Suggested Meetings

It is critical that a new Postdoc understands what is expected of him/her and feels connected to the organization as soon as possible.

Please book a meeting with the Principal Investigator / supervisor on the new Postdoc's first day so that (s)he can personally welcome the new Postdoc to the faculty.

Also, ensure other introductory and welcome meetings with colleagues, teams, and research staff are booked as appropriate in the first several weeks – for example:

* Introductory one on one meetings with key colleagues in the department/area
* Introductory meeting with Associate Dean, Research and/or research facilitator or advisor if available in your faculty
* Introductory meeting with the Department Head

Discuss with the PI what meetings would be appropriate to pre-schedule.

It is important for the new Postdoc to get connected as soon as possible with people who can help him/her write and submit a Research Fellowship Application or develop course curriculum for teaching a course.

Also, consider providing the new Postdoc with a listing of key contacts in the faculty they may need to connect with