



## Proactive Disclosure of Expenses

Gordon Ritchie, Board Chair, Board of Governors

For the period of June 1, 2017 to July 31, 2017

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### Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	May 4-6, 2017	Travel to Guelph to attend the Canadian University Boards Association (CUBA) conference.	\$1,562.33



UNIVERSITY OF  
CALGARY

## Proactive Disclosure of Expenses

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For the period of June 1, 2017 to July 31, 2017

### Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Gordon Ritchie, Board Chair, Board of Governors					
Description/Purpose	Travel to Guelph to attend the Canadian University Boards Association (CUBA) conference.					
Date	May 4-6, 2017					
Destination	Guelph, Ontario					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals	Other***	Total
Amount	\$519.91	\$100.00	\$320.92	\$0.00	\$621.50	\$1,562.33
Page Reference	page 5	page 8	page 9		page 10	
Notes	Airfare*: Booking Ref: P82T2R. Other Transport**: Ground transportation to and from the Calgary airport. Other***: Conference fee.					



YOUR BOOKING IS CONFIRMED



Booking Reference : P82T2R

Travel booked/ticket issued on:22 March 2017

### Passengers



Mr. Gordon Ritchie

Ticket Number  
0142175394887

Depart	Travel Options	Seats
	YYQ n o n e	AC136 19D
Return	YYQ n o n e	AC147 20D

### ✈ Depart

Economy Tango

Thursday  
04 May, 2017

08:00  
**Calgary**  
Calgary Intl. (YYC), Canada



13:44  
**Toronto**  
Pearson Intl. (YYZ), Canada  
Terminal 1

**3 hr 44**  
AC136 Economy (L)

Operated by Air Canada A320-200 | Wi-Fi  
| Air Canada Café

Saturday  
06 May, 2017

15:40  
**Toronto**  
Pearson Intl. (YYZ), Canada  
Terminal 1



17:51  
**Calgary**  
Calgary Intl. (YYC), Canada



AC147

**4 hr 11**  
Economy (K)

Operated by Air Canada A320-200 |



Wi-Fi

| Air Canada Café

## Purchase summary

1 Adult



Air Transportation Charges

Base Fare	338.00
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Surcharges	46.00
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Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	21.41
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Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.25
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Air Travellers Security Charge	14.25
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Airport Improvement Fee - Canada	55.00
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<b>Total before options</b> (per passenger)	<b>477<sup>91</sup></b>
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Number of passengers	<b>x1</b>
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<b>Total</b>	<b>477<sup>91</sup></b>
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Seat selection

MR.Gordon Ritchie	
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AC136: 19D - Standard Seat (AISLE)	20.00
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AC147: 20D - Standard Seat (AISLE)	20.00
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**Total****519<sup>91</sup>**

GRAND TOTAL - Canadian dollars

**\$519<sup>91</sup>**

## Baggage allowance

### Carry-on Baggage


On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. [See our complete carry-on baggage policy.](#)

### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

#### Calgary(YYC) > Toronto(YYZ)

 **1<sup>st</sup> bag**  
\$ 26.25 CAD  
Including taxes


 **2<sup>nd</sup> bag**  
\$ 36.75 CAD  
Including taxes

Max. weight per bag:  
23 kg (50 lb)

Max. Dimensions per bag:  
158 cm (62 in)

#### Toronto(YYZ) > Calgary(YYC)

 **1<sup>st</sup> bag**  
\$ 26.25 CAD  
Including taxes

 **2<sup>nd</sup> bag**  
\$ 36.75 CAD  
Including taxes

Max. weight per bag:  
23 kg (50 lb)

Max. Dimensions per bag:  
158 cm (62 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

**Currency**

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

### Stopovers

Customers may be reassessed checked baggage fees when itineraries include an enroute stopover in excess of 24 hours.

Note: If you **exceed your baggage allowance** (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View [Air Canada's additional checked baggage policy](#).
- View the [additional checked baggage policy of Air Canada's codeshare and interline partners](#).



CANADA, U.S.: 1 (888) 247-2262





RITCHIE GORDON

ZONE 2

TANGO ECONOMY/ECONOMIQUE TANGO  
ETKT0142175394887

Frequent Flyer/Voyageur assidu  
E50K - AC\*G

Cabin/Cabine  
Y

Flight/Vol Date From/De  
AC 145 06MAY/MAI TORONTO

Destination  
CALGARY

Flight/Vol  
AC 145  
CALGARY

Boarding Time/Heure d'embarquement 14:15 Gate/Porte D37 Seat/Place 12C

Seat/Place  
12C AISLE/COULOIR

Departure Time/Heure de depart 14:55

Airline Use/A usage interne 0161 YYZ206475



Remarks/Observations  
ML\*2

Boarding Pass | Carte d'accès à bord

AIR CANADA

A STAR ALLIANCE MEMBER  
MEMBRE DU RESEAU STAR ALLIANCE

RITCHIE GORDON

TANGO ECONOMY/ECONOMIQUE TANGO  
ETKT0142175394887

Frequent Flyer / Voyageur assidu  
E50K - AC\*G



Flight / Vol From / De Destination  
AC136 4MAY/MAI CALGARY TORONTO

Boarding time / Heure d'embarquement 07:25 Gate / Porte N/A Seat / Place 19D Zone 2

Departure Time / Heure de départ 08:00 Remarks / Observations

Airline use / À usage interne 0003 MCI00281

Boarding Pass | Carte d'accès à bord

AIR CANADA

A STAR ALLIANCE MEMBER  
MEMBRE DU RESEAU STAR ALLIANCE

**ALLIED  
BLACK**

LIMO & TAXI

Try our **ON-DEMAND** Taxi app  
Connecting you Directly with your Driver



alliedblack.com

Driver 4165 Date May 05  
Car # 323 Amount 50.00  
GST Included # \_\_\_\_\_

**ALLIED  
BLACK**

LIMO & TAXI

Try our **ON-DEMAND** Taxi app  
Connecting you Directly with your Driver



alliedblack.com

Driver Rham Date May 6/17  
Car # 22 Amount 50.00  
GST Included # \_\_\_\_\_





**DELTA**  
GUELPH

HOTEL AND CONFERENCE CENTRE

50 Stone Road West, Guelph, Ontario, N1G 0A9  
Tel: 519-780-3700 Fax: 519-824-1023

University Of Calgary  
Mr Gordon Ritchie

Room: 0417  
Folio: 26  
Cashier: 26  
Arrival: 05-04-17  
Departure: 05-06-17  
Reference:

Group: University of Guelph CUBA

Date	Description	Additional Information	Charges	Credits
05-04-17	Room Charge		142.00	
05-04-17	Rooms - HST		18.46	
05-05-17	Room Charge		142.00	
05-05-17	Rooms - HST		18.46	
05-06-17	Visa			320.92

HST Summary		Total	320.92	320.92
Registration No:843844150 R		Balance Due	0.00 CAD	
Room	36.92			
F&B	0.00			
Other	0.00			
<b>Total</b>	<b>36.92</b>			

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.



# Payment Receipt

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Print Receipt

## Thank-you - Approved


**Merchant Name:** U OF G - CONFERENCE SERVICES

**Date:** Mar 09, 2017

**Time:** 10:03:42am PST

**Transaction Type:** Purchase

**Card Number:** xxxxxxxxxx 5.17(1)

**Total Amount:**  CAD \$621.50

(Note: Your card number is hidden for privacy)

Response Code: 001

Response Message: 0APPROVED 094155

Approval Code: 094155

MiraID: CAD9082622

Invoice Number: 17CUBA-51

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A copy of this receipt has been emailed to  
chair@ucalgary.ca

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Close Window