## Overview

<table>
<thead>
<tr>
<th>Item #</th>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>March 17 to April 2, 2017</td>
<td>Travel to Toronto to attend Canada’s Best Diversity Employers Award.</td>
<td>$1,013.81</td>
</tr>
</tbody>
</table>
### Travel Expenses - Item 1 Detail

<table>
<thead>
<tr>
<th>For</th>
<th>Karen Jackson, General Counsel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description/Purpose</td>
<td>Travel to Toronto to attend Canada's Best Diversity Employers Award.</td>
</tr>
<tr>
<td>Date</td>
<td>March 17 to April 2, 2017</td>
</tr>
<tr>
<td>Destination</td>
<td>Toronto, Ontario</td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
<td><strong>Amount</strong></td>
</tr>
<tr>
<td>Airfare*</td>
<td>$759.31</td>
</tr>
<tr>
<td>Other Transport**</td>
<td>$254.50</td>
</tr>
<tr>
<td>Hotel</td>
<td>$0.00</td>
</tr>
<tr>
<td>Meals</td>
<td>$0.00</td>
</tr>
<tr>
<td>Other</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,013.81</strong></td>
</tr>
</tbody>
</table>

**Notes**: Airfare*: Booking Ref.: NGVTMP and Baggage fees. Other Transport**: Taxi to and from airport and ground transportation while in Toronto.
eTicket Receipt

Prepared For
JACKSON/KAREN MS [ADT]

<table>
<thead>
<tr>
<th>RESERVATION CODE</th>
<th>NGVTMP</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISSUE DATE</td>
<td>13Feb17</td>
</tr>
<tr>
<td>TICKET NUMBER</td>
<td>838212338498</td>
</tr>
<tr>
<td>ISSUING AIRLINE</td>
<td>WESTJET</td>
</tr>
<tr>
<td>ISSUING AGENT</td>
<td>WestJet/SSW</td>
</tr>
<tr>
<td>FREQUENT FLYER NUMBER</td>
<td>5.17(1)</td>
</tr>
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</table>

Itinerary Details

<table>
<thead>
<tr>
<th>TRAVEL DATE</th>
<th>AIRLINE</th>
<th>DEPARTURE</th>
<th>ARRIVAL</th>
<th>OTHER NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>27Mar17</td>
<td>WESTJET</td>
<td>CALGARY INTL AB,</td>
<td>TORONTO ON, CANADA</td>
<td>Fare Family Econo</td>
</tr>
<tr>
<td>WS 670</td>
<td></td>
<td>CANADA</td>
<td></td>
<td>Seat Number CHECK-IN REQUIRED</td>
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<tr>
<td></td>
<td></td>
<td>Time</td>
<td>Time</td>
<td>Baggage Allowance NIL</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1:00pm</td>
<td>6:43pm</td>
<td>Booking Status OK TO FLY</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Terminal</td>
<td>Fare Basis DC21</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TERMINAL 3</td>
<td>Not Valid Before 27MAR17</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Not Valid After 27MAR17</td>
</tr>
<tr>
<td>02Apr17</td>
<td>WESTJET</td>
<td>TORONTO ON, CANADA</td>
<td>CALGARY INTL AB,</td>
<td>Fare Family Econo</td>
</tr>
<tr>
<td>WS 667</td>
<td></td>
<td></td>
<td>CANADA</td>
<td>Seat Number CHECK-IN REQUIRED</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Time</td>
<td>Baggage Allowance NIL</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>5:05pm</td>
<td>Booking Status OK TO FLY</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Terminal</td>
<td>Fare Basis MC10H</td>
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<tr>
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<td>TERMINAL 3</td>
<td>Not Valid Before 02APR17</td>
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<td></td>
<td></td>
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<td>Not Valid After 02APR17</td>
</tr>
</tbody>
</table>

Allowances

Baggage Allowance

YYC to YYZ - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YYZ to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET, ETC.
Payment/Fare Details

Form of Payment
CREDIT CARD - VISA : XXXXXXXXXXXXX

Fare Calculation Line
YYC WS YTO197.00WS YYC359.00CAD656.00END

Fare
CAD 556.00

Taxes/Fees/Carrier-Imposed Charges
- CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE)
- CAD 32.31 XG (GOODS AND SERVICES TAX (GST))
- CAD 3.25 RC1 (HARMONIZED SALES TAX (HST))
- CAD 55.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
- CAD 46.00 YQI (OTHER AIR TRANSPORTATION CHARGES)

Total Fare
CAD 706.81

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001  GST # 866112535

For details about flying with WestJet, print the important flight information package or browse our travel info:

- Baggage fees ($25-$118 per bag; additional $75-$88.50 per bag for overweight or oversize)
- Baggage allowances (Carry-on, checked, sporting goods, restricted items)
- Children, infants and expectant mothers
- Fare families (Econo, Flex, and Plus)
- Guests with special needs
- ID requirements
- Inflight services (Inflight entertainment and buy-on-board menu)
- Seat selection (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our check-in and baggage cut-off times. Please make sure you’re familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can manage your booking online or call 1-888-937-8538 (1-888-WESTJET).

17(1)
and service disruptions for an in-depth explanation.

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our airline partners page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the purchase of carbon offsets.
<table>
<thead>
<tr>
<th>Description</th>
<th>Fee/Frais (CAD)</th>
<th>GST/TPS</th>
<th>Total (CAD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRST BAG</td>
<td>$25.00</td>
<td>1.25</td>
<td>26.25</td>
</tr>
<tr>
<td></td>
<td>$25.00</td>
<td>1.25</td>
<td>26.25</td>
</tr>
</tbody>
</table>

Total (CAD)
JACKSON/KAREN
$25.00 $1.25

s.17(1)

VI XXXXXXXXXX
AUTH 054421

GST/TPS No. 866112535
QST/TVA No. 1202807956 TQ0001
<table>
<thead>
<tr>
<th>Description</th>
<th>Fee/Frais (CAD)</th>
<th>GST/TPS</th>
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</tr>
</thead>
<tbody>
<tr>
<td>FIRST BAG</td>
<td>$25.00</td>
<td>1.25</td>
<td>26.25</td>
</tr>
</tbody>
</table>

Total (CAD) JACKSON/KAREN $25.00 $1.25

s.17(1)

VI XXXXXXXX
AUTH 003061

GST/TPS No. 866112535
QST/TVQ No. 1202807956 TQ0001
AEROPORT TAXI & LIMOUSINE
849 WESTPORT CRES
MISSISSAUGA ON L5T1E7
905-624-2424
WWW.AEROPORTTAXI.COM

Merchant ID: 5665635
Term ID: 832

Cash Receipt

03/27/17 19:55:42

Amount: $ 63.00
Tip: 
Total: 

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Date: 28 March 17
Amount: $17.50
From: Oakville Co
To: 8th Line
Car No.: 116
Signature: [Signature]
A1oakvilletaxi.com
905.842.5555

Airport Flat Rates • 24 Hour Service
Wheelchair Accessible • Local & Out-of-Town
Luxury Sedans • Commercial Accounts
Discount Parcel Service
Date: MAR 28/17    Amount: $17-00

From: 2153 GREENVILLE Dr

To: Go STATION

Car No.: 45

Signature: [Signature]
Date: Apr-02-17

Amount: 55.00

From: 2153 Greymville

To: Airporth

Car No.: 70

Signature: [Signature]
ASSOCIATED CAB ALTA LTD
307 - 41 AVE NE (403) 299-1111
INSIST ON THE PROFESSIONALS

DATE: 2017/04/03
PICK-UP TIME: 23:43
DROP-OFF TIME: 00:10
TRIP ID: 0
LOCATION: 073000-45024103707
CAR NUMBER: 0325
DRIVER: 734894-45024103707
AJTH: PAY OK

FARE ($): 52.00
EXTRA ($): 8.00
SUBTTL ($): 52.00

TIP ($): ________________

TOTAL ($): ________________

FOR ONLINE TAXI BOOKINGS VISIT OUR WEBSITE@WWW.ASSOCIATEDCAB.CA

CUSTOMER'S COPY