



## Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)  
For the period of December 1, 2018 to January 31, 2019

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### Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	December 11, 2018	Travel to Edmonton to attend meeting with Alberta Ethics Commissioner and memorial service for University of Alberta Dean of Medicine.	\$164.40



UNIVERSITY OF  
CALGARY

## Proactive Disclosure of Expenses

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For the period of December 1, 2018 to January 31, 2019

### Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Dru Marshall, Provost and Vice-President (Academic)					
Description/ Purpose	Travel to Edmonton to attend meeting with Alberta Ethics Commissioner and memorial service for University of Alberta Dean of Medicine.					
Date	December 11, 2018					
Destination	Edmonton, Alberta					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals***	Other	Total
Amount	\$0.00	\$150.40	\$0.00	\$14.00	\$0.00	\$164.40
Page Reference	pages 3-5	pages 6, 7		All meal per diems		
Notes	Airfare*: Two AC Western Commuter Flight Pass credits used. Booking Ref.: QXVX2R. Other Transport**: Car rental while in Edmonton and parking at Calgary airport. Meals***: Meal per diem claimed (1 Lunch @ \$14).					

**Penny Bardsley**

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**From:** Air Canada <fpconfirmation@aircanada.ca>  
**Sent:** November 22, 2018 12:20 PM  
**To:** Dru Marshall  
**Cc:** Dru Marshall  
**Subject:** Air Canada - Electronic Ticket Itinerary/Receipt

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

**AIR CANADA** 

## Itinerary/Receipt

**Electronic Ticketing confirmed. This is your official itinerary/receipt.** We thank you for choosing Air Canada and look forward to welcoming you on board.

Seats have been pre-selected for you.  
Click on the button below to **see all seat options**  
and **change your seat(s)**

**Choose your seat(s)**



### Booking Information

<b>Booking Reference:</b> <b>QXVX2R</b>	<b>Customer Care</b> Air Canada 1-888-247-2262 <b>Flight Arrivals and Departures</b> 1-888-422-7533
<b>Main Contact:</b> Dr. dru Marshall s.17(1)	
<a href="#">Manage My Booking</a> (change, cancel, upgrade). <a href="#">Change Seats</a> get more seating options for my flight. Purchase <a href="#">Maple Leaf Lounge Access / Meal Vouchers</a> Receive <a href="#">Flight Status Notifications</a> directly to my email or mobile phone. Check <a href="#">Flight Arrivals and Departures</a> . <a href="#">Check in online</a> and print my boarding pass.	

### Flight Itinerary

Flight	From	To	Stops	Fare Type	Meal
AC8134	<b>Calgary (AB)</b> Tue 11-Dec 2018 08:00	<b>Edmonton International (AB)</b> Tue 11-Dec 2018 08:53	0	Latitude, Y	

Flight AC8134 is operated by AIR CANADA EXPRESS - JAZZ. Please check in directly at the AIR CANADA EXPRESS - JAZZ counter. Certain smaller carriers conduct airport operations through the ticketing counter of larger airlines. If you have any difficulty locating the appropriate counter, please ask an Air Canada agent for assistance.

AC8161	<b>Edmonton International (AB)</b> Tue 11-Dec 2018 20:25	<b>Calgary (AB)</b> Tue 11-Dec 2018 21:26	0	Latitude, Y
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Flight AC8161 is operated by AIR CANADA EXPRESS - JAZZ. Please check in directly at the AIR CANADA EXPRESS - JAZZ counter. Certain smaller carriers conduct airport operations through the ticketing counter of larger airlines. If you have any difficulty locating the appropriate counter, please ask an Air Canada agent for assistance.

## Passenger Information

1: Dr [redacted] <b>dru Marshall</b> : Ticket Number: <b>0142103806458</b>	
Air Canada Aeroplan: <a href="#">s.17(1)</a>	Meal Preference: <b>Normal</b>
Seat Selection: AC8134 : <b>6C</b> , AC8161 : <b>2C</b>	Special Needs: <b>None</b>

## Flight Credit Summary

Western Commuter - Latitude 10 credit	<b>2 Flight Credits</b>
Taxes, fees, and charges included	
Please read important information and notices regarding Air Canada's <a href="#">general conditions of carriage</a> .	

## Important Information

All passengers are advised to view the [Travel documentation](#) page for important information on identification required for travel.

### Baggage Policy

[Carry-on baggage](#) | [Checked baggage](#)

### [Check-in and boarding times](#)

### Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our [Baggage Guide](#).

### Carry-on Baggage

On your Air Canada- or Air Canada Express-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15,5 x 21,5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. [View more details](#).

### Checked Baggage:

Please see below for details on the bags you plan on checking at the baggage counter.

<b>Flight :</b> Calgary (AB) To Edmonton International (AB) - <b>Latitude</b>		
	<b>1st bag:</b>	<b>2nd bag:</b>
Regular Baggage Allowance	Complimentary	Complimentary
Max Weight per bag: 23kg (50lb)		





**MARSHALL DRU**

**LATITUDE PASS/PASSE DE VOLS LATITUDE  
ETKT0142103806458**

Frequent Flyer / Voyageur assidu  
**S100K - AC\*G**

Flight / Vol  
**AC 8134 11DEC**

From / De  
**CALGARY**



Destination  
**EDMONTON-YEG**

Boarding time /  
Heure d'embarquement **07:30**

Gate /  
Porte **C59**

Seat /  
Place **04C**  
AISLE/COULOIR

Zone **1**

Departure Time / Heure de départ **08:00** Remarks / Observations

Airline use / À usage interne **0028 WCI00464**

**Boarding Pass | Carte d'accès à bord**



A STAR ALLIANCE MEMBER  
MEMBRE DU RÉSEAU STAR ALLIANCE



Booking  
Reference:  
**QXVX2R**

- \* You may reprint your boarding pass at a Self-service application.
- \* Check the departure screens at the airport to ensure the gate indicated on your boarding pass has not changed.
- \* If you are unable to travel, please return to the aircanada.com Check-in option, where you may cancel your check-in, subject to certain rules and restrictions.

### Bags:

**Hand baggage only** - please go directly to security clearance.

**Baggage to check in:** proceed to Kiosks (to print your tags where available) or Air Canada Bag Drop.

Check-in and boarding gate deadlines			
Itinerary	When you should check-in	Check-in/baggage drop-off ends	Boarding gate closes
Within Canada	90 minutes	45 minutes*	15 minutes
To/From the U.S.	120 minutes	60 minutes	15 minutes
International	120 minutes	60 minutes	15 minutes
<b>From: Algiers, Algeria; Casablanca, Morocco; Tel Aviv, Israel</b>	180 minutes	60 minutes	30 minutes

\*Exception: 20 minutes for flights departing from Toronto City Airport (YTZ)

### Boarding:

Ensure you have your **travel documents**. Without them you may not be allowed to board your flight:

- government issued photo ID
- boarding pass

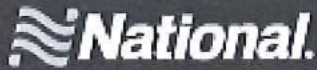
### Security

**Hand baggage (carry-on):**  
Restrictions apply to liquids, gels and aerosols in carry-on baggage.

For full details, please consult:  
[aircanada.com/security](http://aircanada.com/security)



**Passenger baggage must NOT contain dangerous goods such as:**  
Compressed gases (aerosols or oxygen cylinders), explosives (fireworks or ammunition), flammable solids or liquids (lighter fuels or matches), radioactive materials, oxidising material (bleach), corrosives (acids, alkalis, mercury or wet cell batteries), magnetized materials, poisons and infectious materials.



1, 1000 AIRPORT ROAD  
LEDUC, AB T9E8B7  
Federal GST# :889365821

Rental Agreement #:  
Bill Ref #:  
Invoice Date:  
Account #:

174521747  
1502-7110-452  
11/12/2018

**BILLING DETAIL**

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 DAY	93.80	93.80
Subtotal			93.80
CUSTOMER FACILITY CHARGE 5.50/DAY	1 DAY	5.50	5.50
CONCESSION RECOVERY FEE 15.60 PCT	PCT	15.60	14.82
VLF REC 1.17/DAY	1 DAY	1.17	1.17
GOODS AND SERVICES TAX	PCT	5.00	5.76
<b>Total Charges (CAD)</b>			<b>121.05</b>

**BILL TO**

MARSHALL DRU  
s.17(1)

**RENTAL INFORMATION**

Date/Time Out 12/11/2018 08:56 Date/Time In 12/11/2018 19:07

Renter  
DRU, MARSHALL

**RENTAL VEHICLES**

Color	License	Model	Unit	Miles/Kms Out In
BLACK	GP274W	MAZDA3	7RBWX9	13,558 13,635

VIN:3MZBN1M33JM226159

**PAYMENTS**

Payment Master Card -121.05  
**Total Payments (CAD) -121.05**

**Amount Due (CAD)**

**0.00**

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

**CLAIM INFORMATION**

Claim# / PO# / RO# Insured  
Date of Loss Type of Loss Type of Vehicle  
Repair Shop

**For Billing Inquiries / Payment Terms :**

Tel#:4032163490  
ALBARADMIN@ehi.com  
Payment Due within days of invoice date  
Late payments are subject to a finance charge.



Thank You For Choosing National Car Rental

Please Return This Portion With Remittance

Remit To :  
ENTERPRISE RENT-A-CAR  
5821 - 6 STREET SE  
CALGARY, AB T2H1M4

Amount Due (CAD) 0.00

Paid By:  
MARSHALL DRU  
s.17(1)

Account # Rental Agreement Amount GPBR  
0.00 C5N2



**LOST RECEIPT DECLARATION FORM**

This form is to be completed if you are unable to produce original receipts.

I, Dru Marshall, UCID# s.17(1)  
hereby declare that I have either lost, never received or am unable to produce an original receipt. I further declare that I have not and will not use this receipt (if found) to claim reimbursement from any other source, or to support any claim for income tax deductions in the future.

A detailed list of the goods and/or services purchased is as follows:

Vendor Name: Calgary International Airport

Vendor Address: \_\_\_\_\_

Vendor Phone: 403-250-7275

Date of Purchase: December 11, 2018

Amount of Purchase: 29.35

Description of goods/services purchased:

Calgary airport parking while in Edmonton for December 11 meeting with Ethics Comm and memorial service.

Dru Marshall  
Printed Name of CLAIMANT

Signed Name of CLAIMANT

**PRINT**