There are people in your faculty with whom your new academic might need to meet with in order to feel better connected and able to succeed in his/her role. It is critical for a new academic to feel connected to the organization as early as possible. Let your onboarding coordinator know with whom introductory meeting should be organized during the first few weeks of their appointment.

**Suggested meetings:**

* Introductory meeting with Dean
* Introductory meeting with Associate Dean, Research and/or faculty research contact
* Introductory meeting with Associate Dean, Teaching and Learning
* Introductory meeting with Director, Undergrad / Graduate Students
* Introductory meetings with Department Manager / Area Coordinator / etc.
* Introductory meeting with HR to review benefits, hiring staff for research project
* Meeting with administrative support (if provided) or with Administrative Services in the Faculty of Medicine