Overview

<table>
<thead>
<tr>
<th>Travel Expenses</th>
<th></th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item #</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td></td>
<td>Washington: Travel for the Advancement Forum Conference</td>
<td>$1808.16</td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td>Vancouver: Travel for Athena Chair meeting</td>
<td>$185.16</td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td>Halifax: Travel for the National Council of Foundation Executives Conference</td>
<td>$1553.18</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Non-Travel Expenses</th>
<th></th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item #</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td>Parking for meetings with community members</td>
<td>$99.75</td>
</tr>
<tr>
<td>5.</td>
<td></td>
<td>Lunch with community member</td>
<td>$44.00</td>
</tr>
<tr>
<td>6.</td>
<td></td>
<td>Lunch with community member</td>
<td>$59.95</td>
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<tr>
<td>7.</td>
<td></td>
<td>Lunch with community member</td>
<td>68.91</td>
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<td>8.</td>
<td></td>
<td>Parking charges for events</td>
<td>$37.60</td>
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<tr>
<td>9.</td>
<td></td>
<td>Parking charge for meeting with work colleague</td>
<td>$9.00</td>
</tr>
</tbody>
</table>
## Detail for Travel Expenses

<table>
<thead>
<tr>
<th>Travel Expense – Item 1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>For</strong></td>
</tr>
<tr>
<td><strong>Description/Purpose</strong></td>
</tr>
<tr>
<td><strong>Date</strong></td>
</tr>
<tr>
<td><strong>Destination</strong></td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
</tr>
<tr>
<td><strong>Amount $</strong></td>
</tr>
</tbody>
</table>
| **Notes** | *Meals:  
July 22nd, 2013 – Lunch and Dinner Per Diem - $49.00  
July 23rd, 2012 – Dinner Per Diem - $32.00  
**Other:  
Uniglobe Travel processing fee -$39.90  
United Airlines Baggage fee (Calgary to Washington) - $67.41  
United Airlines Baggage fee (Washington to Calgary) - $63.44 |

(Attach scanned receipts for Travel Expense – Item 1)
**INFORMATION INVOICE**

Folio No: 07/24/13

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Charges</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/22/13</td>
<td>Group Room Charge</td>
<td>274.00</td>
<td></td>
</tr>
<tr>
<td>07/22/13</td>
<td>Occupancy Tax 14.5%</td>
<td>39.73</td>
<td></td>
</tr>
<tr>
<td>07/23/13</td>
<td>Group Room Charge</td>
<td>274.00</td>
<td></td>
</tr>
<tr>
<td>07/23/13</td>
<td>Occupancy Tax 14.5%</td>
<td>39.73</td>
<td></td>
</tr>
</tbody>
</table>

**Total**

<table>
<thead>
<tr>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00</td>
</tr>
</tbody>
</table>

Your Rewards Points/Miles earned for this stay will be credited to your account and will appear on your next statement.

1150 22nd Street, N.W., Washington, D.C. 20037
Chicago, Illinois, USA

**Status:** Confirmed
**Equipment:** Airbus Industrie A319
**Duration:** 1 hours 53 minutes
**FF Number:** s. 17(1)

**Booking Code:** T
**Stops:** Non-stop
**Seat:** 27D Confirmed
**Meal:** None

**Weather:** Flights (due to 3 days prior) - Dining Reservations

---

**AIR - Wednesday July 24 2013**

**United Airlines Flight UA623 Economy Class**

**Depart:** 16:38, Wednesday, July 24
Ronald Reagan National Arpt.
Terminal B
Washington, Dist. of Columbia, USA

**Arrive:** 17:47, Wednesday, July 24
O'Hare Intl. Airport-Terminal 1
Chicago, Illinois, USA

**Status:** Confirmed
**Equipment:** Airbus Industrie A319
**Duration:** 2 hours 0 minutes
**FF Number:** s. 17(1)

**Booking Code:** T
**Stops:** Non-stop
**Seat:** 28C Confirmed
**Meal:** None

**Weather:** Flights (due to 3 days prior) - Dining Reservations

---

**AIR - Wednesday July 24 2013**

**United Airlines Flight UA621 Economy Class**

**Depart:** 18:26, Wednesday, July 24
O'Hare Intl. Airport-Terminal 1
Chicago, Illinois, USA

**Arrive:** 21:15, Wednesday, July 24
Calgary Intl. Airport
Calgary, Alberta, Canada

**Status:** Confirmed
**Equipment:** Airbus Industrie A319
**Duration:** 3 hours 46 minutes
**FF Number:** s. 17(1)

**Booking Code:** L
**Stops:** Non-stop
**Seat:** 34D Confirmed
**Meal:** Food For Purchase

**Weather:** Flights (due to 3 days prior) - Dining Reservations

---

**Invoice Details**

<table>
<thead>
<tr>
<th>Transaction / Document</th>
<th>Base</th>
<th>Tax</th>
<th>GST/HST</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Processing Fee</td>
<td>38.00</td>
<td></td>
<td></td>
<td>38.90</td>
</tr>
<tr>
<td>United Airlines / 016 3827251192</td>
<td>s. 17(1)</td>
<td>1.90</td>
<td></td>
<td>39.90</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Form of Payment:</th>
</tr>
</thead>
<tbody>
<tr>
<td>s. 17(1)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Charged to Credit Card:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance Due: CAD 840.29</td>
</tr>
</tbody>
</table>

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**Fare Rules**

- Airline policy - Fare is not guaranteed until ticketed. This ticket is non-refundable and non-transferable. Changes are subject to fare upgrade and change fee. Missing your flight without cancellation may result in the forfeiture of the value of your airline ticket.

---

**Baggage Fees & Allowances**

Baggage charges may apply. Baggage allowance, specific size and weight restrictions vary between airlines. Please visit the airline's website or contact the airline directly for details.

- United Airlines or call 1-800-538-2929
FLIGHT INFORMATION
Day, Date: Thu, 18JUL13
Flight: UA5613
Departure City/Time: CALGARY (YYC)
       6:00 AM
Arrival City/Time: CHICAGO-OHARE (ORD)
       10:18 AM
Aircraft: CRJ 700

Day, Date: Thu, 18JUL13
Flight: UA333
Departure City/Time: CHICAGO-OHARE (ORD)
       11:00 AM
Arrival City/Time: WASHINGTON-REAGAN NATL (DCA)
       1:53 PM
Aircraft: A-319

FEE INFORMATION
Description          Quantity  Fees   Method of Payment
First Bag Fee        1          $25.00 AmericanExpress
Second Bag Fee       1          $35.00
Tax                  -           $3.00

TOTAL FEES: $63.00

Excess Baggage Terms and Conditions
- All excess baggage is subject to space availability.
- Receipt for payment must be presented at bag check.

\[
\text{Total baggage fee} = \$63.00 \times 1.07 = \$67.41 \text{ CDN}
\]

For up to the minute flight information, go to mobile.united.com.
PROCUREMENT CARD
MISSING RECEIPT DECLARATION FORM

As per the Procurement Card Handbook, a detailed receipt or justification of purchase is required for every Procurement Card transaction. The Missing Receipt Declaration Form is only to be used if the supplier did not provide a receipt at time of purchase, and/or could not provide a duplicate receipt upon request.

Provide a detailed reason for the missing receipt(s):

lost receipt

<table>
<thead>
<tr>
<th>Research Related Purchase?</th>
<th>Supplier Name</th>
<th>Supplier Address</th>
<th>Supplier Phone #</th>
<th>Amount</th>
<th>Date of Purchase</th>
<th>Description of Goods and Services Purchased</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Georgetown Cab</td>
<td>811 G Washington DC</td>
<td></td>
<td>26.63</td>
<td>07/18/2013</td>
<td>Taxi from Washington Airport to hotel</td>
</tr>
<tr>
<td>No</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>No</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I, Gary Durcanuk (VP Development) hereby declare that I have: lost, never received, or am unable to produce an original or acquire a duplicate receipt.

I declare that any research expense(s) incurred are for the purpose for which the grant was awarded and is allowable per the granting agency’s requirements. *Initial here: ______

I further declare that I have not and will not use a receipt (if found!) to claim reimbursement from any other source; or to support any claim for income tax deductions in the future. *Initial here: ______

<table>
<thead>
<tr>
<th>Cardholder Name:</th>
<th>Approver Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gary Durcanuk</td>
<td>Elizabeth Cannon</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cardholder Signature:</th>
<th>Approver Signature:</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Signature]</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department / Faculty:</th>
<th>Department / Faculty:</th>
</tr>
</thead>
<tbody>
<tr>
<td>VP-Development</td>
<td>Office of the President</td>
</tr>
</tbody>
</table>

Date: Date:

Rev 07/20/2011
Taxi - $23.34 + $2.50

= $25.84 USD \times 1.064 = $27.32 CAD
**Baggage Receipt**

**Issue Date:** 24 JUL 2013  
**Location:** DCA XTO

<table>
<thead>
<tr>
<th>Description</th>
<th>Qty</th>
<th>Fees</th>
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</thead>
<tbody>
<tr>
<td>First Bag Fee</td>
<td>1</td>
<td>$25.00</td>
</tr>
<tr>
<td>Second Bag Fee</td>
<td>1</td>
<td>$35.00</td>
</tr>
</tbody>
</table>

**Total Fees:** USD $60.00

**Method of Payment:** American Express  
**Cardholder Name:** G. D. IURBENIUK

**Agent Reference:** GG ESC BAG

---

**Total Baggage Fees = $60.00 USD**

\[ \times 1.057 \]

\[ = $63.44 \text{ CAD} \]
<table>
<thead>
<tr>
<th>Travel Expense – Item 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>For</td>
</tr>
<tr>
<td>Details</td>
</tr>
<tr>
<td>Date</td>
</tr>
<tr>
<td>Location</td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
</tr>
<tr>
<td><strong>Amount</strong></td>
</tr>
<tr>
<td><strong>Notes</strong></td>
</tr>
</tbody>
</table>

(Attach scanned receipts for Travel Expense – Item 2)
**WestJet Flight WS656 Economy Class**

**Depart:**
1500, Monday, September 9
Vancouver Int'l Airport-Terminal Main
Vancouver, British Columbia, Canada

**Arrive:**
17:19, Monday, September 9
Calgary Intl Airport
Calgary, Alberta, Canada

**Status:**
Confirmed

**Equipment:**
Boeing 737-700 (winglets)

**Duration:**
1 hours 19 minutes

**Meal:**
None

---

**Invoice Details**

<table>
<thead>
<tr>
<th>Transaction / Document</th>
<th>Base</th>
<th>Tax</th>
<th>GST/HST</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td>Misc. (WSSEAT)</td>
<td>10.00</td>
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<td>0.50</td>
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<tr>
<td>Form of Payment:</td>
<td></td>
<td>s. 17(1)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Misc. (WSSEAT)</td>
<td>10.00</td>
<td></td>
<td>0.50</td>
<td>10.50</td>
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<tr>
<td>Form of Payment:</td>
<td></td>
<td>s. 17(1)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Processing Fee</td>
<td>38.00</td>
<td></td>
<td>1.90</td>
<td>39.90</td>
</tr>
<tr>
<td>Form of Payment:</td>
<td></td>
<td>s. 17(1)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ADDT.: COLLECTION / 838 4149198920</td>
<td>75.00</td>
<td>40.13</td>
<td>4.93</td>
<td>120.06</td>
</tr>
<tr>
<td>Exchanged Ticket / 8333925110595</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Form of Payment:</td>
<td></td>
<td>s. 17(1)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Totals:</td>
<td>133.00</td>
<td>40.13</td>
<td>7.83</td>
<td>CAD 180.96</td>
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</tbody>
</table>

**Total Charged to Credit Card:** CAD 180.96

**Balance Due:** CAD 0.00

---

**Fare Rules**

- Westjet ticket is not refundable. Changes are permitted for a fee of up to 86.25 plus any applicable fare difference.

---

**Baggage Fees & Allowances**

Baggage charges may apply. Baggage allowance, specific size and weight restrictions vary between airlines. Please visit the airline’s website or contact the airline directly for details.

- WestJet or call 1 800-538-5695

---

**Important Information**

- Insurance offered
- Please check in 90 minutes prior to departure. Late checkin may result in the loss of seat/reservation check in cut off time is 45 minutes prior to departure.
- Government issued picture ID is required or two pieces Government issued ID which show name, date of birth and gender. This now includes passengers who appear to be between 12 and 17 years of age. For more information visit [www.passengerprotection.gc.ca/identity.html](http://www.passengerprotection.gc.ca/identity.html)
- 24 hour emergency service in Canada and USA - Call toll-free 1-855-817-8277 or collect 647-724-8277. Please note some cell phone providers do not allow for -1-800 calls in some areas. We recommend using -Landline in these situations or call collect. Your UNIGLOBE rescue line access code is 62XC. You can email at calme@tass247.com. Please mention your rescue line access code is 62XC
- Your reservation number with westjet is z2pccm. Westjet contact phone number is 1-800-538-5696
- Baggage charges may apply. For more info please visit westjet-www.westjet.com baggage allowance-Specific size/weight restrictions vary between airlines. Excess charges may apply if exceeded.
- Passengers may carry travel sized toiletries or liquids 3 oz or less through security check points. They must fit in one quart sized, clear plastic zip-top bag. Visit [www.caia-acia.gc.ca](http://www.caia-acia.gc.ca)
- This is an electronic ticket valid only on issuing airline.
- Photo ID and Ekt itinerary required for check in. Boarding cards required prior to entering security.
- Click here to sign up for westjet's new reward program
- View your itinerary at [www.virtuallythere.com](http://www.virtuallythere.com) use your last name and trip code BHCLGQ
RECEIPT
GST NO. R122556194

EXIT No. 44
IN: 29/09/13 07:55
OUT: 09/09/13 17:47
DURATION: 00:09:52
PAID: $25.20
(GST INCLUDED)
AMERICAN EXPRESS
s. 17(1)

THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade
## Proactive Disclosure of Expenses
Gary Durbeniuk, Vice-President (Development)
For the period October 1 2013 to November 30 2013

### Travel Expense – Item 3

<table>
<thead>
<tr>
<th>For</th>
<th>Gary Durbeniuk, Vice-President (Development)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description/Purpose</td>
<td>Halifax: Travel for the National Council of Foundation Executives Conference</td>
</tr>
<tr>
<td>Date</td>
<td>September 24th – 27th, 2013</td>
</tr>
<tr>
<td>Destination</td>
<td>Halifax, NS</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Expense</th>
<th>Air Fare</th>
<th>Other*** Transportation</th>
<th>Hotel</th>
<th>Meals*</th>
<th>Other**</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount $</td>
<td>$591.64</td>
<td>$314.24</td>
<td>$410.55</td>
<td>$47.00</td>
<td>$189.75</td>
<td>$1553.18</td>
</tr>
</tbody>
</table>

**Notes**
- *Meals:*
  - September 24th, 2013 – Dinner Per Diem - $23.00
  - September 25th, 2013 – Lunch Per Diem - $12.00
  - September 27th, 2013 – Lunch Per Diem - $12.00
- **Other:**
  - Uniglobe Travel processing fee - $39.90
  - Air Canada exchanged ticket fee - $65.10
  - Air Canada Miscellaneous fee - $84.75
- ***Other transportation:***
  - Taxi from The University of Calgary to YYC airport - $37.70
  - Rental car for use from The Halifax airport to hotel - $229.84
  - Taxi from YYC airport to after return flight - $46.70

(Attach scanned receipts for Travel Expense – Item 3)
**Invoice Details**

<table>
<thead>
<tr>
<th>Transaction / Document</th>
<th>Base</th>
<th>Tax</th>
<th>GST/HST</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Air Canada / 014 2124186711 Exchanged Ticket / 0142119972630</td>
<td>504.00</td>
<td>46.13</td>
<td>41.51</td>
<td>591.64</td>
</tr>
<tr>
<td>Processing Fee</td>
<td>36.00</td>
<td></td>
<td>1.90</td>
<td>37.90</td>
</tr>
<tr>
<td>Misc. (OACWEB)</td>
<td>75.00</td>
<td>9.75</td>
<td></td>
<td>84.75</td>
</tr>
<tr>
<td>Misc. (ACSEAT)</td>
<td>62.00</td>
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<td>3.10</td>
<td>65.10</td>
</tr>
<tr>
<td>Totals:</td>
<td>579.00</td>
<td>55.88</td>
<td>46.51</td>
<td>CAD 781.39</td>
</tr>
</tbody>
</table>

**Fare Rules**

- Air Canada ticket is non-refundable. Changes are permitted for 75.00 CAD per direction plus any fare difference up to 2 hours prior to departure. Same day airport changes prior to departure for 150.00 CAD plus taxes. Aeroplan members earn 25 percent non status miles. Advance seat selection is available for a fee. e-Upgrade certificates are not permitted. Missing your flight will result in the forfeiture of the value of your airline ticket. Name changes are not permitted.

**Baggage Fees & Allowances**

Baggage charges may apply. Baggage allowance, specific size and weight restrictions vary between airlines. Please visit the airline's website or contact the airline directly for details.

- Air Canada or call 1-888-247-2262

**Important Information**

- Insurance offered
- Please check in 90 minutes prior to departure. Late checkin may result in the loss of seat/reservation check in cut off time is 45 minutes prior to departure.
- Government issued picture ID is required or two pieces Government issued ID which show name, date of birth and gender. This now includes passengers who appear to be between 12 and 17 years of age.
- 24 hour emergency service in Canada and usa - Call toll-Free 1-866-817-8277 or collect 647-724-8277. Please note some cell phone providers do not allow for -1-800 calls in some areas. We recommend using -Landline in these situations or call collect. Your UNIGLOBE rescue line access code is 62XG. Or you can email at callme@tass247.com - Please mention your rescue line access code is 62XC
- Your reservation number with Air Canada is I2nsrr. Air Canada contact phone number is 1-888-247-2262
- Air Canada will notify you of last minute flight changes if you register your flights up to 30 days prior to departure. For more information visit [www.aircanada.com](http://www.aircanada.com) en/travelinfo/traveller/mobile/notification.html
- Baggage charges may apply. For more info. Please visit Air Canada - [www.aircanada.com](http://www.aircanada.com) baggage allowance. Specific size/weight restrictions vary between airlines. Excess charges may apply if exceeded.
- Passengers may carry travel sized toiletries or liquids 3 oz or less through security check points. They must fit in one quart sized, clear plastic zip-top bag. Visit [www.catsa-acsta.gc.ca](http://www.catsa-acsta.gc.ca).
- Air Canada freq. flyer nbr 17(1) appended
- This is an electronic ticket valid only on issuing airline.
- Photo ID and Ekt itinerary required for check in. Boarding cards required prior to entering security.
- View your itinerary at [www.virtuallythere.com](http://www.virtuallythere.com) use your last name and trip locator HFUSAU

**Invoice No:** 268016

Airline Conditions of Contract & Other Important Notices [View Here](http://www.virtuallythere.com)

- Please note that when paying by credit card all charges may not appear on the same credit statement. All charges will add up to the total as stated above.
- GST Registration Number - 822351898
Dear Gary Durbeniuk,

Your reservation at Oceanstone Resort having confirmation number 5807769 has been modified. Please print this page as a record of this change.

**Guest information**

Name: Gary Durbeniuk  
Address: 2500 University Drive, North West  
          Calgary, AB, Canada T2N 1N1  
Telephone: 403 210 8628  
Email: gdurbeni@ucalgary.ca  
Company name: Conference Board of Canada

**Room information**

Confirmation #: 5807769  
Room type: Guest House Room 4  
Rate: Conference Board of Canada  
Check-in: 03:00 PM Tuesday September 24, 2013  
Check-out: 11:00 AM Friday September 27, 2013  
Nights: 3  
Rooms: 1  
Adults: 2  
Cancellation policy: A cancellation notice of 72-hours is required on all bookings for room accommodations and 2-weeks is required for all suites and cottages. Without required notice charges will be applied. Confirmation of a booking indicates that guest(s) have reviewed the terms and conditions of the booking(s) and agree to be bound by them. Cancellations related to Group Bookings must be made through the Group’s Coordinator. Costs related to cancellations made by guests of wedding parties become the responsibility of the person(s) booking the wedding event.  
Guarantee policy: Deposit of 25% required upon booking.  
Parking policy: Please be advised that all vehicles must park in the upper lot located directly behind Rhubarb Restaurant. The roadways and parking spots are for emergency vehicles only - guests may use these locations to load/unload in a timely manner. Your assistance is appreciated. If vehicles are found parked in the lower property it will be removed at owners expense.  
How did you find us?: Guest Referral

**Rate information (CAD)**

Room cost: 357.00 (119.00 avg per/night per/ room)  
Sub-total: 357.00  
HST: 53.55  
Total cost: 410.55  
Payment #1: 102.64 AMEX s. 17(1)  
Balance due: 307.91

**Hotel information**

Name: Oceanstone Resort
1 Guest information

Name: Gary Durbeniuk
Address: 2500 University Drive, North West
         Calgary, AB, Canada T2N 1N1
Telephone: 403 210 8628
Email: gdurbeni@ucalgary.ca
Company name: Conference Board of Canada

2 Room information

Confirmation #: 5807769
Room number: 4
Room type: Guest House Room 4
Rate: Conference Board of Canada
Check-in: 03:00 PM Tuesday September 24, 2013
Check-out: 11:00 AM Friday September 27, 2013
Nights: 3
Rooms: 1
Adults: 2
Rate information: 2013/09/24, 119.00, Room 4
Cancellation policy: A cancellation notice of 72-hours is required on all bookings for room
accommodations and 2-weeks is required for all suites and cottages. Without
required notice charges will be applied. Confirmation of a booking indicates that
guest(s) have reviewed the terms and conditions of the booking(s) and agree to be
bound by them. Cancellations related to Group Bookings must be made through the
Group’s Coordinator. Costs related to cancellations made by guests of wedding
parties become the responsibility of the person(s) booking the wedding event.
Guarantee policy: Deposit of 25% required upon booking.
How did you find us?: Guest Referral

3 Rate information (CAD)

Room cost: 357.00 (119.00 avg per/night per/ room)
Sub-total: 357.00
HST: 53.55
Total cost: 410.55
Payment #1: 102.64 s. 17(1)
Payment #2: 307.91 s. 17(1)
Balance due: 0.00

4 Guest authorization

Vehicle: Make:__________, Color:__________, License:__________
Please note that all facilities are non-smoking and pet-free. Violation of this policy will result in cleaning charges of $150.00 which will be
billed to your credit card. A one time pet cleaning fee is an additional $50.00. Disruption of other guest, through excessive noise after
11 pm, may result in charges on the master account if such behavior results in lost revenue or discounts. Check-out time is 11:00 am -
Late check-out will result in an automatic charge to your room. Guests are responsible for any damages to the unit. If we are notified by
housekeeping of any damages to the unit, outdoor space, or the general facility, a surcharge will be applied to the credit card on file. Please
note we are a licensed facility, alcohol must be consumed in accommodations only.

Signature: ______________________ Date: ________
HST: 867699340RT0001
Sale

S. 17(1)

Total: CAD$ 307.44

CUSTOMER COPY
THANK YOU
Registration card

1 Guest information

Name: Gary Durbeniuk
Address: 2500 University Drive, North West
         Calgary, AB, Canada T2N 1N1
Telephone: 403 210 8628
Email: gdurbeni@ucalgary.ca
Company name: Conference Board of Canada

2 Room information

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Guarantee policy: Deposit of 25% required upon booking.
How did you find us?: Guest Referral

3 Rate information (CAD)

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Sub-total: 357.00
HST: 53.55
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Signature: ____________________________ Date: __________
HST: 867699340RT0001
TRANSACTION RECEIPT

Checker/Yellow Cabs
316 Meridian Road SE
Calgary, AB T2A 1X2
Tel: 289-9098

CRD TYPE: CREDIT CARD
CARD NUMBER: s.17(1)
AVC # TYPE: AMEX
DATE/TIME: 09/24 10:02:23
AVC # 50796

VHN/DRV: 0591 / 6175
BRN #: 038862677
BN ID: 9301596

PRE: $31.14
TAT: $000.00
MTD: $000.00
INT: $1.56

FL+EX+TAX: $32.70
TIP: $5.00
T X COUNTY: $000.00

TOTAL: $37.70

SIGNATURE:
RECEIPT

Rental Agreement Number: 959740795
Vehicle Number: 31998466

YOUR INFORMATION

DURBENIUK, GARY DOUGLAS
BUDGET DISC:
- CANADIAN ASSN OF UNIVERSITY BU
PAYMENT METHOD: AMEX

YOUR RENTAL

Picked up: YHZ
Date/Time: SEP 24, 2013@09:32PM
Returned: YHZ
Date/Time: SEP 27, 2013@11:25AM
Veh Group: Premium
Veh Charged: Subcompact
Vehicle: CHRYSLER 300S V6
Odometer Out: 9810
Odometer In: 9657
Fuel Reading: 7/8

YOUR VEHICLE CHARGES

3 D Y 40 00 120.00
YOUR TIME AND MILEAGE: 120.00

YOUR TAXABLE FEES

**16.28% FEE 20.71
FUEL SERVICE 51.92
**VLF FEE 4.29
ENERGY RECOVERY 0.98/DY 2.94

YOUR SUBTOTAL
TAXABLE SUBTOT 199.66
HST 15.000% 29.98

YOUR NON TAXABLE ITEMS

TOTAL CHARGES 229.84
NET CHARGES 229.84
YOUR TOTAL DUE: 0.00

PAID ON AMEX
**CONCESSION RECOVERY FEE
**VEH LICENSE FEE 1.43/DY

THANK YOU FOR RENTING WITH BUDGET

GST NO 880643820 RT0001

Other inquiries or e-receipt visit www.budget.com

or call 902-492-7553
ASSOCIATED CAB ALTA LTD
307 - 41 AVE NE (403) 299-1111
INSIST ON THE PROFESSIONALS

DATE: 2013/09/27
PICK-UP TIME: 19:31
DROP-OFF TIME: 19:54
TRIP ID: 640
LOCATION: 873889-4592418249
CAR NUMBER: 6998
CARD TYPE: AMEX
CARD: 5171717171717171
EXPIRY: 11/22
AUTH: 5847888

FARE ($) : 41.70
EXTRA ($) : 0.00
SUBTOTAL ($) : 41.70

TIP ($) : 5.00

TOTAL ($) : 46.70

SIGNATURE: 

FOR ONLINE TAXI BOOKINGS VISIT OUR WEBSITE: ASSOCIATEDCAB.CA

CUSTOMER'S COPY
Detail for Non-Travel Expenses

<table>
<thead>
<tr>
<th>Non-Travel Expense – Item 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>For</td>
</tr>
<tr>
<td>Details</td>
</tr>
<tr>
<td>Date</td>
</tr>
<tr>
<td>Location</td>
</tr>
<tr>
<td>Type of Expense</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

(Attach scanned receipts for Non-Travel Expense – Item 4)
AMOUNT PAID: $8.75 (GST incl.)

Start Time: 5/31/2013 1:15 PM
Receipt No: 1711
RECEIPT
Stall #21
Expiration Date/Time
05:08 PM
JUN 03, 2013

Purchase Date/Time: 03:38 pm Jun 03, 2013
Total Due: $15.00 Rate: 1 HOUR AND 30 MIN/HR
Total Paid: $15.00 Payment Type: Card
s. 17(1) American Express
Ticket #: 00023202
S/N #: 360011330070
Setting: Lot 312
Match Name: Lot 312 2

GST REG #: 1024560000
RECEIPT

Stall #38
Expiration Date/Time
01:41 PM
JUN 04, 2013

Purchase Date/Time: 11:41 am Jun 04, 2013
Total Due: $20.00
Rate: 2 HOURS
Total Paid: $20.90
Payment Type: Card
s. 17(1) American Express
Ticket #: 000233235
SN #: 30013330170
Setting: Lot 313
Mach Name: Lot 313-2

GST REG #102456000
RECEIPT
Stall #110
Expiration Date/Time
12:47 PM
JUN 13, 2013

Purchase Date/Time: 10:47 am Jun 13, 2013
Total Due: $7.00
Total Paid: $7.00
Rate: 2 HOUR
Payment Type: Card
s. 17(1) American Express
Ticket #: 80365503
SN #: 3000133010
Setting: Lot 283
Name: Name Lot 233-3

GST Reg #RL024660000
RECEIPT
Stall #112
Expiration Date/Time
02:55 PM
JUL 08, 2013

Purchase Date/Time: 12:25am Jul 08, 2013
Total Due: $25.00  Rate: 2 HOURS AND 30 MIN
Total Paid: $25.00  Payment Type: Card
s. 17(1) American Express
Ticket #: 00024566  Auth #: 545669
S/N #: 300013330170
Setting: Lot 313
Mach Name: Lot 313-2

GST REG #X024566000
IG AUTHORITY (403) 537-7000

Terminal: 746
Plate: 5.17(1)

CALGARY PARKING

Zone: 2392
Plate: 5.17(1)

Valid through:
THURSDAY 22 AUG 13
3:42 PM

AMOUNT PAID: $6.00 (GST incl.)
Start Time: 8/27/2013 1:42 PM
& Tire Inflation Services (403) 537-7006
FREE Battery Boosting &
### Non-Travel Expense – Item 5

<table>
<thead>
<tr>
<th>For</th>
<th>Gary Durbeniuk, Vice-President (Development)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details</td>
<td>Lunch with community member (Vice-President - Development) and 1 community member</td>
</tr>
<tr>
<td>Date</td>
<td>July 3rd, 2013</td>
</tr>
<tr>
<td>Location</td>
<td>Calgary</td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
<td><strong>Meals</strong></td>
</tr>
<tr>
<td><strong>Amount</strong></td>
<td>$38.00</td>
</tr>
</tbody>
</table>

(Attach scanned receipts for Non-Travel Expense – Item 5)
Duplicate Copy

TRANSACTION RECORD

#: 15316
27 Table 35 | Party 2

July 03/13 12:57, Swiped T: 35 Term: 1

Amount $32.55
Tip $.50

TOTAL: $38.05

ED 525743
525745
31/BONTEC1
301007

N: 27
7/03-13:00:04

Order will pay

above amount to card
pursuant to
Order agreement

Order Signature

ONTERRA TRATTORIA

Thank you!

SUBTOTAL: $31.00
GST: 1.55
Sub Total: $32.55

ONLINE: www.bonterra.ca

(403) 262-0480

For Reservations Or Information
1 Steven At Steven@bonterra.ca

12:49 TOTAL: 32.55

Meetings with
Gary Dubinski

s. 17(1)
July 3

6.00

ces (403) 537-7006    FREE Battery Boosting & Tire Inflation Services
### Proactive Disclosure of Expenses

Gary Durbeniuk, Vice-President (Development)
For the period October 1, 2013 to November 30, 2013

<table>
<thead>
<tr>
<th>Non-Travel Expense – Item 6</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>For</strong></td>
</tr>
<tr>
<td><strong>Details</strong></td>
</tr>
<tr>
<td><strong>Date</strong></td>
</tr>
<tr>
<td><strong>Location</strong></td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
</tr>
<tr>
<td><strong>Amount</strong></td>
</tr>
</tbody>
</table>

(Attach scanned receipts for Non-Travel Expense – Item 6)
CHOP STEAKHOUSE BAR
68 5 MCEVOY RD S.W.
Calgary, Alberta

TABLE # 21

BILL: 12113446305/31/13

TUNA SALAD 17.96
SALAD W/ SIRLOIN 17.96
PINEAPPLE JUICE LARGE 2.95
SODA w/cranberry (2.89) 2.95
ICE 1.00
CUCUMBER 3.96

Sub Total: 49.62
GST: 2.45

1 12:35p TOTAL: 52.07

GST# 802860874 PHT#501
PLEASE PAY GST
THANK YOU!

TODAY'S STEAKHOUSE

JOIN US FOR YOUR NEXT EVENING OUT!
Walk in guests always welcome

Thanks!

meeting with
Gary Durberiuik
s. 17(1)
**Non-Travel Expense – Item 7**

<table>
<thead>
<tr>
<th>For</th>
<th>Gary Durbeniuk, Vice-President (Development)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details</td>
<td>Lunch with community member (Vice-President - Development) and 1 community member</td>
</tr>
<tr>
<td>Date</td>
<td>August 16th, 2013</td>
</tr>
<tr>
<td>Location</td>
<td>Calgary</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Expense</th>
<th>Meals</th>
<th>Parking</th>
<th>Other</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount</td>
<td>$48.91</td>
<td>$20.00</td>
<td></td>
<td>$68.91</td>
</tr>
</tbody>
</table>

Notes

(Attach scanned receipts for Non-Travel Expense – Item 7)
DELTA BOW VALLEY BISTRO
GST #R826085417

SPARE

/AUG6'13@ 12:09PM

BISON BURGER  17.00
CLUB HOUSE SAND  7.00
SD GRAVY  2.00
COFFEE  4.50

SUBTOTAL ..... 40.50
GST  2.63
TOTAL DUE...  $43.13

CUSTOMER COPY

PRINT NAME

GRATUITIES NOT INCLUDED
PLEASE PAY YOUR SERVER

Meeting with Gary Durbenvik and
DELTA BOW VALLEY HOTEL
VINCI PARK
RECEIPT C1

ENTRY TIME:
16.08.13 11:42
EXIT TIME:
16.08.13 13:35
PARK-DUK.: HRS:MIN
0:01:53
AMOUNT: $ 20.00

KIND OF PAYMENT:
AMEX

s.17(1)

XXXXX

REF. 45
031:12699 6095
THANK YOU!
Proactive Disclosure of Expenses
Gary Durbeniuk, Vice-President (Development)
For the period October 1 2013 to November 30 2013

<table>
<thead>
<tr>
<th>Non-Travel Expense – Item 8</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
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</tr>
<tr>
<td><strong>Date</strong></td>
</tr>
<tr>
<td><strong>Location</strong></td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
</tr>
<tr>
<td><strong>Amount</strong></td>
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<tr>
<td><strong>Notes</strong></td>
</tr>
</tbody>
</table>

*(Attach scanned receipts for Non-Travel Expense – Item 8)*
### Non-Travel Expense – Item 9

<table>
<thead>
<tr>
<th>For</th>
<th>Gary Durbeniuk, Vice-President (Development)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details</td>
<td>Parking charges for meeting with colleague</td>
</tr>
<tr>
<td>Date</td>
<td>June 28th, 2013</td>
</tr>
<tr>
<td>Location</td>
<td>Calgary</td>
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<table>
<thead>
<tr>
<th>Type of Expense</th>
<th>Meals</th>
<th>Parking</th>
<th>Other</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>Amount</td>
<td>$9.00</td>
<td></td>
<td></td>
<td>$9.00</td>
</tr>
</tbody>
</table>

### Notes

(Attach scanned receipts for Non-Travel Expense – Item 9)
P1A

SPACE 102

Expires at 09:56 JUN 28

Paid 9.00$ JUN 28 at 07:57 AM

RECEIP

00255419