	195.00	
28-JUN-16	02:53	RT489	Rooms HST	25.35	
29-JUN-16	07:33	VI	Visa-9466		-220.35
***For Authorization Purpose Only***					
xxx:s.17(1)					
	Date	Code	Authorized		
	28-JUN-16		085597 253.5		
** Total				220.35	-220.35
*** Balance				0.00	

HST Summary for your stay:

	Amount (CAD)
Room Revenue HST	25.35
Food & Beverage HST	0.00
Photo/Fax/Copy Services HST	0.00
Other Revenue HST	0.00
Total HST for your stay:	25.35

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Continued on the next page



## Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)  
For the period of August 1, 2016 to September 30, 2016

### Detail for Non-Travel Expenses

Non-Travel Expenses-Item 2 Detail				
For	Linda Dalgetty, Vice-President (Finance and Services)			
Description/Purpose	Parking while attending a meeting on behalf of the University.			
Date	June 22 to August 9, 2016			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$0.00	\$82.55	\$0.00	\$82.55
Notes				



*Has Kayne*  
*Dishwasher leader*  
 Hyatt Regency Calgary  
 Hyatt Regency Parking Calgary  
 DATE :06/22/16  
 TIME :09:27: PM

Receipt No. 25/1202/184  
 \* Original \*  
 Ticket - **49755**  
 Entry - 06/22/16 06:02 PM  
 TAX included **29.00**  
 Payment 29.00  
 Ticket : xxxxxxxx **s.17(1)**  
 Confirm : 34231  
 GST # 85474659 RT000



BANKERS HALL  
 CALGARY AB  
 RECEIPT A1  
 IN: 06/22/16 15:45  
 OUT: 08/08/16 19:00  
 PAID: \$ 33.60  
 VISA  
 s.17(1)  
 REF 57  
 GST No. 7315638RT00  
 GST INCLUDED

*Innovate 302*

RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

**impark**

**DISPLAY TICKET ON DASH**

\*Expiration Date/Time\*

**06:00 PM**  
**AUG 08, 2016**

**impark**

Purchase Date/Time: 07:40am Aug 08, 20 6  
 Total Parking: \$19.00  
 Total Federal: \$0.95  
 Total Due: \$19.95  
 Total Paid: \$19.95  
 Ticket #: 00005135  
 S/N #: 300010390839  
 Setting: Lot 337  
 Mach Name: Lot 337-1

Rate: EARLY BIRD  
 Payment type: Card

#\*\*\*\*s.17 Visa  
*Darius Park*  
*APP Finance Interiors*  
 Auth #: 09179  
 GST REG #102466000

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**RECEIPT**

**impark**

Expiration Date/Time\*: 06:00pm Aug 08, 2016  
 Purchase Date/Time: 07:40am Aug 08, 20 6  
 Total Parking: \$19.00  
 Total Federal: \$0.95  
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 Payment type: Card

#\*\*\*s.17(1) Visa  
 Auth #: 09179

**impark**