## Overview

### Travel Expenses

<table>
<thead>
<tr>
<th>Item #</th>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>August 24-29, 2014</td>
<td>Travel to Calgary to attend various community and University events and to meet with: community members, students, members of the Senate, Board members and University staff.</td>
<td>$2,332.70</td>
</tr>
<tr>
<td>2.</td>
<td>September 18-27, 2014</td>
<td>Travel to Calgary to attend various community and University events and to meet with: community members, students, members of the Senate, Board members and University staff.</td>
<td>$2,586.84</td>
</tr>
</tbody>
</table>

### Non-Travel Expenses

<table>
<thead>
<tr>
<th>Item #</th>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.</td>
<td>October 9, 2014</td>
<td>Breakfast meeting with Chancellor, Simon Fraser University.</td>
<td>$48.01</td>
</tr>
</tbody>
</table>
### Travel Expenses-Item 1 Detail

<table>
<thead>
<tr>
<th>Description/Purpose</th>
<th>Date</th>
<th>Destination</th>
<th>Type of Expense</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel to Calgary to attend various community and University events and to meet with community members, students, members of the Senate, Board members and University staff.</td>
<td>August 24-29, 2014</td>
<td>Calgary, Alberta</td>
<td>Airfare*</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Other Transport**</td>
<td>$568.32</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Hotel</td>
<td>$1,308.67</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meals***</td>
<td>$448.36</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Other****</td>
<td>$7.35</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td>$2,332.70</td>
</tr>
</tbody>
</table>

**Notes**
- Airfare*: Two credits from Flight Pass #0140851318922 were used.
- Other Transport**: Rental car and fuel during stay in Calgary, taxi from airport in Ottawa.
- Meals***: Meals with; staff member (Thirsk plus 1), Senators (Thirsk plus 5) and student senators (Thirsk plus 4).
- Other****: Travel Agency fee.
Robert Thirsk

From: Air Canada <fpconfirmation@aircanada.ca>
Sent: Friday, August 01, 2014 2:56 PM
To: RTHIRSK@AOL.COM; Robert Thirsk
Subject: Air Canada - Electronic Ticket Itinerary/Receipt

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA

Itinerary/Receipt

Electronic Ticketing confirmed. This is your official itinerary/receipt. We thank you for choosing Air Canada and look forward to welcoming you on board.

Reduce your carbon footprint!
You can now take the initiative to directly offset the carbon emissions of your flight. Air Canada and Zero footprint have partnered to allow you to make a difference for the environment.

Book your flight, learn more

Booking Information

Booking Reference: NCBKTI

Main Contact:
Mr Robert Thirsk
s. 17(1)

Manage My Booking (change, cancel, upgrade).
Change Seats get more seating options for my flight.
Purchase Maple Leaf Lounge Access / Meal Vouchers
Receive Flight Status Notifications directly to my email or mobile phone.
Check Flight Arrivals and Departures.
Check in online and print my boarding pass.

Flight Itinerary

<table>
<thead>
<tr>
<th>Flight</th>
<th>From</th>
<th>To</th>
<th>Stops</th>
<th>Fare Type</th>
<th>Meal</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC131</td>
<td>Ottawa (ON)</td>
<td>Calgary (AB)</td>
<td>0</td>
<td>Latitude, Y</td>
<td>$F</td>
</tr>
<tr>
<td>Sun 24-Aug 2014</td>
<td>Sun 24-Aug 2014</td>
<td>14:35</td>
<td>17:05</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AC124</td>
<td>Calgary (AB)</td>
<td>Ottawa (ON)</td>
<td>0</td>
<td>Latitude, Y</td>
<td>$F</td>
</tr>
</tbody>
</table>

Food for purchase onboard
All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Passenger Information

1: Mr Robert Thirsk : Ticket Number: 0142137352782

Air Canada Aeroplane: s. 17(1)
Meal Preference: Normal
Seat Selection: AC131: 17F, AC124: 20F
Special Needs: None
**Flight Credit Summary**

<table>
<thead>
<tr>
<th>East West Connector Pass - Latitude 10 c</th>
<th>2 Flight Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Taxes, fees, and charges included</td>
</tr>
</tbody>
</table>

Please read important information and notices regarding Air Canada’s general conditions of carriage.

---

### Important Information

All passengers are advised to view the Travel documentation page for important information on identification required for travel.

**Baggage Policy**

- Carry-on baggage
- Checked baggage

**Check-in and boarding times**

**Baggage Allowance and Fees**

Prepare your checked and carry-on baggage with the help of our Baggage Guide.

**Carry-on Baggage**

On your Air Canada- or Air Canada Express-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

**Checked Baggage**

Please see below for details on the bags you plan on checking at the baggage counter.

---

<table>
<thead>
<tr>
<th>Flight: Ottawa (ON) To Calgary (AB) - Latitude</th>
<th>1st bag: Complimentary</th>
<th>2nd bag: $20.00 CAD + taxes* per direction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Baggage Allowance</td>
<td>Max Weight per bag: 23kg (50lb)</td>
<td>Max. Linear Dimensions per bag: 158cm (62in)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Flight: Calgary (AB) To Ottawa (ON) - Latitude</th>
<th>1st bag: Complimentary</th>
<th>2nd bag: $20.00 CAD + taxes* per direction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Baggage Allowance</td>
<td>Max Weight per bag: 23kg (50lb)</td>
<td>Max. Linear Dimensions per bag: 158cm (62in)</td>
</tr>
</tbody>
</table>

* For travel within Canada or between Canada and the United States, a Canadian tax of $3.00 CAD may apply to 1st and 2nd bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of $4.00 CAD may apply to the 2nd bag fee. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of $21.00 CAD may apply to the 2nd bag fee. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from; certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

**Additional Baggage Allowance for Air Canada Altitude and Star Alliance members**

Baggage check-in must occur with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air), Air Canada rouge or a Star Alliance member airline. Your Air Canada Altitude
**URGENT** - Please review your itinerary for accuracy immediately*

There may be costs associated with making changes; these costs will be your responsibility. Most airline tickets or vacation packages are not refundable. Call your travel agent for details.

---

**Passenger(s):** Thirk/Robert
**Ref:** EXEC SUITE

**Invoice No.:** 1151978

**Issue Date:** Tuesday, August 19, 2014

**Billing:** UNIVERSITY OF CALGARY
3838 24TH AVE NW
CALGARY AB T2N 1N4
REF EXEC SUITE

**Agent:** Terry Gee

**Customer:** 4032206449

**Deliver:** UNIVERSITY OF CALGARY
3838 24TH AVE NW
CALGARY AB T2N 1N4
REF EXEC SUITE

---

**Pick Up:** 17:30, Sunday, August 24

**Drop Off:** 17:30, Friday, August 29

**Rate:** CAD40.00 p/day unl. mileage, Extra Hour 30.01 unl. mileage, Extra Day 40.00 unl. mileage, Mandatory Charges 92.43 Approx. Total CAD292.43

---

**Car Type:** Intermediate car automatic w/ ac
**Corporate ID:** s. 17(1)
**Status:** Confirmed
**Additional Info:** Zd108385454

**Remarks:** Valid credit card in the name of the guest is required

---

**Invoice Details**

<table>
<thead>
<tr>
<th>Transaction / Document</th>
<th>Base</th>
<th>Tax</th>
<th>GST/HST</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Car/Hotel No Fee</td>
<td>0.00</td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>Professional Fee</td>
<td>7.00</td>
<td>0.35</td>
<td>0.35</td>
<td>7.35</td>
</tr>
<tr>
<td>Form of Payment: s. 17(1)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Totals:</td>
<td>7.00</td>
<td>0.00</td>
<td>0.35</td>
<td>7.35</td>
</tr>
</tbody>
</table>

**Total Charged to Credit Card:** CAD 7.35

**Balance Due:** CAD 0.00
<table>
<thead>
<tr>
<th>DATE</th>
<th>CLERK</th>
<th>DEPARTMENT</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>08/24/14</td>
<td>MA</td>
<td></td>
<td>2-Room Charg</td>
<td></td>
</tr>
<tr>
<td>08/24/14</td>
<td>MA</td>
<td></td>
<td>10-Tourism Le</td>
<td></td>
</tr>
<tr>
<td>08/24/14</td>
<td>MA</td>
<td></td>
<td>22-Service Ch</td>
<td></td>
</tr>
<tr>
<td>08/24/14</td>
<td>MA</td>
<td></td>
<td>23-MKT</td>
<td></td>
</tr>
<tr>
<td>08/25/14</td>
<td>PB</td>
<td></td>
<td>2-Room Charg</td>
<td></td>
</tr>
<tr>
<td>08/25/14</td>
<td>PB</td>
<td></td>
<td>10-Tourism Le</td>
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</tr>
<tr>
<td>08/25/14</td>
<td>PB</td>
<td></td>
<td>22-Service Ch</td>
<td></td>
</tr>
<tr>
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</tr>
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<td>2-Room Charg</td>
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<td>PB</td>
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<td>10-Tourism Le</td>
<td></td>
</tr>
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<td>PB</td>
<td></td>
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<tr>
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<td>10-Tourism Le</td>
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<tr>
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<td>PB</td>
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<td>22-Service Ch</td>
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<tr>
<td>08/27/14</td>
<td>PB</td>
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<td>23-MKT</td>
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<tr>
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<td>PB</td>
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<td>2-Room Charg</td>
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<td>10-Tourism Le</td>
<td></td>
</tr>
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</tr>
<tr>
<td>08/28/14</td>
<td>PB</td>
<td></td>
<td>23-MKT</td>
<td></td>
</tr>
<tr>
<td>08/29/14</td>
<td>MP</td>
<td></td>
<td>18-Transfer</td>
<td>-1377.83</td>
</tr>
<tr>
<td>08/29/14</td>
<td>MP</td>
<td></td>
<td>93-American E</td>
<td></td>
</tr>
</tbody>
</table>

**Company**

**Attention**

**Billing Instructions**

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay any part or the full amount of these charges.

**Signature**

X
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GST On MKT</td>
<td>1.71</td>
</tr>
<tr>
<td>GST On Room Charge</td>
<td>56.75</td>
</tr>
<tr>
<td>GST On Service Chg.</td>
<td>1.71</td>
</tr>
<tr>
<td>Tax Reg. # 894582667RT0001</td>
<td></td>
</tr>
</tbody>
</table>

Total Amount: 0.00

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges.

Tax Reg. # 894582667RT0001

Signature: 

Date: 08/29/14

X
<table>
<thead>
<tr>
<th>Date</th>
<th>Clerk</th>
<th>Department</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>08/13/14</td>
<td>MP</td>
<td>93-American E</td>
<td>advance deposit</td>
<td>$1,377.83</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Tax Reg. # 894582667RT0001</td>
<td></td>
</tr>
</tbody>
</table>
INN       Wednesday Aug. 13, 2014
Reservations/Inhouse
-----------------------------
Conf.# 52192 Status RES. -MAST Rm Type A1J Room 212

** COMMENTS **

A. REMARKS

B. ADDITIONAL CHGS.

C. ADVANCE DEPOSIT

D. COMMENTS

E. GUEST INFO.

F. FILTERS/CRED/PMT

G. CHARGE ROUTING

H. GROUP# CHANGE

I. CXL/REST RES.

J. ARR.TIME/GTEB

K. TRAVEL AGENT

L. BILLING

M. COTS/CRIBS

N. PRIVACY CONSENT v Guarantee AMEX

+-----------------------------
Cots $N Cribs $N Billing N/A Comp Parking.
Arr Time

T/A N/A

Source#

Edit reservation remarks.
ESC. or RIGHT MOUSE when complete.
RECEIPT

Rental Agreement Number: 970266592
Vehicle Number: 32304090

THIRSK, ROBERT
BUDGET DISC:
UNIVERSITY OF CALGARY (LOCAL)
PAYMENT METHOD: VISA s.17(1)

YOUR RENTAL

Picked up: YYC
Date/Time: AUG 24, 2014@04:50PM
Returned: YYC
Date/Time: AUG 29, 2014@04:24PM
Veh Group: Intermediate SUV
Veh Charged: Intermediate
Vehicle: BUICK ENCORE
Odometer Out: 13963
Odometer In: 14174
Fuel Reading: Full

YOUR VEHICLE CHARGES

5 DYE 40.00 200.00
YOUR TIME AND MILEAGE: 200.00

YOUR TAXABLE FEES

GST TAX 19.42
**15.61% FEE 48.38
LOSS DAMAGE WAIVER 95.00
**VLF FEE 9.25
DUST FAC CHARGE 6.00/DY 30.00
ENERGY RECOVERY FEE 1.1 5.70

YOUR SUBTOTAL
TAXABLE SJBTOT 388.33
PST .000% .00

YOUR NON TAXABLE ITEMS

TOTAL CHARGES 407.75
NET CHARGES 407.75
YOUR TOTAL DUE: 0.00

THANK YOU FOR RENTING WITH BUDGET

GST NO 104285754rt0001

Other inquiries or e-receipt visit
www.budget.com

or call 403-226-1550
gasoline

* * * COPY *********
any Airport Hnsh
Barlow Trail NE
Calgary AB
103) 263-8418
SW 826570244
Tiler ID 4714267
::06704 1220 1
stch:3350.27

Amount


1
Regular $27.67
33 L x $1.239/l
IF $27.57
no Pump) $1.31

s. 17(1)
06/29 16:18:24
3595 122001HC
01001010 00 000

Approved
FREE fuel fast!
slexer today at
skyRewards.ca
RECEIPT FOR CAB FARE

Amount: $65.00  Date: Aug. 24, 14

From: 481 Forrest

To: AIRPORT

Cab No: 9188  Driver

H.S.T. Included in meter fare
Le prix inclus la TVH.
RECEIPT FOR CAB FARE

Amount: $60.00  Date: Aug 29, 14
From: Airport
To: Home
Cab No. 807  Driver
H.S.T. included in total fare: $3.00
LOST RECEIPT DECLARATION FORM

This form is to be completed if you are unable to produce original receipts attached to your Expense Claims, or Pcard.

I, [Name], UCID# [UCID] hereby declare that I have lost, never received or am unable to produce an original receipt. I further declare that I have not and will not use this receipt (if found) to claim reimbursement from any other source, or to support any claim for income tax deductions in the future.

A detailed list of the goods and/or services purchased is as follows:

Vendor Name: [Vendor Name]
Vendor Address and Phone: [Vendor Address and Phone]
Date of Purchase: [Date of Purchase]
Amount of Purchase: [Amount of Purchase]
Description of goods/services purchased:

[Description]

[Claimant's Name]
[Claimant's Signature]

Accounts Payable
Physical Plant
2500 University Drive NW
Calgary, AB T2N 1N4
Telephone – 403-220-5611
Fax – 403-282-2974
Email – scmhelp@ucalgary.ca
THANK YOU!

CHECK # 24941  DATE 8/26/14
TABLE # 11    TIME 8:29AM

----------------------------------------
-- COURTYARD : MADALINA --

ITEMS ORDERED       AMOUNT
1 ROKIES EGG BENNY POACH MED  12.95
1 STEEL CUT OATS       7.95
2 COFFEE                  6.00

----------------------------------------
SUBTOTAL                26.90
GST                    1.35
TOTAL DUE              28.25

# OF GUESTS      5.09
Gratuity

Total

Print Name

Room #

Signature

--- Breakfast Meeting ---
BEST WESTERN VILLAGE PARK
1804 CROWNCHILD TRL NW
CALGARY AB T2M5Y7

APPROVED

AMOUNT          $28.25
TIP             $5.09
TOTAL           $33.34

THANK YOU
PLEASE COME AGAIN
CUSTOMER COPY

Dr. Robert Thirsk, Chancellor, University of Calgary
**Meeting with Senators**

**The Westin Calgary**

**Essence**

<table>
<thead>
<tr>
<th>204 ANNIE T</th>
</tr>
</thead>
<tbody>
<tr>
<td>115/1</td>
</tr>
<tr>
<td>AUG 27'14</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cinnamon Oatmeal</td>
<td>1</td>
<td>11.50</td>
</tr>
<tr>
<td>Ham &amp; Eggs</td>
<td>4</td>
<td>72.00</td>
</tr>
<tr>
<td>Bagel CRM Cheese</td>
<td>1</td>
<td>6.50</td>
</tr>
<tr>
<td>Coffee</td>
<td>5</td>
<td>27.50</td>
</tr>
<tr>
<td>Juice Orange</td>
<td>2</td>
<td>11.00</td>
</tr>
</tbody>
</table>

Subtotal: $128.50

GST: $6.43

Total Due: $134.93

Gratuity: $19.28

Total: $154.21

Room #

Print Name

Signature

Tell us about your experience

Please fill out our brief survey

http://globaltivity.com/1078esse
Lava Dining
314 10 St. NW
Calgary Alberta
Tel: (403) 282-8608

GUEST CHECK

Date: 28/8/14  Check#: 00002
Time: 18:30:47  Open By: Katie

******** Guest # 1 of 6 ********

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily soup</td>
<td></td>
<td>7.00</td>
</tr>
<tr>
<td>3 course dinner</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>miso halibut a</td>
<td></td>
<td>+40.00</td>
</tr>
<tr>
<td>3 course dinner</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>beef rib eye a</td>
<td></td>
<td>+40.00</td>
</tr>
<tr>
<td>3 course dinner</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>beef rib eye a</td>
<td></td>
<td>+40.00</td>
</tr>
<tr>
<td>3 course dinner</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>beef rib eye a</td>
<td></td>
<td>+40.00</td>
</tr>
<tr>
<td>3 course dinner</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>beef rib eye a</td>
<td></td>
<td>+40.00</td>
</tr>
<tr>
<td>Daily sushi</td>
<td></td>
<td>14.00</td>
</tr>
</tbody>
</table>

Item Total($): 221.00
VIP $5% Discount: -10.50
GST($): 10.53
Gratuity $18%($): 39.78

Guest 1 Total($): 260.81

Print Time: 21:04:44, Katie
No. Of Print: 4

Thank You, Please Come Again!
# Proactive Disclosure of Expenses

Robert Thirsk, Chancellor  
For the period of October 1, 2014 to November 30, 2014

## Detail for Travel Expenses

<table>
<thead>
<tr>
<th>Travel Expenses-Item 2 Detail</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>For</strong></td>
<td>Robert Thirsk, Chancellor</td>
</tr>
<tr>
<td><strong>Description/Purpose</strong></td>
<td>Travel to Calgary to attend various community and University events and to meet with community members, students, members of the Senate, Board members and University staff.</td>
</tr>
<tr>
<td><strong>Date</strong></td>
<td>September 18-27, 2014</td>
</tr>
<tr>
<td><strong>Destination</strong></td>
<td>Calgary, Alberta</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Expense</th>
<th>Airfare*</th>
<th>Other Transport**</th>
<th>Hotel</th>
<th>Meals***</th>
<th>Other****</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td><strong>Amount</strong></td>
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<td>$829.59</td>
<td>$1,653.42</td>
<td>$96.48</td>
<td>$7.35</td>
<td>$2,586.84</td>
</tr>
</tbody>
</table>

**Notes**  
Airfare*: Flight Pass #0140851318922 was used.  
Other Transport**: Rental car and fuel during stay in Calgary, taxi from airport in Ottawa.  
Meals***: Lunch meeting with University Senators (Thirsk plus 5).  
Other****: Travel Agency fees.
Itinerary/Receipt

Electronic Ticketing confirmed. This is your official itinerary/receipt. We thank you for choosing Air Canada and look forward to welcoming you on board.

Seats have been pre-selected for you. Click on the button below to see all seat options and change your seat(s).

Choose your seat(s)
Booking Information

Booking Reference: **N7AF8I**

Main Contact:
Mr Robert Thirk
s. 17(1)

**Manage My Booking** (change, cancel, upgrade).
**Change Seats** get more seating options for my flight.
Purchase **Maple Leaf Lounge Access / Meal Vouchers**
Receive **Flight Status Notifications** directly to my email or mobile phone.
Check **Flight Arrivals and Departures**.
**Check in online** and print my boarding pass.

Flight Itinerary

<table>
<thead>
<tr>
<th>Flight</th>
<th>From</th>
<th>To</th>
<th>Stops</th>
<th>Fare Type</th>
<th>Meal</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC131</td>
<td>Ottawa (ON) Thu 18-Sep 2014 14:35</td>
<td>Calgary (AB) Thu 18-Sep 2014 17:06</td>
<td>0</td>
<td>Latitude, Y</td>
<td>F</td>
</tr>
</tbody>
</table>

F: **Food for purchase onboard** All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Passenger Information

1: Mr Robert Thirk : Ticket Number: **0142138700750**
Air Canada Aeroplan: s. 17(1)
Seat Selection: AC131 : **18A**
Meal Preference: Normal
Special Needs: None

Flight Credit Summary

East West Connector Pass - Latitude 10 c

1 Flight Credit
Taxes, fees, and charges included

Please read important information and notices regarding Air Canada's **general conditions of carriage**.

Important Information

All passengers are advised to view the **Travel documentation** page for important information on identification required for travel.
Baggage Policy

Carry-on baggage | Checked baggage

Check-in and boarding times

Baggage Allowance and Fees
Prepare your checked and carry-on baggage with the help of our Baggage Guide.

Carry-on Baggage

On your Air Canada- or Air Canada Express-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15,5 x 21,5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage:

Please see below for details on the bags you plan on checking at the baggage counter.

<table>
<thead>
<tr>
<th>Flight: Ottawa (ON) To Calgary (AB) - Latitude</th>
<th>1st bag:</th>
<th>2nd bag:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Baggage Allowance</td>
<td>Complimentary</td>
<td>$20.00 CAD + taxes* per direction</td>
</tr>
</tbody>
</table>

Max Weight per bag: 23kg (50lb)
Max. Linear Dimensions per bag: 158cm (62in)

* For travel within Canada or between Canada and the United States, a Canadian tax of $3.00 CAD may apply to 1st and 2nd bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of $4.00 CAD may apply to the 2nd bag fee. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of $21.00 CAD may apply to the 2nd bag fee. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from; certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Additional Baggage Allowance for Air Canada Altitude and Star Alliance members

Baggage check-in must occur with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air), Air Canada rouge or a Star Alliance member airline. Your Air Canada Altitude status level must be valid at time of check-in to qualify for waiver of charges related to baggage.

<table>
<thead>
<tr>
<th></th>
<th>Economy Class</th>
<th>Business Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>Altitude Super Elite 100K, Elite 75K, Elite 50K &amp; Elite 35K</td>
<td>3 Complimentary bags 32kg (70lb)</td>
<td>3 Complimentary bags 32kg (70lb)</td>
</tr>
<tr>
<td>Altitude Prestige 25K</td>
<td>2 Complimentary bags 23kg (50lb)</td>
<td>2 Complimentary bags 32kg (70lb)</td>
</tr>
<tr>
<td>Star Alliance Gold</td>
<td>3 Complimentary bags 23kg (50lb)</td>
<td>3 Complimentary bags 32kg (70lb)</td>
</tr>
<tr>
<td>Star Alliance Silver</td>
<td>1 Complimentary bag 23kg (50lb)</td>
<td>2 Complimentary bags 32kg (70lb)</td>
</tr>
</tbody>
</table>

Note: If your baggage exceeds the free allowance (in number, size, and/or weight), additional checked baggage charges will apply. Please refer to Air Canada's Checked Baggage Policy to view the additional baggage allowance.
Overbooking of Flights
Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for compensation of the airline’s choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, including failure to comply with the carrier’s check-in deadline mentioned above, persons denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and each airline’s boarding priorities are available at all airport ticket counters and boarding locations.

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the services we offer. Send us an email (aircanada.com/customerrelations) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thorncliffe, Calgary, AB, Canada T2K 6J7.

Ownership
Available only to Canadian residents with a valid address, Aeroplan membership and password number at time of purchase and during the entire validity period. For new enrollments, the activation of the Aeroplan membership may take up to 72 hours.

Validity Period
- This Flight Pass is valid for twelve (12) consecutive months from date of purchase. One (1) month prior to pass expiration date, Flight Pass may be extended for three (3) months for a $275 CAD fee, plus taxes. This fee is subject to change. Extension fee will be assessed at time of Flight Pass extension.
- A Flight Pass extension can be processed one time per pass and must be completed prior to pass expiration. All unused flight credits remaining beyond Flight Pass expiration date, or extended expiration date, will be forfeited.

Booking Flight Credits
To view available flights and eligible itineraries prior to purchase, click on the PREVIEW FLIGHT AVAILABILITY button above.
- One (1) flight credit is required per one-way journey, including connections.
- Flight credits are non-transferable and can only be used by the eligible travellers.
- Flight credit bookings are subject to availability of a Latitude fare option (Y booking class).
- Bookings are permitted up to one (1) hour prior to departure for flights to the USA and within Canada, and two (2) hours for all other international destinations.
- Flight credits may be available for booking only 24 hours after purchase once purchase procedures have been finalized.
- Flight credits can be used only on Air Canada, Air Canada rouge and participating Air Canada Express carriers. Codeshare flights are not permitted. Flights operated by Air Canada rouge are sold subject to government approval. Please note that video-on-demand at every seat is not available on flights operated by Air Canada rouge.
- Flights and routes may be seasonal and are subject to change without notice at any time; flights and routes might also operate on a limited frequency and are subject to government approval.
- The booking and travel are subject to all applicable rules, policies, terms and conditions of carriage and tariffs.
  - For instance, the offering of special services (e.g. unaccompanied minors, customers with special needs, travelling with an infant / child, travelling with a pet) is subject to conditions and restrictions; visit Information and Services for more information.
  - Flight Pass travel is subject to Air Canada’s checked baggage policies.

Changes and Cancellations
information that must be communicated to you regarding your Air Canada Flight Pass. Your privacy is
important to us. To learn how Air Canada collects, uses, and protects the personal information you provide,
please view our Privacy Policy. Please do not reply to this email, as this inbox is not monitored. If you
have any questions, please visit aircanada.com. Air Canada, PO Box 64239, RPO Thorncliffe, Calgary
Alberta, T2K 6J7. ®Aeroplan is a registered trademark of Aimia Canada Inc.

*******************************************************************************************

Ce courriel vous a été envoyé parce que vous êtes un client Air Canada et que votre profil Aéroplan contient
une adresse courriel. Ce courriel de service n’est pas un courriel promotionnel et fournit d’importants
renseignements sur votre vol et sur votre Passe de vols Air Canada. Votre vie privée est importante pour
nous. Pour savoir comment Air Canada collecte, utilise et protège les informations privées que vous nous
transmettez, veuillez consulter la politique d’Air Canada sur la protection des renseignements personnels.
Veuillez ne pas répondre à ce courriel, car cette boîte de réception n’est pas surveillée. Si vous avez des
questions, veuillez visiter aircanada.com. Air Canada, PO Box 64239, RPO Thorncliffe, Calgary Alberta,
T2K 6J7. MDAéroplan est une marque déposée d’Aimia Canada Inc.
• Flight credit booking changes are subject to availability.
• Same-day changes done either at the airport with an agent or at a self-service kiosk are subject to availability.
• Flight credit bookings must be cancelled at least one (1) hour prior to scheduled departure time or flight credits will be forfeited.
• Only changes to flight departure time can be processed at the airport. Any changes to flight routing must be completed online or in exceptional circumstances by Air Canada Reservations.
• No refund, in whole or in part, will be issued for any Flight Pass.

Upgrades

• Complimentary Flight Pass upgrades are based on Business Class availability and can only be requested and confirmed online between two (2) days and one (1) hour prior to the original flight departure time and cannot be processed at the airport or through Air Canada Reservations.
• Complimentary Flight Pass upgrades can only be processed when the booking is in the original Economy booking class.
• Upgrades using Star Alliance Upgrade Awards are also permitted as per the terms and conditions of the Star Alliance Upgrade Awards program. Learn more at aircanada.com/saua.
• Upgrades using Air Canada eUpgrade Credits are permitted, as per the terms and conditions of the eUpgrades program. Learn more at aircanada.com/eUpgrades.
• For Flight Pass bookings which include confirmed Star Alliance Upgrade Awards or eUpgraded flight(s), the traveller/sponsor’s eUpgrade account will be decremented should the traveller wish to use their complimentary Flight Pass upgrade within 48 hours prior to departure. To re-credit your eUpgrade account, the upgraded booking must be cancelled and rebooked under a new booking reference in the original Latitude booking class. If the original flight(s) is no longer available, an alternate flight must be selected.
• A successful upgrade grants access to Air Canada Maple Leaf Lounges upon presentation of a Business Class boarding pass.

Altitude Qualifying Miles
Traveller will earn 125% Aeroplan Miles (Altitude Qualifying Miles) for distance flown on flights operated by Air Canada and participating Air Canada Express carriers when using flight credits. Altitude Qualifying Miles qualify for Air Canada Altitude status.

These terms and conditions may change at any time without notice and other conditions may apply.

Ref: CONFP

Ref: CONFP

Travel carbon neutral
Offset your flight | Learn more

This service email was sent to you because you are an Air Canada customer and your Aeroplan profile contains an email address. This service email is not a promotional email and provides important flight
THIRSK ROBERT

BUSINESS CLASS / CLASSE AFFAIRES

ETKT0142138700750

Flight/Vol Date From/De Destination
AC 131 18SEP OTTAWA CALGARY

Boarding Time/Heure d'embarquement 14:00 Gate/Porte 24 Seat/Place 02A

Departure Time/Heure de départ 14:35

Airline Use/A usage interne 0093 YOW058770

Boarding Pass | Carte d'accès à bord
<table>
<thead>
<tr>
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<th>CLERK</th>
<th>DEPARTMENT</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
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<tbody>
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<td>09/21/14</td>
<td>PB</td>
<td>10-Tourism Le</td>
<td>On Room Charge</td>
<td>239.00</td>
</tr>
<tr>
<td>09/21/14</td>
<td>PB</td>
<td>22-Service Ch</td>
<td></td>
<td>9.56</td>
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<tr>
<td>09/21/14</td>
<td>PB</td>
<td>23-MKT</td>
<td></td>
<td>7.17</td>
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<tr>
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<td>PB</td>
<td>2-Room Charg</td>
<td>On Room Charge</td>
<td>239.00</td>
</tr>
<tr>
<td>09/22/14</td>
<td>PB</td>
<td>2-Room Charg</td>
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<tr>
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<td>2-Room Charg</td>
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<td>10-Tourism Le</td>
<td></td>
<td>9.56</td>
</tr>
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<td>09/26/14</td>
<td>MA</td>
<td>22-Service Ch</td>
<td></td>
<td>7.17</td>
</tr>
</tbody>
</table>

BILLING INSTRUCTIONS

COMPANY

ATTENTION

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of the full amount of these charges.

89458 2667 PR0001

SIGNATURE

X
<table>
<thead>
<tr>
<th>Date</th>
<th>Clerk</th>
<th>Department</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/26/14</td>
<td>MA</td>
<td>23-MKT</td>
<td>payment</td>
<td>7.17</td>
</tr>
<tr>
<td>09/27/14</td>
<td>PP</td>
<td>93-American E</td>
<td>GST On MKT</td>
<td>-1653.42</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>GST On Room Charge</td>
<td>71.70</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>GST On Service Chg.</td>
<td>2.16</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Tax Reg. # 894582667RT0001</td>
<td></td>
</tr>
</tbody>
</table>

**BILLING INSTRUCTIONS**

**SIGNATURE**

X

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges.

89458 2667 PR0001
**URGENT - Please review your itinerary for accuracy immediately**
There may be costs associated with making changes; these costs will be your responsibility. Most airline tickets or vacation packages are not refundable. Call your travel agent for details.

---

**UNIGLOBE Travel**
Suite 200, 1400 Kensington Road NW
Calgary, Alberta T2N 3P9
Phone: (403) 536-6860
Fax: (403) 226-3817
Toll Free: 1-877-596-6860
iannas@uniglobeone.com

---

**Passenger(s):** Thirsk/Robert
**Ref:** EXEC SUITE
**Booking Ref.:** LHPODR

**Invoice No.:** 1166612
**Issue Date:** Monday, September 8, 2014
**Billing:** UNIVERSITY OF CALGARY
3636 24TH AVE NW
CALGARY AB T2N 1N4
REF EXEC SUITE

**Agent:** Janna Sher
**Customer:** 4032206449
**Deliver:** UNIVERSITY OF CALGARY
3636 24TH AVE NW
CALGARY AB T2N 1N4
REF EXEC SUITE

---

**CA1 - Thursday September 10 2014**

**Pick Up:** 17:06. Thursday, September 18
Calgary Intl Airline Pass Only 2000 Arpt, Road Northeast Calgary AB, Phone: 800-267-0505

**Drop Off:** 18:00. Saturday, September 27
Calgary Intl Airline Pass Only 2000 Arpt, Road Northeast Calgary AB, Phone: 800-267-0505

**Rate:** CAD220.00 p/week unl. mileage, Extra Hour 24.34 unl. mileage, Extra Day 31.42 unl. mileage, Mandatory Charges 144.72 Approx. Total CAD465.98

---

**Car Type:** Intermediate car automatic w/ ac
**Status:** Confirmed
**Renter ID:** s. 17(1)
**Corporate ID:** A136100
**Additional Info:** Zd492780242
**Remarks:** Valid credit card in the name of the guest is required

---

**Invoice Details**

<table>
<thead>
<tr>
<th>Transaction / Document</th>
<th>Base</th>
<th>Tax</th>
<th>GST/HST</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Fee</td>
<td>7.00</td>
<td></td>
<td>0.35</td>
<td>7.35</td>
</tr>
</tbody>
</table>

**Form of Payment:** s. 17(1)
**Totals:** 7.00 | 0.00 | 0.35 | CAD 7.35

**Total Charged to Credit Card:**
**Balance Due:**

---

**Invoice No:** 1166612

* Please note that when paying by credit card all charges may not appear on the same credit statement. All charges will add up to the total as stated above.
* GST Registration Number - 823351896
Car rental

Rate DMI /C $8 30 HR 14 HR
0 MI $0.00
0 HR $24.34
2 HR $24.32
1 WK $290.00

DMI /C $276.00
TIME & MILEAGE $128.94
$6.00/DY DUS FAC CHG $-42.00
$1.14/DY ERF $10.26
LDW $224.55
**15.61% FEE $83.40
$ULF-A/C-TAX $16.65
Subtotal $593.70
PST/TWP 0.00%
GST/TPS 5.00%
Total Charges $692.69

The amount that appears in "Amount Due" has been billed to your VISA Card. All charges are subject to audit and change if any errors are found. For local inquiries call 403-226-1550. Thank you for renting from Budget.
1201 1st Street, S.E.
Calgary AB T2G 2H7

ESSO EXPRESS PAY

VICTORIA ESSO
00302250
1201 1 ST SE
CALGARY, AB T2G 2H7
URN:R121461107
09/27/2014 756551075
07:17:27 AM

PUMP# 6
REGLE 26.644L
PRICE/L $ 1.169
FUEL TOTAL $ 31.15

GST in fuel $ 1.48
CREDIT $ 31.15

TYPE: PURCHASE
ACCOUNT: VISA $31.15
AUTH: 081540-7 INVOICE: T097540
CARD NUMBER: C s. 17(1)
VERIFIED BY PIN
A- VISA
B- A00000000111

01 Approved - Thank You 127
REOPLAN NILES THIS SALE: 10
REOPLAN #:527423121215617
IMPORTANT - retain this copy for your records

SAVE 5 CENT A LITRE WITH PURCHASE OF A

NEPF #45503
Bilateral Meeting of Bonnie
Dupont in Ottawa -
Fairmont Chateau Laurier
1 Rideau Street
Ottawa, ON K1H 8S7

Fee Computer Number: E
Cashier: Abdulla 1d #110
Transaction Number: 3226
Entered: 09/10/2014 07:37
Exited: 09/10/2014 10:10
Ticket #415
Dispenser #3
Lot: Lot 1
Area: Area 1
Rate: Chateau Var
Parking Fee: $ 22.00
Total Fee: $ 22.00
Cash: $ 25.00
Total Paid: $ 25.00
Change Due: $ 3.00

Thank you for choosing the Fairmont Chateau Laurier
GST# 831927355

NEPF #45503
RECEIPT FOR CAB FARE

Amount  $5.00
Date    Sept 18-14

From    HOME
To      AIRPORT

Cab No. 4    Driver GEORGE

H.S.T. included in meter fare
Le prix inclut la T.V.A.
## Proactive Disclosure of Expenses

Robert Thirsk, Chancellor

For the period October 1, 2014 to November 30, 2014

### Detail for Non-Travel Expenses

<table>
<thead>
<tr>
<th>For</th>
<th>Robert Thirsk, Chancellor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description/Purpose</td>
<td>Breakfast meeting with Chancellor, Simon Fraser University. Thirsk plus 1.</td>
</tr>
<tr>
<td>Date</td>
<td>October 2, 2014</td>
</tr>
<tr>
<td>Destination</td>
<td>Vancouver, British Columbia</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Expense</th>
<th>Meals</th>
<th>Parking</th>
<th>Other</th>
<th>Total</th>
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<td>$0.00</td>
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</tbody>
</table>

| Notes            |        |         |       |       |
**Breakfast Meeting with Chancellor Giardini (SFU)**

**CHECK # 7045**
**DATE 10/02/14**
**TABLE # 315**
**TIME 7:23AM**

---

a YEN : ARMANDO199

<table>
<thead>
<tr>
<th>ITEMS ORDERED</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 TOAST/ENG MUFFIN</td>
<td>5.00</td>
</tr>
<tr>
<td>1 OATMEAL</td>
<td>7.00</td>
</tr>
<tr>
<td>1 TWO EGGS</td>
<td>12.00</td>
</tr>
<tr>
<td>2 COFFEE</td>
<td>10.00</td>
</tr>
<tr>
<td>1 BREAKFAST JUICE</td>
<td>4.75</td>
</tr>
</tbody>
</table>

SUBTOTAL 38.75

**GST 1.94**

**TOTAL DUE 40.69**

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**FOUR SEASONS HOTEL**
**791 WEST GEORGIA ST**
**VANCOUVER BC V6C 2T4**
**6046899333**

**SALE**

**MID: 4172877**
**TD: Y4172877**
**REF#: 00000601**
**Batch #: 279**
**SEQ: 279001001001**
**0:02/14**
**07:4029**
**CVC Y**

**APPR CODE: 008849**
**VISA**
**S. 17(1)**

**AMOUNT $40.69**
**TIP $7.32**
**TOTAL $48.01**

**NU - APPROVED - 001**

**VISA**
**AID: A000000031010**
**TVR: 00 80 00 80 00**
**TSK: F8 00**

**CUSTOMER COPY**

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Four Seasons Hotel - Vancouver

GST#: R122843996

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NEPF #45526