## Overview

### Travel Expenses

<table>
<thead>
<tr>
<th>Item #</th>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>April 26-28, 2016</td>
<td>Travel to Edmonton to attend meetings.</td>
<td>$1,009.05</td>
</tr>
</tbody>
</table>

### Non-Travel Expenses

<table>
<thead>
<tr>
<th>Item #</th>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>February 24 to April 18, 2016</td>
<td>Parking while attending meetings and events on behalf of the University.</td>
<td>$63.85</td>
</tr>
</tbody>
</table>
## Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period April 1, 2016 to May 31, 2016

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**Detail for Travel Expenses**

### Travel Expenses-Item 1 Detail

<table>
<thead>
<tr>
<th>Description/Purpose</th>
<th>Date</th>
<th>Destination</th>
<th>Type of Expense</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel to Edmonton to attend Senior Business Officers meetings, Financial Statement Presentation meeting and Auditor General meetings.</td>
<td>April 26-28, 2016</td>
<td>Edmonton, Alberta</td>
<td>Airfare*: Booking Ref.: R5D03S.</td>
<td>$360.96</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Other Transport**: Ground transportation while in Edmonton and parking at Calgary airport.</td>
<td>$199.95</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meals***: Meal per diems claimed (2 Dinner at $23.00)</td>
<td>$402.14</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$46.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1,009.05</td>
</tr>
</tbody>
</table>

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**Notes**

Airfare*: Booking Ref.: R5D03S.
Other Transport**: Ground transportation while in Edmonton and parking at Calgary airport.
Meals***: Meal per diems claimed (2 Dinner at $23.00)
MARITIME TRAVEL
SUITE 100 7777 19 ST NE
CALGARY, AB T2E 8X2
(403) 292-7474 1 (800) 661-9762
www.maritimetravel.ca

Check here to send your itinerary to TripIt
For more information on TripIt visit http://www.tripit.com/
Check here to learn more about our Corporate Travel Program
Travel Arranger: KAREN SIPKO

UNIVERSITY OF CALGARY
s. 17(1)

This is your itinerary and invoice. For airline tickets, this is your ticket.

<table>
<thead>
<tr>
<th>Airline</th>
<th>Flight #</th>
<th>Origin</th>
<th>Destination</th>
<th>Depart Date</th>
<th>Depart Time</th>
<th>Arrival Date</th>
<th>Arrival Time</th>
<th>Cabin Class</th>
<th>Flying Time</th>
<th>Seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>Air Canada (Operated by AIR CANADA EXPRESS - JAZZ) DHIC8 Dash 8-400</td>
<td>8170</td>
<td>Calgary Intl Arpt (Calgary, AB)</td>
<td>Edmonton Intl Arpt (Edmonton, AB)</td>
<td>Tue Apr 26</td>
<td>7:20 PM</td>
<td>Tue Apr 26</td>
<td>8:10 PM</td>
<td>W-Flex</td>
<td>0:50</td>
<td>03C</td>
</tr>
<tr>
<td>Air Canada (Operated by AIR CANADA EXPRESS - JAZZ) DHIC8 Dash 8-400</td>
<td>8141</td>
<td>Edmonton Intl Arpt (Edmonton, AB)</td>
<td>Calgary Intl Arpt (Calgary, AB)</td>
<td>Thu Apr 28</td>
<td>11:00 AM</td>
<td>Thu Apr 28</td>
<td>11:50 AM</td>
<td>G-Flex</td>
<td>0:50</td>
<td>03C</td>
</tr>
</tbody>
</table>

Company Reference Location: LYP7A - Web Check In
Company Loyalty #: s. 17(1)
Passenger: DALGETTY/LINDA
Airline: AC
Ticket Number: 0141613403889
Type: E-Ticket

Destination Services
To review and book dinner reservations, tours, show tickets and more, click Destination Services - Destination Services is owned & operated independently from Maritime Travel.

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL-

AIR CANADA AIRFARE - TKT 0141613403889 $269.52
TAX ON AIRFARE INCLUDES 17.19 GST $91.44
TAX ON AIRFARE INCLUDES 7.25 OTHER TOTAL $360.96
TOTAL DUE CAD TOTAL PAID CAD

PYMT BY AX: s. 17(1) Apr 18 2016
BALANCE CAD $0.00

For Emergency Travel Service:
- For Canada & USA: please call 1-888-551-1181 or 902-423-3806
- Outside Canada & USA: please call collect 902-423-3806
- Email: etc@maritimetravel.ca
AIR CANADA

DALGETTY LINDA
ECONO OPERATED BY / EXPLOITE PAR JAZZ
ETK0141613403889

Flight / Vol
AC 8170 26APR/AVR

From / De
CALGARY

Destination
EDMONTON-YEG

Boarding time / Heure d’embarquement
18:50

Gate / Porte

Seat / Place
03C

Zone
2

Departure Time / Heure de départ
19:20

Remarks / Observations
ACMM

Airline use / Usage interne
0023 WCI00546

Boarding Pass | Carte d’accès à bord

* You may reprint your boarding pass at a Self-service application.
* Check the departure screens at the airport to ensure the gate indicated on your boarding pass has not changed.
* If you are unable to travel, please return to the aircanada.com Check-In option, where you may cancel your check-in, subject to certain rules and restrictions.
* E-ticket customers must be aware of the conditions of contract. Copies are available at the Air Canada counter.

Bags:

Hand baggage only - please go directly to security clearance.

Baggage to check in: proceed to Kiosk (where available) or Air Canada Check-in Counter, in keeping with the following times:

- Flights within Canada:
- Flights to / from the USA:
- International flights:

Suggested times *
90 minutes
90 minutes
90 minutes

Accepted until *
45 minutes
60 minutes
60 minutes

* prior to departure time

Boarding:

Ensure you have your travel documents. Without them you may not be allowed to board your flight:
- government issued photo ID
- boarding pass

Security

Hand baggage (carry-on):
Restrictions apply to liquids, gels, and aerosols in carry-on baggage.

For full details, please consult:
aircanada.com/security

Passenger baggage must NOT contain dangerous goods such as:
- Compressed gases (aerosols or oxygen cylinders), explosives (fireworks or ammunition), flammable solids or liquids (lighter fuels or matches), radioactive materials, oxidising material (bleach), corrosives (acids, alkalis, mercury or wet cell batteries), magnetized materials, poisons and infectious materials.

<table>
<thead>
<tr>
<th><strong>Name</strong></th>
<th>DALGETTY LINDA</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Class</strong></td>
<td>ECONO OPERATED BY / EXPLOITE PAR JAZZ</td>
</tr>
<tr>
<td><strong>Frequent Flyer</strong></td>
<td>ETKT0141613403889</td>
</tr>
<tr>
<td><strong>Flight/Vol</strong></td>
<td>AC8141</td>
</tr>
<tr>
<td><strong>Date</strong></td>
<td>28APR/AVR</td>
</tr>
<tr>
<td><strong>From/De</strong></td>
<td>EDMONTON-YEG</td>
</tr>
<tr>
<td><strong>Seat/Place</strong></td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Destination</strong></td>
<td>CALGARY</td>
</tr>
<tr>
<td><strong>Zone</strong></td>
<td>2</td>
</tr>
<tr>
<td><strong>Boarding Time</strong></td>
<td>10:30</td>
</tr>
<tr>
<td><strong>Remarks/Observations</strong></td>
<td>ACMM</td>
</tr>
<tr>
<td><strong>Airline Use</strong></td>
<td>0005 MC100257</td>
</tr>
</tbody>
</table>

**Boarding Pass | Carte d'accès à bord**
Co-op Taxi Line
(780) 425-2525
www.co-optaxi.com

Terminal 419/6623508
Driver 3808
16/04/27 07:22:43

AMEX
Card: ********
Ref #: 0010016710 S
Auth #: 554760

PURCHASE
FARE: $11.60
TIP: $3.00

TOTAL: $14.60

APPROVED - THANK YOU
(00-025)

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

IMPORTANT: Retain this copy for your records

Customer Copy

Thank you for choosing Co-op taxi

---

Co-op Taxi Line
(780) 425-2525
www.co-optaxi.com

Terminal 482/66234806
Driver 4973
16/04/28 09:52:13

AMEX
Card: ********
Ref #: 0010011360 S
Auth #: 509306

PURCHASE
FARE: $56.40
TIP: $7.00

TOTAL: $63.40

APPROVED - THANK YOU
(00-025)

Cardholder will pay card issuer above amount pursuant to Cardholder Agreement

IMPORTANT: Retain this copy for your records

Customer Copy

Thank you for choosing Co-op taxi

---

RECEIPT
GST NO. R122556194

EXIT No. A5
IN: 04/26/16 18:23
OUT: 04/28/16 12:00
DURATION: 1 17:37
PAID: $58.70
(GST INCLUDED)
AMERICAN EXPRESS
s. 17(1)
Ref: 100
THANK YOU FOR YOUR VISIT

YYC CALGARY INTERNATIONAL AIRPORT
Mrs Linda Dalgetty  
2500 University Drive Nw  
Calgary AB T2N 1N4  
Canada  

**Guest Name:**

### INFORMATION INVOICE

Folio No: 248714

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Charges</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>04-26-16</td>
<td>Room Revenue</td>
<td>179.10</td>
<td></td>
</tr>
<tr>
<td>04-26-16</td>
<td>Destination Marketing Fee - 3%</td>
<td>5.37</td>
<td></td>
</tr>
<tr>
<td>04-26-16</td>
<td>Tourism Levy - 4%</td>
<td>7.38</td>
<td></td>
</tr>
<tr>
<td>04-26-16</td>
<td>Room GST - 5%</td>
<td>9.22</td>
<td></td>
</tr>
<tr>
<td>04-27-16</td>
<td>Room Revenue</td>
<td>179.10</td>
<td></td>
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<td>Destination Marketing Fee - 3%</td>
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<td></td>
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<td>Tourism Levy - 4%</td>
<td>7.38</td>
<td></td>
</tr>
<tr>
<td>04-27-16</td>
<td>Room GST - 5%</td>
<td>9.22</td>
<td></td>
</tr>
<tr>
<td>04-28-16</td>
<td>American Express</td>
<td>402.14</td>
<td></td>
</tr>
</tbody>
</table>

**Total**  
402.14  
402.14  

**Balance**  
0.00  

---  

**Signature:**  

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0008
### Proactive Disclosure of Expenses

**Linda Dalgetty, Vice-President (Finance and Services)**

**For the period April 1, 2016 to May 31, 2016**

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#### Detail for Non-Travel Expenses

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<th>Description/Purpose</th>
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<th>Notes</th>
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<tr>
<td>Parking while attending meetings and events on behalf of the University.</td>
<td>$63.85</td>
<td>February 24 to April 18, 2016, Calgary, Alberta</td>
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<table>
<thead>
<tr>
<th>Type of Expense</th>
<th>Meals</th>
<th>Parking</th>
<th>Other</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount</td>
<td>$0.00</td>
<td>$63.85</td>
<td>$0.00</td>
<td>$63.85</td>
</tr>
</tbody>
</table>

**For**

Linda Dalgetty, Vice-President (Finance and Services)