

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	September 30 - October 2, 2015	Travel to Washington to attend Education Advisory Board (EAB), Joint Provost - Chief Business Officer (CBO) Roundtable.	\$44.34
2.	November 14-17, 2015	Travel to Indianapolis to attend Association of Public and Land Grant Universities Conference.	\$47.89
3.	December 14, 2015	Travel to Edmonton to attend Committee on Academic Medicine (CAM) and Academic Alternative Relationship Plan (AARP) Co-chairs Steering Committee - Funding Model.	\$139.35

Non-Travel Expenses			
Item #	Date	Description	Amount
4.	December 8-17, 2015	Parking while attending various meetings and events.	\$108.00



Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)
For the period of December 1 , 2015 to January 31, 2016

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Dru Marshall, Provost and Vice-President (Academic)					
Description/Purpose	Travel to Washington to attend Education Advisory Board (EAB), Joint Provost - Chief Business Officer (CBO) Roundtable.					
Date	September 30-October 2, 2015					
Destination	Washington, DC					
Type of Expense	Airfare:	Other Transport*	Hotel	Meals	Other	Total
Amount	\$0.00	\$44.34	\$0.00	\$0.00	\$0.00	\$44.34
Notes	<p>Other Transport*: Transportation while in Washington.</p> <p>All other expenses associated with this trip were previously disclosed in the October 1 to November 30, 2015 reporting period, Item 4.</p>					



Accounts Payable
Physical Plant
2500 University Drive NW
Calgary, AB T2N 1N4
Telephone – 403-220-5611
Fax – 403-282-2974
Email – scmhelp@ucalgary.ca

LOST RECEIPT DECLARATION FORM

This form is to be completed if you are unable to produce original receipts attached to your Expense Claims, or Pcard.

I, DRU MARSHALL, UCID# s. 17(1) hereby declare that I have lost, never received or am unable to produce an original receipt. I further declare that I have not and will not use this receipt (if found) to claim reimbursement from any other source, or to support any claim for income tax deductions in the future.

A detailed list of the goods and/or services purchased is as follows:

Vendor Name TEXICAP

Vendor Address and Phone _____

WASHINGTON, D.C., U.S.A.

Date of Purchase OCT 1/2015 Amount of Purchase \$44.34

Description of goods/services purchased:

\$32.36 US. Ground transportation while attending Educ. Adv. Board (EAB) Provost & VPF Conference.

DRU MARSHALL
Printed Name of CLAIMANT

Dr. Marshall
Signed Name of CLAIMANT

Printed Name of one up APPROVER

Signed Name of one up APPROVER



Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)
For the period of December 1, 2015 to January 31, 2016

Detail for Travel Expenses

Travel Expenses-Item 2 Detail						
For	Dru Marshall, Provost and Vice-President (Academic)					
Description/Purpose	Travel to Indianapolis to attend Association of Public and Land Grant Universities Conference.					
Date	November 14-17, 2015					
Destination	Indianapolis, Indiana					
Type of Expense	Airfare:	Other Transport*	Hotel	Meals	Other	Total
Amount	\$0.00	\$47.89	\$0.00	\$0.00	\$0.00	\$47.89
Notes	<p>Other Transport*: Transportation while in Indianapolis.</p> <p>All other expenses associated with this trip were previously disclosed in the October 1 to November 30, 2015 reporting period, Item 8.</p>					



UNIVERSITY OF
CALGARY

SUPPLY CHAIN
MANAGEMENT

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A detailed list of the goods and/or services purchased is as follows:

Vendor Name ABDIRIZAK FARAH

Vendor Address and Phone _____

INDIANAPOLIS, INDIANA, USA

Date of Purchase NOV 16, 2015 Amount of Purchase \$ 47.89

Description of goods/services purchased:

\$ 35.00 US. Ground transportation while attending APLU Conference in Indianapolis

DRU MARSHALL
Printed Name of CLAIMANT

DRU Marshall
Signed Name of CLAIMANT

Printed Name of one up APPROVER

Signed Name of one up APPROVER



Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)
For the period of December 1 , 2015 to January 31, 2016

Detail for Travel Expenses

Travel Expenses-Item 3 Detail						
For	Dru Marshall, Provost and Vice-President (Academic)					
Description/Purpose	Travel to Edmonton to attend Committee on Academic Medicine (CAM) and Academic Alternative Relationship Plan (AARP) Co-chairs Steering Committee - Funding Model.					
Date	December 14, 2015					
Destination	Edmonton, Alberta					
Type of Expense	Airfare*:	Other Transport**	Hotel	Meals***	Other	Total
Amount	\$0.00	\$104.35	\$0.00	\$35.00	\$0.00	\$139.35
Notes	Airfare*: Two AC Western Commuter flight pass credits used. Booking Ref.: LISBAZ. Other Transportation**: Ground transportation while in Edmonton and parking at Calgary airport. Meals***: Meal per diem claimed (1 Lunch @ \$12 and 1 Dinner @ \$23).					

Penny Bardsley

From: Air Canada <fpconfirmation@aircanada.ca>
Sent: Wednesday, December 09, 2015 4:52 PM
To: Dru Marshall
Subject: Air Canada - Electronic Ticket Itinerary/Receipt

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA 

Itinerary/Receipt

Electronic Ticketing confirmed. This is your official itinerary/receipt. We thank you for choosing Air Canada and look forward to welcoming you on board.

Seats have been pre-selected for you.
Click on the button below to **see all seat options**
and **change your seat(s)**

[Choose your seat\(s\)](#)



Booking Information

Booking Reference: **LISBAZ**

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Main Contact:

Dr. S. dru Marshall
s. 17(1)

[Manage My Booking](#) (change, cancel, upgrade).
[Change Seats](#) get more seating options for my flight.
Purchase [Maple Leaf Lounge Access / Meal Vouchers](#)
Receive [Flight Status Notifications](#) directly to my email or mobile phone.
Check [Flight Arrivals and Departures](#).
[Check in online](#) and print my boarding pass.

Flight Itinerary

Flight	From	To	Stops	Fare Type	Meal
AC8585	Calgary (AB) Mon 14-Dec 2015 10:10	Edmonton International (AB) Mon 14-Dec 2015 11:02	0	Latitude, Y	

Flight AC8585 is operated by AIR CANADA EXPRESS - JAZZ. Please check in directly at the AIR CANADA EXPRESS - JAZZ counter. Certain smaller carriers conduct airport operations through the ticketing counter of larger airlines. If you have any difficulty locating the appropriate counter, please ask an Air Canada agent for assistance.

AC8153	Edmonton International (AB) Mon 14-Dec 2015 18:40	Calgary (AB) Mon 14-Dec 2015 19:34	0	Latitude, Y
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Flight AC8153 is operated by AIR CANADA EXPRESS - JAZZ. Please check in directly at the AIR CANADA EXPRESS - JAZZ counter. Certain smaller carriers conduct airport operations through the ticketing counter of larger airlines. If you have any difficulty locating the appropriate counter, please ask an Air Canada agent for assistance.

Passenger Information

1: Dr S. dru Marshall : Ticket Number: **0142156300453**

Air Canada Aeroplan: s. 17(1)	Meal Preference: Normal
Seat Selection: AC8585 : 6D , AC8153 : 6C	Special Needs: None

Flight Credit Summary

Western Commuter - Latitude 10 credit	2 Flight Credits
Taxes, fees, and charges included	

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Important Information

All passengers are advised to view the [Travel documentation](#) page for important information on identification required for travel.

Baggage Policy

[Carry-on baggage](#) | [Checked baggage](#)

[Check-in and boarding times](#)

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our [Baggage Guide](#).

[Carry-on Baggage](#)

On your Air Canada- or Air Canada Express-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15,5 x 21,5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). [View more details](#).

[Checked Baggage:](#)

Please see below for details on the bags you plan on checking at the baggage counter.

Flight : Calgary (AB) To Edmonton International (AB) - Latitude

1st bag:

2nd bag:

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6H-1C2
780-463-5000

Term Id:4502412509465
Item #:1860
MasterCard
PURCHASE
Op Id:218571
Card #:XXXXXXXXXs. 17(1)

AID:A0000000041010

APPROVED

AMOUNT CAD\$75.00

Ref. #: C
Auth. #: 033408
Resp. Code: 00
TUR: 4000000000
TSI: E800

Book on line at
EDMPRESTIGE.COM
Thank you for being our guest
GST 862184769

Date: 2015/12/14 Time: 17:21:10
Response: AUTH 033408

*****CUSTOMER COPY*****

RECEIPT
GST NO. R122556194

EXIT No. A1
IN: 12/14/15 09:11
OUT: 12/14/15 19:54
DURATION: 0 10: 43
PAID: \$ 29.35

(GST INCLUDED)
AMERICAN EXPRESS

s. 17(1)
REF. 70

THANK YOU FOR
YOUR VISIT





Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)
For the period of December 1, 2015 to January 31, 2016

Detail for Non-Travel Expenses

Non-Travel Expenses-Item 4 Detail				
For	Dru Marshall, Provost and Vice-President (Academic)			
Description/Purpose	Parking while attending various meetings and events in Calgary.			
Date	December 8-17, 2015			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$0.00	\$108.00	\$0.00	\$108.00
Notes				

RECEIPT
NO NEED TO DISPLAY TICKET

VINCI PARK
VINCI Park
Petroleum Club
Lot # 048

License Plate Number
s. 17(1)

Expiration Date/Time

07:00 PM
DEC 08, 2015

Purchase Date/Time: 08:05am Dec 08, 2015
Total Parking: \$37.00
Total GST: \$1.85
Total Due: \$38.85
Total Paid: \$38.85
Ticket #: 22054012
S/N #: 500012040111
Setting: Petroleum Luke II
Mach Name: Petroleum 11

Rate: Early Bird \$37.00
Payment Type: Card

Card: s. 17(1)

MasterCard

Auth #: 066168

GST # 12099-6095
Thank You
VINCI Park
403 296 1820



RECEIPT

NO NEED TO DISPLAY TICKET

VINCI Park
Petroleum Club
Lot # 045

License Plate Number
s. 17(1)

Expiration Date/Time

03:49 PM
DEC 10, 2015

Purchase Date/Time: 01:49pm Dec 10, 2015
Total Due: \$29.40 Rate: Hourly \$ 14
Total Paid: \$29.40 Payment Type: Card
Ticket #: 20135500
S/N #: 500012040112
Setting: Petroleum Luke II
Mach Name: Petroleum 12

Card s. 17(1) MasterCard

Auth #: 08682B

GST # 12099-6095
Thank You
VINCI Park
403 296 1820

BOW VALLEY SQUARE
RECEIPT C2

ENTRY TIME:
17.12.15 15:13
EXIT TIME:
17.12.15 18:18
PARK-DUR.: HRS:MIN
0:03:05
AMOUNT:
\$ 39.75

KIND OF PAYMENT:
MASTERCARD
XXXXXXXXXXs.17(1)
XXXXX

REF. 2

IMPARK THANKS YOU
GST No. 887315638