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## Work Term Learning Objectives

Use the learning objectives exercise to write your objectives and have a copy of them for future reference during your work site visit. **At the end of each four-month work term period, submit a completed Work Term Learning Objectives form to Career Services with your Performance Evaluation form.**

Remember: the learning objectives you develop should:

- relate directly to your job assignment, and
- represent the job functions and duties you will be performing during your Co-op work term.

Name: \_\_\_\_\_ Program: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Work Term #: \_\_\_\_\_  
Date: \_\_\_\_\_

### Personal Learning Objectives

Personal objectives include developing or improving interpersonal, communication or other social skills that allow you to work more effectively.

<b>Objective 1:</b>		
<input type="checkbox"/> Accomplished	<input type="checkbox"/> Somewhat Accomplished	<input type="checkbox"/> Not accomplished
Comments:		
<b>Objective 2:</b>		
<input type="checkbox"/> Accomplished	<input type="checkbox"/> Somewhat Accomplished	<input type="checkbox"/> Not accomplished
Comments:		

### Professional Learning Objectives

Professional learning objectives can include objectives aimed at practicing or improving a skill, learning a new task, or solving a specific problem with measurable results that would enable you to improve your work performance.

<b>Objective 1:</b>		
<input type="checkbox"/> Accomplished	<input type="checkbox"/> Somewhat Accomplished	<input type="checkbox"/> Not accomplished
Comments:		
<b>Objective 2:</b>		
<input type="checkbox"/> Accomplished	<input type="checkbox"/> Somewhat Accomplished	<input type="checkbox"/> Not accomplished
Comments:		