Overview

### Proactive Disclosure of Expenses

Jill Wyatt, Board Chair, Board of Governors
For the period of April 1, 2019 to May 31, 2019

#### Travel Expenses

<table>
<thead>
<tr>
<th>Item #</th>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>April 30 to May 11, 2019</td>
<td>Travel to Kingston to attend Canadian University Board Association conference.</td>
<td>$1,671.73</td>
</tr>
</tbody>
</table>

#### Non-Travel Expenses

<table>
<thead>
<tr>
<th>Item #</th>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>March 25 and April 10, 2019</td>
<td>Parking/transportation to attend meetings and events on behalf of the University.</td>
<td>$11.00</td>
</tr>
<tr>
<td>3.</td>
<td>April 19, 2019</td>
<td>Lunch with a community member.</td>
<td>$27.17</td>
</tr>
<tr>
<td>4.</td>
<td>April 26, 2019</td>
<td>Cell phone data costs incurred for University business while on vacation.</td>
<td>$44.10</td>
</tr>
</tbody>
</table>
## Proactive Disclosure of Expenses

Jill Wyatt, Board Chair, Board of Governors
For the period of April 1, 2019 to May 31, 2019

### Detail for Travel Expenses

| Travel Expenses-Item 1 Detail |  |
|-------------------------------|  |
| **For** | Jill Wyatt, Board Chair, Board of Governors |
| **Description/Purpose** | Travel to Kingston to attend the Canadian University Board Association conference. |
| **Date** | April 30 to May 11, 2019 |
| **Destination** | Kingston, Ontario |
| **Type of Expense** | **Airfare*** | **Other Transport**** | **Hotel** | **Meals*** | **Other**** | **Total** |
| **Amount** | $541.16 | $32.43 | $454.63 | $22.01 | $621.50 | $1,671.73 |
| **Page Reference** | pages 3-6 | page 9 | page 10, 11 | page 12 | pages 13,14 |
| **Notes** | Airfare*: Booking Ref.: HEZJSV. Other Transport**: Ground transportation while in Kingston. Meals***: May 2, Dinner Other****: Conference fee. |
## eTicket Receipt

**Prepared For:**
WYATT/JILL

<table>
<thead>
<tr>
<th>RESERVATION CODE</th>
<th>HEZJSV</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISSUE DATE</td>
<td>21Mar19</td>
</tr>
<tr>
<td>TICKET NUMBER</td>
<td>8382146699433</td>
</tr>
<tr>
<td>ISSUING AIRLINE</td>
<td>WESTJET</td>
</tr>
<tr>
<td>ISSUING AGENT</td>
<td>WestJet/SDX</td>
</tr>
<tr>
<td>FREQUENT FLYER NUMBER</td>
<td>s.17(1)</td>
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</table>

### Itinerary Details

<table>
<thead>
<tr>
<th>TRAVEL DATE</th>
<th>AIRLINE</th>
<th>DEPARTURE</th>
<th>ARRIVAL</th>
<th>OTHER NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 Apr 19</td>
<td>WESTJET WS 556</td>
<td>CALGARY INTL AB, CANADA</td>
<td>KITCHENER ON, CANADA</td>
<td>Seat Number 09D - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis LCQF4ELW Not Valid Before 30APR19 Not Valid After 30APR19</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Time 10:00</td>
<td>Time 15:35</td>
<td></td>
</tr>
<tr>
<td>11 May 19</td>
<td>WESTJET WS 557</td>
<td>KITCHENER ON, CANADA</td>
<td>CALGARY INTL AB, CANADA</td>
<td>Seat Number 06C - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis LCVF4ELK Not Valid Before 11MAY19 Not Valid After 11MAY19</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Time 16:30</td>
<td>Time 18:33</td>
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### Allowances

**Baggage Allowance**

YYC to YKF - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YYK to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

**ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET, ETC**

**Carry On Allowances**

YYC to YKF, YKF to YYC - 1 Piece (WS - WESTJET)

**Carry On Charges**

YYC to YKF, YKF to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier
# Payment/Fare Details

<table>
<thead>
<tr>
<th>Form of Payment</th>
<th>CREDIT CARD - VISA : XXXXXXXXXXXX^{17(1)}</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fare Calculation Line</td>
<td>YYC WS YKF167.00WS YYC148.00CAD315.00END</td>
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<tr>
<td>Fare</td>
<td>CAD 315.00</td>
</tr>
<tr>
<td>Taxes/Fees/Carrier-Imposed Charges</td>
<td><strong>CAD 18.76 XG8 (GOODS AND SERVICES TAX (GST))</strong></td>
</tr>
<tr>
<td></td>
<td><strong>CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)</strong></td>
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<tr>
<td></td>
<td><strong>CAD 45.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))</strong></td>
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<tr>
<td></td>
<td><strong>CAD 1.95 RC2 (HARMONIZED SALES TAX (HST))</strong></td>
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<tr>
<td></td>
<td><strong>CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST))</strong></td>
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<tr>
<td>Total Fare</td>
<td>CAD 442.46</td>
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## Other Charges

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<tr>
<th>SEAT ASSIGNMENT # 8381503417497 (YYC-YKF/QTY 1, YKF-YYC/QTY 1)</th>
<th>CAD 44.00</th>
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<tbody>
<tr>
<td>Taxes</td>
<td>CAD 2.20</td>
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<tr>
<td>Form of Payment</td>
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<td>Total</td>
<td>CAD 46.20</td>
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<tr>
<td>Total Fare and Other Charges</td>
<td>CAD 488.66</td>
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Positive identification required for airport check in

Notice:

**QST # 1202807956TQ0001**  **GST # 866112535**

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see [https://www.westjet.com/en-ca/travel-info/fares/service-fees](https://www.westjet.com/en-ca/travel-info/fares/service-fees) for more information.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy.
These are available at http://www.latatravelcenter.com/privacy or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

Important Legal Notices
## WESTJET

### PAYMENT RECEIPT / RECU DE PAIEMENT

<table>
<thead>
<tr>
<th>Name/Nom</th>
<th>PNR</th>
<th>Date</th>
<th>Time/Heure</th>
</tr>
</thead>
<tbody>
<tr>
<td>WYATT/JILL</td>
<td>HEZJSV</td>
<td>10 MAY 19</td>
<td>4:52 PM</td>
</tr>
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<table>
<thead>
<tr>
<th>Description</th>
<th>Fee/Frais (CAD)</th>
<th>GST/TPS</th>
<th>Total (CAD)</th>
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<tbody>
<tr>
<td>SECOND BAG</td>
<td>$50.00</td>
<td>2.50</td>
<td>52.50</td>
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<tr>
<td></td>
<td>$50.00</td>
<td>2.50</td>
<td>52.50</td>
</tr>
</tbody>
</table>

**Total (CAD)**

- WYATT/JILL: $50.00
- $2.50

---

**CARDHOLDER NAME/NOM DU DETENDEUR DE LA CARTE**

- WYATT JILL
- MC XXXXXXXXXXX
- AUTH 06721S

**GST/TPS No.**

- GST/TPS No. 866112535
- QST/TVQ No. 1202807956 TQ9001
WESTJET

11MAY19 FL/Y 557

WYATT/JILL
CABIN/CABINE: ECONOMY
DEP: KITCHENER ON 4:30PM
ARR: CALGARY INTL AB 6:33PM
BOARDING TIME/
ZONE
3
3:50PM
SEAT/PLACE
6C

ELECTRONIC/ELECTRONIQUE
8382146699433/2

CARTE D EMBARQUEMENT
WYATT/JILL MS
SEQ 035
PNR HEZJSV

DEP: YKF
ARR: YYC
SEQ 035
PNR HEZJSV

GATE/PRT
2

FL/Y 557
Calgary to Airport in Kitchen to Calgary

519-747-7777

Terminal 36/66457151
Driver 36
19/05/11 13:58:46

MASTERCARD
Card: ***

MASTERCARD

CHIP CARD

00000000041010
0000008000 E800
Ref # 0010016330 C
Auth # 05406S

PURCHASE

FARE: $ 28.20
TIP: $ 4.23

TOTAL: $ 32.43

GST/HST #: 1234567890

APPROVED - THANK YOU
(01-027)

IMPORTANT: Retain this copy for your records

Customer Copy
<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Additional Information</th>
<th>Charges</th>
<th>Credits</th>
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<tbody>
<tr>
<td>05-02-19</td>
<td>AquaTerra - Dinner</td>
<td>CHECK# 0024892</td>
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<tr>
<td>05-02-19</td>
<td>Room Charge</td>
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<td>189.00</td>
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</tr>
<tr>
<td>05-02-19</td>
<td>Rooms - HST - 13%</td>
<td></td>
<td>24.57</td>
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<tr>
<td>05-02-19</td>
<td>Municipal Accomodation Tax - 4%</td>
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<td>7.56</td>
<td></td>
</tr>
<tr>
<td>05-02-19</td>
<td>Municipal Accomodation Tax - HST - 13</td>
<td></td>
<td>0.98</td>
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<tr>
<td>05-02-19</td>
<td>Parking</td>
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<td>23.00</td>
<td>Did not claim</td>
</tr>
<tr>
<td>05-02-19</td>
<td>Other - HST - 13%</td>
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<td>2.99</td>
<td>Parking and GST</td>
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<td>05-03-19</td>
<td>Room Charge</td>
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<td>189.00</td>
<td></td>
</tr>
<tr>
<td>05-03-19</td>
<td>Rooms - HST - 13%</td>
<td></td>
<td>24.57</td>
<td></td>
</tr>
<tr>
<td>05-03-19</td>
<td>Municipal Accomodation Tax - 4%</td>
<td></td>
<td>7.56</td>
<td></td>
</tr>
<tr>
<td>05-03-19</td>
<td>Municipal Accomodation Tax - HST - 13</td>
<td></td>
<td>0.98</td>
<td></td>
</tr>
<tr>
<td>05-03-19</td>
<td>Parking</td>
<td></td>
<td>23.00</td>
<td>Did not claim</td>
</tr>
<tr>
<td>05-03-19</td>
<td>Other - HST - 13%</td>
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<td>2.99</td>
<td>Parking and GST</td>
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<tr>
<td>05-04-19</td>
<td>Master Card</td>
<td>Xxxxxxxxxx</td>
<td>XXXXX</td>
<td>521.58</td>
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</table>

HST Summary

<table>
<thead>
<tr>
<th>Registration No: 131069429</th>
<th>Room</th>
<th>F&amp;B</th>
<th>Other</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>49.14</td>
<td>2.63</td>
<td>7.94</td>
<td>59.71</td>
</tr>
</tbody>
</table>

Total | 521.58 | 521.58 |

Balance Due | 0.00 CAD

Claimed only $454.63 of this bill.

Guest Signature: ____________________________

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.
Good morning James,

Please see the receipt below, sorry for the delay.

Thanks,

Rebecca Kenny

From: Delta Kingston Waterfront Hotel Front Desk <frontdesk@deltakingston.com>
Sent: June 17, 2019 10:08 AM
To: Rebecca Kenny <rebecca.kenny@ucalgary.ca>
Subject: Jill Wyatt AquaTerra receipt

Hello Ms. Kenny,

The receipt that you requested is below:

DELTA KINGSTON WATERFRONT
**** VU LOUNGE ****
Tel: (613) 549-8100
HST#: 131069429
66686 MALEEHA 1

------------------------------------------
CHK 4892 TBL 103/1 GST 2
2 May'19 4:25 PM

------------------------------------------
1 HH VEG & HUMMUS 7.00
1 HH PAKORA 7.00
1 MCKINN SM 6.25

Subtotal: $20.25
Tax: $2.50
Total: $22.75
Change Due $0.00

Repaid $14.97 of total bill, only claimed $10.41.
PJ Murphy's Pub
167 Ontario St
Kingston, Ontario
Canada, ZIP
Tel: 613-542-1071
Printed May 2, 2019 at 9:08 PM

May 2, 2019 at 9:08 PM  Order #: 6181
Table: 13, 2 guests
Party Name: JCL
Tax 1 #: R0123456789
Waiter: Pad

Steak And Guinness Pie $16.00
Red Fox $7.20

Split Items (1/2)

Food Total $16.00
Alcohol Total $7.20
Sub Total $23.20
Tax 1 $3.02
Total $26.22

Thank You
Please Come Again!

Printed from iPad using TouchBistro Pro

PJ MURPHY'S
167 ONTARIO ST
KINGSTON ON

CARD

CARD TYPE: MASTERCARD
DATE: 2019/05/02
TIME: 0377 21:05:20
RECEIPT NUMBER:
C820183E2-001-001-139-0

PURCHASE
AMOUNT $26.22
TIP $3.83
TOTAL $30.15

Remove $7.20

MASTERCARD
ALCOHOL

AUTH# 05633S
01-027

Thank you
Claimed only $22.01

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

Less $7.20 plus tax = $8.14
<table>
<thead>
<tr>
<th>Quantity</th>
<th>Price</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$621.50</td>
<td>Annual Conference - Board Members (Jill Wyatt)</td>
<td>$621.50</td>
</tr>
<tr>
<td>1</td>
<td>$0.00</td>
<td>Thursday - Welcome Reception (5:30-7 pm)</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Jeudi – réception de bienvenue (17 h 30 à 19 h) (Jill Wyatt)</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>$0.00</td>
<td>Thursday - Free Evening with optional dinner in downtown Kingston restaurants (at own expense)</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Jeudi – soirée libre avec souper facultatif dans l’un des restaurants du centre-ville de Kingston (à vos propres frais) (Jill Wyatt)</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>$0.00</td>
<td>Thursday - Hospitality Suite (8:30-10:30 pm) Pullman Room 208</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Jeudi – suite de réception (20 h 30 à 22 h 30), salle Pullman 208 (Jill Wyatt)</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>$0.00</td>
<td>Friday - Registration and Information Desk (7:30 am -5:30 pm)</td>
<td>$0.00</td>
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<tr>
<td></td>
<td></td>
<td>Vendredi – inscription et service de renseignements (7 h 30 à 17 h 30) (Jill Wyatt)</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>$0.00</td>
<td>Friday - Breakfast Social (7:30-8:30 am)</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Vendredi – petit déjeuner (7 h 30 à 8 h 30) (Jill Wyatt)</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>$0.00</td>
<td>Friday - Plenary Sessions (8:30 am-4:30 pm)</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Vendredi – séances plénieres (8 h 30 à 16 h 30) (Jill Wyatt)</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>$0.00</td>
<td>Friday - Networking Lunch (12-1 pm)</td>
<td>$0.00</td>
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<tr>
<td></td>
<td></td>
<td>Vendredi – diner de réseautage (12 h à 13 h) (Jill Wyatt)</td>
<td></td>
</tr>
</tbody>
</table>
1  $0.00  Friday -Board Members World Café (3:00-4:30 pm) -West Seventy 6 Room
   Vendredi – rencontre de type « World Café » des membres des conseils (15 h à 16 h 30) (Jill Wyatt)  $0.00
1  $0.00  Friday -Conference Gala Presentation and Dinatoire (5:30-8:15 pm)
   Vendredi – gala de la conférence avec présentation et cocktail dinatoire (17 h 30 à 20 h 15) (Jill Wyatt)  $0.00
1  $0.00  Friday -Hospitality Suite (8:30-10:30 pm) Pullman Room 208
   Vendredi – suite de réception (20 h 30 à 22 h 30), salle Pullman 208 (Jill Wyatt)  $0.00
1  $0.00  Saturday - Registration and Information desk (7:30 am-12 pm)
   Samedi – inscription et service de renseignements (7 h 30 à 12 h) (Jill Wyatt)  $0.00
1  $0.00  Saturday -Social Breakfast (7:30-8:45 am)
   Samedi – petit déjeuner-causerie (7 h 30 à 8 h 45) (Jill Wyatt)  $0.00
1  $0.00  Saturday -Plenary Sessions (8:45-11:30 am)
   Samedi – séances plénières (8 h 45 à 11 h 30) (Jill Wyatt)  $0.00
1  $0.00  Saturday -CUBA AGM and Conference Evaluation (11:30 am-12 pm)
   Samedi – AGA de l’ACCAU et évaluation de la conférence (11 h 30 à 12 h) (Jill Wyatt)  $0.00
1  $0.00  Saturday -BUFFET Lunch (12-1 pm) (please SELECT ONE lunch option)
   Samedi – dîner BUFFET (12 h à 13 h); veuillez faire votre choix de dîner (Jill Wyatt)  $0.00
1  $0.00  Saturday - Experience Kingston
   Faites l’expérience de Kingston (Jill Wyatt)  $0.00

Sub-Total  $621.50
Total  $621.50

Paid by credit card (VISA) on Feb 14, 2019 (Authorization #: 034211)  $621.50
Remaining Balance  $0.00

If you paid by cheque, please make cheque payable to Queen’s University Secretariat Office and return one copy of this invoice with your payment.

Send payment to:  
Event Coordinator
Queen’s University Secretariat Office
2019 CUBA/ACCAU Conference
68 University Avenue
Suite F300 Mackintosh-Corry Hall
Kingston, ON, CANADA, K7L 3N6

Invoice generated on 2019-Feb-14 2:58 pm
## Proactive Disclosure of Expenses

Jill Wyatt, Board Chair, Board of Governors

For the period of April 1, 2019 to May 31, 2019

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### Detail for Non-Travel Expenses

<table>
<thead>
<tr>
<th>Non-Travel Expenses-Item 2 Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>For</strong></td>
</tr>
<tr>
<td><strong>Description/Purpose</strong></td>
</tr>
<tr>
<td><strong>Date</strong></td>
</tr>
<tr>
<td><strong>Destination</strong></td>
</tr>
<tr>
<td><strong>Type of Expense</strong></td>
</tr>
<tr>
<td><strong>Amount</strong></td>
</tr>
<tr>
<td><strong>Page Reference</strong></td>
</tr>
<tr>
<td><strong>Notes</strong></td>
</tr>
</tbody>
</table>

---
Plate: 2865
Zone: 2865

Valid through: WEDNESDAY 10 APR 19 1:16 PM

START TIME: #10/2019 1:26 AM
AMOUNT PAID: $5.50 (694 incl.)

Audit No: U935354
Trm No: 20327129ffce7535
Terminal: 1207
Receipt No: 17222

CALGARY PARKING AUTHORITY (403) 537-7000

Pay for your parking online: www.parkplus.ca
### Detail for Non-Travel Expenses

<table>
<thead>
<tr>
<th>Type of Expense</th>
<th>Meals</th>
<th>Parking</th>
<th>Other</th>
<th>Total</th>
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<tbody>
<tr>
<td>Amount</td>
<td>$27.17</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$27.17</td>
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</table>

**Notes**
- Pages 19, 20

**Description/Purpose**
- Lunch meeting with community member, Wyatt plus 1.

**Date**
- April 19, 2019

**Destination**
- Calgary, Alberta
### Check Activity Report

**Check #**: 333046  
**Time In**: 4/19/2019 11:57:00AM  
**Time Out**: 4/19/2019 1:35:50PM  
**Duration**: 01:38  
**Table**: 12

<table>
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<th>Qty</th>
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<th>Dept</th>
<th>SafeTime</th>
<th>Server</th>
<th>Manager</th>
<th>Promo</th>
<th>QSA</th>
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<tbody>
<tr>
<td>NOODLE BOWL</td>
<td>1.00</td>
<td>17.00</td>
<td>$17.00</td>
<td>DINING</td>
<td>4/19/2019 12:22:08PM</td>
<td>Aaron P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Q WATER SPARKLING G</td>
<td>1.00</td>
<td>1.50</td>
<td>$1.50</td>
<td>DINING</td>
<td>4/19/2019 11:57:58AM</td>
<td>Aaron P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TEA</td>
<td>1.00</td>
<td>4.00</td>
<td>$4.00</td>
<td>DINING</td>
<td>4/19/2019 1:01:57PM</td>
<td>Aaron P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TYPHER....</td>
<td>1.00</td>
<td>0.00</td>
<td>$0.00</td>
<td>DINING</td>
<td>4/19/2019 12:22:08PM</td>
<td>Aaron P</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Check**

GST $1.13  
DC $0.00

**Check Total Due**: $23.63

**Covers**: 2  
**Maestrocard**:  
$27.17  
4/19/2019 1:35:50PM  
Aaron P

**Total Payment**: $23.63

**Check Balance**: $0.00  
**Check Avg**: $11.25

**Duplicate Checks**: 1
NOTABLE - THE RESTAURANT
4611 BOWNESS RD NW UNIT 1
CALGARY AB

CARD
CARD TYPE: MASTERCARD
DATE: 2019/04/19
TIME: 27:04 13:34:41
SERVR ID: 3300
CHECK #: 333046
BLE #: 12 DINING
CEIPT NUMBER: 82002067-001-100-005-0

IRCHAS:
OUNT: $23.63
P: $3.54
OTAL: $27.17

MASTERCARD
A00000000041010
AAC7809D2E8D843
0000008000-E800
6A30F19441BF0E0A

PROVED
# 03245S 01-02
IK YOU

CARDHOLDER COPY

PORTANT - RETAIN THIS COPY FOR YOUR RECORDS
**Proactive Disclosure of Expenses**

Jill Wyatt, Board Chair, Board of Governors

For the period of April 1, 2019 to May 31, 2019

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### Non-Travel Expenses-Item 4 Detail

<table>
<thead>
<tr>
<th>For</th>
<th>Jill Wyatt, Board Chair, Board of Governors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description/Purpose</td>
<td>Cell phone data costs incurred for University business while on vacation.</td>
</tr>
<tr>
<td>Date</td>
<td>April 19, 2019</td>
</tr>
<tr>
<td>Destination</td>
<td>Calgary, Alberta</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Expense</th>
<th>Meals</th>
<th>Parking</th>
<th>Other</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$44.10</td>
<td>$44.10</td>
</tr>
</tbody>
</table>

Page Reference: pages 22-24
ACCOUNT SUMMARY for

Previous amount due $95.95
Mobile adjustments (see following pages) -21.53
Payment received Thank you Mar 29 -74.83

Credit balance $0.40

Current charges summary
Monthly charges 83.38
Usage and long distance 42.00
Total taxes on current charges 6.27

Total current charges including taxes $131.65

Total amount due Please pay by* May 13, 2019 $131.25

Total GST included in this bill $5.23

Thank you for choosing Bell Mobility
Manage your account at bell.ca/mybell or dial *611 free from your mobile phone.
For more self serve options refer to the back of your invoice.

Please detach this portion and return with your payment

Client ID Number:

Bell Mobility

Our cell phone as the primary on this acct.

Jim Wyatt
General Information about the Invoice

1. How to pay your bill
   a) Pre-authorized debit
      Automatic payments are withdrawn from your bank account each month within 18 days of your bill date. To register for pre-authorized debit payment complete the form provided on the return envelope and include a voided cheque or contact Client Care.
   b) Pre-authorized credit card
      Automatic charges are placed on your credit card each month within 7 days of your bill date. To register for pre-authorized credit card payment sign up online at bell.ca/mybell or contact Client Care.
   c) Credit card payments
      Pay your bill using the credit card of your choice. We accept Visa, MasterCard, and American Express. One time payments are processed the same day. To pay by credit card log on to bell.ca/mybell or contact Client Care.
   d) Internet
      Register online at bell.ca/mybell to view and pay your bill by credit card. Payments are generally processed within 5 business days. You can also pay your bill through your mobile phone:
      Follow these steps:
      - Launch the browser on your mobile phone
      - Select Self serve
      - Select Account balance
      - Select Pay now
   a) Bank payments
      Bank payments are accepted at most financial institutions.
   f) Cheque
      Please include your account number on the cheque and make it payable to Bell Mobility Inc.
      - You can mail your payment by cheque to:
        Bell Mobility Inc. P.O. Box 5480 Station Terminal Vancouver BC V6B 4B5
        Payments are processed within 10 days.
        You can deposit your cheque at:
        - Any Bell store in Ontario and Quebec (visit bell.ca/storelocator for store locations, and please note that not all Bell stores have payment drop boxes)

2. Register for e-bill
   To register follow these steps:
   a) Go to bell.ca/login and enter your username and password. If you forget your username and password, click on "Forgot your username and password."
   b) Select your account number.
   c) On the left menu click on "I still receive my bill by mail."

3. Self serve options
   Manage your account 24/7 using one of our Self serve tools below:
   Online: Visit bell.ca/mybell and register online today
   Mobile Browser: Launch your Mobile Browser (TM) and select Self serve
   Text messaging: Send a free text message to 82773
   By phone: Call *611 from your mobile phone or 1 888 667 0123 to use our automated system

4. *Late payment charges
   A late payment charge of 3% per month (42.58% per annum) will apply from this month's bill date if we have not received your payment before your next bill date.

5. Billing inquiries
   To speak with a Client Care representative dial *611 from your mobile phone or call 416 674-2233 (ON), 514 420-7777 (QC), 506 693-2518 (Atlantic).
   You can also call us toll free 1 888 667-0123 (ON, QC, MB, SK, AB and BC) or 1 866 434 0344 (Atlantic). If travelling in the U.S. call 1 800 667-7626 (ROAM).
   Before travelling outside of the U.S. contact us at 1 800 667-0123 or visit bell.ca/contactus. To report a lost or stolen device call 1 888 667-0123 or visit bell.ca/contactus.
   Any charges on this invoice which do not agree with your records must be reported within 90 days of this statement date

6. Taxes
   GST/HST Registration number 08930 1842
   QST Registration Number 1023045201
   *Applicable taxes are calculated on individual charges and may vary

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Bell Mobility Inc.
P.O. Box 5480
Station Terminal
Vancouver, BC V6B 4B5

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Stamp
Payment may also be made at most financial institutions. Please allow 10 days for processing.
CURRENT CHARGES for

BYOD 40 40.00
Inclueds: 3 Way Calling
Call Waiting
Alberta Government 911 fee 0.44
Call Display 0.00
Roam Better - 100MB 0.00
Data blocking in Canada 2.50
Unltd Picture & Video Messaging 0.00
Message Centre Lite 0.00
No nationwide LD charges 0.00
Unlimited Local Talking 0.00
Can-Can Messaging - Unlimited 0.00

Usage

Airtime
Unlimited Local Talking Unlimited Usage
@ $0.00/minute 739:00 min:sec
Included incoming unlimited minutes 168:00 min:sec

Roaming
US roaming minutes 30:23 min:sec 0.00

Events
Unlimited messages 228 events 0.00
TXT MSG Short Code Programs Received 10 events 0.00
Roam Better - 100MB 6 events 42.00

Premium and short code messages can be 3rd party alerts, content, or text messages interacting with contests and promotions that require an additional fee in order to subscribe/participate. These may be billed at a premium rate and/or outside your text messaging bundle.

Taxes
GST 4.25

Total current charges $89.19

FOR YOUR INFORMATION...

Usage Summary min:sec
Total time used 739:00

Event Summary
Total Events 244
Total this month $42.00

+ GST of $2.10

$44.10