



Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)
For the period of February 1, 2020 to March 31, 2020

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	February 27, 2020	Travel to Charlotte to attend the Association of Public & Land Grant Universities (APLU) conference.	\$308.66
2.	March 5, 6, 2020	Travel to Victoria to attend the WestVAC conference.	\$1,137.40



**UNIVERSITY OF
CALGARY**

Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)

For the period of February 1, 2020 to March 31, 2020

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Dru Marshall, Provost and Vice-President (Academic)					
Description/ Purpose	Travel to Charlotte to attend the Association of Public & Land Grant Universities (APLU) conference.					
Date	February 27, 2020					
Destination	Charlotte, North Carolina					
Type of Expense	Airfare	Other Transport	Hotel*	Meals	Other	Total
Amount	\$0.00	\$0.00	\$308.66	\$0.00	\$0.00	\$308.66
Notes	Hotel*: Storm in Toronto cancelled connecting flight to Charlotte. Could not attend conference and could not cancel previously booked accommodation.					

HOTEL DETAILS

Hotel Name The Dunhill Hotel
 Hotel Address 237 North Tryon Street
 Main Phone 1-704 3324141
 Reservation Phone
 Fax 1-704 3764117
 Reservation Email dunhillreservations@shglttd.com

RESERVATION DETAILS

Itinerary Number 23087B0028371
 Confirmation Number 1376SC002334
 Check-in 2/27/2020
 Check-Out 2/28/2020
 1
 Number of Guests 1
 Guests Summary
 1 Adult
 Number of Rooms 1
 Room Type Vintage Queen
 Booked Rate Association of Public Land Grant (APLU)
 Policies To Avoid a Full Night Room and Tax Penalty Fee, Guests Need to Cancel 48 Hours Prior to Arrival.
 A valid credit card is required to guarantee a reservation.

PRICE DETAILS

Room Total USD 194.00
 Package Total
 Total Tax USD 29.58
 Itinerary Total USD 223.58 = \$308.66 CDN

PERSONAL INFORMATION

Name Dr. Dru Marshall
 Company Name University of Calgary
 Address 2500 University Drive NW
 City Calgary
 State/Province Alberta
 Country Canada
 Postal Code T2N1N4
 Daytime Phone s.17(1)
 Email Address

PAYMENT INFORMATION

Cardholder Name DRU MARSHALL
 Card Type VISA
 Card Number XXXXXXXXX s.17(1)
 Expiration Date ****



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Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)

For the period of February 1, 2020 to March 31, 2020

Detail for Travel Expenses

Travel Expenses-Item 2 Detail						
For	Dru Marshall, Provost and Vice-President (Academic)					
Description/ Purpose	Travel to Victoria to attend the WestVAC conference.					
Date	March 5, 6, 2020					
Destination	Victoria, British Columbia					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals	Other***	Total
Amount	\$0.00	\$168.69	\$168.71	\$0.00	\$800.00	\$1,137.40
Notes	Airfare*: AC Western Commuter Flight Pass was used, 2 credits. Booking Ref.: TIYY90 and MA3KEH. Other Transportation**: Ground transportation while in Victoria and parking at Calgary airport. Other***: Conference fee.					

Penny Bardsley

From: Air Canada <fpconfirmation@aircanada.ca>
Sent: February 18, 2020 11:09 AM
To: Dru Marshall
Cc: Dru Marshall; Dru Marshall; Dru Marshall; Dru Marshall; Dru Marshall
Subject: Air Canada - Electronic Ticket Itinerary/Receipt

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Electronic Ticketing confirmed. This is your official itinerary/receipt. We thank you for choosing Air Canada and look forward to welcoming you on board.

Seats have been pre selected for you.
Click on the button below to **see all seat options and change your seat(s)**

Choose your seat(s)



Booking Information

Booking Reference: TIYY90	Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533
Main Contact: dru Marshall s.17(1)	
Manage My Booking (change, cancel, upgrade). Change Seats get more seating options for my flight. Purchase Maple Leaf Lounge Access / Meal Vouchers Receive Flight Status Notifications directly to my email or mobile phone. Check Flight Arrivals and Departures . Check in online and print my boarding pass.	

Flight Itinerary

Flight	From	To	Stops	Fare Type	Meal
AC229	Calgary (AB) Wed 04-Mar 2020 20:20	Vancouver (BC) Wed 04-Mar 2020 20:50	0	Latitude, Y	

AC8081	Vancouver (BC) Wed 04 Mar 2020 21:50	Victoria (BC) Wed 04-Mar 2020 22:19	0	Latitude, Y
<p>Flight AC8081 is operated by AIR CANADA EXPRESS - JAZZ. Please check in directly at the AIR CANADA EXPRESS - JAZZ counter. Certain smaller carriers conduct airport operations through the ticketing counter of larger airlines. If you have any difficulty locating the appropriate counter, please ask an Air Canada agent for assistance.</p>				

Passenger Information

1: <input type="checkbox"/> dru Marshall : Ticket Number: 0142128095346
Air Canada Aeroplan: s.17(1) Meal Preference:
Seat Selection: AC229 : 22C , AC8081 : 05D Special Needs:

Flight Credit Summary

Western Commuter Latitude 10 credit	1 Flight Credit
	Taxes, fees, and charges included
<p>Please read important information and notices regarding Air Canada's general conditions of carriage.</p> <p>Air Passenger Protection Regulations Notice: If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website. General terms and conditions pertaining to flight delays, cancellations, denied boarding, seating of children and lost or damaged baggage can be found in Air Canada's General Conditions of Carriage and Tariffs.</p>	

Important Information

All passengers are advised to view the [Travel documentation](#) page for important information on identification required for travel.

Baggage Policy
[Carry-on baggage](#) | [Checked baggage](#)

[Check-in and boarding times](#)
Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our [Baggage Guide](#).

Carry-on Baggage

On your Air Canada- or Air Canada Express-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15,5 x 21,5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. [View more details](#).

Checked Baggage:

Please see below for details on the bags you plan on checking at the baggage counter.

Flight : Calgary (AB) To Victoria (BC) - Latitude		
Regular Baggage Allowance	1st bag: Complimentary	2nd bag: Complimentary
Max Weight per bag: 23kg (50lb)		

Penny Bardsley

From: Air Canada <fpconfirmation@aircanada.ca>
Sent: February 20, 2020 8:51 AM
To: Dru Marshall
Cc: Dru Marshall; Dru Marshall; Dru Marshall; Dru Marshall; Dru Marshall
Subject: Air Canada Electronic Ticket Itinerary/Receipt

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Electronic Ticketing confirmed. This is your official itinerary/receipt. We thank you for choosing Air Canada and look forward to welcoming you on board.

Seats have been pre selected for you.
Click on the button below to **see all seat options and change your seat(s)**

Choose your seat(s)



Booking Information

Booking Reference: MA3KEH	Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533
Main Contact: dru Marshall s.17(1)	
Manage My Booking (change, cancel, upgrade). Change Seats get more seating options for my flight. Purchase Maple Leaf Lounge Access / Meal Vouchers Receive Flight Status Notifications directly to my email or mobile phone. Check Flight Arrivals and Departures . Check in online and print my boarding pass.	

Flight Itinerary

Flight	From	To	Stops	Fare Type	Meal
AC8074	Victoria (BC) Thu 05-Mar 2020 17:15	Vancouver (BC) Thu 05-Mar 2020 17:46	0	Latitude, Y	

Flight AC8074 is operated by AIR CANADA EXPRESS JAZZ. Please check in directly at the AIR CANADA EXPRESS JAZZ counter. Certain smaller carriers conduct airport operations through the ticketing counter of larger airlines. If you have any difficulty locating the appropriate counter, please ask an Air Canada agent for assistance.

AC224	Vancouver (BC) Thu 05 Mar 2020 18:50	Calgary (AB) Thu 05 Mar 2020 21:13	0	Latitude, Y
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Passenger Information

1: **dru Marshall** : Ticket Number: **0142128212028**

Air Canada Aeroplan: [s.17\(1\)](#) Meal Preference:
Seat Selection: AC8074 : **05D**, AC224 : **24D** Special Needs:

Flight Credit Summary

Western Commuter Latitude 10 credit

1 Flight Credit

Taxes, fees, and charges included

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[Carry on baggage](#) | [Checked baggage](#)

[Check in and boarding times](#)

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Checked Baggage:

Please see below for details on the bags you plan on checking at the baggage counter.

Flight : Victoria (BC) To Calgary (AB) - Latitude

Regular Baggage Allowance

1st bag:
Complimentary

2nd bag:
Complimentary

Max Weight per bag: 23kg (50lb)

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH21852400V1

**** PURCHASE ****

03-04-2020 22:46:35
Acct # *****5.17(1) C
Card Type VI
A0000000031010 SCOTIABANK VISA

Operator: 229
Trace # 7814
Inv. # 329
Auth # 099850 RRN 001276005

Purchase	\$60.00
Tip	\$7.00
Total	\$67.00

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

BLUEBIRD CABS #2
2612 QUADRA ST
VICTORIA BC

CARD ^{s.17(1)}
CARD TYPE VISA
DATE 2020/03/05
TIME 0817 15:36:24
RECEIPT NUMBER
C85024893-001-117-017-0

PURCHASE
AMOUNT \$62.90
TIP \$9.44
TOTAL

\$72.34

SCOTIABANK VISA
A0000000031010
88A8D14AD48CBE90
0080008000-E800
82A17F66749C3E4E
0080008000-F800

APPROVED

AUTH# 006858 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

RECEIPT
GST NO. R122556194

TKT NO:30260815
POF: C54
PAID: \$ 29.35
IN: 03/04/20 19:03
OUT:03/05/20 18:58
DURATION: 0 23: 55
(GST INCLUDED)

MASTERCARD
XXXXXX XXXXX s.17(1)

YOU HAVE 10 MIN.
TO EXIT





Inn at Laurel Point

Dr Dru Marshall
2-10 University Hall, UofA
Edmonton AB T6G 2J9
Canada

Room No. : 326
Arrival : 03/04/20
Departure : 03/05/20
Folio No. : 382163
Conf. No. : 4232594

Date	Description	Charges	Credits
03/04/20	Room	144.00	
03/04/20	Destination Marketing Fee 1%	1.44	0.00
03/04/20	Provincial Hotel Tax 8%	11.64	0.00
03/04/20	Municipal Hotel Tax 3%	4.36	0.00
03/04/20	Goods and Service Tax 5%	7.27	0.00
03/05/20	Visa XXXXXXXXXXXXXXXs.17/ XX/XX		168.71
Total Charges		168.71	
Total Credits			168.71
Balance			0.00
			CAD

Net Amount	144.00
Destination Marketing Fee 1%	1.44
Provincial Hotel Tax 8%	16.00
Goods and Service Tax 5%	7.27
	0.00
	0.00
Total Charges	0.00
	CAD

Penny Bardsley

From: U of M - VP Research and International <westvacvpr2020@umanitoba.ca>
Sent: January 6, 2020 4:03 PM
To: Dru Marshall
Subject: Purchase Receipt

INTERNET PURCHASE RECEIPT

Order Date: 2020-01-06 3:01:46 PM
Order Number: 10000068
Bank Auth Number: 075314
Order Total: 800.00 CAD

Name on Card: Dru Marshall
Card Type: VI
Email Address: [s.17\(1\)](#)

BILL TO:
Name: Dru Marshall

MERCHANT INFO:
Online Address:
Merchant Name: U of M - VP Research and International

Penny Bardsley

From: WestVAC and WestVPR Conference <westvacvpr2020@umanitoba.ca>
Sent: January 6, 2020 4:03 PM
To: Dru Marshall
Subject: Thank you for your registration to the 2020 WestVAC and WestVPR Conference

Title	Dru
First Name	Dru
Last Name	Marshall
Institution name	University of Calgary
Position	Provost and Vice-President (Academic)
Institutional Mailing Address	2500 University Drive NW
City	Calgary
Province	AB
Postal Code	T2N 1N4
Email Address	s.17(1)
Business Telephone	s.17(1)
Early Bird Registration (Qty.)	1
Total Payment Required	800

Please note your total registration costs of \$800. Both registration forms must be completed and payment must be submitted to successfully register.